

## CONFIRMATION OF MINUTES

### Goldenfields Water County Council Meeting held

28 April 2022

In accordance with the requirements of Section 375 (2) of the *Local Government Act 1993*, I hereby certify that the Minutes No. 22/028 to 22/045, being a record of the decisions of Council's meeting 28 April 2022, were confirmed as a correct record at Council's meeting 23 June 2022.

.....

Cr Matthew Stadtmiller

**Chairperson**

.....

Mr Aaron Drenovski

**General Manager**

**Minutes of the Meeting of GOLDENFIELDS WATER COUNTY COUNCIL held at  
TEMORA OFFICE on 28 April 2022**

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The meeting commenced at 10.00am

**PRESENT**

Cr B Callow, Cr A McAlister, Cr L McGlynn, Cr K Morris (via audio visual link), Cr J Piper, Cr G Sinclair, Cr M Stadtmiller, Cr A White.

**ALSO IN ATTENDANCE**

Mr A Drenovski (General Manager), Mr T Goodyer (Operations Manager), Mr G Carr (Administration Coordinator), Mr Z Mahon (Accountant), Mrs A Coleman (Executive Assistant).

**1. LEAVE OF ABSENCE/APOLOGIES**

Nil

**2. WEBCASTING OF COUNCIL MEETINGS**

Attendees of this meeting are reminded that;

- a) The meeting is being recorded and made publicly available on Council's website, and
- b) Persons attending the meeting should refrain from making any defamatory statements.

**3. STATEMENT OF ETHICAL OBLIGATIONS**

Councillors are reminded of the oath or affirmation of office they have taken under section 233A of the Act.

The governing body of a county council is responsible for managing the affairs of the county council. Each councillor as a member of the governing body has a responsibility to make considered and well-informed decisions to ensure that the exercise of the functions of Goldenfields Water are performed to benefit the whole of the area of operations of Goldenfields Water.

In addition, Councillors are reminded of their obligations under council's code of conduct to disclose and appropriately manage conflicts of interest.

**4. ACKNOWLEDGEMENT OF COUNTRY**

I would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land. I would also like to pay respect to their people both past and present and extend that respect to other Aboriginal Australians who are present.

**5. PRESENTATIONS**

Nil

**6. DECLARATION OF PECUNIARY INTERESTS**

Nil

**7. DECLARATION OF NON-PECUNIARY INTERESTS**

Nil

**8. CONFIRMATION OF MINUTES OF MEETINGS HELD ON 24/02/2022**

**BOARD RESOLUTION**

**22/028 RESOLVED** on the motion of Crs Piper and McAlister that the minutes of the meetings held on the 28 February 2022, having been circulated and read by members be confirmed.

**9. BUSINESS ARISING FROM MINUTES**

Nil

**10. CORRESPONDENCE**

Nil

**11. MATTERS OF URGENCY**

Nil

**12. NOTICES OF MOTION/RESCISSION MOTIONS**

Nil

**13. CHAIRPERSONS MINUTE**

Nil

**14. PUBLIC PARTICIPATION – CONFIDENTIAL SESSION**

In accordance with the Local Government Act 1993 and the Local Government (General) Regulations 2005, in the opinion of the General Manager the following business is of a kind as referred to in section 10A(2) of the Act and should be dealt with in part of the meeting closed to the media and the public.

**BOARD RESOLUTION**

**22/029 RESOLVED** on the motion of Crs Callow and White that Council move into **CONFIDENTIAL SESSION**.

**15. MATTERS TO BE SUBMITTED TO THE CONFIDENTIAL SESSION**

**15.1 MATTERS SUBMITTED BY THE ENGINEERING MANAGER**

**15.1.1 WYALONG PIPELINE MATERIAL SUPPLY CONTRACT**

*This report is **CONFIDENTIAL** in accordance with Section 10A(2)(d)(i) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:*

- d) Commercial information of a confidential matter that would, if disclosed:*
  - (i) Prejudice the commercial position of the person who supplied it,*

**BOARD RESOLUTION**

**22/030 RESOLVED** on the motion of Crs McGlynn and Callow that the Board accept Vinidex's decision not to proceed with the Contract 07/2021.

**BOARD RESOLUTION**

**22/031 RESOLVED** on the motion of Crs White and McGlynn that that there being no further confidential items that the Board revert back to Open Session, and that the resolutions made in Confidential Session be made public.

*The General Manager read out the resolution made in CONFIDENTIAL session.*

**16. MATTERS TO BE SUBMITTED TO OPEN COUNCIL**

**16.1. MATTERS SUBMITTED BY COPORATE SERVICES MANAGER**

**16.1.1. COUNCIL CASH INVESTMENTS**

**BOARD RESOLUTION**

**22/032 RESOLVED** on the motion of Crs McAlister and Piper that the report detailing Council Cash and Investments as at 31<sup>st</sup> March 2022 be received and noted.

**Report prepared by Corporate Services Manager**

**COUNCIL OFFICER RECOMMENDATION**

That the report detailing Council Cash and Investments as at 31<sup>st</sup> March 2022 be received and noted.

**ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN**

09 Financially Sustainable

**BACKGROUND**

A report on Council's Investments is required to be presented for Council's consideration in accordance with Clause 212 of the Local Government (General) Regulation 2021.

**REPORT**

Council's cash and investment portfolio decreased by \$1,529,800 from \$45,439,794 as at 31<sup>st</sup> January 2022 to \$43,909,994 as at 31<sup>st</sup> March 2022.

**Minutes of the Meeting of GOLDENFIELDS WATER COUNTY COUNCIL held at  
TEMORA OFFICE on 28 April 2022**

**Cash and Investment Portfolio**

Type	Rating	SP Rating	Issuer	Frequency	Purchase	Maturity	Days	Rate	Benchmark*	Principal
TD	BBB-	A3	Judo Bank	Annual	30/03/2021	28/04/2022	394	0.87	0.08	\$4,000,000
TD	BBB+	A2	ME Bank	At Maturity	27/05/2021	27/05/2022	365	0.48	0.08	\$4,000,000
TD	NR	NR	Illawarra Credit U	At Maturity	9/06/2021	9/06/2022	365	0.55	0.08	\$1,000,000
TD	BBB+	A2	BOQ	Annual	12/07/2018	12/07/2022	1461	3.50	0.08	\$1,000,000
TD	AA-	A1+	Westpac	Quarterly	13/07/2020	13/07/2022	730	0.96	0.08	\$3,000,000
TD	BBB+	A2	BOQ	Annual	23/06/2020	20/07/2022	757	1.23	0.08	\$1,000,000
TD	BBB-	A3	Judo Bank	Annual	16/03/2022	17/08/2022	154	0.83	0.08	\$2,000,000
TD	AA-	A1+	Westpac	Quarterly	5/08/2020	7/09/2022	763	0.90	0.08	\$3,000,000
TD	BBB+	A2	ME Bank	At Maturity	9/06/2021	12/10/2022	490	0.48	0.08	\$1,000,000
NOTICE	BBB	A2	AMP Bank	At Maturity	29/07/2021	1/11/2022	460	0.55	0.08	\$1,000,000
TD	BBB-	A3	Judo Bank	At Maturity	29/10/2021	2/11/2022	369	1.01	0.08	\$2,000,000
TD	A+	A1	Macquarie Bank	At Maturity	29/10/2021	2/11/2022	369	0.55	0.08	\$1,000,000
TD	BBB	A2	AMP Bank	Annual	17/11/2021	17/11/2022	365	1.00	0.08	\$3,000,000
NOTICE	BBB	A2	AMP Bank	At Maturity	12/01/2021	11/12/2022	698	1.00	0.08	\$2,000,000
NOTICE	BBB	A2	AMP Bank	At Maturity	12/01/2021	11/01/2023	729	1.00	0.08	\$2,050,000
NOTICE	BBB	A2	AMP Bank	At Maturity	16/02/2021	7/02/2023	721	1.00	0.08	\$2,000,000
TD	A+	A1	Macquarie Bank	At Maturity	16/03/2022	15/02/2023	336	1.15	0.08	\$3,000,000
TD	AA-	NR	NT Treasury	Annual	10/09/2020	15/12/2023	1191	1.00	0.08	\$2,000,000
TD	AA-	NR	NT Treasury	Annual	28/09/2020	15/12/2024	1539	1.10	0.08	\$1,000,000
CASH	A+	A1	Macquarie Bank	Monthly				0.55	0.10	\$4,759,232
CASH	AA-	A1+	CBA	Monthly				0.10	0.10	\$50,000
CASH	AA-	A1+	CBA	N/A				0.00	0.10	\$50,762

