

**MINUTES for the MEETING of GOLDENFIELDS WATER COUNTY COUNCIL held at GOLDENFIELDS WATER COUNTY COUNCIL OFFICES on TUESDAY 25 NOVEMBER 2008 starting at 12.58pm.**

**PRESENT**

Cr. P. Speirs (Chair), Cr. C. Manchester, Cr. J. McGregor, Cr. D. Palmer, Cr. J. Macaulay and Cr. H. Mangelsdorf.

**ALSO IN ATTENDANCE**

Mr. P. Wearne, General Manager, Mr. P. Dwyer, Manager Administration, Mr. N. Nasser, Manager Production and Distribution, Mr. B. West, Manager Engineering and Miss. K. Turner, Executive Assistant.

**A. APOLOGIES**

- 08/116 An apology for non-attendance was received for Cr. J. O'Brien and Cr. K. Morris and leave of absence was granted on the motion of Crs. McGregor and Manchester.

**B. CONFIRMATION OF MINUTES OF MEETING HELD ON 23 OCTOBER 2008**

- 08/117 The Minutes of the meeting held on 23 October 2008 having been circulated and read by the Members, were confirmed on the motion of Crs. McGregor and Manchester.

**C. BUSINESS ARISING FROM MINUTES**

Nil.

**D. CORRESPONDENCE**

- |   |  |
|---|--|
| 1. 'G' Division of the Shires Association of NSW<br>(Received 28/10/08) | Advising that the 2009 Annual Conference will be held in Tumut on Thursday 26 February 2009 and seeking names of Delegates and Observers from Council. |
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**Recommendation**

1. That Council advise that its Delegates to the conference will be Crs Macaulay and O'Brien.
2. That Council advise that it's Observers at the conference will be the General Manager.
3. That Council authorise any other Councillor wishing to attend as an Observer.

08/118 RESOLVED on the motion of Crs. Manchester and Mangelsdorf

1. That Council advise that its Delegates to the conference will be Crs Macaulay and O'Brien.
2. That Council advise that it's Observers at the conference will be the General Manager.
3. That Council authorise any other Councillor wishing to attend as an Observer.

2. Narrandera Shire Council  
(Received 13/11/08)

Advising of its agreement to the temporary transfer of 100ML of its annual allocation to Goldenfields subject to the approval of NSW State Water.

***General Manager's Note***

*The Temporary Transfer form referred to has been signed and returned along with the requested payment.*

**Recommendation**

1. That the actions of the General Manager be endorsed.
2. That in recognition of the contribution made by Narrandera Shire Council to the continuation of supply to the Hylands Bridge/Brobenah scheme, water account in the name of Narrandera Shire Council within the scheme covering the billing period January 2009 to June 2009 be paid by a donation from Goldenfields Water.

08/119 RESOLVED on the motion of Crs. Palmer and Manchester

1. That the actions of the General Manager be endorsed.
2. That in recognition of the contribution made by Narrandera Shire Council to the continuation of supply to the Hylands Bridge/Brobenah scheme, water account in the name of Narrandera Shire Council within the scheme covering the billing period January 2009 to June 2009 be paid by a donation from Goldenfields Water.

**E. FINANCIAL REPORT** (*P. Dwyer*)

**1. CHEQUE WARRANT – OCTOBER 2008 AND BANK RECONCILIATION**

**Warrant**

<b>Fund</b>	<b>Voucher Numbers</b>	<b>\$</b>
Water	Cheques 19280 – 19468	
	EFT's 72156 – 72230	
	Autopays 600273-600274	\$ 885,091.54

**Bank Reconciliation**

Opening Balance	\$ 151,988.40
Deposits	\$1,281,623.16
	<u>\$1,433,611.56</u>
Withdrawals	\$ 885,091.54
Balance as at 31 October 2008	<u>\$ 548,520.02</u>

