

**MINUTES for the MEETING of GOLDENFIELDS WATER COUNTY COUNCIL held at GOLDENFIELDS WATER COUNTY COUNCIL OFFICES on THURSDAY 28 FEBRUARY 2008 starting at 1.00pm.**

**PRESENT**

Cr. D. Bolte (Chair), Cr. C. Manchester, Cr. P. Speirs, Cr. J. McGregor, Cr. D. Palmer, Cr. J. O'Brien and Cr. J. Edwards.

**ALSO IN ATTENDANCE**

Mr. P. Wearne, General Manager, Mr. P. Dwyer, Manager Administration, Mr. N. Nasser, Manager Production and Distribution and Mr. B. West, Manager Engineering.

**A. APOLOGIES**

08/001 An apology for non-attendance was received for Cr. J. Macaulay and leave of absence was granted on the motion of Crs. Manchester and Palmer.

**B. CONFIRMATION OF MINUTES OF MEETING HELD ON 21 DECEMBER 2007**

08/002 The Minutes of the meeting held on 21 December 2007 having been circulated and read by the Members, were confirmed on the motion of Crs. Edwards and Manchester.

**C. BUSINESS ARISING FROM MINUTES**

Nil.

**D. CORRESPONDENCE**

1. Murray Darling Association –  
Murrumbidgee Region  
(Received 22/01/08)

Invitation to join the Association as a Business Member.

*GM's Note: The General Manager has been attending meetings of the association since 2004 as an observer. Annual membership fees for 2008 are \$440 (inc GST).*

**Recommendation**

That Council become a Business Member of the Murray Darling Association and that Council nominate a delegate to attend.

08/003 RESOLVED on the motion of Crs. O'Brien and Speirs that Council become a Business Member of the Murray Darling Association and that Cr. Edwards and the General Manager be Council's representatives.

**E. FINANCIAL REPORT (P. Dwyer)**

**1. CHEQUE WARRANT – DECEMBER 2007 AND BANK RECONCILIATION Warrant**

| <b>Fund</b> | <b>Voucher Numbers</b> | <b>\$</b>    |
|-------------|------------------------|--------------|
| Water       | 18361 – 18401          |              |
|             | Autopays 600251-600252 |              |
|             | 71448 – 71470          | \$743,362.18 |

**Bank Reconciliation**

|                                |                      |
|--------------------------------|----------------------|
| Opening Balance                | -\$ 59,676.64        |
| Deposits                       | \$ 903,848.63        |
|                                | <u>\$ 844,171.99</u> |
| Withdrawals                    | \$ 743,362.18        |
| Balance as at 31 December 2007 | <u>\$ 100,809.81</u> |

**2. CHEQUE WARRANT – JANUARY 2008 AND BANK RECONCILIATION Warrant**

| <b>Fund</b> | <b>Voucher Numbers</b> | <b>\$</b>      |
|-------------|------------------------|----------------|
| Water       | 18402 – 18479          |                |
|             | Autopays 600253-600255 |                |
|             | 71471 – 71521          | \$1,066,274.42 |

**Bank Reconciliation**

|                               |                       |
|-------------------------------|-----------------------|
| Opening Balance               | \$ 100,809.81         |
| Deposits                      | \$1,294,890.48        |
|                               | <u>\$1,395,700.29</u> |
| Withdrawals                   | \$1,066,274.42        |
| Balance as at 31 January 2008 | <u>\$ 329,425.87</u>  |

**3. REPORT OF COUNCIL INVESTMENTS**

Listed below are Council's Investments as at 31 December 2007

| <b>Financial Institution</b>         | <b>Face Value</b>      | <b>Annualised Interest Rate %</b> |
|--------------------------------------|------------------------|-----------------------------------|
| NSW Treasury – Cash Facility         | \$6,115,041.05         | 6.79                              |
| Local Govt Financial Services – Cash | \$6,917,986.75         | 6.17                              |
| Commonwealth Bank – At Call          | \$124,581.87           | 6.70                              |
| LGFS Term Deposit due 7.02.08-195746 | \$500,000.00           | 6.75                              |
| LGFS Term Deposit due 20.3.08-193928 | \$500,000.00           | 6.75                              |
| LGFS Term Deposit due 20.3.08-197692 | \$850,000.00           | 7.33                              |
| LGFS Term Deposit due 04.4.08-197471 | \$500,000.00           | 7.32                              |
| LGFS Term Deposit due 19.5.08-197690 | \$1,300,000.00         | 7.42                              |
| LGFS Term Deposit due 6.6.08-194803  | \$500,000.00           | 6.85                              |
| CBA Term Deposit due 06.06.08        | \$500,000.00           | 6.77                              |
| LGFS Term Deposit due 18.6.08-197692 | \$2,120,000.00         | 7.46                              |
| <b>TOTAL:</b>                        | <b>\$19,927,609.67</b> |                                   |

## GOLDENFIELDS WATER COUNTY COUNCIL – FEBRUARY 2008

The above investments include the following restricted assets:

| <b>Purpose</b>                | <b>Amount</b>       |
|-------------------------------|---------------------|
| Plant and vehicle replacement | \$846,000           |
| Employees leave entitlements  | \$1,296,000         |
| Sales fluctuation             | \$2,120,000         |
| Infrastructure replacement    | \$14,337,000        |
| <b>Total:</b>                 | <b>\$18,599,000</b> |

#### 4. REPORT OF COUNCIL INVESTMENTS

Listed below are Council's Investments as at 31 January 2008

| <b>Financial Institution</b>         | <b>Face Value</b>      | <b>Annualised Interest Rate %</b> |
|--------------------------------------|------------------------|-----------------------------------|
| NSW Treasury – Cash Facility         | \$6,146,320.83         | 6.02                              |
| Local Govt Financial Services – Cash | \$6,948,619.90         | 5.22                              |
| Commonwealth Bank – At Call          | \$431,128.77           | 6.70                              |
| LGFS Term Deposit due 7.02.08-195746 | \$500,000.00           | 6.75                              |
| LGFS Term Deposit due 20.3.08-193928 | \$500,000.00           | 6.75                              |
| LGFS Term Deposit due 20.3.08-197692 | \$850,000.00           | 7.33                              |
| LGFS Term Deposit due 04.4.08-197471 | \$500,000.00           | 7.32                              |
| LGFS Term Deposit due 19.5.08-197690 | \$1,300,000.00         | 7.42                              |
| LGFS Term Deposit due 6.6.08-194803  | \$500,000.00           | 6.85                              |
| CBA Term Deposit due 06.06.08        | \$500,000.00           | 6.77                              |
| LGFS Term Deposit due 18.6.08-197692 | \$2,120,000.00         | 7.46                              |
| <b>TOTAL:</b>                        | <b>\$20,296,069.50</b> |                                   |

The above investments include the following restricted assets:

| <b>Purpose</b>                | <b>Amount</b>       |
|-------------------------------|---------------------|
| Plant and vehicle replacement | \$846,000           |
| Employees leave entitlements  | \$1,296,000         |
| Sales fluctuation             | \$2,120,000         |
| Infrastructure replacement    | \$14,169,000        |
| <b>Total:</b>                 | <b>\$18,431,000</b> |

I hereby certify that the investments have been made in accordance with the Act, the Regulations and Council's investment policy.