**TOTAL:** **\$43,909,994.00**

\*Benchmarks

On Call - RBA Cash

Floating Rate Deposit - 3m BBSW

Term Deposit - BBSW

**Minutes of the Meeting of GOLDENFIELDS WATER COUNTY COUNCIL held at  
TEMORA OFFICE on 28 April 2022**

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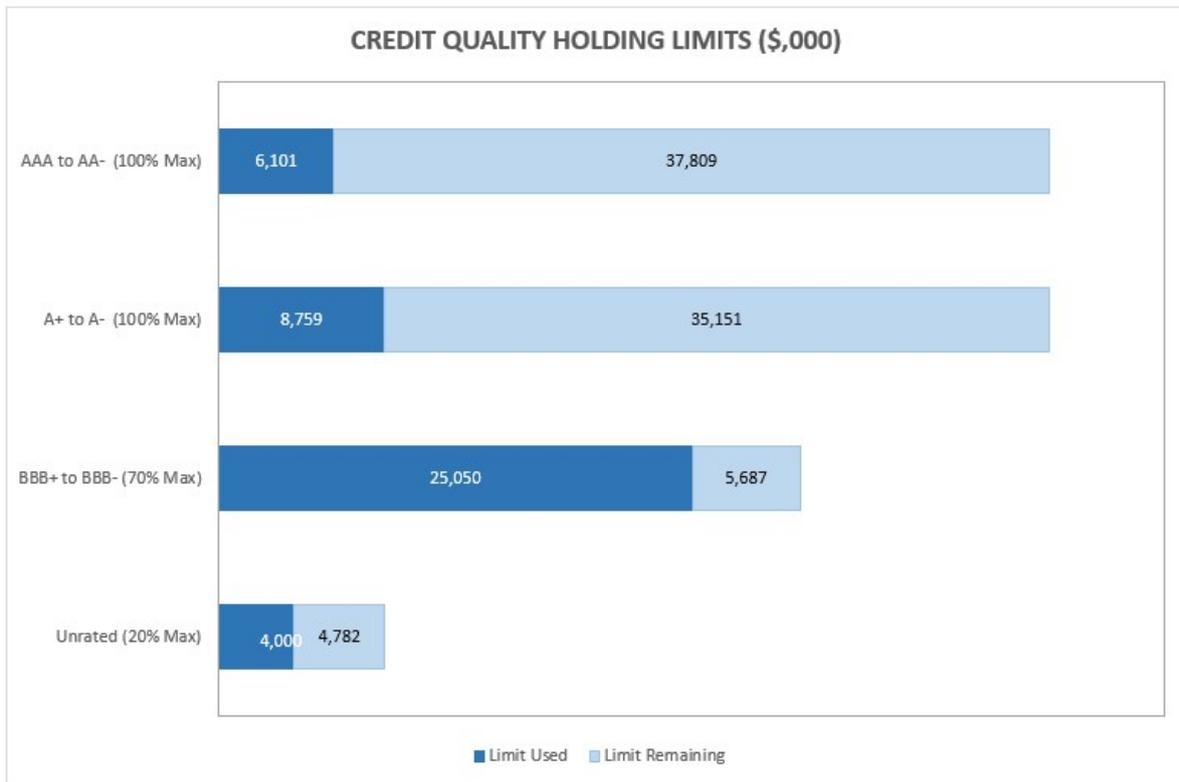
**Performance**

Goldenfields Water County Council’s investment portfolio outperformed the relevant BBSW Index benchmark by 994%. The average weighted yield for March was 0.89%, over an average weighted term of 146 days, with a benchmark of 0.08%.

<b>Total Cost</b>	<b>Yearly Interest Received</b>	<b>Weighted Average Term</b>
<b>43,909,994</b>	<b>152,655</b>	<b>146 Days</b>
<b>Total Value</b>	<b>Monthly Interest Received</b>	<b>Weighted Average Yield</b>
<b>43,909,994</b>	<b>4,489</b>	<b>0.89%</b>

**Credit Quality Compliance**

Council’s investment portfolio was compliant with policy in terms of S&P long term rating credit quality limits, as displayed below.



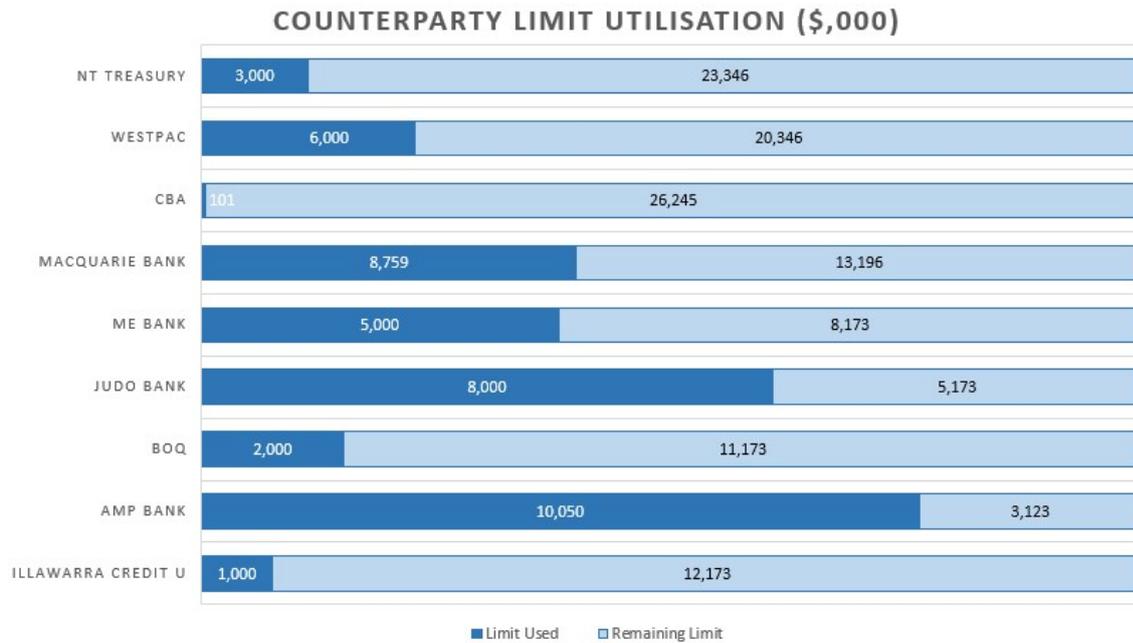
**Minutes of the Meeting of GOLDENFIELDS WATER COUNTY COUNCIL held at  
TEMORA OFFICE on 28 April 2022**

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**Counter Party Compliance**

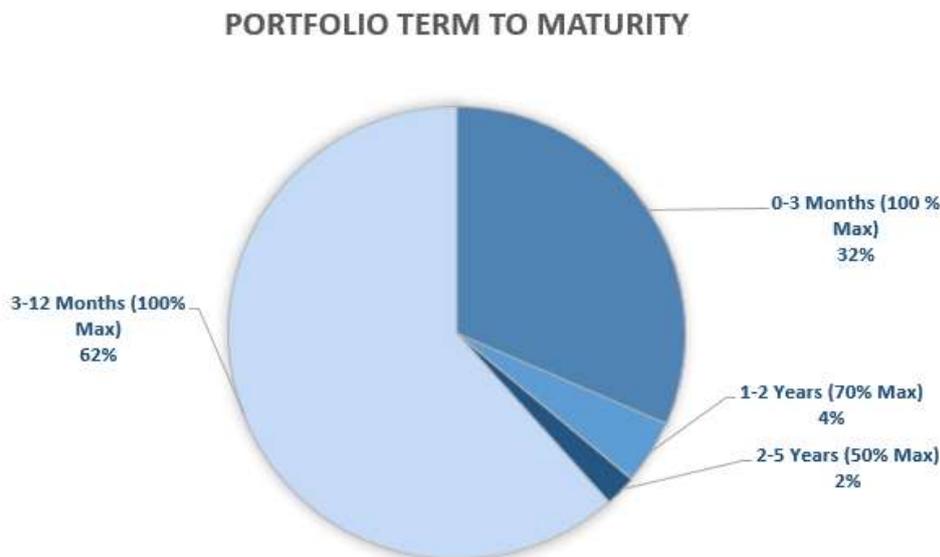
As at the end of March, Council was compliant with policy in terms of individual financial institution capacity limits. It is worth noting that capacity limits are affected by changes in the on-call account balance compared to the total portfolio balance.

Overall, the portfolio is diversified across a variety of credit ratings, including some exposure to unrated ADIs.



**Term to Maturity**

Council's investment portfolio maturities shown graphically below were also compliant with policy requirements.



**Minutes of the Meeting of GOLDENFIELDS WATER COUNTY COUNCIL held at  
TEMORA OFFICE on 28 April 2022**

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### **Application of Investment Funds**

The table below details the allocation of cash balances in terms of restricted funds, noting restrictions are all internal rather than external.

<b>Restricted Funds:</b>	
Plant & Vehicle Replacement	2,148,190
Infrastructure Replacement	15,970,725
Employee Leave Entitlement	2,248,385
Sales Fluctuation Reserve	0
Property Reserve	0
<b>Unrestricted Funds:</b>	23,542,694
<b>TOTAL</b>	<b>43,909,994</b>

### **Declaration**

I hereby certify that investments listed in the report have been made in accordance with Section 625 of the Local Government Act 1993, Clause 212 of the Local Government (General) Regulation 2021 and Council's Investment Policy PP004.

Signed



Michele Curran

Responsible Accounting Officer

### **FINANCIAL IMPACT STATEMENT**

Council's cash and investment portfolio decreased by \$1,529,800 from \$45,439,794 as at 31<sup>st</sup> January 2022 to \$43,909,994 as at 31<sup>st</sup> March 2022.

**ATTACHMENTS:** Nil

**TABLED ITEMS:** Nil

### **16.1.2. PROGRESS REPORT CAPITAL EXPENDITURE**

#### **BOARD RESOLUTION**

**22/033 RESOLVED** on the motion of Crs Callow and White that the report detailing Council's Capital Works Program as at 31 March 2022 be received and noted.

**Report prepared by Corporate Services Manager**

#### **COUNCIL OFFICER RECOMMENDATION**

That the report detailing Council's Capital Works Program as at 31 March 2022 be received and noted.

#### **ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN**

09 Financially Sustainable

## **BACKGROUND**

Capital Works represents a significant part of Council's activities and expenditure. This report details progress year to date on programmed and emergent capital works.

## **REPORT**

This report is presented for information on the Capital Works Program year to date progress as at 31 March 2022.

## **FINANCIAL IMPACT STATEMENT**

The recommendation does not impact on Council's financial position.

**ATTACHMENTS:** Capital Works Progress Report as at 31 March 2022

**TABLED ITEMS:** Nil

### **16.1.3. QUARTERLY BUDGET REVIEW 31 MARCH 2022**

#### **BOARD RESOLUTION**

**22/034 RESOLVED** on the motion of Crs McAlister and White that the Board receives and adopts the Quarterly Budget Review for the period ended 31 March 2022.

**Report prepared by Corporate Services Manager**

#### **COUNCIL OFFICER RECOMMENDATION**

That the Board receives and adopts the Quarterly Budget Review for the period ended 31 March 2022.

