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16. QUESTIONS AND STATEMENTS

17. CLOSE OF BUSINESS

LEAVE OF ABSENCE/APOLOGIES

At the time of preparation of the business paper no apologies have been received.

ACKNOWLEDGEMENT OF COUNTRY

I would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land. I would also like to pay respect to their people both past and present and extend that respect to other Aboriginal Australians who are present.

PRESENTATIONS

No presentations are scheduled for this meeting.

DECLARATION OF PECUNIARY INTERESTS

Declaration of Interest

Councillors and senior staff are reminded of their obligation to declare their pecuniary interest in any matters listed before them.

Councillors may declare an interest at the commencement of the meeting, or alternatively at any time during the meeting should any issue progress or arise that would warrant a declaration.

Councillors must state their reasons in declaring any type of interest.

DECLARATION OF NON PECUNIARY INTERESTS

Declaration of non Pecuniary Interest

Councillors and senior staff are reminded of their obligation to declare their interest in any matters listed before them.

In considering your interest you are reminded to include non-pecuniary and conflicts of interest as well as any other interest you perceive or may be perceived of you.

Councillors may declare an interest at the commencement of the meeting, or alternatively at any time during the meeting should any issue progress or arise that would warrant a declaration.

Councillors must state their reasons in declaring any type of interest.

CONFIRMATION OF MINUTES

It is recommended that the minutes of the meeting held 28 February 2019 and 11 March 2019 having been circulated to members be confirmed as a true and accurate record.

BUSINESS ARISING FROM MINUTES

At the time of preparation of the business paper no business was arising from minutes.

CORRESPONDENCE

At the time of preparation of the business paper no relevant correspondence had been received for inclusion.

ADMISSION OF LATE REPORTS

In accordance with clause 241 (3) of the Local Government (General) Regulations 2005 business may be transacted at a meeting without due notice only if:

- a) A motion is passed to have the business transacted at the meeting, and
- b) The business is proposed to be brought forward is ruled by the chairperson to be of great urgency.

NOTICES OF MOTION/RESCISSION MOTIONS

At the time of preparation of the Business Paper no Notices of Motion or Rescission Motions have been received.

CHAIRPERSONS MINUTE

At the time of preparation of the Business Paper the Chairperson had not issued a report for publication.

PUBLIC PARTICIPATION - CONFIDENTIAL SESSION

In accordance with the Local Government Act 1993 and the Local Government (General) Regulations 2005, in the opinion of the General Manager the following business is of a kind as referred to in section 10A(2) of the Act and should be dealt with in part of the meeting closed to the media and public.

It is recommended that Council move into CONFIDENTIAL SESSION.

OURA STRATEGIC PLAN AND ASSOCIATED WORKS

*This report is **CONFIDENTIAL** in accordance with Section 10A(2)(d)(i) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:*

- d) Commercial information of a confidential matter that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it**

MANDAMAH STAGE 2-4 DETAILED DESIGN CONSULTANCY

*This report is **CONFIDENTIAL** in accordance with Section 10A(2)(d)(i) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:*

- d) Commercial information of a confidential matter that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it**

EXITING CONFIDENTIAL

There being no further confidential items it is recommended that Council revert back to Open Session and that the resolutions made in Confidential Session be made public.

The General Manager is to read out any resolutions made in Confidential Session.

GOLDENFIELDS WATER COUNTY COUNCIL – MAY 2019

COUNCIL INVESTMENTS

Report prepared by Accountant

COUNCIL OFFICER RECOMMENDATION

That the report detailing Council Investments as at 31st March 2019 be received and noted.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

09 Financially Sustainable

BACKGROUND

A report on Council's Investments is required to be presented for Council's consideration in accordance with Clause 212 of the Local Government (General) Regulation 2005.

REPORT

This report is presented for information on Council Investments as at 31st March 2019.

Council's investment portfolio increased by \$1,750,000.00 from \$47,000,000.00 as at 31st January 2019 to \$48,750,000.00 as at 31st March 2019.

For the month of March, the deposit portfolio provided a solid return of +0.25% (actual), outperforming the benchmark AusBond Bank Bill Index return by +0.09% (actual). The strong performance continues to be driven by those deposits still yielding above 3% p.a. However, some of these deposits are fast maturing and may be reinvested at lower prevailing rates unless a longer duration is maintained.

Over the past year, the deposit portfolio returned +3.04% p.a., strongly outperforming bank bills by 1.02% p.a., and more than double the official cash rate. This is considered very strong given deposit rates reached their all-time lows and margins have generally contracted over the past 2½ years.

As at the end of March 2019, Council's deposit portfolio was yielding 3.03% p.a. (down 1bp from the previous month), with an average duration of around 542 days (~1.5 years).

With an expected increase in Capital Expenditure, the portfolio will see an increase in short term investments, generally of 12 months at \$1,000,000. The intent is to have these investments maturing on a monthly basis.

FINANCIAL IMPACT STATEMENT

Council's investment portfolio increased by \$1,750,000.00 from \$47,000,000.00 as at 31st January 2019 to \$48,750,000.00 as at 31st March 2019.

ATTACHMENTS: Council Investments Report as at 31st March 2019.

TABLED ITEMS: Nil.

COUNCIL INVESTMENTS REPORT AS AT 31st MARCH 2019

Council's investment portfolio increased by \$1,750,000.00 from \$47,000,000.00 as at 31st January 2019 to \$48,750,000.00 as at 31st March 2019.

INVESTMENT PORTFOLIO:

Type	Rating	Issuer	Allocation	Frequency	Principal	Purchase	Maturity	Rate
TD	A-	AMP Bank	GENERAL	At Maturity	\$2,000,000	16/05/2018	16/05/2019	2.75
TD	NR	Australian Military Bank	GENERAL	At Maturity	\$1,000,000	10/07/2018	10/07/2019	3.11
TD	A-	AMP Bank	GENERAL	Annual	\$1,000,000	20/03/2019	16/09/2019	2.75
TD	A	ING Direct	GENERAL	Annual	\$3,000,000	11/12/2017	9/12/2019	2.91
TD	A	ING Direct	GENERAL	Annual	\$3,000,000	20/12/2017	23/12/2019	2.87
TD	BBB+	Rural Bank	GENERAL	Annual	\$3,000,000	14/02/2018	14/02/2020	2.86
TD	A-	AMP Bank	GENERAL	At Maturity	\$1,000,000	26/02/2019	26/02/2020	2.75
TD	A-	AMP Bank	GENERAL	At Maturity	\$1,000,000	20/03/2019	19/03/2020	2.75
TD	NR	Police Credit Union SA	GENERAL	Annual	\$1,000,000	21/03/2018	23/03/2020	3.02
FRTD	BBB	Newcastle Permanent	GENERAL	Quarterly	\$2,000,000	8/06/2017	9/06/2020	3.21
TD	BBB	Auswide Bank	GENERAL	At Maturity	\$1,000,000	20/06/2018	22/06/2020	3.00
TD	AA-	Westpac	GENERAL	Annual	\$2,000,000	12/07/2017	13/07/2020	3.01
TD	AA-	Westpac	GENERAL	Quarterly	\$1,000,000	25/09/2017	28/09/2020	3.06
TD	BBB+	BOQ	GENERAL	Annual	\$3,000,000	7/11/2017	9/11/2020	3.00
TD	BBB+	Rural Bank	GENERAL	Annual	\$3,000,000	6/12/2017	7/12/2020	2.95
TD	BBB+	Rural Bank	GENERAL	Annual	\$3,000,000	9/01/2018	11/01/2021	3.10
TD	NR	Police Credit Union SA	GENERAL	Annual	\$2,000,000	21/03/2018	22/03/2021	3.15
TD	NR	Australian Military Bank	GENERAL	Annual	\$1,000,000	29/03/2018	29/03/2021	3.20
TD	AA-	Westpac	GENERAL	Quarterly	\$3,000,000	24/04/2018	27/04/2021	3.13
TD	BBB	P&N Bank	GENERAL	Annual	\$3,000,000	27/06/2018	28/06/2021	3.15
TD	BOQ	BOQ	GENERAL	Annual	\$2,000,000	12/07/2017	12/07/2021	3.45
TD	BBB+	BOQ	GENERAL	Annual	\$3,000,000	29/10/2018	29/10/2021	3.00
TD	BBB+	BOQ	GENERAL	Annual	\$1,000,000	12/07/2018	12/07/2022	3.50
CASH	AA-	CBA	GENERAL	Monthly	\$2,750,000	30/06/2016		1.45
TOTAL:					\$48,750,000			

For the month of March, the deposit portfolio provided a solid return of +0.25% (actual), outperforming the benchmark AusBond Bank Bill Index return by +0.09% (actual). The strong performance continues to be driven by those deposits still yielding above 3% p.a. However, some of these deposits are fast maturing and may be reinvested at lower prevailing rates unless a longer duration is maintained.

Over the past year, the deposit portfolio returned +3.04% p.a., strongly outperforming bank bills by 1.02% p.a., and more than double the official cash rate. This is considered very strong given deposit rates reached their all-time lows and margins have generally contracted over the past 2½ years.

With an expected increase in Capital Expenditure, the portfolio will see an increase in short term investments, generally of 12 months at \$1,000,000. The intent is to have these investments maturing on a monthly basis.

TERM TO MATURITY

The percentage of investments maturing over the next ten (10) years is detailed below:



COUNTER PARTY COMPLIANCE

As at the end of March, Council did not have an overweight position to any single ADI although BoQ (BBB+) and Bendigo (BBB+) remain close to capacity. The capacity limits are also dependent on the balances in the overnight cash accounts.