**2. REPORT OF COUNCIL INVESTMENTS**

Listed below are Council's Investments as at 31 October 2008

<b>Financial Institution</b>	<b>Face Value</b>	<b>Annualised Interest Rate %</b>
NSW Treasury – Cash Facility	\$6,498,553.52	8.30
Local Govt Financial Services – FOCF	\$5,301,604.65	8.87
Local Govt Financial Services – 12m Cash	\$1,519,115.62	8.60
Commonwealth Bank – At Call	\$850,751.25	5.95
LGFS Term Deposit due 7.11.08-199928	\$500,000.00	7.52
LGFS Term Deposit due 18.11.08- 200020	\$855,000.00	7.55
CBA Term Deposit due 27.11.08	\$750,000.00	6.02
LGFS Term Deposit due 19.12.08- 200502	\$500,000.00	7.73
LGFS Term Deposit due 20.3.09-200503	\$558,000.00	7.73
LGFS Term Deposit due 3.04.09-200615	\$500,000.00	7.65
LGFS Term Deposit due 21.5.09-199299	\$1,300,000.00	8.02
LGFS Term Deposit due 5.6.09-199460	\$500,000.00	8.45
LGFS Term Deposit due 17.7.09 – 199790	\$1,000,000.00	8.40
<b>TOTAL:</b>	<b>\$20,633,025.04</b>	

The above investments include the following restricted assets:

<b>Purpose</b>	<b>Amount</b>
Plant and vehicle replacement	\$813,000
Employees leave entitlements	\$1,383,000
Sales fluctuation	\$1,558,000
Infrastructure replacement	\$14,642,000
<b>Total:</b>	<b>\$18,396,000</b>

I hereby certify that the investments have been made in accordance with the Act, the Regulations and Council's investment policy.

**Recommendation**

That the information in respect of items E1 to E2 be noted.

08/120 RESOLVED on the motion of Crs. McGregor and Macaulay that the information in respect of items E1 to E2 be noted.

**3. OUTSTANDING DEBTORS**

The balances outstanding as at 4 November 2008 were:

	<b>Arrears</b>	<b>Interest</b>	<b>Current</b>	<b>Total</b>
Access Charges	40,953	6,986	202,425	250,364
Consumption Charges	108,412	22,378	201,648	332,438
Deferred Headworks			97,333	97,333
<b>TOTAL:</b>	<b>149,365</b>	<b>29,364</b>	<b>501,406</b>	<b>680,135</b>
Overpayments				<b>79,890</b>

The breakdown of the above can be summarised as follows:

Total outstanding	\$680,135
Less credit balances	-79,890
Less bulk accounts	-106,737
Less deferred h/wks	-97,333
Nett balance	\$396,175 owed by customers

**Recommendation**

That the report on outstanding debtors be received and noted.

08/121 RESOLVED on the motion of Crs. Palmer and McGregor that the report on outstanding debtors be received and noted.

**4. PENSION REBATES (Gerard Carr)**

Council is required to write-off concessions granted to eligible pensioners for water supplied. Eighteen hundred and seventy seven concession claims require writing-off for the period 1 July 2008 to 30 September 2008.

(Subsidy claimed \$23,431.34 – Claim 140)

**Recommendation**

That Council hereby write-off, as mandatory concessions, the amount of \$42,602.45 in pensioner concession rebates for the period 1 July 2008 to 30 September 2008.

08/122 RESOLVED on the motion of Crs. Manchester and Palmer that Council hereby write-off, as mandatory concessions, the amount of \$42,602.45 in pensioner concession rebates for the period 1 July 2008 to 30 September 2008.

**5. WRITE-OFF OF RATES AND CHARGES** (*Gerard Carr*)

In accordance with section 131 of the Local Government (General) Regulations 2005 and by virtue of the authority delegated to the General Manager by Council (Minute 08/017), listed below are details of Rates and Charges Written Off since the last Council Meeting.

<b>Account Number</b>	<b>Amount</b>	<b>Reason for Write off</b>
72015	\$104.80	No access had been possible, estimation carried out in June 2008, now over estimated.

**Recommendation**

That the information be noted.