#### **ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN**

09 Financially Sustainable

## **BACKGROUND**

The Quarterly Budget Review Statement is presented to Council in accordance with Clause 203(2) of the Local Government (General) Regulations 2021, for the purpose of periodically reviewing and revising estimates of income and expenditure.

## **REPORT**

The Quarterly Review of Council's Budget for the period ended 31 March 2022 is submitted for examination by Council.

The anticipated Operating Result for 2021/22 is a deficit of \$1,221,000. The anticipated Operating Result as adopted in the December 2021 quarterly review was a deficit of \$1,431,000. Proposed adjustments are detailed below.

The Capital Works expenditure is not included in the Operating Result and is an additional outlay. Further detail about capital works can be found in the Capital Works Progress Report item of the business paper.

Proposed March 2022 quarterly review adjustments:

### **Operational Expenditure**

- (\$210,000) decrease in electricity

### **Capital Expenditure**

- \$61,000 Developer Paid Mains – Accommodation Village West Wyalong
- \$91,000 Developer Paid Mains – Dustin Rose Estate
- (\$17,000) Coolamon Dead Ends Project
- \$17,000 Mirroll Town Mains Extension
- \$185,000 Urban Meter & Taggle Renewals brought forward to 2022
- \$180,000 Rural Meter & Taggle Renewals brought forward to 2022
- (\$600,000) Rosehill Pump Station
- (\$141,000) Pump Station Renewals
- \$431,000 Oura Bore 4 Emergency Works
- \$5,000 Wombat BT Renewal
- (\$170,000) Emergency Works

### **FINANCIAL IMPACT STATEMENT**

The recommendation increases Council's Operating Result by \$210,000 and increases Capital Works Expenditure by \$42,000.

**ATTACHMENTS:** Quarterly Budget Review 31-03-22.

**TABLED ITEMS:** Nil

### **16.1.4. PAYMENT OF COUNCILLOR SUPERANNUATION**

#### **BOARD RESOLUTION**

**22/035 RESOLVED** on the motion of Crs McAlister and McGlynn that the Board resolves to make superannuation contribution payments for Councillors from the financial year commencing 1 July 2022.

**Report prepared by Corporate Services Manager**

#### **COUNCIL OFFICER RECOMMENDATION**

That the Board resolves to make superannuation contribution payments for Councillors from the financial year commencing 1 July 2022.

#### **ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN**

09 Financially Sustainable

#### **BACKGROUND**

Following an amendment to the Local Government Act 1993 in 2021, Councils may make payments as a contribution to a superannuation account nominated by their Councillors,

**Minutes of the Meeting of GOLDENFIELDS WATER COUNTY COUNCIL held at  
TEMORA OFFICE on 28 April 2022**

---

starting from the financial year commencing on 1 July 2022. The making of superannuation contribution payments for Councillors is optional and at the Council's discretion.

## **REPORT**

The amendment to the Local Government Act 1993 gives Council the discretion to make superannuation contribution payments for Councillors from financial year ending 1 July 2022. This report is provided to Council for discussion and resolution as to whether superannuation contributions will be made.

Payment amounts are to be the amount required under the Commonwealth Superannuation Guarantee (Administration) Act 1992. As of the 1 July 2022 the rate will be 10.5%. This rate will increase by half a percent each year until 1 July 2025 when it is 12%. For the 2022/23 financial year, Councillor superannuation payments would total approximately \$15,000.

Guidance on superannuation requirements for Councils from the Office of Local Government is as follows:

- To exercise the option of making superannuation contribution payments for their councillors, councils must first resolve at an open meeting to make superannuation contribution payments for the councillors.
- Where a council resolves to make superannuation contribution payments for its councillors, the amount of the payment is to be the amount the council would have been required to contribute under the *Commonwealth Superannuation Guarantee (Administration) Act 1992* as superannuation if the councillors were employees of the council.
- As of 1 July 2022, the superannuation guarantee rate will be 10.5%. The rate will increase by half a percent each year until 1 July 2025 when it reaches 12%.
- The superannuation contribution payment is to be paid at the same intervals as the annual fee is paid to councillors.
- To receive a superannuation contribution payment, each councillor must first nominate a superannuation account for the payment before the end of the month to which the payment relates. The superannuation account nominated by councillors must be an account for superannuation or retirement benefits from a scheme or fund to which the Commonwealth Superannuation Guarantee (Administration) Act applies.
- Councils **must not** make a superannuation contribution payment for a councillor if the councillor fails to nominate an eligible superannuation account for the payment before the end of the month to which the payment relates.
- Individual councillors may opt out of receiving superannuation contribution payments or opt to receive reduced payments. Councillors must do so in writing.
- Councils must not make superannuation contribution payments for councillors during any period in which they are suspended from their civic office or their right to be paid any fee or other remuneration, or expense, is suspended under the Act.

**Minutes of the Meeting of GOLDENFIELDS WATER COUNTY COUNCIL held at  
TEMORA OFFICE on 28 April 2022**

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- Councillors are also not entitled to receive a superannuation contribution payment during any period in which they are not entitled to receive their fee under section 254A of the Act because they are absent.

**FINANCIAL IMPACT STATEMENT**

The recommendation increases Council's Operating Expenditure by approximately \$15,000 per annum from the 2022/23 financial year.

**ATTACHMENTS:** Nil.

**TABLED ITEMS:** Nil.

**16.1.5. REQUEST TO WAIVE DEVELOPER INFRASTRUCTURE CONTRIBUTION**

*10:20am Cr Sinclair joined the meeting*

**BOARD RESOLUTION**

**22/036 RESOLVED on the motion of Crs McGlynn and Callow that the Council decline the request to waive the Developer Infrastructure Charge.**

**Report prepared by Administration Coordinator**

**COUNCIL OFFICER RECOMMENDATION**

That Council decline the request to waive the Developer Infrastructure Charge

**ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN**

09 Financially Sustainable

**BACKGROUND**

In early March Goldenfields Water received a water service application for a dual occupancy development in Young. There is presently an informal process where Hilltops Council is directing their applicants to apply directly to Goldenfields Water for new or amended water services. Hilltops Council have their own Developer Infrastructure Charges for Water and Sewer.

There is no precedent to waive Developer Infrastructure Charges for individuals and or companies / incorporations.

Periodically Goldenfields Water have made a Community Service Contribution equal to the Developer Infrastructure Charge to constituent Councils specifically for a significant community water service connection.

It is not known if Hilltops Council would deem this development significant and agree to waive their Charges or would be making a Community Service Contribution equal to the Developer Infrastructure Charge.

**REPORT**

The Applicant was issued with a Letter of Offer for the additional water supply demand, that is one half of one equivalent Tenement (ET) of Developer Infrastructure Charges of \$3,567.00 consistent with our policy and procedure.

The applicant has now submitted a request for assistance to waive the Goldenfields Water Charge.

**FINANCIAL IMPACT STATEMENT**

To agree to the request will expose Council to similar future request's that may further limit Developer Infrastructure Charge Contributions.

**ATTACHMENTS:** Margaret House correspondence

**TABLED ITEMS:** Nil

**16.2. MATTERS SUBMITTED BY OPERATIONS MANAGER**

**16.2.1. PLANT PURCHASING**

**BOARD RESOLUTION**

**22/037 RESOLVED on the motion of Crs McGlynn and White that the Board approve \$350,000 for plant purchases for the 2022/2023 Financial Year.**

**Report prepared by Operations Manager**

**COUNCIL OFFICER RECOMMENDATION**

That the Board approve \$350,000 for plant purchases for the 2022/2023 Financial Year.

**ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN**

07 Efficient Operations

**REPORT**

Permission is sought from the Board to commit \$350,000 now for plant purchases (commercial vehicles) for the 2022/2023 Financial Year, so that orders can be placed in the system.

In the current environment it is extremely difficult to source commercial vehicles due to manufacturing disruptions around the world. As such it is recommended to order plant now due to lengthy delays in supply.

Dealers have been contacted within our supply area and as far afield as Dubbo, Canberra and Sydney. Dealers have stated that they are unsure when supply would recover and that an indicative time frame from placing an order to delivery is approximately 6-8 months

**FINANCIAL IMPAST STATEMENT**

The recommendation does not impact on Councils financial position

**ATTACHMENTS:** Nil

**TABLES ITEMS:** Nil

### **16.3. MATTERS SUBMITTED BY PRODUCTION AND SERVICES MANAGER**

#### **16.3.1. WATER PRODUCTION REPORT**

##### **BOARD RESOLUTION**

**22/038 RESOLVED** on the motion of Crs Callow and Sinclair that the Water Production Report be received and noted.

**Report prepared by Production and Services Manager**

##### **COUNCIL OFFICER RECOMMENDATION**

That the Water Production Report be received and noted.

##### **ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN**

03 Strategic Water Management

##### **BACKGROUND**

Goldenfields Water provides the essential water requirements of about 40,000 people spread over an area in excess of 20,000 square kilometres between the Lachlan & Murrumbidgee Rivers in the South West of NSW.

Goldenfields Waters' supply system consists of five separate water schemes, Jugiong, Oura, Mt Arthur, Mt Daylight and Hylands Bridge. Goldenfields Water carries out water supply functions within the Local Government areas of Bland, Coolamon, Cootamundra, Hilltops, Junee, Temora, and parts of Narrandera and Wagga Wagga.

Hilltops Shire Council, Cootamundra Gundagai Shire Council and Riverina Water County Council are retailers, who purchase bulk water from Goldenfields and supply the water to retail customers in their respective local government areas.