Overall, the portfolio is mainly diversified across the entire credit spectrum, including some exposure to unrated ADIs.

Compliant	Issuer	Rating	Invested (\$)	Invested (%)	Max. Limit (%)	Available (\$)
✓	CBA	AA-	\$2,750,000	5.64%	45%	\$19,187,500
✓	WBC (St George)	AA-	\$6,000,000	12.31%	45%	\$15,937,500
✓	AMP	A	\$5,000,000	10.26%	40%	\$14,500,000
✓	ING Bank	A	\$6,000,000	12.31%	40%	\$13,500,000
✓	BOQ	BBB+	\$9,000,000	18.46%	20%	\$750,000
✓	Bendigo	BBB+	\$9,000,000	18.46%	20%	\$750,000
✓	Auswide	BBB	\$1,000,000	2.05%	20%	\$8,750,000
✓	Newcastle PBS	BBB	\$2,000,000	4.10%	20%	\$7,750,000
✓	P&N Bank	BBB	\$3,000,000	6.15%	20%	\$6,750,000
✓	Australian Military	Unrated	\$2,000,000	4.10%	10%	\$2,875,000
✓	Police CU SA	Unrated	\$3,000,000	6.15%	10%	\$1,875,000
			\$48,750,000	100.00%		

CREDIT QUALITY COMPLIANCE

The portfolio remains well diversified from a credit ratings perspective. The portfolio is predominately invested amongst the investment grade ADIs (rated BBB- or higher), with a smaller allocation to the unrated ADIs (~10.26%).

Council's adopted investment policy does not impose aggregate limits across the various ratings spectrum.

The table below is based on typical investment diversification by NSW local councils, as adopted as part of their policy limits:

Compliant	Credit Rating	Invested (\$)	Invested (%)	Max. Limit (%)	Available (\$)
✓	AA Category	\$8,750,000	17.95%	100%	\$40,000,000
✓	A Category	\$11,000,000	22.56%	80%	\$28,000,000
✓	BBB Category	\$24,000,000	49.23%	60%	\$5,250,000
X	Unrated ADIs	\$5,000,000	10.26%	10%	-\$125,000
		\$48,750,000	100.00%		

GOLDENFIELDS WATER COUNTY COUNCIL – MAY 2019

PROGRESS REPORT - CAPITAL WORKS EXPENDITURE

Report prepared by Acting Corporate Services Manager

COUNCIL OFFICER RECOMMENDATION

That the Capital Works Progress Report as at 31st March 2019 be received and noted.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

09 Financially Sustainable

BACKGROUND

Capital Works represents an important part of Councils activities and expenditure. This report details expenditure and progress for the year to date on programmed and emergent capital works.

REPORT

This report is presented for information on the expenditure and progress of Council's Capital Works Program as at 31st March 2019.

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

ATTACHMENTS: Capital Works Progress Report as at 31st March 2019.

TABLED ITEMS: Nil.

Goldenfields Water County Council CAPITAL WORKS PROGRESS										
AS AT 31st MARCH 2019	2018/19 BUDGET	2017/18 CARRYOVER	QBR's & AMENDMENTS	2018/19 TOTAL BUDGET	ACTUAL YTD	COMMITTED YTD	TOTAL ACTUAL & COMMITTED YTD	VARIANCE YTD	% ACTUAL TO BUDGET	% PROJECT COMPLETION
CAPITAL INCOME										
SALE OF PLANT:	\$	\$	\$	\$	\$	\$	\$	\$	%	%
Plant Sales	(1,066,000)	-	-	(1,066,000)	(398,722)	-	(398,722)	(1,066,000)		
Total Capital Income:	(1,066,000)	-	-	(1,066,000)	(398,722)	-	(398,722)	(667,278)	37%	37%
CAPITAL EXPENDITURE										
NEW SYSTEM ASSETS:	\$	\$	\$	\$	\$	\$	\$	\$	%	%
Plant & Equipment	170,000	300,000	22,000	492,000	426,691	-	426,691	65,309	87%	90%
Future Capital Project Investigations	250,000	-	-	250,000	98,279	5,131	103,410	146,590	41%	50%
Developer Paid Mains	40,000	-	-	40,000	153,099	1,328	154,427	(114,427)	386%	
Capital Easement Compensation	20,000	-	-	20,000	2,967	-	2,967	17,033	15%	10%
AutoCard Refilling Stations	120,000	-	60,000	180,000	79,924	33,044	112,968	67,032	63%	90%
Nangus	175,000	-	-	175,000	-	-	-	175,000	0%	0%
Boorowa	100,000	-	-	100,000	-	-	-	100,000	0%	0%
Chlorine Analysers	75,000	-	-	75,000	46,318	65,148	111,466	(36,466)	149%	80%
Matong Bore 1	300,000	-	(190,000)	110,000	38,868	795	39,663	70,337	36%	10%
Mag Flow and Bulk Meters	150,000	-	(150,000)	-	-	-	-	-	0%	0%
Backflow Devices	750,000	-	-	750,000	363,927	121,563	485,490	264,510	65%	65%
Mandamah	1,800,000	1,605,000	(500,000)	2,905,000	1,864,246	311,414	2,175,660	729,340	75%	75%
Intangibles	-	146,500	-	146,500	116,010	-	116,010	30,490	79%	79%
Jugiong Filtration Turbidity Meters	-	-	120,000	120,000	-	63,539	63,539	56,461	53%	50%
CIVICA	100,000	242,345	-	342,345	99,805	-	99,805	242,540	29%	29%
TOTAL NEW SYSTEM ASSETS:	4,050,000	2,293,845	(638,000)	5,705,845	3,290,134	601,962	3,892,096	1,813,749	68%	
RENEWALS:	\$	\$	\$	\$	\$	\$	\$	\$	%	%
Mains - Renewal	250,000	-	(250,000)	-	-	-	-	-	#DIV/0!	
Mains - Rehab- Uley Lane	-	498,100	(448,100)	50,000	-	-	-	50,000	0%	10%
Mains - Replacement	375,000	-	70,000	445,000	434,141	90,544	524,685	(79,685)	118%	100%
Pipeline - Thanowring Road	600,000	-	(450,000)	150,000	-	-	-	150,000	0%	15%
Pipeline - Jugiong Road	1,000,000	-	(500,000)	500,000	127,069	12,273	139,342	360,658	28%	75%

PUBLIC - Goldenfields Water County Council Agenda - 2 May 2019 - MATTERS TO BE SUBMITTED TO OPEN COUNCIL

Reservoir Rehab - Borellan Low Level	100,000	-	(50,000)	50,000	-	-	-	50,000	0%	0%
Reservoir Recoating	1,010,000	304,000	-	1,314,000	1,135,099	1,560	1,136,659	177,341	87%	100%
Reservoir Re-Roofing	100,000	-	-	100,000	95,022	-	95,022	4,978	95%	100%
Pumps - Major Maintenance	250,000	-	-	250,000	196,552	-	196,552	53,448	79%	79%
SCADA	1,000,000	-	(500,000)	500,000	365,661	25,894	391,555	108,445	78%	78%
Pump Station Mech/Elec	500,000	11,050	-	511,050	279,940	26,654	306,594	204,456	60%	60%
Meter and Taggle Renewal	100,000	-	-	100,000	36,799	-	36,799	63,201	37%	37%
Service Renewals	45,000	-	40,000	85,000	99,083	600	99,683	(14,683)	117%	95%
IT Equipment	100,000	-	-	100,000	32,319	-	32,319	67,681	32%	32%
Plant	1,516,000	-	-	1,516,000	984,660	250,146	1,234,806	281,194	81%	81%
Land & Buildings	50,000	18,360	(22,000)	46,360	10,479	800	11,279	35,081	24%	24%
TOTAL RENEWALS ASSETS:	6,996,000	831,510	(2,110,100)	5,717,410	3,796,824	408,471	4,205,295	1,512,115	74%	
TOTAL CAPITAL EXPENDITURE:	11,046,000	3,125,355	(2,748,100)	11,423,255	7,086,958	1,010,433	8,097,391	3,325,864	71%	

GOLDENFIELDS WATER COUNTY COUNCIL – MAY 2019

MARCH 2019 QUARTERLY BUDGET REVIEW

Report prepared by Acting Corporate Services Manager

COUNCIL OFFICER RECOMMENDATION

That the Board:

1. Adopt the changes to the 2018/19 Budget as detailed below
2. Receive and note the Responsible Accounting Officers Statement
3. Receive and note the Mandatory Quarterly Budget Review document.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

09 Financially Sustainable

BACKGROUND

The Quarterly Budget Review Statement is presented to Council to revise estimates of income and expenditure in accordance with clause 203 of the Local Government Act (General Regulations) 2005.

The review is for the Quarter ending 31st March 2019 is attached for Council's consideration.

REPORT

The Annual Budget for 2018/19 was prepared based on knowledge and assumptions at that time.

The 2018/19 Annual Budget estimated that the net result from continuing operations would be a surplus of \$4.111m. Based on the December 2018 quarterly review, the projected operating result decreased by \$1.219m to a net surplus of \$2.882m.

Following a review of the 2018/19 actual results to 31st March 2019, the projected operating result has now been amended to \$4.195m. The following amendments have been incorporated into the revised Budget for the year ending 30 June 2019:

Operating Statement:

1. Rates and Annual Charges:

A comprehensive review of the Rates and Annual Charges (Access Charges) has been completed revealing an additional \$200k in Access Charges for the 2018-2019 year. An adjustment of \$200k to income has been made.