08/123 RESOLVED on the motion of Crs. McGregor and Macaulay that the information be noted.

**6. FINANCIAL STATEMENTS**

As reported last meeting the statutory advertisement summarising Council's financial reports for the year ended 30 June 2008 was placed and called for public submissions on these and the auditor's report until the 30 October 2008.

No submissions were received from the public.

**Recommendation**

That Council note that no submissions were received from the public on the 2008 Financial Statements and Auditor's report.

08/124 RESOLVED on the motion of Crs. Palmer and Manchester that Council note that no submissions were received from the public on the 2008 Financial Statements and Auditor's report.

**F. WORKS REPORT** *(Nick Nasser)*  
**OCTOBER 2008**

**1. WATER LOSSES & MAINS REPAIRS**

DATE	TIME		LOCATION	PIPE DIAMETER	AFFECTED CONSUMERS	ESTIMATED LOSS (KI)	REASON
	Off	On					
1/10/08	-	-	Trunk Main, Wyalong	300	-	23	Joint failure
1/10/08	2.30	4.45	Ungarie Road, Wyalong	100	20	32	Split pipe
1/10/08	-	-	Ungarie Road, West Wyalong	100	10	15	Split pipe
9/10/08	-	-	Junee	100	-	20	Split pipe
14/10/08	-	-	Olympic Way, Cootamundra	100	-	5	Split pipe
15/10/08	-	-	Old Junee	150	-	20	Split pipe
15/10/08	-	-	Malebo	100	-	50	Split pipe
16/10/08	-	-	Bendee Street, Barellan	100	-	10	Split pipe
16/10/08	-	-	Jugiong Road, Cootamundra	375	-	30	Joint failure
17/10/08	-	-	Trunk Main, Wyalong	300	-	26	Joint failure
20/10/08	-	-	Old Sydney Road, Bethungra	150	-	5	Split pipe
22/10/08	9.00	1.00	Coolamon – Marrar	100	-	5	Split pipe
22/10/08	7.30	2.30	Temora	200	-	50	Hole in pipe
22/10/08	2.00	5.45	Barmedman	100	-	6	Hole in pipe
23/10/08	-	-	Trunk Main, Wyalong	300	-	20	Joint failure
23/10/08	-	-	Malebo	150	-	30	Split pipe
23/10/08	-	-	Junee	-	-	1	Split pipe
23/10/08	7.00	4.00	114 Hoskins Street, Temora	100	-	20	Joint failure
24/10/08	7.00	9.30	Elm Street, Marrar	100	-	20	Split pipe
24/10/08	-	-	Temora – West Wyalong	300	-	20	Hole in pipe
24/10/08	8.00	1.00	58 Langham Street, Ganmain	100	30	30	Split pipe
24/10/08	9.00	11.30	Menangle Street, Ganmain	100	-	30	Split pipe

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24/10/08	-	-	Trunk Main, Wyalong	300	-	50	Hole in pipe
29/10/08	10.00	12.00	Ganmain	100	20	10	Split pipe
29/10/08	9.30	12.00	Cnr Waterford & Ford Streets, Ganmain	100	20	10	Joint failure
30/10/08	-	-	De Boos Street, Barmedman	150	-	10	Split pipe
30/10/08	-	-	Court Street, Wyalong	100	-	5	Split pipe
31/10/08	-	-	West Wyalong	100	-	5	Split pipe
31/10/08	12.00	3.30	Waterview Street, Ganmain	100	20	30	Split pipe
31/10/08	8.00	11.00	Menangle Street, Ganmain	100	20	50	Split pipe
31/10/08	11.30	4.00	Court Street, West Wyalong	100	40	5	Split pipe

### 2. COMPLAINTS

#### Water Quality

Dirty Water – Junee

Nil.

Dirty Water – Other

10/10/08      Watson Street, Wallendbeen.

21/10/08      69 Waterview Street, Ganmain.

Other Problems:

14/10/08      2 Lawson Road, Temora – undrinkable water.