##### **REPORT**

###### **Jugiong drinking Water Scheme**

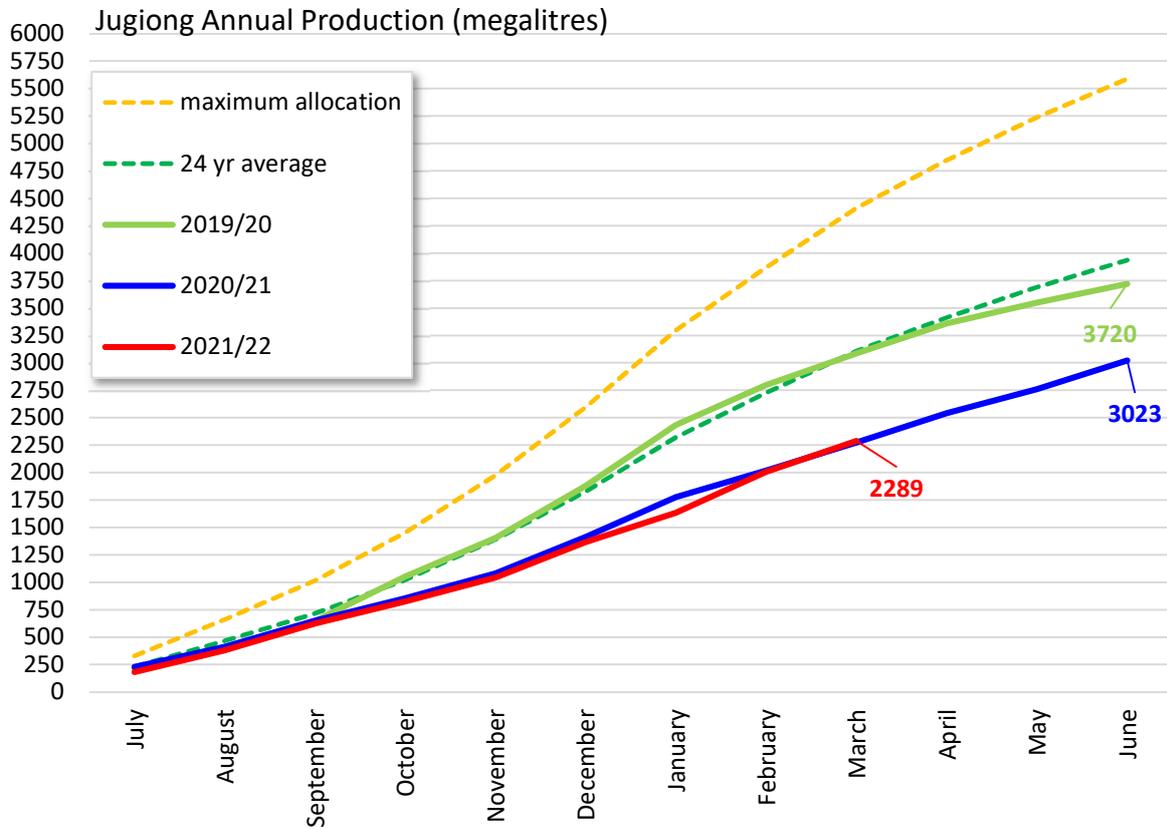
The Jugiong drinking water scheme sources water from the Murrumbidgee River and has an extraction licence entitlement of 5590ML per annum. Water from the Murrumbidgee River is treated through a 40ML/day, conventional Water Treatment Plant that consists of: Coagulation, Flocculation, Clarification, Filtration, Disinfection and Fluoridation.

The Jugiong Scheme has 14 sets of reservoirs and 8 pumping stations. The Jugiong Scheme supplies bulk water to the Hilltops and Cootamundra-Gundagai Regional Councils for supply to the townships of Cootamundra, Harden and Young with a population of approximately 6800, 2200 and 8000 respectively.

Goldenfields Water also provides additional retail supply to approximately 600 customers in the villages of Stockinbingal, Wallendbeen and Springdale.

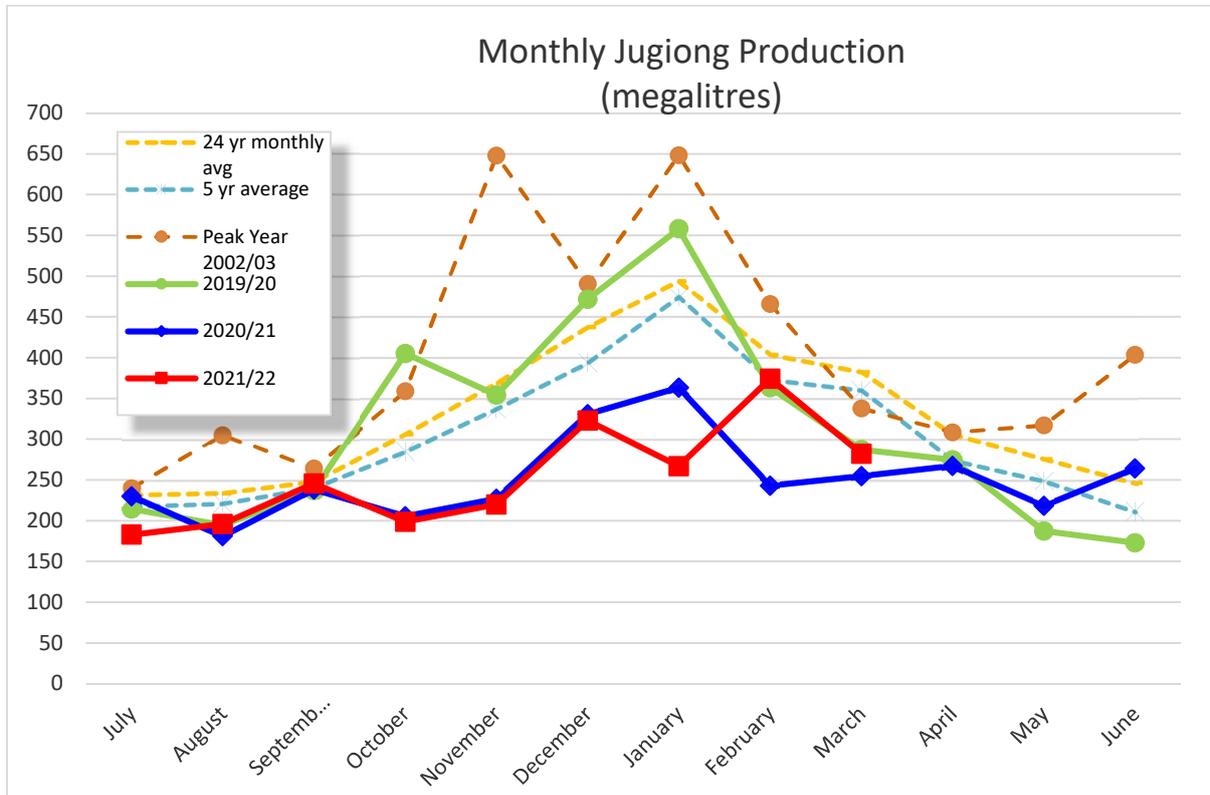
**Minutes of the Meeting of GOLDENFIELDS WATER COUNTY COUNCIL held at TEMORA OFFICE on 28 April 2022**

For the first 9 months of the 2021/22 financial year, 2289ML of water had been extracted from the Murrumbidgee River and processed at the Jugiong Water Treatment plant. This is slightly higher than for the same period last FY where 2273ML was extracted. This is illustrated in the graph below.



**Minutes of the Meeting of GOLDENFIELDS WATER COUNTY COUNCIL held at TEMORA OFFICE on 28 April 2022**

Jugiong monthly production started slowly in July with only 183ML extracted and treated for the month. Production has followed a similar trend to the previous year until January 2022 where a decrease in production is evident. This is followed by a steep increase in production for the month of January 2022 before another decrease in March. These inconsistencies can be attributed to unseasonal weather during in January before a return to hotter drier weather in February.

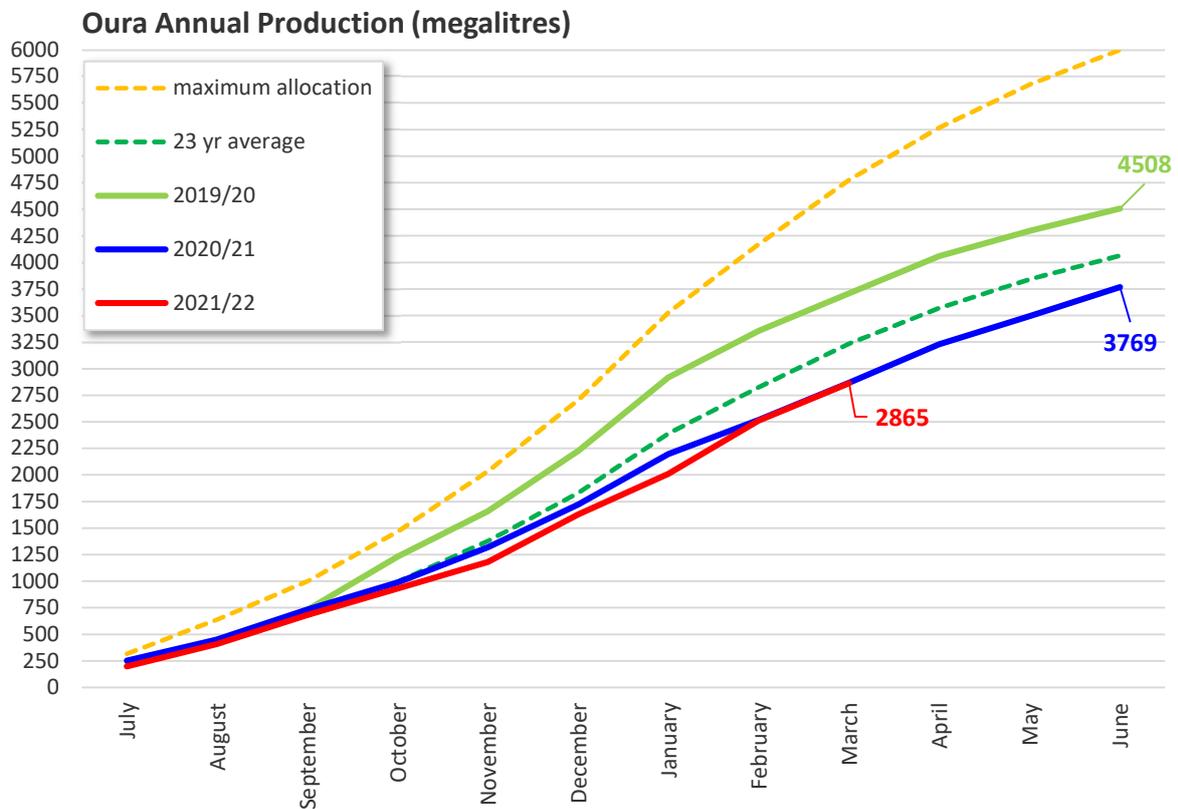


### Oura Drinking Water Scheme

The water source at Oura is the Murrumbidgee inland alluvial aquifer, this water is extracted from 4 bores namely: Bores 2, 3, 4 and 6. The raw water then goes through a treatment process at the Oura Water Treatment Plant that includes Aeration, Disinfection and Fluoridation.