2. User Charges and Fees: Materials & Contracts and Other Expenses:

There had already been an adjustment of \$1.039m to the original Usage Charges (Water Sales) estimate of \$14.742m in the first quarterly review.

The overall lack of rainfall in Goldenfields Water's supply area has seen a significant increase in Usage Charges (Water Sales) for the three quarters to the end of March 2019. This together with a forecast for the final quarter similar to the final 2017-2018 quarter sees an anticipated \$17.284m in Usage Charges. An adjustment of \$1.513m has been made.

GOLDENFIELDS WATER COUNTY COUNCIL – MAY 2019

3. Materials & Contracts and Other Expenses:

It's anticipated that there will be an increase in Other Expenses, particularly Energy Charges with an increase of \$400k included in this quarterly review.

Mandatory Quarterly Review Report:

Attached is the mandatory Quarterly Review which incorporates the above amendments.

FINANCIAL IMPACT STATEMENT

The result for the March Quarter is a \$1.313m increase in the projected year-end operating surplus from the amended budget of \$2.882m to \$4.195m.

ATTACHMENTS: Mandatory March QBR including RAO statement.

TABLED ITEMS: Nil.

Goldenfields Water County Council

Quarterly Budget Review Statement
for the period 01/01/19 to 31/03/19

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Goldenfields Water County Council

Quarterly Budget Review Statement
for the period 01/01/19 to 31/03/19

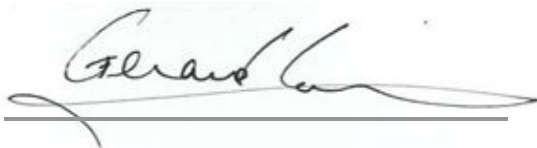
Report by Responsible Accounting Officer

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulations 2005:

31 March 2019

It is my opinion that the Quarterly Budget Review Statement for Goldenfields Water County Council for the quarter ended 31/03/19 indicates that Council's projected financial position at 30/6/19 will be satisfactory at year end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

Signed:

A handwritten signature in black ink, appearing to read "Gerard", is written over a horizontal line. The signature is cursive and extends slightly above and below the line.

Date: 24th April 2019

Responsible Accounting Officer

Goldenfields Water County Council

Quarterly Budget Review Statement

for the period 01/01/19 to 31/03/19

Income & Expenses Budget Review Statement

Budget review for the quarter ended 31 March 2019

Income & Expenses

(\$000's)	Original Budget 2018/19	Approved Changes				Revised Budget 2018/19	Variations for this Mar Qtr		Notes	Projected Year End Result	Actual YTD figures
		Carry Forwards	Sep QBRS	Dec QBRS	Mar QBRS						
Income											
Rates and Annual Charges	4,966	-	-	-	-	4,966	200	1.1	5,166	3,951	
User Charges and Fees	14,732	-	1,039	-	-	15,771	1,513	1.2	17,284	13,837	
Interest and Investment Revenues	1,488	-	(14)	-	-	1,474	-		1,474	1,170	
Other Revenues	106	-	(12)	-	-	94	-		94	184	
Grants & Contributions - Operating	202	-	-	40	-	242	-		242	156	
Grants & Contributions - Capital	1,885	-	-	(1,050)	-	835	-		835	60	
Total Income from Continuing Operations	23,379	-	1,013	(1,010)	-	23,382	1,713		25,095	19,358	
Expenses											
Employee Costs	5,904	-	1,296	-	-	7,200	-		7,200	5,077	
Materials & Contracts	2,874	-	(816)	907	-	2,965	-		2,965	3,138	
Depreciation	6,251	-	532	-	-	6,783	-		6,783	5,088	
Other Expenses	4,239	-	220	(907)	-	3,552	400	1.3	3,952	3,271	
Total Expenses from Continuing Operations	19,268	-	1,232	-	-	20,500	400		20,900	16,574	
Net Operating Result from Continuing Operations	4,111	-	(219)	(1,010)	-	2,882	1,313		4,195	2,784	
Discontinued Operations - Surplus/(Deficit)	-	-	-	-	-	-	-		-	-	
Net Operating Result from All Operations	4,111	-	(219)	(1,010)	-	2,882	1,313		4,195	2,784	
Net Operating Result before Capital Items	2,226	-	(219)	40	-	2,047	1,313		3,360	2,724	

This statement forms part of Council's Quarterly Budget Review Statement (QBRS) for the quarter ended 31/03/2018 and should be read in conjunction with the total QBRS report

Goldenfields Water County Council

Quarterly Budget Review Statement
for the period 01/01/19 to 31/03/19

Income & Expenses Budget Review Statement
Recommended changes to revised budget

Budget Variations being recommended include the following material items:

Notes	Details	\$
1.1	Adjustment following review of Year to Date Charges and forecast of expected Access Charge income for April to June Quarter	
1.2	Adjustment following review of Year to Date Usage Charges and forecast for April to June Quarter based on a similar expected demand to 2017/18 final Quarter	
1.3	Anticipated increase in expenses , mainly increased energy costs	

Goldenfields Water County Council

Quarterly Budget Review Statement

for the period 01/01/19 to 31/03/19

Capital Budget Review Statement

Budget review for the quarter ended 31 March 2019

Capital Budget

(\$000's)	Original Budget 2018/19	Approved Changes				Revised Budget 2018/19	Variations for this Mar Qtr	Notes	Projected Year End Result	Actual YTD figures
		Carry Forwards	Sep QBRS	Dec QBRS	Mar QBRS					
Capital Expenditure										
New Assets										
- Plant & Equipment	170	300	22	-	-	492	-	492	426	
- Intangibles	100	389	-	-	-	489	-	489	215	
- Land & Buildings	-	-	-	-	-	-	-	-	-	
- Water Supply Infrastructure	4,155	1,605	-	(660)	-	5,100	-	5,100	3,251	
Renewal Assets (Replacement)										
- Office Equipment	100	-	-	-	-	100	-	100	21	
- Plant & Equipment	1,516	11	(22)	-	-	1,505	-	1,505	1,234	
- Land & Buildings	50	-	-	-	-	50	-	50	14	
- Water Supply Infrastructure	4,955	820	-	(2,088)	-	3,687	-	3,687	2,936	
Total Capital Expenditure	11,046	3,125	-	(2,748)	-	11,423	-	11,423	8,097	
Capital Funding										
Fees, Charges & Other Untied Funding	8,464	-	-	(2,748)	-	5,716	-	5,716	5,285	
Reserves:										
- Internal Restrictions/Reserves	1,516	3,125	-	-	-	4,641	-	4,641	3,271	
Receipts from Sale of Assets										
- Plant & Equipment	1,066	-	-	-	-	1,066	-	1,066	398	
Total Capital Funding	11,046	3,125	-	(2,748)	-	11,423	-	11,423	11,368	
Net Capital Funding - Surplus/(Deficit)	-	-	-	-	-	-	-	-	3,271	

This statement forms part of Council's Quarterly Budget Review Statement (QBRS) for the quarter ended 31/03/2018 and should be read in conjunction with the total QBRS report

Goldenfields Water County Council

Quarterly Budget Review Statement

for the period 01/01/19 to 31/03/19

Cash & Investments Budget Review Statement

Budget review for the quarter ended 31 March 2019

Cash & Investments

(\$000's)	Original Budget 2018/19	Approved Changes				Revised Budget 2018/19	Variations for this Mar Qtr	Notes	Projected Year End Result	Actual YTD figures
		Carry Forwards	Sep QBRS	Dec QBRS	Mar QBRS					
Internally Restricted ⁽²⁾										
Plant & Vehicle Replacement	962	-	(195)	-	-	767	-	767	739	
Infrastructure Replacement	26,880	-	10,184	-	-	37,064	-	37,064	37,064	
Employees Leave Entitlement	1,485	-	123	-	-	1,608	-	1,608	1,608	
Deposits, Retentions & Bonds	9	-	20	-	-	29	-	29	29	
Sales Fluctuation Reserve	2,000	-	-	-	-	2,000	-	2,000	2,000	
Property Reserve	5,000	-	(5,000)	1,000	-	1,000	(570)	1.1 430	430	
Carry Over works	-	3,125	(606)	-	(2,519)	-	-	-	-	
Total Internally Restricted	36,336	3,125	4,526	1,000	(2,519)	42,468	(570)	41,898	41,870	
(2) Funds that Council has earmarked for a specific purpose										
Unrestricted (ie. available after the above Restrictions)	9,054	(3,125)	(4,526)	(1,000)	2,519	3,987	-	3,987	7,311	
Total Cash & Investments	45,390		-	-		48,750	(570)	45,885	49,181	

This statement forms part of Council's Quarterly Budget Review Statement (QBRS) for the quarter ended 31/03/2018 and should be read in conjunction with the total QBRS report

Goldenfields Water County Council

Quarterly Budget Review Statement
for the period 01/01/19 to 31/03/19

Cash & Investments Budget Review Statement

Investments

Investments have been invested in accordance with Council's Investment Policy.