22/10/08      45 Waterview Street, Ganmain – damaged goods due to dirty water.

31/10/08      Back Creek Road, Wombat – bad tasting water.

A total of 37 service difficulty and fault reports were received for the month of October.

### **3. CONSTRUCTION & MAJOR MAINTENANCE**

The following significant works were undertaken in October 2008:-

- Replaced 9 air valves Tallimba – Weethalle.
- Replaced 6 air valves Coolamon – Marrar.
- Swabbed Oura – Junee mains including bore mains.
- Swabbed Junee reticulation.
- Swabbed trunk main Junee – Junee Reefs.
- Flushed Coolamon, Ganmain and Matong reticulations.
- Rebuilt surge tank Rosehill – Young line.
- Cleaned low lift well at Jugiong.
- Clean up pipe work, etc at Cootamundra Depot in readiness for upgrading work.
- Continue with pipe work connections at Temora East Reservoir.
- Complete overhauling of Junee Reefs pump and motor.
- Complete overhauling of Lonsdales Lane pump.
- Removed No. 2 pump Mt Daylight Pump Station for overhaul.
- Repair No. 2 soda ash pump and pipe work Jugiong Filtration Plant.

#### **Recommendation**

That the information contained in items F1-3 be noted.

08/125 RESOLVED on the motion of Crs. Manchester and Palmer that the information contained in items F1-F3 be noted.

**G. OTHER REPORTS**

**1. REVIEW OF COUNCIL CODES AND POLICIES** (*Paul Wearne*)

Council's statutory obligations to review its codes and policies during the first twelve months of office are continuing. Listed below are those that it is suggested be considered at this meeting. Copies of the existing policies are attached. Councillors will note that there have been some minor changes in document layout and the numbering system applied.

Code of Meeting Practice

Further to the report to the October 2008 meeting, Council's Draft Code of Meeting practice was placed on public display with submissions closing on Monday 24 November 2008. At time of writing no submissions have been received. Any submissions subsequently received will be tabled at the meeting.

Payment of Expenses and Provision of Services to Councillors

Further to the report to the October 2008 meeting, Council's Draft Payment of Expenses and Provision of Services to Councillors Policy was placed on public display with submissions closing on Monday 24 November 2008. At time of writing no submissions have been received. Any submissions subsequently received will be tabled at the meeting.

CP: 002 – Community Service and Support

No changes to previously adopted policy.

CP: 003 – Connections to Leasehold Land

No changes to previously adopted policy.

**Recommendation**

1. That Council adopt the Code of Meeting Practice and Payment of Expenses and Provision of Services to Councillors Policy.
2. That Council adopt as policy CP: 002 – Community Service and Support.
3. That Council adopt as policy CP: 003 – Connection to Leasehold Land.

08/126 RESOLVED on the motion of Crs. Manchester and McGregor

1. That Council adopt the Code of Meeting Practice and Payment of Expenses and Provision of Services to Councillors Policy.
2. That Council adopt as policy CP: 002 – Community Service and Support.
3. That Council adopt as policy CP: 003 – Connection to Leasehold Land.

**2. CAPITAL WORKS PROGRESS REPORT** (*Paul Wearne*)

Attached for the information of Councillors is the Capital Works Progress Reports for the period ending 31 October 2008.

**Recommendation**

That the information be noted.

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08/127 RESOLVED on the motion of Crs. Manchester and Macaulay that the information be noted.

### 3. CRITICAL WATER AVAILABILITY FOR 2008-09 (*Paul Wearne*)

Included in the Business Paper are the water production graphs for the five sources and the three bulk councils to the end of October 2008. Table 1 below provides more detail.

