

**MINUTES for the MEETING of GOLDENFIELDS WATER COUNTY COUNCIL held at GOLDENFIELDS WATER COUNTY COUNCIL OFFICES on FRIDAY 19 DECEMBER 2008 starting at 10.20am.**

**PRESENT**

Cr. C. Manchester (Chair), Cr. J. McGregor, Cr. J. Macaulay, Cr. K. Morris and Cr. H. Mangelsdorf.

**ALSO IN ATTENDANCE**

Mr. P. Wearne, General Manager, Mr. P. Dwyer, Manager Administration, Mr. N. Nasser, Manager Production and Distribution and Mr. B. West, Manager Engineering.

**A. PUBLIC ACCESS**

No requests for this meeting were received.

**B. APOLOGIES**

08/140 An apology for non-attendance was received for Cr. P. Speirs, Cr. D. Palmer and Cr. J. O'Brien and leave of absence was granted on the motion of Crs. McGregor and Macaulay.

**C. CONFIRMATION OF MINUTES OF MEETING HELD ON 25 NOVEMBER 2008**

08/141 The Minutes of the meeting held on 25 November 2008 having been circulated and read by the Members, were confirmed on the motion of Crs. Mangelsdorf and Macaulay.

**D. BUSINESS ARISING FROM MINUTES**

Nil.

**E. CORRESPONDENCE**

Nil.

**F. FINANCIAL REPORT (P. Dwyer)**

**1. CHEQUE WARRANT – NOVEMBER 2008 AND BANK RECONCILIATION**

**Warrant**

<b>Fund</b>	<b>Voucher Numbers</b>	<b>\$</b>
Water	Cheques 19469 – 19546	
	EFT's 72231 – 72281	
	Autopays 600275-600276	\$ 1,200,821.14

**Bank Reconciliation**

Opening Balance	\$ 548,520.02
Deposits	\$ 711,966.53
	<u>\$1,260,486.55</u>
Withdrawals	<u>\$1,081,853.61</u>
Balance as at 30 November 2008	<u>\$ 178,632.94</u>

**2. REPORT OF COUNCIL INVESTMENTS**

Listed below are Council's Investments as at 30 November 2008

<b>Financial Institution</b>	<b>Face Value</b>	<b>Annualised Interest Rate %</b>
NSW Treasury – Cash Facility	\$6,535,247.13	6.87
Local Govt Financial Services – FOCF	\$5,332,529.15	7.10
Local Govt Financial Services – 12m Cash	\$1,521,090.85	1.58
Commonwealth Bank – At Call	\$1,450,751.25	5.20
LGFS Term Deposit due 19.12.08- 200502	\$500,000.00	7.73
LGFS Term Deposit due 16.01.09 -	\$813,000.00	5.55
CBA Term Deposit due 23.01.09	\$750,000.00	4.62
LGFS Term Deposit due 6.2.09 - 201241	\$500,000.00	6.45
LGFS Term Deposit due 20.3.09-200503	\$558,000.00	7.75
LGFS Term Deposit due 3.04.09-200615	\$500,000.00	7.65
LGFS Term Deposit due 21.5.09-199299	\$1,300,000.00	8.02
LGFS Term Deposit due 5.6.09-199460	\$500,000.00	8.45
LGFS Term Deposit due 17.7.09 – 199790	\$1,000,000.00	8.40
<b>TOTAL:</b>	<b>\$21,260,618.38</b>	

The above investments include the following restricted assets:

<b>Purpose</b>	<b>Amount</b>
Plant and vehicle replacement	\$839,000
Employees leave entitlements	\$1,383,000
Sales fluctuation	\$1,558,000
Infrastructure replacement	\$14,522,000
<b>Total:</b>	<b>\$18,302,000</b>

I hereby certify that the investments have been made in accordance with the Act, the Regulations and Council's investment policy.