Cash

The Cash at Bank figure included in the Cash & Investment Statement totals \$4: 431939

This Cash at Bank amount has been reconciled to Council's physical Bank Statements.
The date of completion of this bank reconciliation is 31/03/19

The YTD Cash & Investment figure reconciles to the actual balances held as follows:		\$ 000's
Cash at Bank (as per bank statements)		432
Investments on Hand		48,750
less: Unpresented Cheques	(Timing Difference)	(80)
add: Undeposited Funds	(Timing Difference)	79
Less: receipts not yet updated	(Timing Difference)	-
		-
Reconciled Cash at Bank & Investments		<u>49,181</u>
Balance as per Review Statement:		<u>49,181</u>
Difference:		-

Recommended changes to revised budget

Budget Variations being recommended include the following material items:

Notes	Details	\$
1.1	Property reserve - reduced by value of property purchase of 4 John Rands Place , Temora	

GOLDENFIELDS WATER COUNTY COUNCIL – MAY 2019

DEBT RECOVERY UPDATE

Report prepared by Acting Corporate Services Manager

COUNCIL OFFICER RECOMMENDATION

That the update on Goldenfields Water’s debt recovery be received and noted.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

09 Financially Sustainable

BACKGROUND

Goldenfields Water has been using Outstanding Collections to assist in the recovery of overdue monies in line with Council’s Debt Recovery & Financial Hardship Policy. Legal action through our external debt collection agency is still utilised in a vacant property situation.

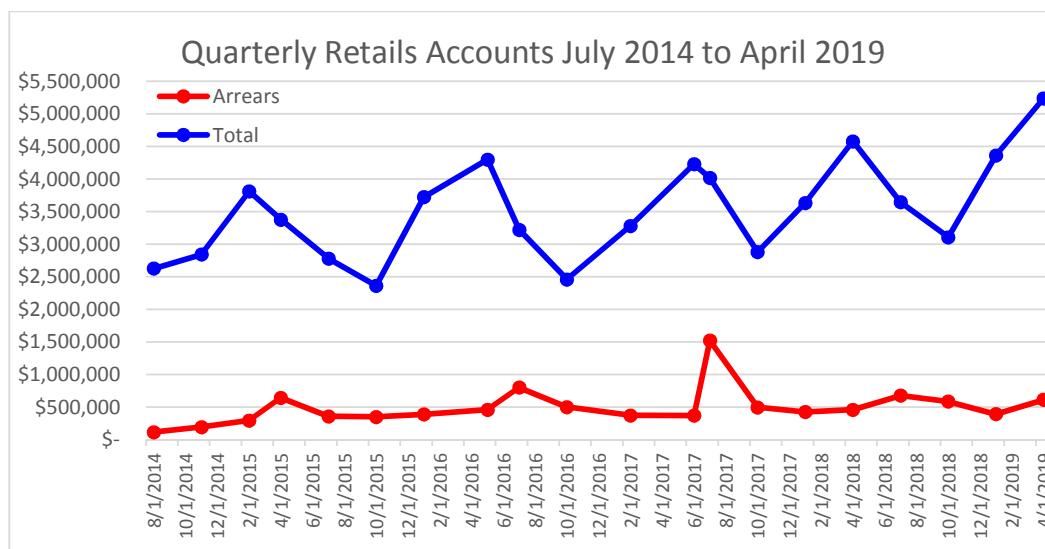
REPORT

Debt recovery has been hampered by the implementation delays of Civica Authority – Utility Billing module. Like all Financial Modules, the migration of the existing 2000 Plus Water Billing Accounts to Civica Authority has been achieved without additional resources. With Utility Billing finally operational (15 April 2019) the associated Debt Recovery Module training is now programmed for early May 2019 (previously September 2018, then February 2019).

For the first time this will give Goldenfields Water the ability to operate debt recovery Direct Debit facilities with scheduled repayment plans together with consolidated reporting. A departure from its former entirely manual processes.

Second Quarter Final Notices were issued, however further efforts in the way of Restrictors have not eventuated. Work is continuing within Utility Billing in preparation for Reminder Notices in mid May and Final Notices issue towards the end of May. After which Customers with outstanding debts will come within the Debt Recovery Module.

The following will give some perspective on Outstanding Debt when compared to Quarterly Retail Accounts from July 2014 to the present.



GOLDENFIELDS WATER COUNTY COUNCIL – MAY 2019

Arrears in detail, (note: that July 2017 was an anomaly caused by a late February second quarter and a June third quarter 2017 billing).



FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council’s financial position.

ATTACHMENTS: Nil.

TABLED ITEMS: Nil.

GOLDENFIELDS WATER COUNTY COUNCIL – MAY 2019

ELECTRICITY USAGE AND COST PROJECTIONS

Report prepared by Production & Services Manager

COUNCIL OFFICER RECOMMENDATION

That the Board note the information provided within this report

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

01 Excellence in Service Provision
 02 Maximising Regional Water Supply
 03 Strategic Water Management
 04 Best Practice Pricing
 07 Efficient Operations
 09 Financially Sustainable

BACKGROUND

Goldenfields Water has historically been a large consumer of energy. This is specifically related to its water supply infrastructure that is required to transport water throughout a significant water distribution network covering around 22,500 square kilometres.

REPORT

Goldenfields Water has previously contracted its energy supply through Local Government Procurement. The sourcing of energy suppliers is obtained on behalf of local government entities and discounted pricing is potentially gained through a large conglomerate of local councils.

The following table illustrates Councils previous annual usage and costs associated with its operations.

Financial Year Name	Energy Usage (GJ)	Energy Cost (\$)	Cost per GJ
2013-2014	45,457.71	\$2,122,535.00	\$46.69
2014-2015	45,756.98	\$2,242,312.00	\$49.00
2015-2016	47,448.50	\$2,012,680.00	\$42.42
2016-2017	43,252.01	\$2,097,648.00	\$48.50
2017-2018	48,811.41	\$3,251,660.00	\$66.62
2018-2019	39,714.47	\$2,677,821.00	\$67.43

As presented in the table above, a significant change occurred in costs associated with energy consumption costs between the financial years 2016/17 to 2017/18. These cost increases were strictly attributed to the change in contractual prices at the time. During this period of time the energy market has seen significant cost increases due to the known closure of coal related production facilities.

Goldenfields Staff were advised toward the end of 2018 that the energy market will see a decline in prices in the coming years, and rather than lock in a long term contract, a 12 month extension would be appropriate until such a time. Therefore staff sought a 12 month extension of contract which saw a market evaluation price, offering around a 13% discount from the previous contract prices.

GOLDENFIELDS WATER COUNTY COUNCIL – MAY 2019

Due to the contract being provided over multiple financial years, only part savings will be seen during 2018/19 and 2019/20 financial years. The table above only provides the first three quarters of energy usage and costs associated with the current financial year. The below provides the current quarterly break down of consumption and costs for the previous three quarters.

Financial Quarter and Year Name	Energy Usage (GJ)	Energy Cost (\$)	Cost per GJ
FY 2018-2019 Q1	8,996.89	\$648,032.00	\$72.03
FY 2018-2019 Q2	14,609.42	\$973,526.00	\$66.64
FY 2018-2019 Q3	16,108.17	\$1,056,263.00	\$65.57

If the final period of consumption is similar to the previous financial year's quarter four, which was around 11,000GJ, it is expected that the final quarter costs are expected to reach around \$726,000. This will make our annual energy consumption 50,700GJ and the estimated cost for the 2018/19 financial year \$3.4m.

As has been previously reported, whilst energy costs may increase where demand has been significant, so too does the organisations income. As previously reported in the production data, Council had the highest demand period for the Oura scheme on record for the period of January 2019.

FINANCIAL IMPACT STATEMENT

The information provided within this report provides that a projection of costs will be higher than previously budgeted. No change will be undertake for budget adjustments at this stage and will be consolidated at year end.

ATTACHMENTS: Nil

TABLED ITEMS: Nil

GOLDENFIELDS WATER COUNTY COUNCIL – MAY 2019

PUMP STATION MAJOR MAINTENANCE AND RENEWAL CAPITAL WORKS

Report prepared by Production & Services Manager

COUNCIL OFFICER RECOMMENDATION

That the Board note the information provided within the report regarding pump station major maintenance and renewals.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

01 Excellence in Service Provision

BACKGROUND

Council provides annual budget estimates for Pump Major Maintenance and Pump Station Renewals of \$250,000 and \$500,000 respectively.

REPORT

The Mechanical and Electrical major maintenance and renewal projects for pump stations have been allocated \$250,000 and \$500,000 for the 2018/19 financial year. These budgets have historically been allocated based upon pre-planned and renewal works.

The planning for the renewal and major maintenance components for these pump stations are managed and monitored through Councils existing asset register where age is a trigger and/or a monitored pump set database that monitors hours of run time between service schedules.

The pre-planned renewal works generally remain in budget from year to year; however recent events due to premature failures may cause an increase in budget provision.

This report is to provide the Board members with an insight into recent events for the Jugiong Water Treatment Plant number 1 pump station.

In late March 2019, preventative maintenance checks established that considerable vibration and noise was emanating from number 1 pump. This pump was due for major service in the 2020/21 financial year; however upon further inspection and investigation the pump and motor was nearing full failure.

Additionally, number 2 pump was also checked and considerable bearing movement was also noticed. Staff switched over to winter mode early to run on the newly renewed pump 3 whilst further works can be undertaken for pump 1 and 2.

Pump 2 being a critical failure, was sent immediately to FITT resources for breaking down, investigation and overhaul. The motor was issued to Sulzer for review and overhaul. This premature failure of pump 1 will cost an estimated \$150,000 for both pump and motor overhaul which was not allocated within the existing budget constraints.

Current available budget from existing allocations provides a remaining \$200,000 until year end; however those costs are also being absorbed into the existing works being undertaken from the pre-planned renewals established for the current financial year.

GOLDENFIELDS WATER COUNTY COUNCIL – MAY 2019

Therefore staff are predicting a foreseeable over expenditure in capital renewal budget for pump station renewals within the current financial year.

FINANCIAL IMPACT STATEMENT

An over expenditure is predicted to occur for the current financial year which will be adjusted and covered through Council's available at call funds. These adjustments will be undertaken at year end.