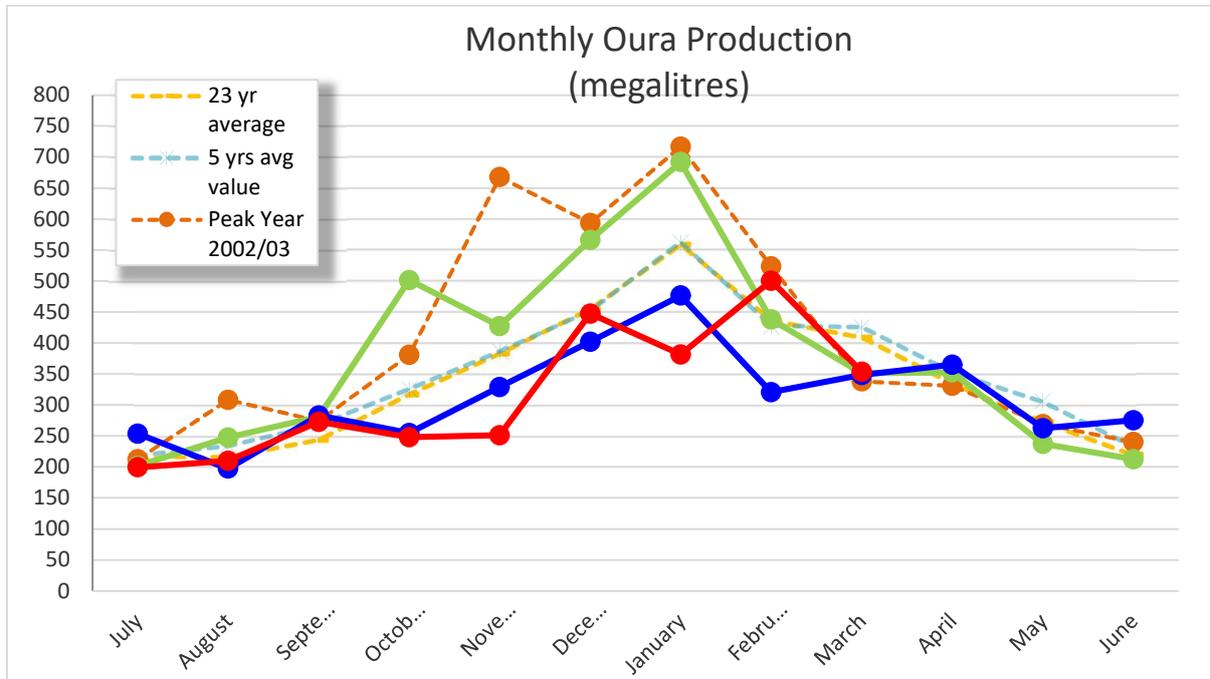
The Oura scheme has 33 sets of reservoirs and 19 pumping stations, produces drinking water for approximately 14,600 people in the Bland, Coolamon, Junee, Narrandera and Temora Shires. The Oura scheme can also supply water to the Northern side of the rural area of Wagga Wagga City when required.

For the first 9 months of the 2021/22 financial year, 2865ML of water has been extracted from the Oura Borefield and processed at the Oura Water Treatment Plant. This is a similar production than for the same period last FY where 2866ML was extracted. This is depicted in the graph below.



**Minutes of the Meeting of GOLDENFIELDS WATER COUNTY COUNCIL held at TEMORA OFFICE on 28 April 2022**

Oura monthly water production has started slowly due to the wet cold weather. For July 200ML was extracted from the Oura bores. Production trend has followed a similar trend to last FY with a decrease in production for November 251ML and January 381ML with a slight increase in production in December 447ML compared to last FY. Production has increased in February (500ML) and decreased again in March (354ML) with the early on set of cooler weather.

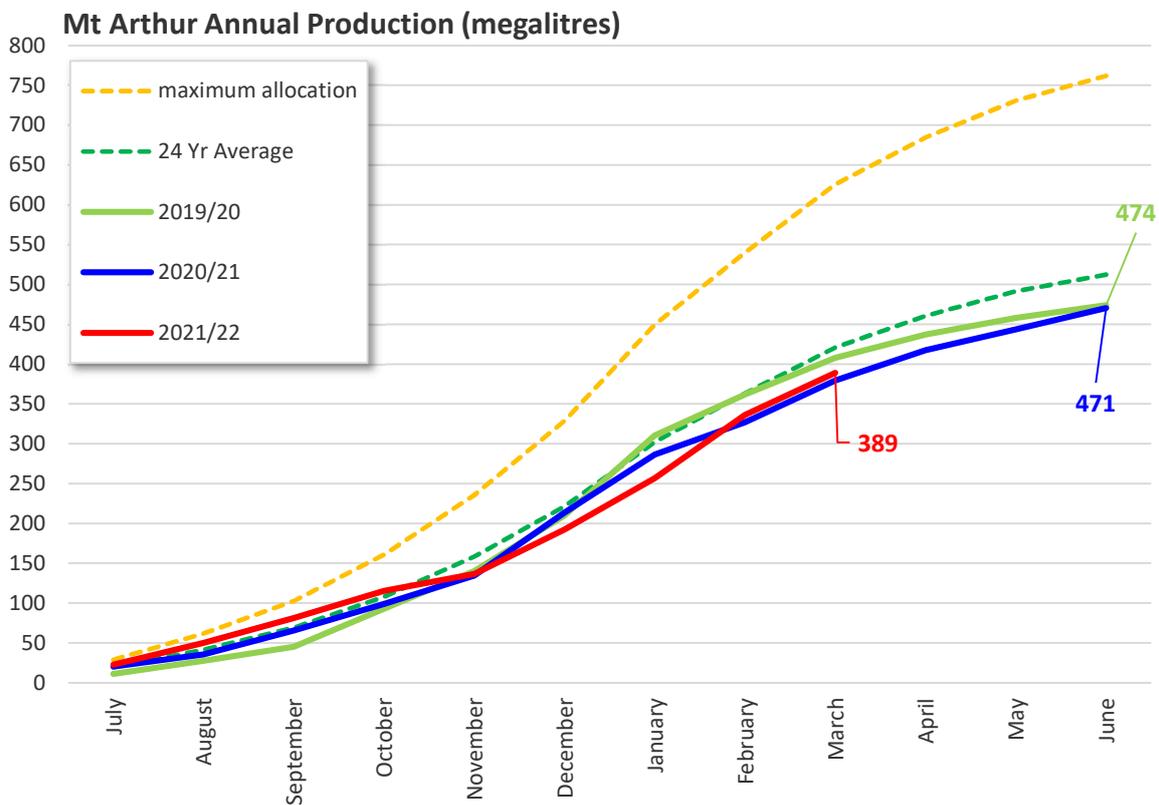


### **Mount Arthur Drinking Water Scheme**

The Mount Arthur Water Source is from the Lachlan Fold belt Aquifer System. The water is extracted via two bores, bores 1 and 2 located in the Wagga Wagga City Council area South of Matong. The water is disinfected before distribution through 9 sets of reservoirs supplying approximately 2400 people with water in the Coolamon shire.

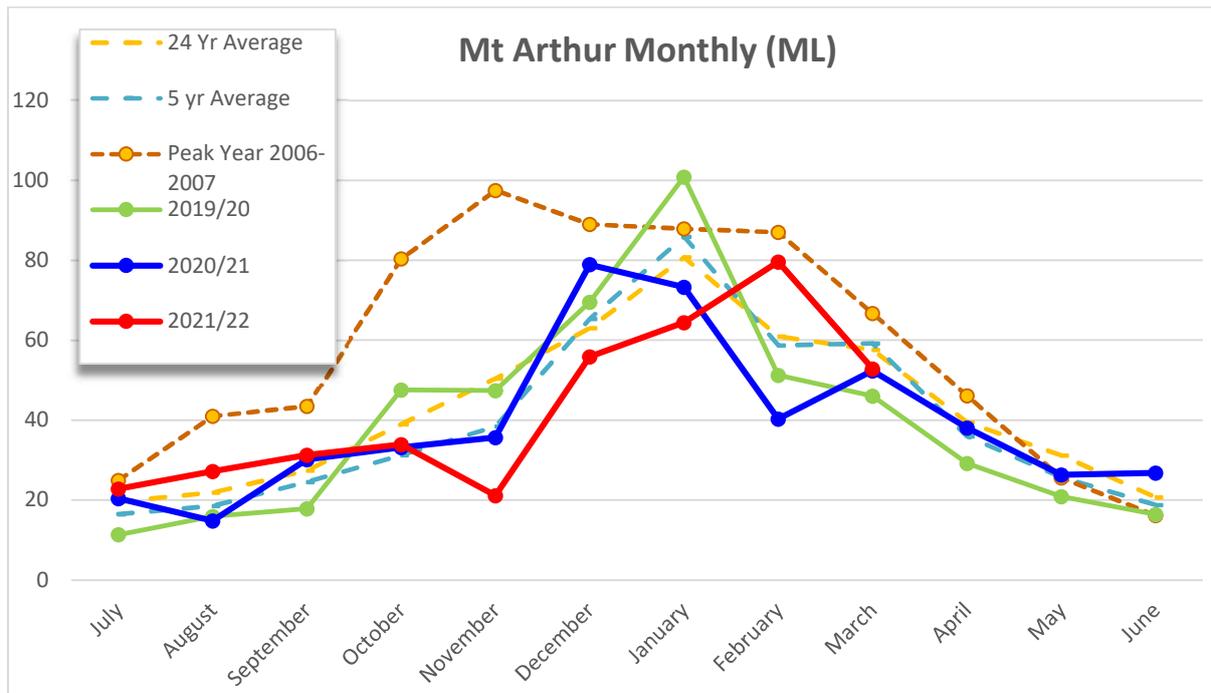
It should be noted that a new Bore 1 is currently being developed to replace the existing Bore site and associated assets. Upon completion, testing and commissioning of the new Bore 1, the old bore will be decommissioned and removed. Water quality and hydraulic capacity requirements appear to be positive at this stage; however actual confirmation of this cannot be known until full commissioning of the bore occurs.