As reported to the October meeting water allocations in the Murrumbidgee Valley for the 2008/09 water year were increased, effective from 15 October 2008 as follows:-

Surface Water Extractions 95% of Entitlement  
Ground Water Extractions 100% of Entitlement

As a result of this announce the following restriction levels came into effect from 1 November 2008:-

Oura and Mt Arthur schemes Level C  
Jugiong and Mt Daylight schemes Level 1  
Hyland's Bridge scheme Level 2

**Table 1 - Period - 1 July 2008 to 30 October 2008**

Source	YTD Consumption	YTD Maximum Allocation	Revised YTD Maximum Allocation	Percentage of Revised Allocation
Jugiong	1,107	1,338	1,271.100	87.09%
Oura	1,065	1,361	1,361.000	78.25%
Mt Arthur	129	150	150.000	86.00%
Mt Daylight	65	66	66.000	98.48%
Hylands Bridge	29	27	25.650	113.06%
<b>Total All Sources</b>	<b>2,395</b>	<b>2,942</b>	<b>2,873.750</b>	<b>83.34%</b>
Cootamundra	206	370	351.500	58.60%
Harden *	125	275	261.250	47.84%
Young	404	511	485.450	83.22%

#### **NB:**

*YTD Consumption for Harden does not include Harden Minor Consumers.*

In accordance with Minute 08/104 the General Manager has contacted and written to Narrandera Shire Council with regard to the transfer of water to the Hyland's Bridge scheme and the response is included in the Correspondence section of this meeting.

Consumption continues to be closely monitored on a weekly basis.

#### **Recommendation**

That the information be noted.

08/128 RESOLVED on the motion of Crs. Palmer and Manchester that the information be noted.

**4. REVIEW OF STRATEGIC BUSINESS PLAN** (*Paul Wearne*)

In accordance with Minute 08/113 the Strategic Business Plan Review Sub-committee met to consider the Expression of Interest received to undertake the review of Council's strategic business plan. A weighted assessment process was undertaken that took into consideration factors including managerial and technical experience, methodology, timeframe, interaction with Council and price. This resulted in HydroScience Consulting Pty Ltd of Sydney receiving the highest ranking and subsequently being offered the project. At the time of writing this report verbal acceptance has been received with it anticipated that formal written confirmation is eminent.

**Recommendation**

That the actions of the Strategic Business Plan Review Sub-committee be endorsed.

08/129 RESOLVED on the motion of Crs. Manchester and Macaulay that the actions of the Strategic Business Plan Review Sub-committee be endorsed.

**5. MANDAMAH SCHEME** (*Paul Wearne*)

As requested by Cr O'Brien at the October Meeting, the following report is intended to provide an update on the proposed Mandamah scheme.

The Mandamah scheme is the name given to the possible extension of Council's distribution network and can generally be described as from Reefton via Buggajool Hill across the Newell Highway to the Kildary – Beckom Road then down to Beckom with five major spurs (refer Attachment 1). The proposal was first raised with Council prior to 2000 with the thinking at the time that the project may be used to augment supply to Aria Park, Ardlethan and Barellan areas and also provide a service to rural landholders in the area. Also, as part of the "thinking" at the time was the construction of additional storage facilities in the vicinity of Aria Park.

A number of public meetings and meetings between Council staff and members of the "Mandamah Water Scheme Committee" (the Committee) have taken place since then. The last report to Council on the matter was furnished in June 2006 and an extract from the minutes of that meeting are attached (Attachment 2). Also attached (Attachment 3) is a copy of the response written to the Committee as per Minute 06/061.

With the unlikelihood that the project (in its then form) would proceed, Council considered and adopted the option of constructing additional storage at Aria Park with construction commencing in late 2006. This work has now been completed.

Since the June 2006 Council Meeting the General Manager has met with Committee representatives on at least three occasions with the latest being on 14

October 2008. The Committee is still interested in proceeding with the scheme (in some form) with discussions revolving around (but not limited to) the following points:-

- Reducing the scope of works.
- Establishing a Co-operative with whom Council would enter into a formal agreement.
- Availability of funding assistance from State and/or Federal government.
- Alternative off-take points.

More detailed information on the above points will be given at the meeting.

To date Council has not committed any funds to the project and staff members have reservations that the project would ever be economically viable without significant grant funding and/or cross-subsidisation from other customers.