#### **Recommendation**

That the information in respect of items E1 to E4 be noted.

08/004 RESOLVED on the motion of Crs. McGregor and Manchester that the information in respect of items E1 to E4 be noted.

**5. OUTSTANDING DEBTORS**

The balances outstanding as at 7 February 2008 were:

|                     | <b>Arrears</b> | <b>Interest</b> | <b>Current</b> | <b>Total</b>   |
|---------------------|----------------|-----------------|----------------|----------------|
| Access Charges      | 38,622         | 6,570           | 217,221        | 262,413        |
| Consumption Charges | 69,921         | 23,854          | 553,221        | 646,996        |
| Deferred Headworks  |                |                 | 79,800         | 79,800         |
| <b>TOTAL:</b>       | <b>108,543</b> | <b>30,424</b>   | <b>850,242</b> | <b>989,209</b> |
|                     |                |                 |                |                |
| Overpayments        |                |                 |                | <b>97,697</b>  |

Therefore the breakdown can be summarised as follows:

|                             |                             |
|-----------------------------|-----------------------------|
| Total outstanding           | \$989,209                   |
| <i>Less credit balances</i> | -97,697                     |
| <i>Less bulk accounts</i>   | -290,750                    |
| <i>Less deferred h/wks</i>  | <u>-79,800</u>              |
| Nett balance                | \$520,962 owed by customers |

Some 2,658 reminder notices for overdue accounts totalling \$544,438 were posted on February 11.

The balances outstanding as at 7 January 2008 were:

|                     | <b>Arrears</b> | <b>Interest</b> | <b>Current</b> | <b>Total</b>   |
|---------------------|----------------|-----------------|----------------|----------------|
| Access Charges      | 25,856         | 6,136           | 123,863        | 155,855        |
| Consumption Charges | 57,702         | 22,745          | 181,986        | 262,433        |
| Deferred Headworks  |                |                 | 79,800         | 79,800         |
| <b>TOTAL:</b>       | <b>83,558</b>  | <b>28,881</b>   | <b>385,649</b> | <b>498,088</b> |
|                     |                |                 |                |                |
| Overpayments        |                |                 |                | <b>131,268</b> |

The above balances include bulk council accounts for December which were not raised until 10 January. These have been included to enable the figures to remain comparative. Therefore the breakdown can be summarised as follows:

|                             |                             |
|-----------------------------|-----------------------------|
| Total outstanding           | \$498,088                   |
| <i>Less credit balances</i> | -131,268                    |
| <i>Less bulk accounts</i>   | -238,866                    |
| <i>Less deferred h/wks</i>  | <u>-79,800</u>              |
| Nett balance                | \$105,151 owed by customers |

The December quarter customer accounts totalling \$1,809,425 were posted on January 11 and were due for payment on February 4.

The balances outstanding as at 6 December 2007 were:

|                     | <b>Arrears</b> | <b>Interest</b> | <b>Current</b> | <b>Total</b>   |
|---------------------|----------------|-----------------|----------------|----------------|
| Access Charges      | 29,662         | 6,423           | 134,198        | 170,283        |
| Consumption Charges | 85,248         | 29,060          | 247,998        | 362,306        |
| Deferred Headworks  |                |                 | 79,800         | 79,800         |
| <b>TOTAL:</b>       | <b>114,910</b> | <b>35,483</b>   | <b>461,996</b> | <b>612,389</b> |
|                     |                |                 |                |                |
| Overpayments        |                |                 |                | <b>110,449</b> |

**Recommendation**

That the report on outstanding debtors be received and noted.

08/005 RESOLVED on the motion of Crs. Manchester and Palmer that the report on outstanding debtors be received and noted.

**6. INSURANCE REBATES**

In December Council received the following rebates from its insurance brokers Jardine Lloyd Thompson:

| <b>Insurance Category</b> | <b>Amount</b> | <b>Reason</b>              |
|---------------------------|---------------|----------------------------|
| Motor Vehicle             | \$2,735       | Claims experience discount |
| Fidelity Guarantee        | \$1,263       | Full refund of premium     |
| Statecover (W/Comp)       | \$5,703       | Scheme performance rebate  |

The first two rebates have been offset against the premiums expenditure and the performance rebate treated as other income. In February council received \$2,300 from the risk management incentive bonus distribution. It is pleasing to see the continued success of the various schemes being administered by Jardine's and the low level of claims being experienced by Council.

**Recommendation**

That the report on insurance rebates be noted.

08/006 RESOLVED on the motion of Crs. O'Brien and Speirs that the report on insurance rebates be noted.

**7. QUARTERLY BUDGET REVIEW TO 31 DECEMBER 2007**

The Quarterly Budget Review for the period ending 31 December 2007 is attached (yellow pages) for the consideration of Council.

Details of the main variations are as follows:

*Revenue*

At this stage only the bulk sales have been decreased, however the wetter and cooler weather may see the need for closer scrutiny of all sales at the end of next quarter.

- User charges (bulk) – decreased by \$200,000 as a result of restrictions and now wetter conditions

- Private works income – increased by \$22,000 in line with additional work undertaken
- Other revenues – increased by \$2,200 being revision of employment subsidies
- Developer charges – increased by \$2,210 being revision of income

Operating income decreased by \$173,590.

*Expenditure*

- Mains operations – savings of \$20,000 as a result of delay in appointment of second water quality officer
- Reservoir operations – decreased by \$5,000 – revised budget
- Pumping station operations – decreased by \$20,000 – revised budget due to decreased pumping
- Pumping station energy – decreased by \$40,000 – revised budget due to decreased pumping
- Private works – increased by \$20,000 due to additional work undertaken

Operating expenditure decreased by \$65,000.