Council has recently been advised by the Commonwealth Bank regarding the Australian Government Deposit Guarantee scheme. Basically, any investments up to \$1m in approved deposited taking institutions regulated by APRA are covered. For any investments above the \$1m you have to ‘opt in’ to the Government Guarantee, for which you will pay a fee. The fee depends on the institution’s credit rating and in the case of the Commonwealth Bank this fee is 0.70% per annum of the investment amount and this is remitted to the Reserve Bank of Australia by the collecting institution.

At this stage only a small amount (10.4%) of Council’s portfolio is held by the Commonwealth Bank and with the recent reduction in interest rates opting for this “insurance” may have a substantial impact on Council’s investment income.

We are still awaiting further information on how this whole system will work and until such time as is become clearer it is not intended to “opt in” to the guarantee scheme for the Commonwealth Bank deposits.

**Recommendation**

That the information in respect of items F1 to F2 be noted and endorsed

08/142 RESOLVED on the motion of Crs. McGregor and Mangelsdorf that the information in respect of items F1 to F2 be noted and endorsed.

**3. OUTSTANDING DEBTORS**

The balances outstanding as at 2 December 2008 were:

	<b>Arrears</b>	<b>Interest</b>	<b>Current</b>	<b>Total</b>
Access Charges	32,733	6,932	126,853	166,518
Consumption Charges	62,685	22,200	222,810	307,695
Deferred Headworks			97,333	97,333
<b>TOTAL:</b>	<b>95,418</b>	<b>29,132</b>	<b>446,996</b>	<b>571,546</b>
Overpayments				<b>107,231</b>

The breakdown of the above can be summarised as follows:

Total outstanding	\$571,546
<i>Less</i> credit balances	-107,231
<i>Less</i> bulk accounts	-243,610
<i>Less</i> deferred h/wks	- 97,333
Nett balance	\$123,372 owed by customers

**Recommendation**

That the report on outstanding debtors be received and noted.

08/143 RESOLVED on the motion of Crs. Mangelsdorf and Macaulay that the report on outstanding debtors be received and noted.

**4. REROC MEMBERSHIP FEES**

At a REROC Board meeting on 21 November it was resolved to alter the financial structure of the services and hence a new budget was proposed which included alterations to Councils' annual contributions. In this Council's case it is proposed to alter the annual contribution from \$2,734 in 2007/08 to \$2,822 for 2008/09 (3.2% increase).

**Recommendation**

That Council accept the new REROC budget and pay the increased contribution.

08/144 RESOLVED on the motion of Crs. McGregor and Morris that Council accept the new REROC budget and pay the increased contribution.

**5. PAYMENT OF COUNCILLORS EXPENSES**

A reminder to Councillors that the preferred method of payment of the above is via electronic funds transfer. Several Councillors are still being paid by cheque and it is requested that these Councillors provide their bank details to staff to enable payment by EFT.

**Recommendation**

For information and action by Councillors

08/145 RESOLVED on the motion of Crs. Morris and Mangelsdorf that the information be noted.

**6. PECUNIARY INTEREST RETURNS**

Section 450A of the Local Government Act requires Council to table the register of returns following lodgement of these by Councillors and staff. Accordingly this register will be tabled at the December meeting.

**Recommendation**

That Council note the tabling of the Register of Pecuniary Interest Returns in accordance with Section 450A.

08/146 RESOLVED on the motion of Crs. Mangelsdorf and Morris that Council note the tabling of the Register of Pecuniary Interest Returns in accordance with Section 450A.