### **Recommendation**

That Council take no further action on the “Mandamah Scheme” until the Mandamah Water Scheme Committee submits a proposal that is cost effective to Council.

08/130 RESOLVED on the motion of Crs. Palmer and Mangelsdorf that Council take no further action on the “Mandamah Scheme” until the Mandamah Water Scheme Committee submits a proposal that is cost effective to Council.

### **6. COUNCILLOR OH&S INDUCTION PACKAGE** *(Tony Goodyer)*

Council is committed to workplace safety and as part of this process there is a requirement for Councillors to receive induction in their roles and responsibilities regarding occupational health and safety within the organisation. Attached is a Councillor OH&S Induction Package that has been prepared by Council’s Occupational Health & Safety Officer. It is suggested that Councillors read and familiarise themselves with its content before formally adopting it.

### **Recommendation**

That Council adopt the Councillors OH&S Induction Package as distributed and that it be noted that all Councillors were furnished with a copy of the document.

08/131 RESOLVED on the motion of Crs. Mangelsdorf and Manchester that Council adopt the Councillors OH&S Induction Package as distributed and that it be noted that all Councillors were furnished with a copy of the document.

### **7. TRANSFER OF ASSETS – WEETHALLE TOWNSHIP** *(Julia Wynn)*

Council’s staff and the staff of the Shire of Bland have been working on determining ownership of the water supply assets of Weethalle. These assets are

currently in the name of Bland Shire, being Weethalle Town Reservoir, Weethalle Dam, and Weethalle Pumping Station.

According to documentation kindly located by Bland Shire's staff, the water supply franchise held by Bland Shire was relinquished on 31<sup>st</sup> December 1986 when the Naradhan-Weethalle Scheme reached Weethalle. The documentation states that all assets and liabilities were to be transferred.

The water supply assets vested in Bland Shire by Government Gazettal of the 17<sup>th</sup> February, 1982 are:-

“Works of water supply for the Town of Weethalle comprising a 73516m<sup>3</sup> ground storage tank (dam), with surface run-off catchment intake well and pumping machinery. A 227 kilolitre service reservoir, 3962 metres of 100 millimetre A.C. rising and reticulations mains, filtration and chlorination plant, 63 service connections and works incidental thereto.”

The assets transferred to the NRCC appear to have been everything but the property assets. It is believed that the failure to transfer Title was an oversight.

Matters are in hand to transfer the Title of the Service Reservoir. Bland Shire will need to surrender the Certificate of Title so that GWCC's Solicitor can prepare the transfer. It is suggested GWCC bear the legal costs as it appears that most costs should have been borne by the NRCC.

Investigation is currently still underway as regards the Weethalle Pumping Station site, which appears to not have been severed from the Crown. This may require compulsory acquisition. Narrandera RLPB is cooperative in abiding by their agreement on site acquisitions with Bland Shire.

GWCC staff have determined that there is no benefit to GWCC or its consumers retaining the dam, however, there would be significant benefit to the community of Weethalle to retain the dam as a community asset. Currently, water from the dam is utilised to water the Golf Course. The surrounding lands appear to be remnant vegetation which should be maintained as a reserve. Bland Shire's staff are of the opinion that their Council does wish to retain the dam for the benefit of the Weethalle community. It is considered by GWCC's staff that the dam can not be handed to Bland Shire as an operational asset, but can be handed over as a community asset. This will require a Minute from GWCC but will then require no further action as the Title will remain in the name of Bland Shire.

### **Recommendation**

1. Council request Bland Shire surrender the Title to Lot 86 DP 751718, being Weethalle Service Reservoir, so that GWCC's Solicitor may prepare the transfer of Title. All reasonable legal costs relating to the transfer are to be borne by Goldenfields Water.
2. Council resolve that compulsory acquisition, should it be required, be commenced on the site of the Weethalle Pumping Station.
3. Council resolve that the Weethalle Town Dam and surrounding lands, being Lot 87 DP 751718, are to be offered to Bland Shire as a community asset to be utilised in perpetuity for the benefit of the residents of Weethalle.