*Changes to Capital*

- Developer contributions – decreased by \$350,000 – estimate revised due to large decrease in demand for new connections and reduced development.

The following changes are proposed to the operating budget:

|  |                   |
|--|-------------------|
| <b>Adopted operating budget (deficit)</b>                  | <b>\$-37,010</b>  |
| Revision at 30 September 2007 – deficit                    | -\$105,369        |
| Revision at 31 December 2007 – deficit                     | -\$108,590        |
| <b>Revised result – 30 June 2008 – anticipated deficit</b> | <b>-\$250,969</b> |

At this stage there are no major areas of concern and the review indicates that Council's financial position is satisfactory. However, depending on the weather conditions the deficit may increase considerably if sales continue to remain low.

**Recommendation**

That the quarterly budget review report as at 31 December 2007 be noted and that Council adopt the variations as listed.

08/007 RESOLVED on the motion of Crs. Edwards and Manchester that the quarterly budget review report as at 31 December 2007 be noted and that Council adopt the variations as listed.

**F. WORKS REPORT** *(Nick Nasser)*  
**DECEMBER 2007**

**1. WATER LOSSES & MAINS REPAIRS**

| DATE     | TIME  |       | LOCATION                         | PIPE DIAMETER | AFFECTED CONSUMERS | ESTIMATED LOSS (KI) | REASON        |
|----------|-------|-------|----------------------------------|---------------|--------------------|---------------------|---------------|
|          | Off   | On    |                                  |               |                    |                     |               |
| 1/12/07  | 10.30 | 2.00  | Waratah & Commins Streets, Junee | 100           | 5                  | 5                   | Other         |
| 2/12/07  | -     | -     | Matong                           | 100           | -                  | 20                  | Split pipe    |
| 2/12/07  | -     | -     | Grong Grong                      | 20            | -                  | 10                  | Hole in pipe  |
| 3/12/07  | -     | -     | Cootamundra                      | 375           | -                  | 15                  | Joint failure |
| 4/12/07  | 8.30  | 11.00 | Pine Street, Wyalong             | 100           | 10                 | 15                  | Split pipe    |
| 5/12/07  | -     | -     | Wilga Street, West Wyalong       | 100           | -                  | -                   | Other         |
| 6/12/07  | -     | -     | Hadrills Lane                    | 80            | -                  | 20                  | Hole in pipe  |
| 6/12/07  | 11.00 | 2.00  | Malebo Range                     | 100           | 2                  | 15                  | Other         |
| 6/12/07  | -     | -     | West Wyalong                     | 100           | -                  | 10                  | Joint failure |
| 6/12/07  | -     | -     | Combaning                        | 375           | -                  | 5                   | Joint failure |
| 7/12/07  | 10.30 | 4.00  | Thanowring Road, Temora          | 250           | 25                 | 60                  | Split pipe    |
| 10/12/07 | 12.00 | 4.00  | Barnado Street, West Wyalong     | 100           | 15                 | 7                   | Split pipe    |
| 11/12/07 | 2.00  | 4.30  | Leeton Road, Binya               | 100           | 1                  | 10                  | Split pipe    |
| 11/12/07 | -     | -     | Garoolgan                        | 100           | -                  | 1                   | Split pipe    |
| 11/12/07 | 9.00  | 11.30 | Operator Street, West Wyalong    | 100           | 58                 | 15                  | Other         |
| 12/12/07 | 4.00  | 6.30  | Illabo                           | 100           | 8                  | -                   | Split pipe    |
| 13/12/07 | -     | -     | Leeton Road Binya                | 100           | -                  | 2                   | Split pipe    |
| 14/12/07 | 7.30  | 10.30 | Hoskins & Baker Streets, Temora  | 150           | 40                 | 10                  | Split pipe    |
| 14/12/07 | -     | -     | 83 Parkes Street, Temora         | -             | -                  | 5                   | Other         |
| 14/12/07 | 12.30 | 2.30  | Eurongilly Road, Illabo          | 100           | -                  | 5                   | Joint failure |
| 14/12/07 | -     | -     | Leeton Road, Garoolgan           | 100           | -                  | 10                  | Split pipe    |
| 18/12/07 | -     | -     | Old                              | 100           | -                  | 5                   | Split pipe    |

## GOLDENFIELDS WATER COUNTY COUNCIL – FEBRUARY 2008

|          |       |      |                               |     |    |     |               |
|----------|-------|------|-------------------------------|-----|----|-----|---------------|
|          |       |      | Cootamundra Road, Temora      |     |    |     |               |
| 19/12/07 | 10.00 | 3.00 | Dumaresq Street, West Wyalong | 150 | 30 | 21  | Other         |
| 21/12/07 | 11.00 | 1.00 | Talbingo Lane, Junee          | 80  | 4  | 50  | Split pipe    |
| 21/12/07 | -     | -    | Malebo Range                  | 80  | -  | 20  | Split pipe    |
| 22/12/07 | 9.30  | 2.00 | Ariah Park                    | 250 | 70 | 50  | Other         |
| 24/12/07 | -     | -    | Kikoira Road, Naradhan        | 150 | -  | 10  | Split pipe    |
| 24/12/07 | -     | -    | Garoolgan – Binya Line        | 100 | -  | 5   | Split pipe    |
| 27/12/07 | -     | -    | Garoolgan                     | 100 | -  | 10  | Split pipe    |
| 28/12/07 | -     | -    | Dirnaseer                     | 150 | -  | 10  | Joint failure |
| 31/12/07 | -     | -    | Garoolgan Line                | 100 | 2  | 5   | Split pipe    |
| 31/12/07 | 4.00  | 8.00 | Thanowring Road, Pucawan      | 250 | 50 | 400 | Split pipe    |
| 31/12/07 | -     | -    | Temora Road, Stockinbingal    | 375 | -  | 60  | Hole in pipe  |

### 2. COMPLAINTS

#### Water Quality

Dirty Water – Junee

Nil.

Dirty Water – Other

19/12/07 32 Fleece Street, West Wyalong.

Other Problems:

Nil.

A total of 30 service difficulty and fault reports were received for the month of December.

### 3. CONSTRUCTION & MAJOR MAINTENANCE

The following significant works were undertaken in December 2007:-

- Completed Ashelford Street, Temora upgrade.
- Continue with pipeline maintenance.
- Cut-in mains extension in Dumaresq Street, Wyalong.
- Continue with control valve maintenance across the scheme.
- Resolve polymer feed line at Jugiong Plant.

