

## Bulk Water Filling Station Instructions

(PLEASE ENSURE A COPY REMAINS IN TRUCK AT ALL TIMES)



### Access to site

Take care when approaching and entering the Water Filling Station site. Pay particular attention to pedestrians and other vehicles.

### Parking

Position the truck to allow safe and efficient access. Take care when stationary on the road side, especially when entering and exiting the vehicle. Wear a high-visibility vest.

### Pedestrian Safety

Minimise obstruction of the footpath and take all safety precautions to prevent the risk of tripping hazards or injury to pedestrians.

### Hose Connection

Use only a hose with a 75 mm Camlock fitting.



## Cabinet Door

Use your ibutton on the control cabinet to access the water.



## Pre flush

Follow the Water Filling Station operating instructions displayed at each site. Potable water carters are required to pre flush each time they access the water filling station.

Follow these steps to flush:

1. Hold iButton on reader for 3 seconds.
2. Touch on icon to start flow.
3. Water will start to dispense.
4. Run water for 2-3 seconds.
5. Touch off icon once to stop flow. **(Shut down of water supply can take up to 20 seconds)**

## Filling the tank

Follow the Water Filling Station operating instructions displayed at each site. Council recommends flushing system before use to prevent any foreign objects entering your tank.

To commence filling your tank:

1. Securely connect one end of your hose to the Water Filling Station 75 mm Camlock coupling and the other end to the inlet on your tank.
2. Hold iButton on reader for 3 seconds.
3. Touch on icon to start flow.

4. Water will start to dispense.
5. Touch off icon once to stop flow. **(Shut down of water supply can take up to 20 seconds)**
6. To avoid wastage, the water flow will stop after a set volume has been delivered or after a set time with no detected flow. Repeat the steps above to re-start the flow.
7. Disconnect hose from Water Filling Station and tank connection. Take care to avoid excessive water spillage.
8. Take care exiting the Water Filling Station. Pay attention to other vehicles and pedestrians and proceed safely.

### Care of keys

Customers are responsible for ensuring keys do not sustain damage through careless handling. Customers whose keys are damaged will have to purchase a new key at a cost in accordance with Council's Water filling stations conditions of use. Keys should be kept in a safe place, and separately, on the supplied key ring.

### Service Difficulties or Damage

Customers are to report damage to or failure of the water filling station as outlined below:

**Uncontrolled water spillage or damage that is a risk to public safety.** Contact Council's after-hours service 24 hours 7 days a week on 1800 800 917

**Minor damage or non-delivery of water.** Contact Council on the next business day between 8.15am-4.00pm Monday to Friday (02) 6977 3200

***On-call Council staff are unable to assist with Avdata service difficulties or key issues. If customers encounter difficulties with key operation, they can contact Avdata direct on (02) 6262 8111 or Council during office hours, or purchase a new key from Council during office hours if required.***