**G. WORKS REPORT** *(Nick Nasser)*  
**NOVEMBER 2008**

**1. WATER LOSSES & MAINS REPAIRS**

DATE	TIME		LOCATION	PIPE DIAMETER	AFFECTED CONSUMERS	ESTIMATED LOSS (KI)	REASON
	Off	On					
1/11/08	3.00	8.00	10 Loch Street, Ganmain	100	30	50	Split pipe
1/11/08	3.00	9.00	Grant Street & Waterview Street, Ganmain	-	15	10	Split pipe
3/11/08	9.30	12.30	Junee Road, Marrar	100	10	30	Joint failure
3/11/08	-	-	Wyalong - Ungarie	150	-	10	Split pipe
4/11/08	-	-	Broadway Street, Junee	100	-	20	Split pipe
4/11/08	8.30	10.30	Cnr Waterview Street & Ford Street, Ganmain	100	20	15	Joint failure
4/11/08	-	-	Boundary Street, Junee	100	-	10	Split pipe
4/11/08	11.30	1.00	Waterview Street, Ganmain	100	15	50	Split pipe
5/11/08	12.00	3.00	Trunk Main, Grong Grong	100	10	50	Joint failure
5/11/08	-	-	Cootamundra – Jugiong	375	-	10	Joint failure
6/11/08	-	-	Trunk Main, Wyalong	300	-	10	Joint failure
7/11/08	-	-	Pinkerton Lane, Cootamundra	375	-	20	Joint failure
8/11/08	8.00	12.00	Waterview Street, Ganmain	100	15	50	Split pipe
8/11/08	12.00	3.00	Strathmore Lane, Malebo Range	80	10	600	Split pipe
9/11/08	10.00	12.00	Waterview Street, Ganmain	100	30	80	Split pipe
9/11/08	-	-	Ganmain – Matong	100	-	100	Split pipe
9/11/08	10.30	1.30	Barmedman	100	-	35	Hole in pipe
10/11/08	6.00	11.00	Waterview Street, Ganmain	100	10	20	Split pipe

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11/11/08	-	-	Jugiong Road, Cootamundra	375	-	5	Joint failure
11/11/08	-	-	Binya Garoolgan	100	-	5	Hole in pipe
11/11/08	1.30	5.00	Lawson Road, Temora	100	40	30	Split pipe
12/11/08	-	-	Jugiong Road, Cootamundra	375	-	15	Joint failure
13/11/08	-	-	Apps Lane, Cootamundra	375	-	20	Joint failure
14/11/08	-	-	Old Sydney Road	150	-	10	Split pipe
18/11/08	-	-	Wallendbeen	100	18	5	Split pipe
18/11/08	-	-	Garoolgan	100	-	5	Hole in pipe
18/11/08	-	-	Old Sydney Road, Bethungra	150	-	50	Split pipe
18/11/08	-	-	Kameruka Lane, Eurongilly	100	-	20	Split pipe
18/11/08	-	-	Trunk Main, Barmedman	300	-	5	Joint failure
18/11/08	1.00	2.30	Gray Street, Wallendbeen	100	10	15	Split pipe
20/11/08	5.30	8.30	Trunk Main, Old Junee	150	-	10	Split pipe
21/11/08	-	-	Trunk Main, Wyalong	300	-	20	Joint failure
24/11/08	-	-	Turners Lane, Cootamundra	375	-	20	Joint failure
24/11/08	3.30	6.30	Waterview Street, Ganmain	100	-	10	Split pipe
25/11/08	-	-	Jugiong Road, Cootamundra	375	-	20	Joint failure
26/11/08	-	-	Pinkerton Road, Cootamundra	375	-	20	Joint failure
27/11/08	-	-	Tallimba Road, West Wyalong	150	-	30	Hole in pipe
27/11/08	-	-	Loftus Street, Barmedman	150	-	5	Split pipe
27/11/08	-	-	Malebo Range	200	-	50	Split pipe
27/11/08	4.30	6.30	Binya	50	-	10	Joint failure
27/11/08	-	-	Buralyang Road, Tallimba	150	-	30	Hole in pipe
27/11/08	-	-	Turners Lane, Cootamundra	-	-	2	Joint failure

**2. COMPLAINTS**

Water Quality

Dirty Water – Junee

12/11/2008 11 Percy Street, Junee.

Dirty Water – Other

3/11/2008 Back Creek Road, Wombat.

25/11/2008 5 Mimosa Street, Coolamon.

Other Problems:

Nil.