**G. WORKS REPORT** *(Nick Nasser)*  
**JANUARY 2008**

**1. WATER LOSSES & MAINS REPAIRS**

| DATE     | TIME  |       | LOCATION                      | PIPE DIAMETER | AFFECTED CONSUMERS | ESTIMATED LOSS (KI) | REASON        |
|----------|-------|-------|-------------------------------|---------------|--------------------|---------------------|---------------|
|          | Off   | On    |                               |               |                    |                     |               |
| 2/01/08  | -     | -     | Kneales Lane,<br>Weethalle    | 100           | -                  | 25                  | Split pipe    |
| 2/01/08  | -     | -     | Leeton Road,<br>Binya         | 100           | -                  | 10                  | Split pipe    |
| 3/01/08  | -     | -     | Bootoowa Road,<br>Naradhan    | 80            | -                  | 15                  | Split pipe    |
| 4/01/08  | -     | -     | Garoolgan                     | 100           | -                  | 2                   | Split pipe    |
| 6/01/08  | -     | -     | Old Sydney Road,<br>Bethungra | 150           | -                  | 10                  | Split pipe    |
| 8/01/08  | -     | -     | Garoolgan                     | 100           | -                  | 4                   | Split pipe    |
| 10/01/08 | 12.00 | 2.00  | Old Sydney Road,<br>Bethungra | 150           | -                  | 12                  | Split pipe    |
| 10/01/08 | -     | -     | Wagga Road,<br>Temora         | 100           | -                  | 1                   | Other         |
| 10/01/08 | -     | -     | Garoolgan                     | 100           | -                  | 2                   | Split pipe    |
| 11/01/08 | -     | -     | Garoolgan                     | 100           | -                  | 1                   | Split pipe    |
| 13/01/08 | -     | -     | Castle Street,<br>Junee       | 100           | -                  | 1                   | Split pipe    |
| 14/01/08 | -     | -     | Troy Street,<br>Stockinbingal | 100           | -                  | 300                 | Split pipe    |
| 14/01/08 | -     | -     | Bells Hill,<br>Cootamundra    | 375           | -                  | 5                   | Joint failure |
| 15/01/08 | -     | -     | Temora Line                   | 300           | -                  | 80                  | Joint failure |
| 15/01/08 | -     | -     | Barmedman Line                | 300           | -                  | 50                  | Joint failure |
| 16/01/08 | -     | -     | Springdale -<br>Temora        | 150           | -                  | -                   | Joint failure |
| 17/01/08 | 11.30 | 1.45  | 92 Camp Street,<br>Temora     | 100           | 3                  | 5                   | Joint failure |
| 18/01/08 | 4.30  | 6.00  | Malebo Range                  | 150           | -                  | 10                  | Split pipe    |
| 19/01/08 | 7.00  | 11.30 | Ganmain                       | 100           | 1                  | 10                  | Split pipe    |
| 19/01/08 | 1.30  | 2.30  | Old Sydney Road,<br>Junee     | 150           | -                  | 60                  | Split pipe    |
| 19/01/08 | 7.30  | 11.30 | Waterview Street,<br>Ganmain  | 100           | -                  | 300                 | Split pipe    |
| 20/01/08 | 1.30  | 4.00  | Old Sydney Road,<br>Junee     | 150           | -                  | 100                 | Split pipe    |

**GOLDENFIELDS WATER COUNTY COUNCIL – FEBRUARY 2008**

|          |      |       |                                   |     |    |     |               |
|----------|------|-------|-----------------------------------|-----|----|-----|---------------|
| 21/01/08 | -    | -     | Garoolgan                         | 100 | -  | 2   | Split pipe    |
| 21/01/08 | -    | -     | Garoolgan                         | 100 | -  | 3   | Split pipe    |
| 22/01/08 | 9.45 | 11.00 | Garoolgan                         | 100 | 3  | 5   | Joint failure |
| 22/01/08 | 1.30 | 2.30  | Perseverance Street, West Wyalong | 100 | 50 | 15  | Other         |
| 23/01/08 | 4.30 | 5.30  | Malebo Range                      | 150 | -  | 3   | Split pipe    |
| 23/01/08 | 1.00 | 11.30 | Weethalle Road, West Wyalong      | 450 | -  | 85  | Split pipe    |
| 23/01/08 | -    | -     | Barmedman Line                    | 300 | -  | 15  | Joint failure |
| 23/01/08 | 2.00 | 7.00  | Wyalong Line                      | 450 | -  | 20  | Split pipe    |
| 23/01/08 | -    | -     | Gubbata                           | 100 | -  | 5   | Split pipe    |
| 24/01/08 | 2.00 | 3.30  | Wattle Lane, Coolamon             | 100 | -  | 50  | Joint failure |
| 24/01/08 | -    | -     | Barmedman Line                    | 300 | -  | 15  | Joint failure |
| 24/01/08 | -    | -     | Temora - Barmedman                | 300 | -  | 50  | Joint failure |
| 24/01/08 | -    | -     | Barmedman                         | -   | -  | 15  | Joint failure |
| 26/01/08 | -    | -     | Malebo Range                      | 80  | -  | 10  | Split pipe    |
| 26/01/08 | 7.00 | 10.00 | Main Street, Marrar               | 100 | 15 | 100 | Split pipe    |
| 26/01/08 | 7.00 | 8.00  | Strathmore Lane, Old Junee        | 80  | -  | 20  | Split pipe    |
| 30/01/08 | 9.30 | 12.30 | Illabo                            | 100 | 20 | 200 | Split pipe    |
| 30/01/08 | 9.00 | 11.30 | Cedar Street, West Wyalong        | 100 | 56 | 15  | Other         |
| 30/01/08 | 8.30 | 2.00  | Wyalong                           | 100 | -  | -   | Other         |
| 31/01/08 | 2.30 | 4.00  | Matong                            | 100 | -  | 50  | Split pipe    |
| 31/01/08 | 9.30 | 1.30  | Malebo Range                      | 200 | 50 | 800 | Split pipe    |

**2. COMPLAINTS**

Water Quality

Dirty Water – Junee

Nil.

Dirty Water – Other

- 07/01/08 9 Wallace Street, Coolamon.
- 09/01/08 “Hopevale” Temora Road, Wyalong.
- 10/01/08 75 Parkes Street, Temora.
- 11/01/08 30 Main Street, West Wyalong.
- 11/01/08 33 Fleece Street, West Wyalong.
- 14/01/08 9 Wallace Street, Coolamon.