For the first 9 months of the 2021/22 financial year, 389ML of water has been extracted from the Mt Arthur Borefield. This is a increase compared to the same period last year where 379ML was extracted from the Mt Arthur bores. As can be seen in the graph below trending in a similar fashion to historical years.



**Minutes of the Meeting of GOLDENFIELDS WATER COUNTY COUNCIL held at  
TEMORA OFFICE on 28 April 2022**

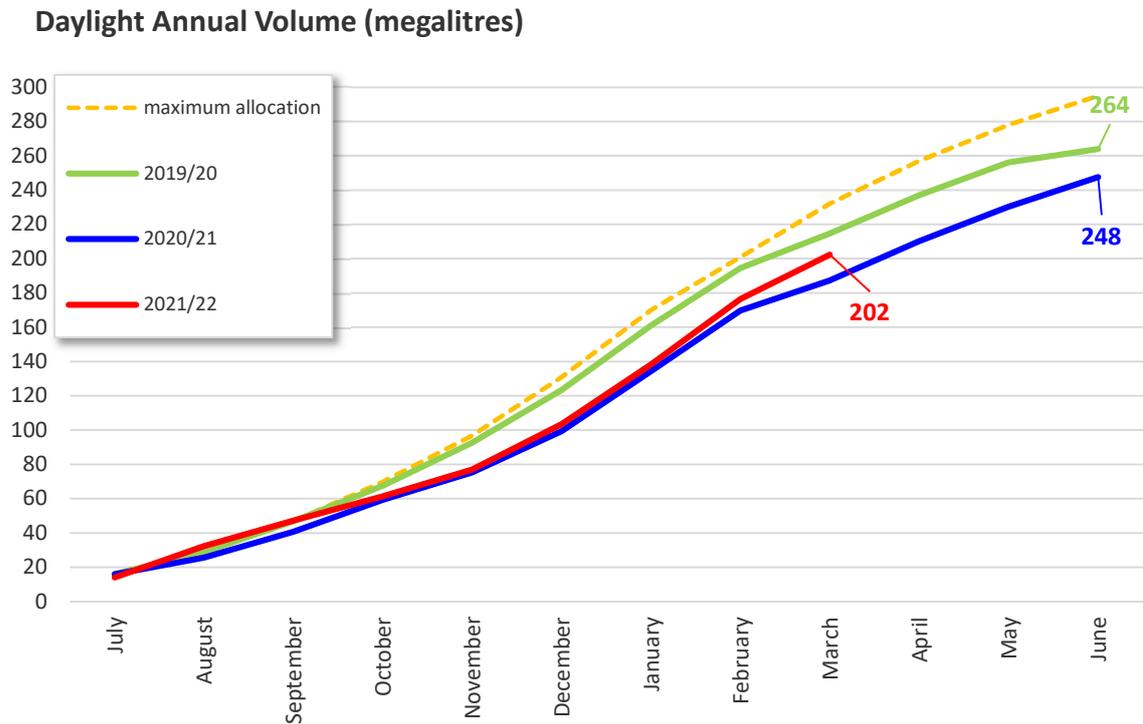
Mt Arthur monthly water production for the 2021/22 financial year has been consistent with a gradual increase from month to month for the first 4 months as the weather warms up. For July 23ML has been extracted, August seen a slight increase to 27ML and September also seen a slight increase with 31ML and October 34ML being extracted from the Mt Arthur bores. Before a wet November seen a decrease in production seen only 21ML extracted. Before a warmer summer period see 56ML extracted in December and 64ML in January. A further increase is evident in February 80ML before a decrease in March 53ML due to cooler climatic conditions as we move into Autumn



### Mount Daylight Drinking Water Scheme

The Mount Daylight water source is from the Lower Lachlan alluvium aquifer. The Mount Daylight bores are jointly operated with Carathool Shire Council. Carathool Shire Council is responsible for bore management. There are 7 sets of reservoirs in the Mt Daylight scheme. Mt Daylight supplies water to approximately 125 people in the villages of Naradhan, Weethalle and Tallimba which is located within the Bland Shire.

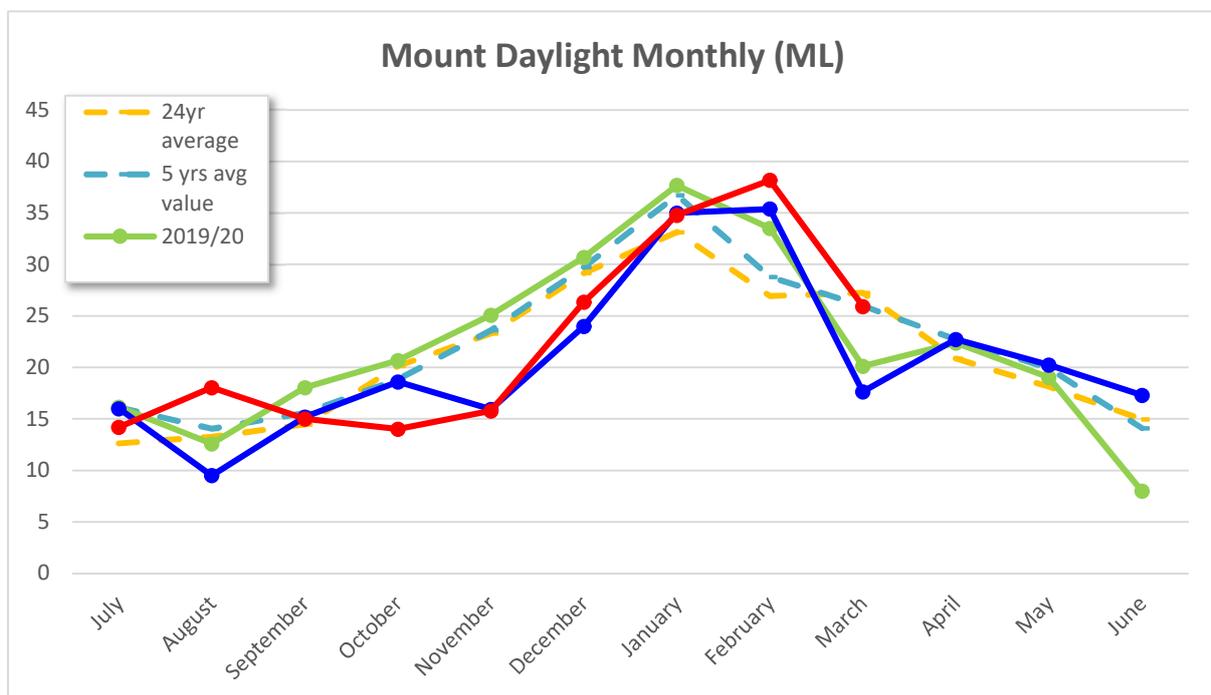
For the first 9 months of the 2021/22 financial year, 202ML of water has been extracted from the Mt Daylight Borefield. This is an increase in volume of 15ML compared to the same period for 2020/21 where 187ML was produced. As can be seen in the graph below trending in a similar fashion to historical years.



**Minutes of the Meeting of GOLDENFIELDS WATER COUNTY COUNCIL held at TEMORA OFFICE on 28 April 2022**

The monthly extraction totals for the Mt Daylight bores are not consistent to previous years, this can be seen from the graph below, July was a slow month with only 14ML extracted from the Mt Daylight Bores before a slight increase in August where 18ML was extracted before again reducing production for September to 15ML. This decrease in production continued in October with 14ML extracted, before a slight increase in November 16ML extracted, production then increased as the weather became warmer in December 26ML and January 35ML a further increase is evident in February 38ML before a decrease in March 26ML as we move into the cooler Autumn months.