A total of 34 service difficulty and fault reports were received for the month of November.

### **3. CONSTRUCTION & MAJOR MAINTENANCE**

The following significant works were undertaken in November 2008:-

- Completed inlet pipework to Temora East Reservoir.
- Installed chlorine dosing lines on some reservoirs.
- Laid 100mm mains extension at West Wyalong.
- Commenced stage 1 and 2 of Old Sydney Road pipeline upgrade.
- Fabricated new radio tower for Berramangera Hill repeater.
- Replaced stop valve and reflux valve at No. 1 pump Rosehill.
- Installed alternate low lift pumps.
- Installed No. 2 pump at Marinna.
- Installed No. 1 highlevel pump at Jugiong No. 1 Pump Station.
- Swabbed Junee Reefs – Temora main.
- Installed four new air valves on Gubbatta line.
- Cut-in mains extension at Monash Street, West Wyalong.

#### **Recommendation**

That the information contained in items G1-3 be noted.

08/147 RESOLVED on the motion of Crs. Mangelsdorf and McGregor that the information contained in items G1-3 be noted.

**H. OTHER REPORTS**

**1. REVIEW OF COUNCIL CODES AND POLICIES** (*Paul Wearne*)

The review of Council Policies continues with the following draft policies being attached for the consideration of Council:-

CP: 004 – Disconnections and Reconnections

Minor changes to wording to define “Temporary Disconnection” have been made.

CP: 005 – Deferred Payment of Headworks

Minor change to wording – ‘sub-divider’ replaced with ‘developer’.

CP: 006 – Hydrants – Condition of Use

No changes to previously adopted policy.

**Recommendation**

1. That Council adopt as policy CP: 004 – Disconnections and Reconnections
2. That Council adopt as policy CP: 005 – Deferred Payment of Headworks
3. That Council adopt as policy CP: 006 – Hydrants – Condition of Use

08/148 RESOLVED on the motion of Crs. Morris and McGregor

1. That Council adopt as policy CP: 004 – Disconnections and Reconnections
2. That Council adopt as policy CP: 005 – Deferred Payment of Headworks
3. That Council adopt as policy CP: 006 – Hydrants – Condition of Use

**2. CAPITAL WORKS PROGRESS REPORT** (*Paul Wearne*)

Attached for the information of Councillors is the Capital Works Progress Reports for the period ending 30 November 2008.

**Recommendation**

That the information be noted.

08/149 RESOLVED on the motion of Crs. Morris and McGregor that the information be noted.

**3. CRITICAL WATER AVAILABILITY FOR 2008-09** (*Paul Wearne*)

Included in the Business Paper are the water production graphs for the five sources and the three bulk councils to the end of November 2008. Table 1 below provide more detail.

Water allocations in the Murrumbidgee Valley for the 2008/09 water year remain as previously advised, these being:-

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Surface Water Extractions 95% of Entitlement  
Ground Water Extractions 100% of Entitlement

The following restriction levels came into effect from 1 November 2008 and remain in force:-

Oura and Mt Arthur schemes Level C  
Jugiong and Mt Daylight schemes Level 1  
Hyland's Bridge scheme Level 2

**Table 1 - Period - 1 July 2008 to 27 November 2008**

Source	YTD Consumption	YTD Maximum Allocation	Revised YTD Maximum Allocation	Percentage of Revised Allocation
Jugiong	1,442	1,926	1,830	78.79%
Oura	1,402	1,988	1,988	70.52%
Mt Arthur	178	239	239	74.47%
Mt Daylight	92	103	103	89.32%
Hylands Bridge	43	45	43	100.00%
<b>Total All Sources</b>	<b>3,157</b>	<b>4,303</b>	<b>4,208</b>	<b>75.02%</b>
Cootamundra	269	519	493	54.56%
Harden *	167	394	374	44.65%
Young	521	720	684	76.16%

**NB:**

*YTD Consumption for Harden does not include Harden Minor Consumers.*

Consumption continues to be closely monitored on a weekly basis.