Other Problems:

- 11/01/08 Leary’s Lane, Coolamon – yellow tinge in water.
- 21/01/08 8 Jacaranda Avenue, Junee – bad tasting water, not drinkable.

A total of 84 service difficulty and fault reports were received for the month of January.

**3. CONSTRUCTION & MAJOR MAINTENANCE**

The following significant works were undertaken in January 2008:-

- Cut-in mains extension Russell Street, Wyalong.
- Cut-in Jindalee Feedlot to new main.
- Commenced connection of customer services to new Stockinbingal – Temora main.
- Commenced installation of new Aria Park transfer pump and pipework.
- Replace reflux valve at Frampton Pump Station.

**Recommendation**

That the information be noted.

08/008 RESOLVED on the motion of Crs. Manchester and Palmer that the information contained in items F1-3 and G1-3 be noted.

**H. OTHER REPORTS**

**1. CAPITAL WORKS PROGRESS REPORT** *(Paul Wearne)*

Attached for the information of Councillors is the Capital Works Progress Reports for the period ending 31 January 2008.

**Recommendation**

That the information be noted.

08/009 RESOLVED on the motion of Crs. Manchester and O’Brien that the information be noted.

**2. CRITICAL WATER AVAILABILITY FOR 2007-08** *(Paul Wearne)*

Included in the Business Paper are the water production graphs for the five sources and the three bulk customers to the end of January 2008. The return of 100% allocation and more importantly, the recent rains, has significantly improved the position to that of earlier in the year. The Mount Daylight allocation is still under stress with it currently operating just below its allocation. Other systems are all within acceptable levels as can be seen in Table 1 below.

**Table 1**

| <b>Source</b>  | <b>YTD Consumption</b> | <b>YTD Maximum Allocation</b> | <b>Percentage</b> |
|----------------|------------------------|-------------------------------|-------------------|
| Jugiong        | 2,213                  | 3,254                         | 68.00%            |
| Oura           | 2,308                  | 3,512                         | 65.71%            |
| Mt Arthur      | 275                    | 440                           | 62.50%            |
| Mt Daylight    | 154                    | 169                           | 91.12%            |
| Hylands Bridge | 74                     | 92                            | 80.43%            |
| Cootamundra    | 423                    | 900                           | 47.00%            |
| Harden *       | 264                    | 709                           | 37.23%            |
| Young          | 807                    | 1,212                         | 66.58%            |

**NB:**

*YTD Consumption for Harden does not include Harden Minor Consumers*

*Hylands Bridge Allocation does not include additional allocation from Narrandera Shire Council*

In consultation with the Chairman, restrictions were eased to “Level A” as of 14 January 2008 with this information forwarded to Councillors and disseminated to the public through media outlets.

Consumption continues to be monitored on a weekly basis. Subject to unexpected significant variations it is anticipated that the present level of restriction will remain in place until the conclusion of Daylight Saving.

**Recommendation**

That the information be noted.

08/010 RESOLVED on the motion of Crs. Edwards and Palmer that the information be noted.

**3. REPORT TO THE MINISTER – REVIEW OF OPERATIONAL EFFICIENCIES** *(Paul Wearne)*

The Report to the Minister for Water Utilities on the Review of Relative Efficiencies and Economies of the Reticulation and Distribution of Water was forwarded to Minister Rees on 3 April 2007. A response to that report was received by Council on 14 January 2008. A copy of the response is attached for the information of Council. In view of the recently announced review of the water industry in non-metropolitan NSW, the Minister has decided to not vary the present arrangements at this stage.

**Recommendation**

That the information be noted.

08/011 RESOLVED on the motion of Crs. Speirs and Manchester that the information be noted.

**4. PRICING STRUCTURE** *(Paul Wearne)*

The process of preparing the 2008/09 Draft Management Plan and Budget has commenced with it anticipated that the Draft will be submitted to the April meeting of Council. Preparation of the Draft Budget is unable to proceed much further until such time as the direction Council wish to take in relation to pricing is known.

At the April 2006 meeting Council resolved (Minute 06/041) the following:

*“...that the Draft Management Plan be amended so that the Retail consumption price be set at \$1.10 per kilolitre and that the Bulk Council consumption price be set at 54% of that price (i.e. \$0.5940 per kilolitre). Access charges are to remain unchanged from those set for the 2005/06 year. This pricing structure is to be an interim measure for the 2006/07 year only with Council to determine an alternative pricing structure prior to the preparation of the 2007/08 Draft Management Plan”.*

At the February 2007 meeting when adopting the recommendations to accompany the Report to the Minister on Operational Efficiencies, Council resolved, in part (Minute 07/012) that:-

*“.... 3. That were the [above] recommendations not acceptable to the Minister then the present arrangements will continue with previously foregone CPI increases in “retail” and “bulk” prices to be applied over a period to be determined by Council”.*

Also at the February 2007 Meeting Council resolved (Minute 07/013):-

*1. That the determination of an alternative pricing structure be deferred until such time as the matter of the Report to the Minister is concluded.*

## GOLDENFIELDS WATER COUNTY COUNCIL – FEBRUARY 2008

2. *That the Draft Management Plan for 2007/08 be prepared on the premise that the Retail consumption price be \$1.14 per kilolitre and that the Bulk Council consumption price be 54% of that price (i.e. \$0.6156 per kilolitre). Access charges are to remain unchanged from those set for the current year.*

As reported in Item 3 above, the Minister for Water Utilities has now made a determination on the Review of Operational Efficiencies and therefore, in accordance with Minute 07/012 Council should determine the period in which foregone CPI increases be recovered **and/or** in accordance with Minute 07/013, an alternative pricing structure should be determined by Council.