ATTACHMENTS: Nil

TABLED ITEMS: Nil

GOLDENFIELDS WATER COUNTY COUNCIL – May 2019

WATER PRODUCTION REPORT

Report prepared by Production and Services Manager

COUNCIL OFFICER RECOMMENDATION

That the Water Production Report be received and noted.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

03 Strategic Water Management

BACKGROUND

Goldenfields Water provides the essential water requirements of about 40,000 people spread over an area in excess of 20,000 square kilometres between the Lachlan & Murrumbidgee Rivers in the South West of NSW.

Goldenfields Waters' supply system consists of five separate water schemes, Jugiong, Oura, Mt Arthur, Mt Daylight and Hylands Bridge. Goldenfields Water carries out water supply functions within the Local Government areas of Bland, Coolamon, Cootamundra, Hilltops, Junee, Temora, and part of Narrandera.

Hilltops Shire Council and Cootamundra Gundagai Shire Council are retailers, who purchase bulk water from Goldenfields and supply the water to retail customers in their respective local government areas. Goldenfields Water also supplies small quantities of bulk water to Riverina Water County Council.

REPORT

Jugiong drinking Water Scheme

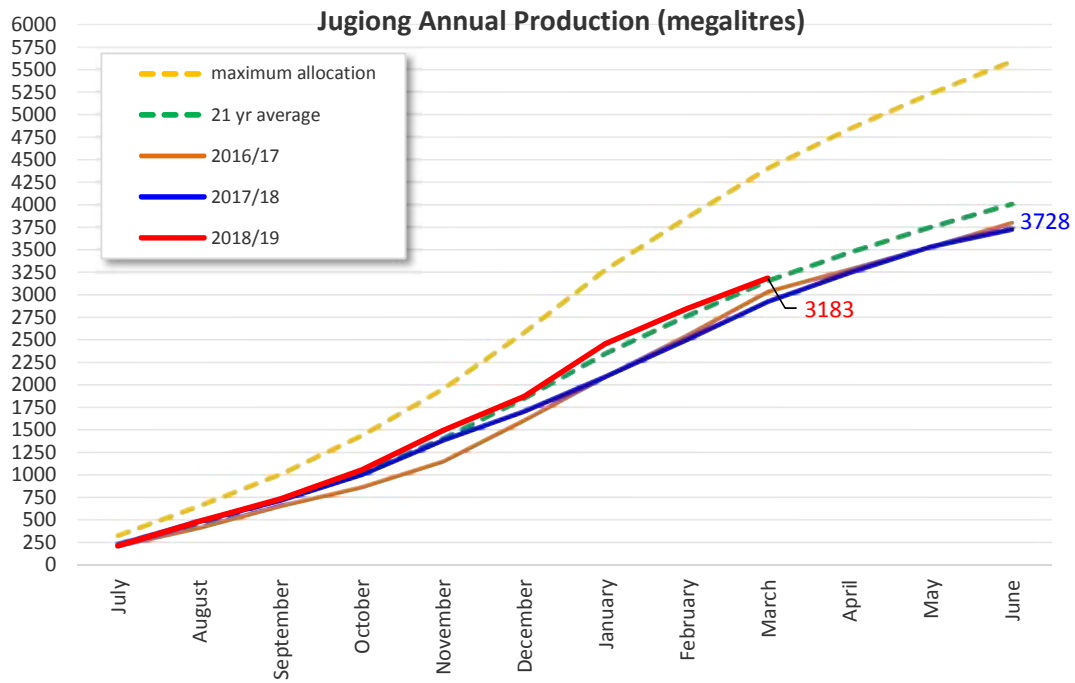
The Jugiong drinking water scheme sources water from the Murrumbidgee River and has an extraction licence of 40ML per day. Water from the Murrumbidgee River is treated through a conventional Water Treatment Plant that consists of: Coagulation, Flocculation, Clarification, Filtration, Disinfection and Fluoridation. The Jugiong Scheme has 14 sets of reservoirs. The Jugiong Scheme supplies bulk water to the Cootamundra-Gundagai Regional Council for supply to the township of Cootamundra with a population of approximately 6800. Bulk water is also supplied to the Hilltops Council for the town of Harden with a population of approximately 2200, and the town of Young with a population of approximately 8000.

Retail supply to approximately 600 people in the villages of Stockinbingal, Wallendbeen and Springdale.

GOLDENFIELDS WATER COUNTY COUNCIL – May 2019

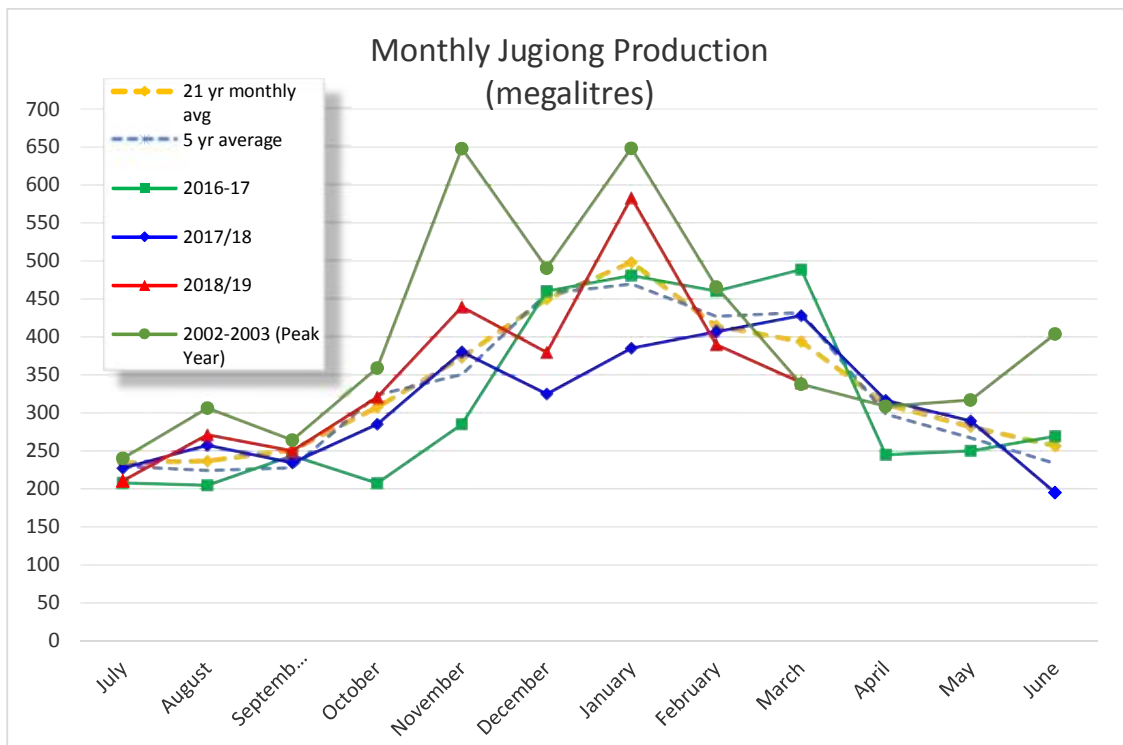
Jugiong annual water production is trending in a similar fashion to previous years.

Up until March 31st 2019. Water production was 3183 ML, this is much higher, 256 ML, than for the same period last year which was 2927ML. An increase of 13.76%. Mainly due to the extremely hot weather that has been experienced over this period.



GOLDENFIELDS WATER COUNTY COUNCIL – May 2019

Jugiong monthly water production for February and March 2019. Was 389 ML for February and 339ML for March a total of 729ML for the 2 month period. This indicates a decrease of 105 ML compared to the same period last year (834ML).