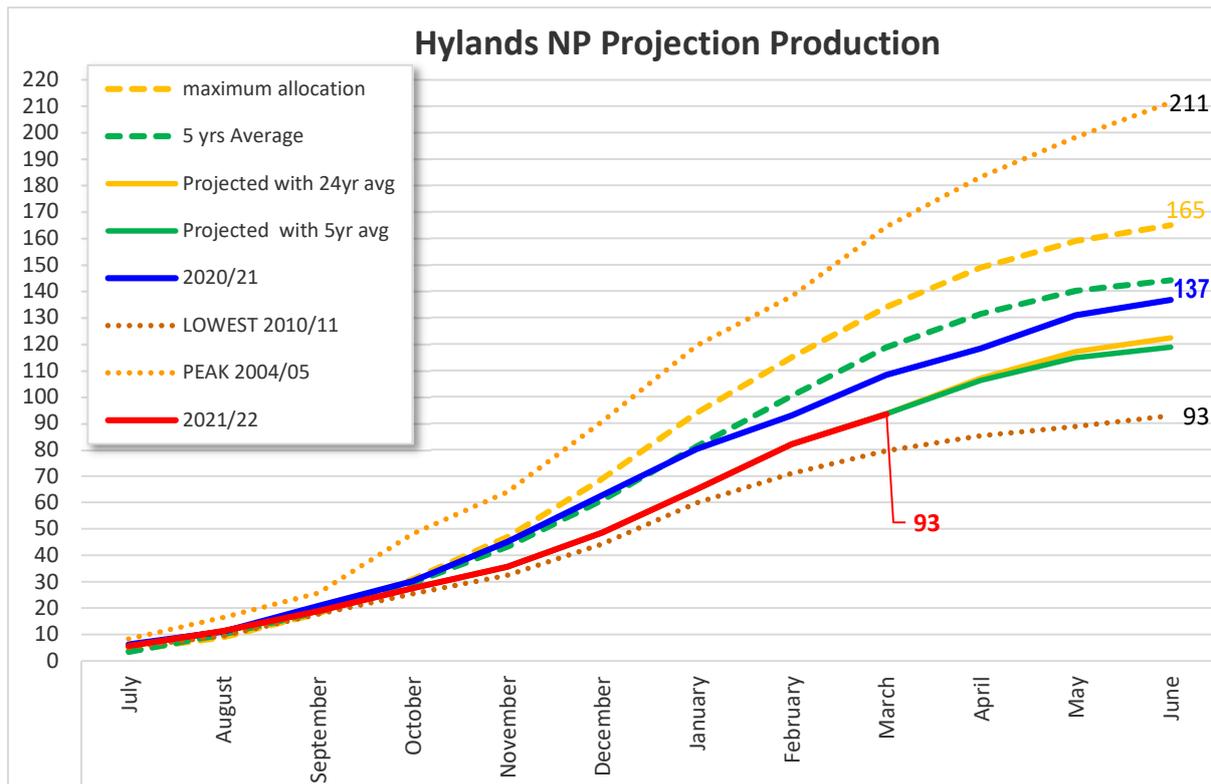
The increased usage during August correlates with some Bore yield studies being undertaken by Carrathool Shire which may have been the cause for this increased usage compared to previous years. It was also determined that a break in the line during this time added to the increase in production in August



**Hylands Bridge - Non Potable**

Hylands Bridge supplies Non Potable water to Barellan and Binya. The water is sourced through the Murrumbidgee Irrigation Area where Goldenfields Water holds 165ML shareholding for water entitlement.

For the first 9 months of the 2021/22 financial year, 93ML of water has been extracted from the Hylands Bridge Raw Water scheme. As can be seen in the graph below trending in a similar fashion to historical years.



**FINANCIAL IMPACT STATEMENT**

The recommendation does not impact on Council’s financial position.

**ATTACHMENTS:** Nil

**TABLED ITEMS:** Nil

### **16.3.2. OURA WATER TREATMENT PLANT HIGH VOLTAGE UPGRADE**

#### **BOARD RESOLUTION**

**22/039 RESOLVED on the motion of Crs Sinclair and Callow that the Board note and accept the Oura Water Treatment Plant high voltage upgrade report.**

**Report prepared by Production & Services Manager**

#### **COUNCIL OFFICER RECOMMENDATION**

That the Board note and accept the Oura Water Treatment Plant high voltage upgrade report.

#### **ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN**

03 Strategic Water Management

#### **BACKGROUND**

Oura pump station is located at Gumly Gumly Island on the northern side of the Murrumbidgee River, just east of Wagga. The water is extracted using 4 bores and is then treated by way of aeration, chlorination and fluoridation before pumping to balance tanks at Junee for distribution.

The pump station is located directly adjacent to the Essential Energy Oura substation. GWCC currently has an 11kV Point of Attachment to the Essential Energy Substation. GWCC then has two power transformers that provide 3.3kV for the three high voltage motors (driving the three clear water pumps) and 415V transformer for pump station light and power.

The Oura pump station was built in 1975. The power transformers, protection and control and the associated power cables are 42 years old, which is end of life.

GWCC has been progressing the replacement of the HV Assets and Oura WPS since mid-2020 with Construction commencing in April 2021. This work has included the:

- Civil and electrical design
- Civil and building works
- Purchase of the HV equipment
- Purchase of the standby generator
- Purchase of the LV equipment, (LV Main Switchboard, Generator Connection Boxes, Revenue Meter Panels, and PLC Cabinet)
- Development of the SCADA and PLC code
- Supply and installation of the communications cabinet
- Approval from Essential Energy for a second Point of Connection

**Minutes of the Meeting of GOLDENFIELDS WATER COUNTY COUNCIL held at  
TEMORA OFFICE on 28 April 2022**

---

- Preparation of Oura bores to be supplied from an LV connection rather than an existing HV one and
  
- Electrical installation works

The project was originally scheduled for commissioning and completion in March 2022. Due to delays, the commissioning / completion date is now pushed back to September 2022.

**REPORT**

There have been a number of delays experienced during the implementation of scheduled works. The largest contributor to delays has been the impact of COVID on the supply chain for our electrical installation contractor (RIC) and Low Voltage switchboard manufacturer (JRC – Wodonga Switchboards).

Access to specialised equipment for the supply, installation and commissioning of the low voltage assets has pushed this phase of the project back around two months due to the contractor failing to purchase the equipment upfront at the time of contract commencement.

These supply chain issues have also meant that our High Voltage Equipment supplier (Schneider) has experienced resourcing issues with their site installation and testing crews, due to resources not being able to freely move around Australia at the time of project scheduling. These delays have resulted in scheduling constraints with Schneider's Variable Speed Drive testing personnel as a result of COVID restrictions (they are based in WA).

As our project scheduling is unable to be achieved, we are then rescheduled at a time where contractors are again available. This has pushed the timing of the project back an additional 3 months due to these delays occurring multiple times throughout the project life.

Essential Energy are also experiencing similar delays for their substation works which are required to facilitate connection of our new switchgear which provides an additional new point of connection for our Oura site.

The nett result is a 5-month delay since the commencement of the project – with commissioning now scheduled for September 2022.

**Minutes of the Meeting of GOLDENFIELDS WATER COUNTY COUNCIL held at  
TEMORA OFFICE on 28 April 2022**

---

The revised high level project schedule is:

<b>No</b>	<b>Task</b>	<b>Date</b>
1	Electrical Installation works complete - RIC	August 2022
2	Essential Energy substation works complete – Essential Energy	August 2022
3	SCADA and PLC programming complete - SafeGroup	August 2022
4	GWCC detailed commissioning sheet approved - GWCC	August 2022
5	Site Testing complete – RIC / SafeGroup / Schneider	September 2022
6	Ready to Liven Certificate Issued - GWCC	September 2022
7	Commissioning and Practical Completion achieved	September 2022
8	Project Documentation and Closeout Complete	December 2022

#### **FINANCIAL IMPACT STATEMENT**

The recommendation does not impact on Council's financial position. Delays have not yet incurred any additional costs as part of the current contractual arrangements.

**ATTACHMENTS:** Nil

**TABLED ITEMS:** Nil

#### **16.4. MATTERS SUBMITTED BY ENGINEERING MANAGER**

##### **16.4.1. ADDRESSING ILLEGAL USE OF COUNCIL HYDRANTS**

#### **BOARD RESOLUTION**

**22/040 RESOLVED** on the motion of Crs McGlynn and Piper that the Board note the information provided within the report

**Report prepared by Engineering Manager**

#### **COUNCIL OFFICER RECOMMENDATION**

That the Board note the information provided within the report

#### **ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN**

01 Excellence in Service Provision

## **BACKGROUND**

S142(1) of the Local Government Regulation requires Councils to install hydrants in its water mains at such convenience distances, and at such places, as may be necessary for the ready supply of water to extinguish fires. GWCC locate fire hydrants within urban townships at approximately 60m spacing.

Under s68(1) of the Local Government Act 1993, a person may only draw water from a County Council water supply or a standpipe with the prior approval of the Council. Goldenfields Water currently provides its constituent councils with a metered portable standpipe for use by council staff only in conducting council business.

Goldenfields Water currently provides four bulk fill stations located in West Wyalong, Barmedman, Ardlethan and Temora as well as 23 permanent community standpipes spread across our schemes to provide community and contractor access to bulk water.

## **REPORT**

Goldenfields Water has had ongoing issues over the years with illegal use of Council hydrants. This is typically experienced by contractors using a portable standpipe to access water from hydrants without approval from Council. This issue appears to be widespread with other Councils noting similar issues.

Issues arising from illegal use of hydrants:

- Improper use of hydrants often results in damage to the hydrant valves as well as creating shocks through the adjacent pipelines causing bursts
- The fast removal of water from the system typically results in discoloured water for nearby residents
- Potential contamination of the water supply without correct contamination prevention devices
- Theft of water

In order to combat the illegal use of Council's hydrants Council intends to carry out the following:

- Use media platforms to publicise the issue, the possible penalties imposed and to direct the public to the appropriate refill locations
- Install two additional bulk fill stations located in Coolamon and Junee spread over the following two financial years
- Develop a standard information letter for staff to hand out if they encounter an offence
- Develop a register of known offences and impose penalty (see below) for repeat offenders who have been provided with adequate information regarding the offence
- Write to constituent Councils to clarify the intended use of the portable metered standpipes and develop a procedure for the constituent Council's to notify

**Minutes of the Meeting of GOLDENFIELDS WATER COUNTY COUNCIL held at  
TEMORA OFFICE on 28 April 2022**

---

Goldenfields Water of a time and location for using the portable metered standpipes prior to use

Potential penalties for illegal use of a Council hydrant:

- issuing a penalty notice for \$220.00 to a person who commits an offence of wilfully or negligently wasting or misusing water from a public water supply, or causing any such water to be wasted (LG Act, ss 637(1), 679; LG Reg, s398 and Sch.12),
- approving a fee for the cost of water drawn from a hydrant without authorisation recoverable by the County Council from the person who draws water without authorisation (see LG Act, s608),
- approving a fee for repairing a hydrant recoverable by the County Council from a person who damages a hydrant while drawing water from a hydrant without authorisation (see LG Act, s608(1)).
- where the use of a hydrant involves a repeated or otherwise serious breach of the LG Act, bringing proceedings in the Land and Environment Court for an order to remedy or restrain the breach

**FINANCIAL IMPACT STATEMENT**

The recommendation does not impact on Council's financial position.