08/132 RESOLVED on the motion of Crs. Manchester and Mangelsdorf that

1. Council request Bland Shire surrender the Title to Lot 86 DP 751718, being Weethalle Service Reservoir, so that GWCC's Solicitor may prepare the transfer of Title. All reasonable legal costs relating to the transfer are to be borne by Goldenfields Water.
2. Council resolve that compulsory acquisition, should it be required, be commenced on the site of the Weethalle Pumping Station.
3. Council resolve that the Weethalle Town Dam and surrounding lands, being Lot 87 DP 751718, are to be offered to Bland Shire as a community asset to be utilised in perpetuity for the benefit of the residents of Weethalle.

**8. MEETING DATES** (*Paul Wearne*)

At the October Meeting Council set the dates for upcoming Council Meetings through to June 2009. It has now become evident that the date set for the February 2009 meeting is the same day as the 'G' division of the Shires Association of NSW Annual Conference. It is therefore suggested that an alternate date be set.

**Recommendation**

That the date of the Council Meeting for February 2009 be set as Friday 27 February 2009 and that the meeting be held at Council's Jugiong Filtration Plant commencing at 1.00pm.

08/133 RESOLVED on the motion of Crs. Manchester and Palmer that the date of the Council Meeting for February 2009 be set as Wednesday 25 February 2009 and that the meeting be held at Council's Jugiong Filtration Plant commencing at 1.00pm.

**9. NEXT MEETING** (*Paul Wearne*)

The next Ordinary Meeting of Council will be held on Friday 19 December 2008 commencing at 10.00am at the Temora Office.

**For the information of Councillors.**

Cr. Speirs sought leave of absence from Council for the December meeting.

08/134 RESOLVED on the motion of Crs. Palmer and McGregor that leave of absence be granted for Cr. Speirs for the December meeting.

Cr. Palmer advised that he would be an apology for the December meeting.

**H. QUESTIONS AND STATEMENTS**

Cr. Macaulay sought and was provided with information on bursts in Junee.

Cr. Palmer sought and was provided with information on the Excavator theft from Barellan.

**I. CLOSED SESSION – 2.01PM** (*pink pages*)

08/135 RESOLVED on the motion of Crs. Manchester and Palmer that Council meet in Closed Session.

**1. CONTRACT 4/2008 – COOTAMUNDRA DEPOT UNPGRAIDING**  
(*Bill West*)

*This item is classified CONFIDENTIAL under section 10A(2) of the Local Government Act, which permits the meeting to be closed to the public for business relating to the following:*

*(c) Information that would, if disclosed confer a commercial advantage on a person with whom the Council is conducting (or proposed to conduct) business.*

08/136 RESOLVED on the motion of Crs. Manchester and McGregor that the lowest tender received, that of NW Bland and Son for the sum of \$712,812.00 be accepted for the Cootamundra Depot Upgrading.

**2. REVIEW OF ORGANISATIONAL STRUCTURE** (*Paul Wearne*)

*This item is classified CONFIDENTIAL under section 10A(2) of the Local Government Act, which permits the meeting to be closed to the public for business relating to the following:*

*(a) Personnel matters concerning particular individuals.*

08/137 RESOLVED on the motion of Crs. Palmer and Macaulay that during consideration of this matter, which potentially may involve comments concerning particular individuals, other staff member, excluding the General Manager be requested to leave the meeting.

08/138 RESOLVED on the motion of Crs. Manchester and Palmer that Council endorse the actions of the General Manager to date and authorise the implementation of those recommendation contained in the report provided by Local Government Employment Solutions dated 14/11/2008 that are deemed by the General Manager to be appropriate for the organisation.

**OPEN SESSION – 3.19PM**

08/139 RESOLVED on the motion of Crs. Macaulay and Palmer that the Council revert back to Open Session and that the resolutions made in Closed Session be made public.

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There being no further business requiring the attention of the Council, the Meeting closed at 3.19pm.

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