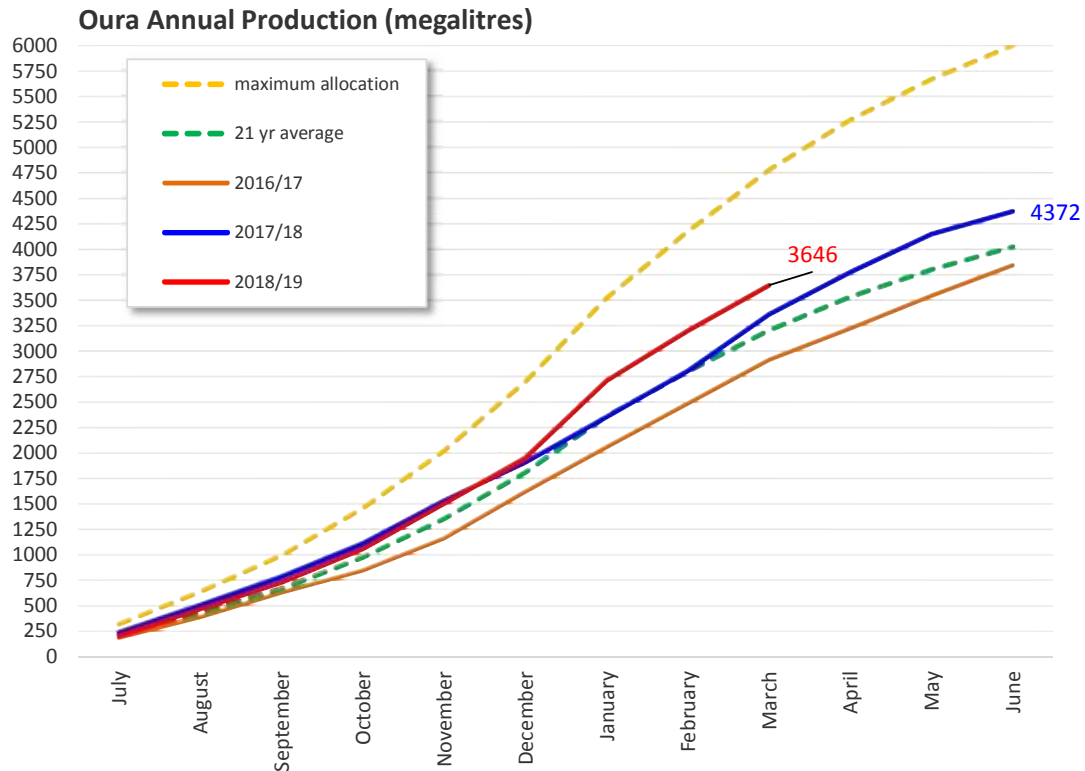


GOLDENFIELDS WATER COUNTY COUNCIL – May 2019

Oura Drinking Water Scheme

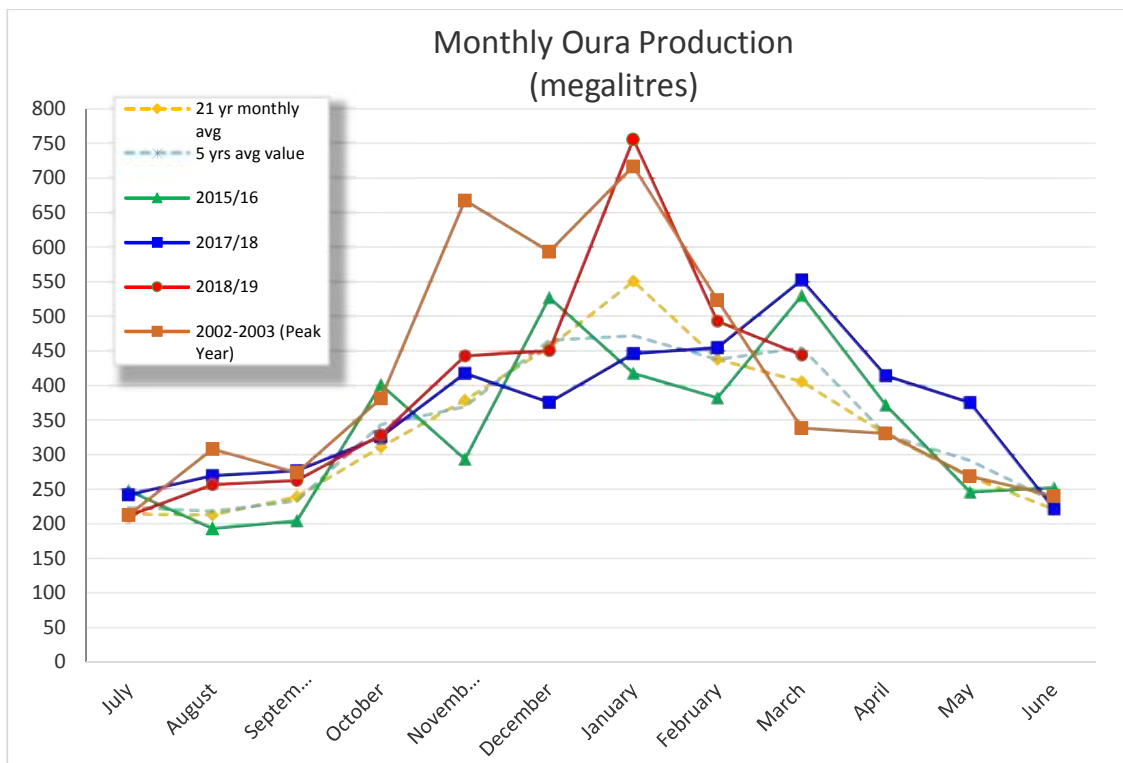
The water source at Oura is the Murrumbidgee inland alluvial aquifer, this water is extracted from 3 bores namely: Bores 3, 4 and 6. The raw water then goes through a treatment process at the Oura Water Treatment Plant that includes Aeration, Disinfection and Fluoridation. The Oura scheme has 33 sets of reservoirs and produces drinking water for approximately 14,600 people in the Bland, Coolamon, Junee, Narrandera and Temora Shires. The Oura scheme can also supply water to the Northern side of the rural area of Wagga Wagga City when required.

Up until the 31st March 2019. Water production from the Oura bores was 3646 ML, this is much higher, 285 ML, than for the same period last year which was 3361ML. An increase of 14.01%. Mainly due to the extremely hot weather that has been experienced over this period.



GOLDENFIELDS WATER COUNTY COUNCIL – May 2019

Oura monthly water production for the period 1st February to 31st March 2019. Production for February was 492.89ML and for March was 443.83ML a total of 936.72 ML a decrease of 370.46ML as compared to the period (Feb, March) in 2018 where production was 1007.18ML.

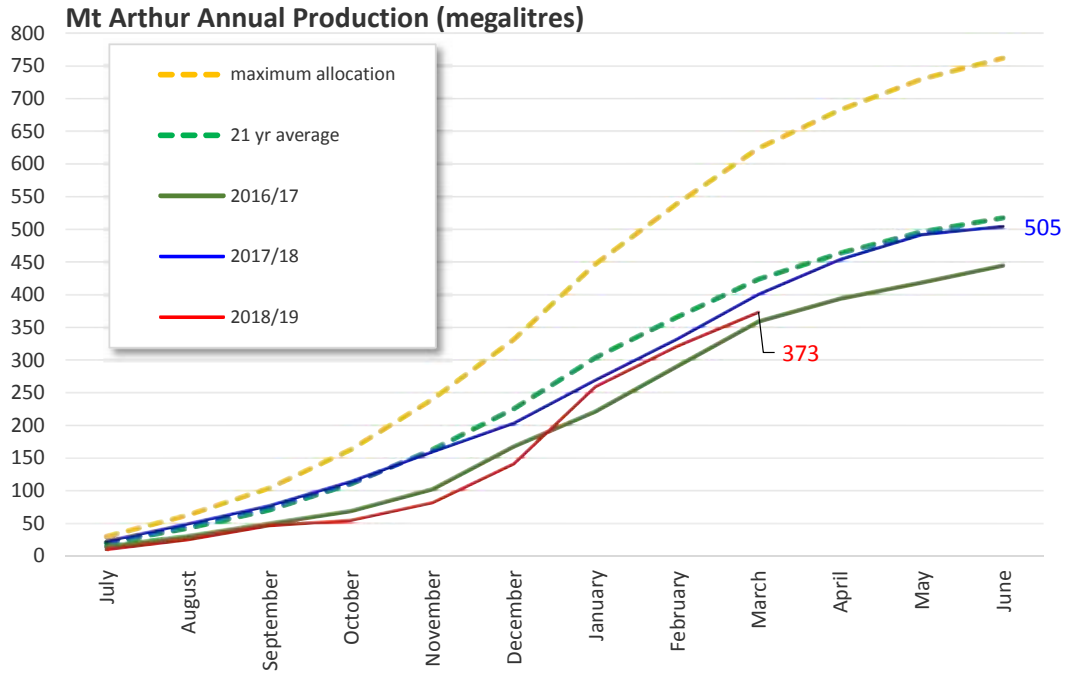


GOLDENFIELDS WATER COUNTY COUNCIL – May 2019

Mount Arthur Drinking Water Scheme

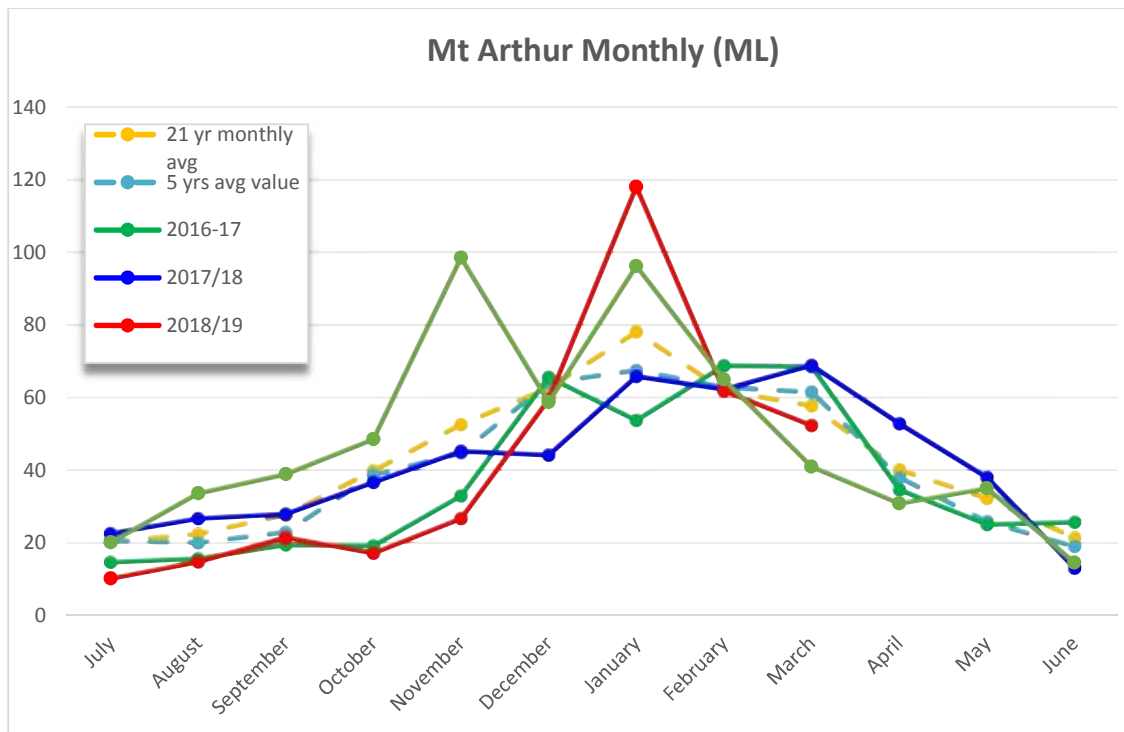
The Mount Arthur Water Source is from the Lachlan Fold belt Aquifer System. The water is extracted via two bores, bores 1 and 2 located in the Wagga Wagga City Council area South of Matong. The water is disinfected before distribution through 9 sets of reservoirs supplying approximately 2400 people with water in the Coolamon shire.