**ATTACHMENTS:** Nil

**TABLED ITEMS:** Nil

**16.5. MATTERS SUBMITTED BY THE GENERAL MANAGER**

**16.5.1. CHAIRPERSON TERM OF OFFICE**

*The Chairperson declared a Pecuniary Interest in this matter.*

*The Deputy Chairperson declared a Pecuniary Interest in this matter.*

*The Chairperson vacated the chair.*

*The General Manager assumed the chair for this report.*

**BOARD RESOLUTION**

**22/041 RESOLVED on the motion of Crs McGlynn and McAlister that the Board;**

- 1. Acknowledge the advice received from LGNSW in relation to the term of office of Chairperson**
- 2. Endorse the extension of the Chairperson term until January 2024**
- 3. Endorse the alignment of the Deputy Chairperson term to that of the Chairperson until January 2024**

**Report prepared by General Manager**

**COUNCIL OFFICER RECOMMENDATION**

That the Board;

1. Acknowledge the advice received from LGNSW in relation to the term of office of Chairperson
2. Endorse the extension of the Chairperson term until January 2024
3. Endorse the alignment of the Deputy Chairperson term to that of the Chairperson until January 2024

**ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN**

07 Efficient Operations

**BACKGROUND**

Chairperson elections are generally held at the October meeting of Council directly following the ordinary September Local Government elections.

The Chairperson holds office for 2 years (unless there is a casual vacancy) as per Section 391(2) of the Act.

**REPORT**

Chairperson and Deputy Chairperson Elections were held at the January 2022 Council Meeting. It was resolved at the meeting that the elected Chairperson would hold office until the ordinary October 2023 Council Meeting. This recommendation was based on information contained within the post-election guide provided by the Office of Local Government (OLG), which advised that due to the postponement of the ordinary council elections in December 2021, mayors elected by councillors would have a shorter term of office with mayoral elections to be held again in September 2023.

Council officers endeavoured to seek clear advice from the OLG prior to the January meeting as to where this legislation applied to chairpersons of County Councils. However, the advice was not confirmed in time for the January meeting and council officers expected that the Chairperson term align with that of mayors and thus the recommendation was for the Chairpersons tenure to expire at the October 2023 council meeting.

Following the meeting conclusive advice was received from LGNSW as follows:

*'The provisions of the Local Government Act 1993 prescribing the terms of office of chairpersons of county councils operate differently to those that apply to mayors elected by councillors.'*

*I can confirm that under the Act, the term of office of the chairperson elected at the Council's meeting on 27 January 2022 will be for two years (ie until January 2024). The chairperson elected then will serve until September 2024 when their civic office expires on the polling day of the ordinary election of their member council.'*

**Minutes of the Meeting of GOLDENFIELDS WATER COUNTY COUNCIL held at  
TEMORA OFFICE on 28 April 2022**

---

Based on this advice the next Goldenfields chairperson election should occur in January 2024.

Council reviews and resolves its meeting schedule annually. A report to resolve council meeting dates for 2024 will be brought to the December 2023 council meeting with the first meeting of 2024 proposed to be held in late January which will facilitate the chairperson election and avoid a period of vacancy in the office of the chairperson.

**FINANCIAL IMPACT STATEMENT**

The recommendation does not impact on Council's financial position.

**ATTACHMENTS:** Nil

**TABLED ITEMS:** Nil

*The Chairperson resumed the chair.*

**16.5.2. BUSINESS ACTIVITY STRATEGIC PLAN**

**BOARD RESOLUTION**

**22/042 RESOLVED on the motion of Crs Sinclair and Piper that the Council adopt the finalised Business Activity Strategic Plan and incorporate into operational controls.**

**Report prepared by General Manager**

**COUNCIL OFFICER RECOMMENDATION**

That Council adopt the finalised Business Activity Strategic Plan and incorporate into operational controls.

**ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN**

01 Excellence in Service Provision

**BACKGROUND**

In accordance with Section 402 of the Local Government Act 1993 and Section 219 of the Local Government (General) Regulation 2021, Goldenfields Water County Council is required to have a Business Activity Strategic Plan (BASP) that identifies the main priorities for the Council for a period of at least 10 years from endorsement.

**REPORT**

The board considered the draft Business activity strategic plan at its general February meeting. At this meeting, the board resolved to place the draft plan on public exhibition for a period of 28 days.

During this time, One (1) submission was made by the public, as well as several internal submissions.

These submissions were considered and incorporated into the final document which is provided to the board for adoption.

## **FINANCIAL IMPACT STATEMENT**

The recommendation does not impact on Council's financial position.

**ATTACHMENTS:** 2022-2032 Business Activity Strategic Plan

**TABLED ITEMS:** Submission in response to draft Business Activity Strategic Plan 2022-32

## **16.5.3. DELIVERY PROGRAM/OPERATIONAL PLAN**

### **BOARD RESOLUTION**

**22/043 RESOLVED** on the motion of Crs Callow and White that the Council endorse the combined Delivery Program 2022 to 2026 and Operational Plan 2022/23 (incorporating the 2022/2023 budget and annual fees and charges) and place the plan on public exhibition for 28 days.

**Report prepared by General Manager**

### **COUNCIL OFFICER RECOMMENDATION**

That Council endorse the combined Delivery Program 2022 to 2026 and Operational Plan 2022/23 (incorporating the 2022/2023 budget and annual fees and charges) and place the plan on public exhibition for 28 days.

### **ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN**

01 Excellence in Service Provision

### **BACKGROUND**

In accordance with Chapter 13, Part 2 of the Local Government Act 1993 and Section 196A of the Local Government (General) Regulation 2021, Goldenfields Water County Council is required to have a Delivery Program and Operational Plan.

### **REPORT**

The delivery program is a statement of commitment to the community from the newly elected board based on the priorities set out in the Business Activity Strategic Plan (BASP). It is designed as a single point of reference for all principle activities undertaken by the council for a four (4) year period). Supporting the Delivery Program is an annual Operational plan, this plan sets out the details of the program and the individual items that will be undertaken each year to achieve the commitments of the Delivery Program.

To support the ability to deliver the priorities and activities set out in the BASP, Delivery Program and the Operating plan, Council has also developed a resourcing strategy. The resourcing strategy outlines the resources (time, money, assets and people) that Council require to achieve the goals as set out in the various plans.

Goldenfields Resourcing strategy consists of three (3) components:

- Long term Financial Plan (LTFP)
- Workforce Management Plan

- Asset Management Strategy

#### **FINANCIAL IMPACT STATEMENT**

The recommendation does not impact on Council's financial position.

**ATTACHMENTS:** Combined Delivery Program 2022/26 Operational Plan 2022/23

**TABLED ITEMS:** Nil

#### **16.5.4. PP031 CODE OF CONDUCT**

##### **BOARD RESOLUTION**

**22/044 RESOLVED** on the motion of Crs McAlister and Sinclair that the Board adopt PP031 Code of Conduct.

**Report prepared by Human Resources Coordinator**

##### **COUNCIL OFFICER RECOMMENDATION**

That the Board adopt PP031 Code of Conduct

##### **ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN**

07 Efficient Operations

##### **BACKGROUND**

Section 440 (7) of the Local Government Act requires a council, within 12 months of an ordinary election, to review its adopted Code of Conduct.

##### **REPORT**

PP031 Code of Conduct is consistent with the Office of Local Governments Model Code of Conduct which was reviewed and updated in 2021. No further changes are recommended to ensure consistency is maintained with the Model document.

##### **FINANCIAL IMPACT STATEMENT**

The recommendation does not impact on Council's financial position.

**ATTACHMENTS:** PP031 Code of Conduct

**TABLED ITEMS:** Nil

#### **16.5.5. PP019 CODE OF MEETING PRACTICE**

##### **BOARD RESOLUTION**

**22/045 RESOLVED** on the motion of Crs McGlynn and White that the Board endorse the draft Code of Meeting Practice to be placed on public display for a period of 28 days and provide members of the community at least 42 days in which to comment on the draft code.

**Report prepared by General Manager**

**COUNCIL OFFICER RECOMMENDATION**

That the Board endorse the draft Code of Meeting Practice to be placed on public display for a period of 28 days and provide members of the community at least 42 days in which to comment on the draft code.

**ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN**

07 Efficient Operations

**BACKGROUND**

The Office of Local Government issued a draft Model Code of Meeting Practice for Local Councils in New South Wales on 29 October 2021.

Councils must adopt a code of meeting practice that incorporates the mandatory provisions of the Model Meeting Code within 12 months of the Local Government Elections.

**REPORT**

Council has prepared a draft Code of Meeting Practice in accordance with the Local Government Act requirements, including all mandatory provisions and some non-mandatory, including those provisions previously adopted in Councils current Code of Meeting Practice.

In addition, and of note, the draft includes the non-mandatory provisions that allow council to permit individual councillors to attend meetings by audio-visual link and to hold meetings by audio-visual link in the event of natural disasters or public health emergencies.

Under section 361 of the Local Government Act 1993, before adopting a new Code of Meeting Practice, councils must first exhibit a draft for at least 28 days and provide members of the community at least 42 days in which to comment on the draft code.

**FINANCIAL IMPACT STATEMENT**

The recommendation does not impact on Council's financial position.

**ATTACHMENTS:** PP019 Draft Code of Meeting Practice

**TABLED ITEMS:** Nil

**17. NEXT MEETING**

The next ordinary meeting of Council will be held on Thursday 23 June 2022 at 10.00am.

**18. CLOSE OF BUSINESS**

There being no further business requiring the attention of Council the meeting was closed at 10.47am.