The presentation made by Council's Auditor to the November 2007 meeting again emphasised Council's reliance on revenue from investments to maintain a budget surplus and again emphasised the need for Council to undertake a thorough review of its pricing structure. These comments reiterated his, and the General Manager's comments of previous years. The reliance on Investment Income can be demonstrated in the table below.

| Year Ending | Operating Result before Capital | Interest & Investment Revenue | Operating Result before Capital Excluding Investment Revenue & Headworks |
|-------------|---------------------------------|-------------------------------|--|
|             | \$'000                          | \$'000                        | \$'000   |
| 30/06/2007  | 1,027                           | 1,652                         | -625   |
| 30/06/2006  | 697                             | 1,766                         | -1,069   |
| 30/06/2005  | 861                             | 1,684                         | -823   |
| 30/06/2004  | 306                             | 1,560                         | -1,254   |
| 30/06/2003  | 1,354                           | 1,380                         | -26  |
| 30/06/2002  | 914                             | 1,171                         | -257   |

Using the 2007/08 adopted budget, excluding interest earned from investments and presuming that water sales for the 2008/09 year will be equivalent to the ten (10) year average, the following table summarises the amount of additional revenue required for a "balanced budget" in 2008/09.

|  | \$'000        |
|--|---------------|
| 2007/08 Operating Expenses   | 12,425        |
| Assume 4.0% CPI Increase   | 497           |
| <b>Anticipated 2008/09 Operating Expenses</b>                        | <b>12,922</b> |
| Apply 2007/08 Access and User Charges to 10 year Average Consumption | 12,241        |
| Add Other Operating Revenues (excluding Interest)                    | 283           |
| <b>Anticipated 2008/09 Operating Revenues</b>                        | <b>12,524</b> |
| <b>Anticipated Deficit</b>   | <b>-398</b>   |

The above table does make some general assumptions not least of these being that anticipated consumption will be similar to that of the ten year average. Given

that the last five years have been exceptionally dry (drought) and the recent improvement (albeit slight) in rainfall, it would not be unreasonable to assume that we are about due for a “wetter” year. This will obviously impact on water sales and could significantly impact on the operating result.

It is the professional opinion of the General Manager and the Department Heads that the present pricing structure does not meet the requirements of some of the principal objectives of Goldenfields as set down in the Proclamation Establishing Goldenfields Water County Council. Paragraph 5 of Schedule D of the Proclamation states (in part):-

*“The principal objectives of Goldenfields Water County Council are as follows:*

*a) To be a successful business and, to this end –*

*(i) to operate at least as efficiently as any comparable business:  
and*

*(ii) to exhibit a sense of social responsibility by having regard to the interests of the community in which it operates; .....*”

The present pricing structure is essentially a carry over from what was in place at the time the County was formed. It relates to and is based on the two separate organisations (and pricing structures) that were operating prior to the formation of Goldenfields. It would be fair to say Goldenfields has progressed past this point into an entity in its own right and should therefore have a pricing structure that is reflective of the one organisation. To simply adopt a pricing structure to catch up foregone CPI increases would not address the cross subsidisation issues that have been in place since Council’s inception.

Council undertook two one-day workshops on pricing in February and March 2006. From those workshops the direction was given to staff to prepare the 2006/07 Management Plan using one of the options presented. This option basically projected the revenue that would be generated using the following criteria:-

- The Availability Charge to Bulk Consumer Councils would be set at sixty five (65) percent of the applicable rate for Retail Customers multiplied by the actual number of connections serviced by the Bulk Consumer Council.
- The Consumption Charge per kilolitre to Bulk Consumer Councils would be set at sixty five (65) percent of the applicable rate for Retail Customers.

Whilst not ultimately adopted by Council, this option did establish a direct relationship between Bulk Supply customers and Retail customers and gave consideration to the “whole of area” premise.

To assist Council determine a way forward, option including, but not limited to, the following are:-

| <b>OPTION</b>  | <b>COMMENT</b>  |
|--|---|
| Continue with the present pricing structure and determine the amount of price increase (if any) applicable for the 2008/09 Estimates   | <ul style="list-style-type: none"> <li>• Quick interim solution.</li> <li>• Does not address the issue</li> <li>• Does not address the long term viability of GWCC</li> </ul>   |
| Continue with the present pricing structure and determine the amount of CPI catch-up applicable for the 2008/09 and subsequent years until recovered                           | <ul style="list-style-type: none"> <li>• Quick interim solution.</li> <li>• Does not address the issue</li> <li>• Does not address the long term viability of GWCC</li> </ul>   |
| Adopt the preferred model from the March 2006 Pricing Workshop (i.e. the “65%” model) and determine the amount of price increase (if any) applicable for the 2008/09 Estimates | <ul style="list-style-type: none"> <li>• Establishes relationship between “Bulk” and “Retail” customers</li> <li>• Recognises the “Whole of System” or “one entity”</li> <li>• Alters (but does not eliminate) the cross subsidisation between the various schemes</li> <li>• Will impact most on Bulk Councils</li> </ul>  |
| Develop “in-house” an alternative pricing structure  | <ul style="list-style-type: none"> <li>• Resource and time consuming</li> <li>• Will require significant input from Councillors particularly regarding definitions of user categories etc</li> </ul>  |
| Engage an external consultant to develop an alternative pricing structure  | <ul style="list-style-type: none"> <li>• Resource and time consuming</li> <li>• Will require significant input from Councillors particularly regarding definitions of user categories, etc</li> <li>• Will require allocation of funds in either the current year and/or 2008/09</li> </ul>   |
| Develop a pricing structure based on “Best Practice Guidelines” as promoted by NSW Government  | <ul style="list-style-type: none"> <li>• Resource and time consuming</li> <li>• Guidelines do not readily accommodate Bulk Consumer Councils</li> <li>• Will require significant input from Councillors particularly regarding definitions of user categories, etc</li> <li>• Will require allocation of funds in either the current year and/or 2008/09</li> </ul> |
| Reduce Operating Expenses  | <ul style="list-style-type: none"> <li>• Will result in reduction in levels of service and/or operation and maintenance of system</li> <li>• May impact on staffing levels</li> <li>• Does not address the long term viability of GWCC</li> </ul>   |
| A mix of any of the above  |   |

**Recommendation**

1. That Council adopt the preferred pricing model from the March 2006 Pricing Workshop, this being that the Access and Consumption charges to Bulk Consumer Councils be set at sixty five (65) percent of that applicable to Retail customers.
2. That this pricing model be phased in over three (3) years as follows:-

|         |                          |
|---------|--------------------------|
| 2008/09 | Fifty seven (57) percent |
| 2009/10 | Sixty one (61) percent   |
| 2010/11 | Sixty five (65) percent  |
3. That the Draft Management Plan for 2008/09 be prepared on the premise that:-
  - (a) The Retail consumption price be \$1.20 per kilolitre and that the Bulk Council Consumption price be 57% of that price (i.e. \$0.6840 per kilolitre); and
  - (b) That the Retail Access charge is to remain unchanged from those set for the current year and the Bulk Council Access charge be 57% of that charge (i.e. \$116.28 per connection per annum) multiplied by the actual number of connections serviced by the respective council.