To the end of March 2019, 373ML of water has been extracted from the Mt Arthur Bores this is fractionally lower than for the same period in 2017/18 (401ML).



GOLDENFIELDS WATER COUNTY COUNCIL – May 2019

Mount Arthur monthly water production for the period February and March 2019. Production for the February was 61.88ML and March was 52.33ML a total of 114.21ML as compared to the same period (Feb – March) in 2018 where production was 131.21ML. A decrease of 17ML.



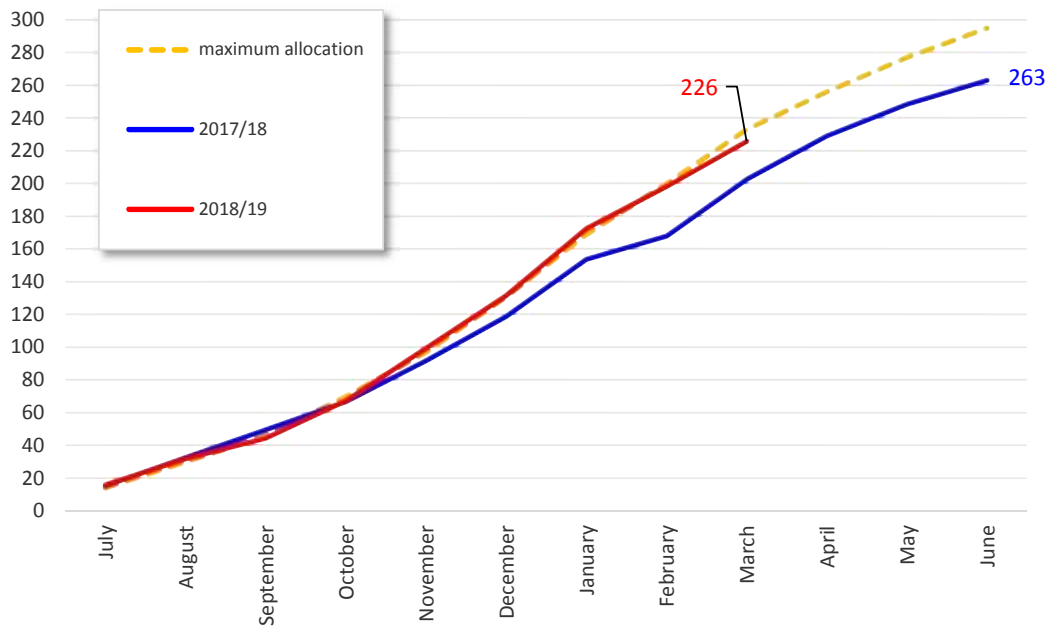
GOLDENFIELDS WATER COUNTY COUNCIL – May 2019

Mount Daylight Drinking Water Scheme

The Mount Daylight water source is from the Lower Lachlan alluvium aquifer. The Mount Daylight bores are jointly operated with Carathool Shire Council. Carathool Shire Council is responsible for bore management. There are 7 sets of reservoirs in the Mt Daylight scheme. Mt Daylight supplies water to approximately 125 people in the villages of Naradhan Weethalle and Tallimba in the Bland Shire Council

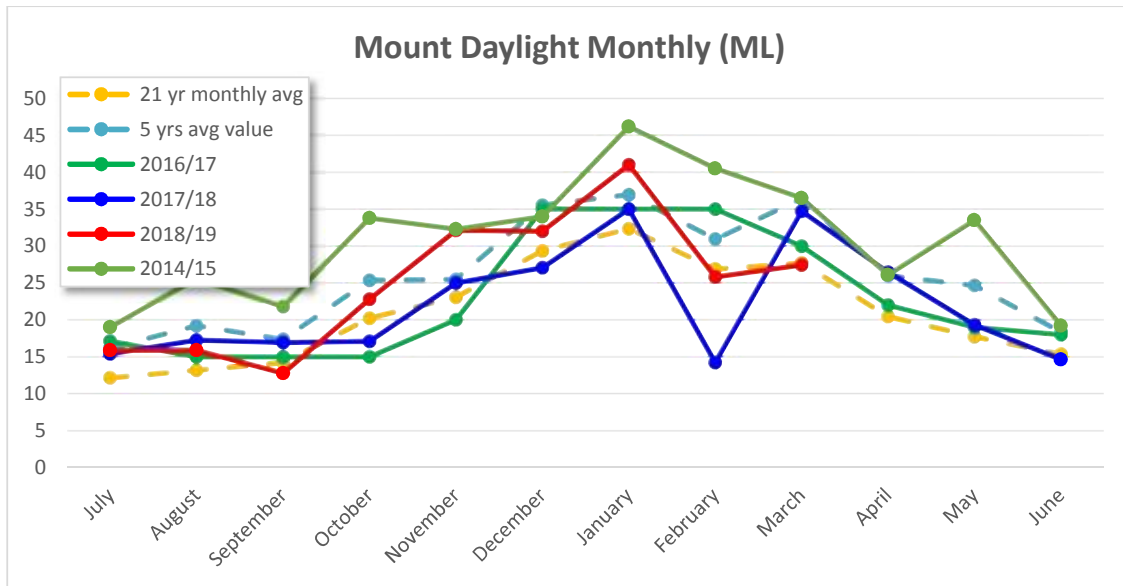
To the end of March 2019, 226ML of water has been extracted from the Mt Daylight Bores this is higher than for the same period in 2017/18 (203ML). Indicating an increase of 23ML.

Daylight Annual Volume (megalitres)



GOLDENFIELDS WATER COUNTY COUNCIL – May 2019

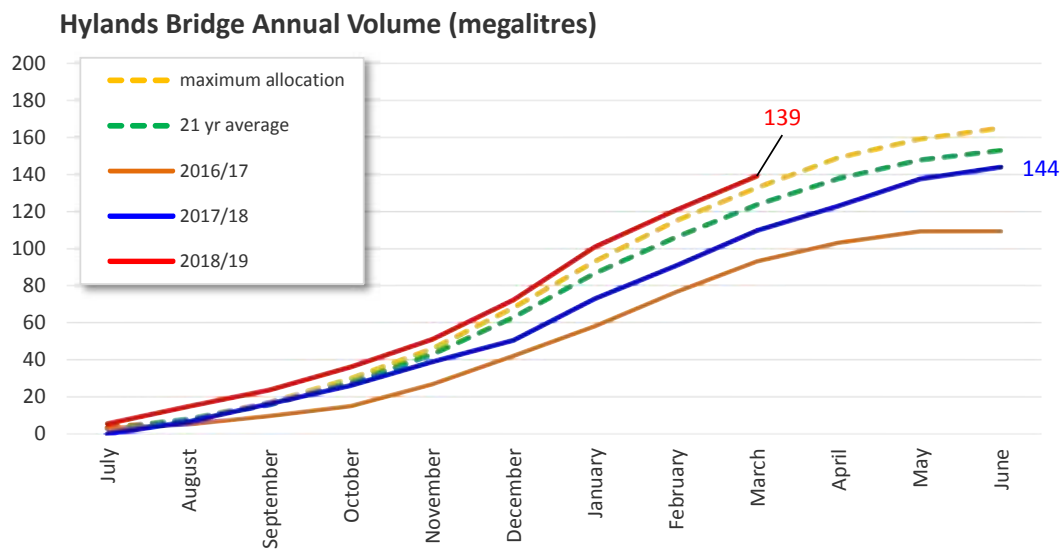
Mount Daylight monthly water production for February was 26ML and March was 27ML. Production for the period was 53ML and increase of 4ML as compared to the same period in 2018 where production was 49ML.