### **Recommendation**

That the information be noted.

08/150 RESOLVED on the motion of Crs. Mangelsdorf and McGregor that the information be noted.

#### **4. ORGANISATIONAL STRUCTURE (Paul Wearne)**

Further to the report to the Closed Session of the November Meeting regarding the organisational review, an amended Organisational Structure has been prepared and is attached for the consideration of Council.

The changes to the existing structure are:-

- The "Governance" unit comprising of the Customer Supply Coordinator, the Plumbing Services Officer and the Occupational Health & Safety Officer now report directly to the General Manager
- The Stores Officer position now reports directly to the Manager Administration.

- The Spatial Information Officer has been removed and replaced with an Information Technology Officer position
- The Special Projects Officer has been removed and replaced with a Distribution Group Support Officer.

The above changes provide clear reporting lines and accountabilities to staff with the renamed positions (which are currently vacant) better describing Council's requirements.

**Recommendation**

That the Organisational Structure dated December 2008 be adopted.

08/151 RESOLVED on the motion of Crs. Macaulay and Mangelsdorf that the Organisational Structure dated December 2008 as amended be adopted.

**5. REVIEW OF STRATEGIC BUSINESS PLAN** (*Paul Wearne*)

The review of Council's Strategic Business Plan has commenced with HydroScience Consulting Pty Ltd conducting a workshop for Councillors and relevant staff members on 9 December 2008. Valuable information and feedback was obtained and the consultants are presently preparing a report on the day that will be available soon.

Staff will continue to work with the consultants with it anticipated that a Draft Strategic Business Plan will be submitted to the February Council Meeting for consideration.

**Recommendation**

That the information be noted.

08/152 RESOLVED on the motion of Crs. McGregor and Morris that the information be noted.

**6. BERRAMANGERA RADIO SITE** (*Julia Wynn*)

Council currently lease land for an antenna installation at the above site. The current owner of the site is in the process of subdividing and selling it.

While it is preferred to continue to deal with the current owner, advice from Council's Solicitors is that the change of ownership should not impact on Goldenfields as tenants and that there is no valid reason for objecting to the subdivision.

Solicitors acting for the vendor have supplied a plan of subdivision to which Council's consent is requested.

**Recommendation**

That Council authorise the signing of the Consent and the affixing of Council's Seal to the relevant documents.

08/153 RESOLVED on the motion of Crs. Macaulay and McGregor that Council authorise the signing of the Consent and the affixing of Council's Seal to the relevant documents.

**7. NEXT MEETING** (*Paul Wearne*)

The next Ordinary Meeting of Council will be held on Wednesday 25 February 2009 commencing at 1.00pm at Council's Jugiong Filtration Plant.

**For the information of Councillors.**

**I. QUESTIONS AND STATEMENTS**

Cr Mangelsdorf thanked Goldenfields Water on behalf of the schools in Bland Shire, for their sponsorship of the schools' presentation of awards ceremonies.

Cr. Manchester also thanked Goldenfields Water for their sponsorship of the schools' awards and wished everyone the best for the festive season.

**J. CLOSED SESSION – 10.59AM** (*pink pages*)

08/154 RESOLVED on the motion of Crs. McGregor and Macaulay that Council meet in Closed Session.

**1. GENERAL MANAGER'S CONTRACT OF EMPLOYMENT**  
(*Paul Wearne*)

*This item is classified CONFIDENTIAL under section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:*

*(a) Personnel matters concerning particular individuals.*

08/155 RESOLVED on the motion of Crs. Macaulay and Morris that the draft Performance Agreement between Council and the General Manager be adopted and the Chairman be authorised to sign the agreement on behalf of Council.

**OPEN SESSION – 11.07AM**

08/156 RESOLVED on the motion of Crs. Mangelsdorf and McGregor that the Council revert back to Open Session and that the resolutions made in Closed Session be made public.

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There being no further business requiring the attention of the Council, the Meeting closed at 11.07am.

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