08/012 RESOLVED on the motion of Crs. Speirs and O'Brien

1. That Council adopt the preferred pricing model from the March 2006 Pricing Workshop, this being the Access and Consumption charges to Bulk Consumer Councils be set at sixty five (65) percent of that applicable to the Retail customers.
2. That this pricing model be phased in over three (3) years as follows:-

|         |                          |
|---------|--------------------------|
| 2008/09 | Fifty seven (57) percent |
| 2009/10 | Sixty one (61) percent   |
| 2010/11 | Sixty five (65) percent  |
3. That the Draft Management Plan for 2008/09 be prepared on the premise that:-
  - a) The Retail consumption price be \$1.20 per kilolitre and that the Bulk Council Consumption price be 57% of that price (i.e. \$0.6840 per kilolitre); and
  - b) That the Bulk Council Access charge be 57% of the Retail Access charge (i.e. \$116.28 per connection per annum) multiplied by the actual number of connections serviced by the respective council.
4. That Council develop “in house” an alternative pricing structure prior to the preparation of the 2009/10 Management Plan.

**Crs. Palmer, Manchester and McGregor requested that their vote in the negative be recorded in the Minutes.**

**5. INQUIRY INTO SECURE AND SUSTAINABLE URBAN WATER SUPPLY AND SEWERAGE SERVICES FOR NON-METROPOLITAN NSW** (*Paul Wearne*)

Correspondence has been received from the Hon Nathan Rees, MP Minister for Water Utilities regarding the Terms of Reference for an Inquiry into secure and sustainable urban water supply and sewerage services for non-metropolitan NSW. Copies of the correspondence together with a Discussion Paper on the subject were forwarded to Councillors in late January. This inquiry was pre-empted by the Minister in an address to the Local Government Water Management Conference last August and was also reported by the General Manager to the August meeting.

Council did make a submission to the Draft Terms of Reference for the Inquiry in November last year and it would appear that our comments relating to the socio-economic impact on communities and the financial sustainability of councils have been acknowledged with these now being included in the inquiry.

Included with the Business Paper mail out is a Draft Submission to the inquiry for the consideration of Council.

**Recommendation**

That the Draft Submission to the Inquiry as amended into secure and sustainable urban water supply and sewerage services in non-metropolitan NSW be adopted and that the submission be lodged with the Department of Water and Energy.

08/013 RESOLVED on the motion of Crs. Edwards and O'Brien that the Draft Submission into secure and sustainable urban water supply and sewerage services in non-metropolitan NSW as amended be adopted and that the submission be lodged with the Department of Water and Energy.

**6. DEVELOPER CHARGES – JUNEE MPS** (*Paul Wearne*)

A new Multi Purpose Health Service (Hospital) is presently under construction in Junee. The NSW Department of Commerce (Commerce) is managing the project on behalf of NSW Health.

Staff have been liaising with the contractors in relation to the provision of water to the complex. This involved a mains extension (\$4,360) and tapping (\$1,900) which has been completed by GWCC staff and paid for by the developer in accordance with Council policy. Water has been connected to the site.

In accordance with Council's Developer Servicing Plans, Reticulated Headworks (Infrastructure) charges of \$27,900 have been levied but remain unpaid. In correspondence from Commerce it has been argued that Crown developments are exempt from Developer Charges or Headwork Contributions citing the Water Management Act 2000 (Act) and the NSW Department of Land & Water Conservation's Developer Charges Guidelines for Water Supply, Sewerage and Stormwater 2002 (Developer Guidelines).

Section 306 (4) of the Water Management Act 2000 states:-

*“If a water supply authority imposes a requirement under this section on the Crown, the Crown may request the Minister for Urban Affairs and Planning to determine whether such a requirement should be imposed and, if so, in what terms”*

Likewise clause 2.7 of the Developer Guidelines states:-

*“Under section 306 (4) and (5) of the Water Management Act 2000, the Minister for Planning may make a determination in regard to developer charges levied on Crown developments.*

*Crown developments for essential services (education, health, community services and law and order) are exempt from general developer charges. Water utilities may charge these developments only for that portion of the direct connection cost (eg for a lead-in main) relating to the Crown development.”*

Correspondence from Council to Commerce (24/8/07) noted the above but pointed out that “the Crown may request the Minister....” and that the Guidelines are only guidelines. It also advised that efforts to find a “blanket” Ministerial Determination with respect to Crown developments had been unsuccessful and that delegated authority to the General Manager did not include the waiving of developer charges.

Commerce have now written citing a similar case in the Hunter/Mid Coast region in which the Minister for Planning determined on 2/1/08 that developer charges were not payable in this instance. In the opinion of Commerce, this determination will apply to the Junee Hospital Multi Purpose Service development as well. The following is an extract from the Ministers determination as forwarded to GWCC by Commerce:-

*“I have considered the position of each party, in addition to the WM Act and associated Developer Charges Guidelines for Water Supply, Sewerage and Stormwater and have today determined that in this instance developer charges are not payable by the NSW Department of Health in relation to this development, noting that direct water connection charges of \$21,313 have been paid and noting the nature of the proposal.”*

To date Council has complied with the relevant legislation and its own policies but is it cost effective to pursue the matter further given the likelihood of the Minister making a similar determination should a formal request be made?

### **Recommendation**

That Council view the exemption of Crown developments from developer charges as another form of indirect impost on its customers however given the likelihood of the Minister for Planning determining in favour of NSW Health, Council will waive, in this instance, the developer charges applicable to the Junee Hospital Multi Purpose Service totalling \$27,900.

08/014 RESOLVED on the motion of Crs. Speirs and Palmer that the Developer Charges imposed on the Junee MPHS have been levied in accordance with Council’s

adopted Management Plan and Developer Servicing Plans and remain payable until determined otherwise by the Minister for Planning.

**7. DRAFT CODE OF MEETING PRACTICE** *(Paul Wearne)*

A review of Council's records has failed to find if and when Council ever adopted a Code of Meeting Practice. Section 306(2) of the Local Government Act states that:-

*“A council may adopt a code of meeting practice that incorporates the regulations made for the purpose of this section and supplement those regulations with provisions that are not inconsistent with them.”*

The advantage in adopting a code of meeting practice is that it provides Councillors, staff and the public with a ready reference of the rules pertaining to the conducting of council meetings and it is suggested that such a code be implemented.

Included in the Business Paper mail out is a copy of a draft code that has been prepared by staff. Subject to acceptance by Council, the draft will be placed on public display for comment. Following the display period the draft code can then be adopted with or without amendment.

**Recommendation**

1. That Council adopt the Draft Code of Meeting Practice.
2. That in accordance with Section 361 of the Local Government Act (2001) the Draft Code of Meeting Practice be placed on public display from Monday 3 March 2008 until Monday 31 March 2008.
3. That submissions to the Draft Code of Meeting Practice be received up until Monday 14 April 2008 with any received to be considered by Council at its next meeting on Thursday 24 April 2008.

08/015 RESOLVED on the motion of Crs. Edwards and Manchester

1. That Council adopt the Draft Code of Meeting Practice.
2. That in accordance with Section 361 of the Local Government Act (2001) the Draft Code of Meeting Practice be placed on public display from Monday 3 March 2008 until Monday 31 March 2008.
3. That submissions to the Draft Code of Meeting Practice be received up until Monday 14 April 2008 with any received to be considered by Council at its next meeting on Thursday 24 April 2008.

**8. DRAFT POLICY – PAYMENT OF EXPENSES AND PROVISION OF FACILITIES** *(Paul Wearne)*

Legislative amendments have occurred which now require Council to adopt and then review annually its Payment of Expenses and Provision of Facilities Policy. To comply with these changes a draft policy has been prepared with a copy included in the Business Paper mail out. Subject to adoption by Council, the draft will be placed on public display for comment. Following the display period the draft policy can then be adopted with or without amendment.

**Recommendation**

1. That Council adopt the Draft Payment of Expenses and Provision of Facilities Policy.
2. That in accordance with Section 253 of the Local Government Act (2001) the Draft Payment of Expenses and Provision of Facilities Policy be placed on public display from Monday 3 March 2008 until Monday 31 March 2008.
3. That submissions to the Draft Payment of Expenses and Provision of Facilities Policy be received up until Monday 14 April 2008 with any received to be considered by Council at its next meeting on Thursday 24 April 2008.

08/016 RESOLVED on the motion of Crs. Edwards and Speirs

1. That Council adopt the Draft Payment of Expenses and Provision of Facilities Policy.
2. That in accordance with Section 253 of the Local Government Act (2001) the Draft Payment of Expenses and Provision of Facilities Policy be placed on public display from Monday 3 March 2008 until Monday 31 March 2008.
3. That submissions to the Draft Payment of Expenses and Provision of Facilities Policy be received up until Monday 14 April 2008 with any received to be considered by Council at its next meeting on Thursday 24 April 2008.

**9. PROCEDURE FOR WRITING OFF RATES AND CHARGES**

*(Paul Wearne)*

Council will recall items at recent meetings relating to the writing off of charges of varying amounts and for various reasons. These items have been bought to Council as part of the ongoing debt recovery procedures used by staff with the majority of them relating to unsubstantiated debts carried over from Council's predecessors.

Section 131 of the Local Government (General) Regulations 2005 is reproduced below:-

***131 Procedures for writing off rates and charges***

*(1) The council must, from time to time, by resolution, fix the amount of rates and charges above which any individual rate or charge may be written off only by resolution of the council.*

*(2) An amount of rates or charges of or below that amount can be written off either by resolution of council or by order in writing of the council's general manager. In the absence of a resolution under subclause (1), rates and charges can be written off only by resolution of the council.*

*(3) A resolution or order writing off an amount of rates or charges must:*

- (a) specify the name of the person whose debt is being written off,*  
*and*

*(b) identify the account concerned, and*

*(c) specify the amount written off,*

*or must refer to a record kept by the council in which those particulars are recorded.*

*(4) An amount of rates or charges can be written off under this clause only:*

*(a) if there is an error in the assessment, or*

*(b) if the amount is not lawfully recoverable, or*

*(c) as a result of a decision of the court, or*

*(d) if the council or general manager believes on reasonable grounds that an attempt to recover the amount would not be cost effective.*

*(5) The fact that an amount of rates or charges is written off under this clause does not prevent the council concerned from taking legal proceedings to recover the amount.*

*(6) The general manager must advise the council of rates and charges written off by written order of the general manager.*

A review of Council's records has been unable to find where Council has at some time in the past fixed an amount in accordance with Section 131(1) of the abovementioned Regulations and consequently have, by default, complied with 131(2).

Normally Council meets every two (2) months and to improve efficiency it is suggested that Council fix an amount above which the write off of charges can only be affected by resolution of Council. Write off amounts below this could then be written off by order of the general manager or, if deemed appropriate by the general manager, by resolution of Council. A standard agenda item in the Business Paper would then be implemented to comply with Section 131(6).

### **Recommendation**

That in accordance with Section 131(1) of the Local Government (General) Regulations 2005, Council fixes an amount of one thousand dollars above which any individual charge may be written off only by resolution of Council.

08/017 RESOLVED on the motion of Crs. Edwards and McGregor that in accordance with Section 131(1) of the Local Government (General) Regulations 2005, Council fixes an amount of one thousand dollars above which any individual charge may be written off only by resolution of Council.

**10. FUTURE COUNCIL MEETINGS** (*Paul Wearne*)

The next Ordinary Meeting of Council would normally be held in April and it is suggested that this meeting be held in Temora.

**Recommendation**

That the next meeting of Council be held in Temora on Thursday 24 April 2008 commencing at 1.00pm.

08/018 RESOLVED on the motion of Crs. Edwards and McGregor that the next meeting of Council be held in Temora on Thursday 24 April 2008 commencing at 1.00pm.

**I. QUESTIONS AND STATEMENTS**

**Nil.**

**J. CLOSED SESSION** (*Pink pages*)

08/019 RESOLVED on the motion of Crs. Manchester and O'Brien that the Council meet in Closed Session.

**1. GENERAL MANAGERS EMPLOYMENT CONTRACT**  
(*Paul Wearne*)

*This item is classified CONFIDENTIAL under section 10A (2) (a) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:*

*(a) personnel matters concerning particular individuals.*

08/020 RESOLVED on the motion of Crs. O'Brien and Manchester that a Sub Committee comprising the Chairman and Deputy Chairman be authorised to undertake a performance review of the General Manager and that in accordance with the terms and conditions of the Contract of Employment, the General Manager indicate to that Sub Committee his intentions regarding a renewal or otherwise of that contract.

**OPEN SESSION – 3.32PM**

08/021 RESOLVED on the motion of Crs. McGregor and O'Brien that the Council revert to Open Session and that the resolutions made in Closed Session be made public.

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There being no further business requiring the attention of the Council, the Meeting closed at 3.33pm.

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