Hylands Bridge - Non Potable

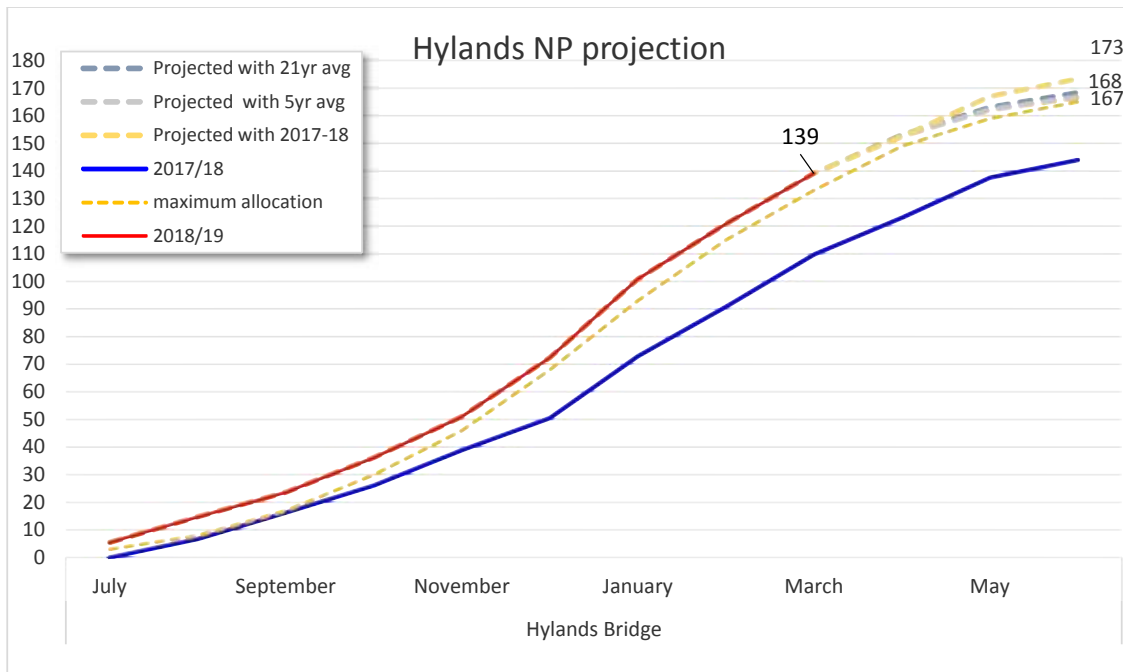
Hylands Bridge supplies Non Potable water to Barellan and Binya.

For the period February and March 2019, 139ML of water has been extracted from Hylands Bridge scheme, this is higher than for the same period in 2017/18 (110ML). An increase in production of 29ML compared to the same period last year.



GOLDENFIELDS WATER COUNTY COUNCIL – May 2019

Hylands Bridge Projections are as per the graph below.



GOLDENFIELDS WATER COUNTY COUNCIL – MAY 2019

BUSSENSCHUTTS MAINS REPLACEMENT

Report prepared by Engineering Manager

COUNCIL OFFICER RECOMMENDATION

That the Board approve the re-allocation of funding as described within this report to facilitate the necessary renewal works to proceed within the current financial year.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

01 Excellence in Service Provision
07 Efficient Operations

BACKGROUND

The Bussenschutts main renewal is high on Council's priority list due to the poor pipe condition. In 2018 there were 30 reported bursts equating to 6.5 bursts/km which is significantly higher than other problematic pipelines in our system.

The pipeline in this area runs through private property, notably crop land. The frequent bursts have become a problem for the farmers in the previous years, with compensation for the loss of crops being paid. The amount compensated was \$2,252.80 paid in the 2018/19 financial year.

REPORT

Preference is to complete the main renewal this financial year due to the following reasons:

- To minimise the time between cropping and renewing the main to reduce the risk of further compensation requirements
- To improve service to customers who have been experiencing frequent bursts for numerous years impacting their yield
- There are currently staff and plant available for the job, and
- The job can be completed using existing funding sources from this financial year which will otherwise not be expended for reasons noted below in the financial impact statement

The Bussenschutts main renewal would consist of replacing a total 5.4 km made up of 2.4 km of PVC100 and 3.4 km of PE63 main. A cost estimate for the works including a 10% contingency is \$370,000 and an estimated timeframe of 4 weeks, weather permitting.

FINANCIAL IMPACT STATEMENT

The works are proposed to be funded by journaling from the following amounts from budgets which will not be utilised otherwise:

- \$100,000 from the reservoir recoating project. This project was completed within budget. As of 12 April 2019 there is \$147,000 remaining in this budget. All costs have been paid with the exception of a final diver inspection and return of security due to occur January 2020 at a value of \$38,000.
- \$100,000 from the Thanowring Road project. The quotes for the initial stage of the works for Thanowring Road came in significantly less than originally allocated due to

GOLDENFIELDS WATER COUNTY COUNCIL – MAY 2019

the staging of the project investigation and design phase. Additional budget allocation will be included in the 2019/20 financial year to complete the remaining design phases.

- \$170,000 from the Rosehill Project. As per February's Council meeting report regarding this project, the construction phase of the project is not due to start until next financial year. The remaining budget is sufficient to cover the cost of consultants to finalise their works as well as approximately \$200,000 available for reallocation

The budget required for the works allowing 10% contingency is \$370,000. Any variation to the delivery of this project will be further reallocated from the Rosehill project.

ATTACHMENTS: Nil

TABLED ITEMS: Nil

GOLDENFIELDS WATER COUNTY COUNCIL – MAY 2019

2019-2020 INFRASTRUCTURE CAPITAL WORKS PROGRAM

Report prepared by Engineering Manager

COUNCIL OFFICER RECOMMENDATION

That the Board note the attached 2019-2020 financial year draft capital works budget.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

09 Financially Sustainable

BACKGROUND

Staff have previously workshopped the 2019-2020 financial year infrastructure capital works program with the Board.

REPORT

This report highlights the changes made to the 2019-2020 financial year infrastructure capital works program since the workshop and provides a copy of the current 2019-2020 financial year draft capital works budget (see attached).

Project	Reason	Change
SCADA	The budget has been increased to allow for the sub-projects noted in the breakdown	\$100,000
Future Capital Works Investigation	The budget has been increased to allow for the estimated cost of completing the Jugiong Strategic Asset Plan and to include investigation into improving the water quality in the Mt Arthur Scheme	\$125,000
Thanowring Road Pipeline	The budget has been reduced upon reviewing the estimated cost for completing detailed design	(\$200,000)
Rosehill Pipeline Renewal	The budget has been reduced due to the unknown timing of construction commencing (GWCC are currently awaiting approvals from external parties). Once the tender has been completed staff will know the anticipated cash flow for the financial year and a budget adjustment can be made at that time if required.	(\$3,000,000)
Mains renewals	The budget has been increased to allow for the renewal of two high priority pipelines	\$400,000
Mt Arthur trunk scouring	Additional budget added to replace valves and sections of pipe necessary to allow for scouring of the trunk mains	\$100,000

FINANCIAL IMPACT STATEMENT

Change of (\$2,475,000) to the 2019-20 FY infrastructure capital works program.

A total of \$12,886,000 has been allocated to the 2019-2020 FY draft capital works budget.

ATTACHMENTS: 2019-2020 financial year capital works budget

TABLED ITEMS: Nil

2019/20 Draft Capital Works Budget

Capital New				
Ref	Project	Stage	Background	Proposed 19/20 Program
1	Backflow	Construction	Continuation of current program - install backflow prevention devices on all rural connections	\$ 750,000.00
2	Mandamah	Design and Construction	Installation of a further 30km of new mains in accordance with 5yr program -Stage 2-4 design - \$380,000 -Stage 2 Construction - \$1,420,000	\$ 1,800,000.00
3	Wyalong BT Operational efficiency Project	Construction	Valve & pipework installed to allow system to operate without pumps during low flow	\$ 50,000.00
4	SCADA	Construction	Continuation of current program - install backflow prevention devices on all rural connections -Naradhan, Daylight and Hannan SB - \$200,000 -Comms - \$350,000 -Jugiong PLC - \$250,000 -Oura bore 3, Oura bore 6 and Matong bore 2 SB - \$300,000	\$ 1,100,000.00
5	Nangus Water Supply	Investigation	Awaiting progress from Cootamundra Gundagai Council	
6	Boorawa Supply Network	Investigation	Awaiting progress from Hilltops Council	
7	Plant and Equipment	Purchase	New plant and equipment required -Heavy haulage plant trailer - \$70,000 -Skid Steer - \$120,000 Utility vehicle - \$53,000	\$ 243,000.00
8	Land and Buildings	Construction	Seal yard and erect shed on Crowley Street property	\$ 150,000.00
9	Intangibles	Purchase	Civica new modules	\$ 100,000.00
10	IT equipment	Purchase	Tape backup, RAM for servers, REDs	\$ 100,000.00
11	Developer Paid Mains			\$ 40,000.00
			Total Capital New Budget	\$ 4,333,000.00
Capital Renewal				
Ref	Project	Stage	Background	Proposed 19/20 Program
12	Future Capital Works Investigation	Investigation	Investigation of assets required to inform future capital works budgets -Jugiong Strategic Asset Plan - \$150,000 -Mt Arthur investigation to address discoloured water -Other	\$ 250,000.00
13	Thanowring Road Pipeline	Investigation, Design and Construction	Investigation and design with intention to renew 40km of pipeline -Investigation for pipeline alignment and size - \$35,000 -Detailed design of 40 km of pipeline renewal - \$350,000	\$ 400,000.00
14	Rosehill pipeline renewal	Construction	Tender going out for the replacement of approx. 9k of 450/500mm trunk main as well as pump renewal) -Pump station renewal - \$500,000 -Pipeline construction - \$1,500,000 with more to be brought forward once project is tendered and estimated cash flow is established	\$ 2,000,000.00
15	Mains Renewals	Investigation, Design and Construction	Complete mains renewals as required in order of priority -Bootowa Road - \$450,000 (63PE 8.2km) -Roedigers Lane - \$540,000 (200PVC 4.2km) -Develop a pipeline renewal program for Coursing Park area over the next 5 years -Develop a pipeline renewal program for the Daylight area over the next 5 years -Develop prioritised mains renewal program for the following 5 years	\$ 1,100,000.00
16	Pump station renewals	Investigation, Design and	Complete pump station renewal (pumps/pipework/electrical/civil) -Oura bore 6 renewal	\$ 450,000.00
17	Pump renewals	Investigation, Design and	Renewal of aged pumps -Ganmain pump 6	\$ 300,000.00

18	P/S electrical component renewals	Investigation, Design and Construction	Replacement of aged electrical components based on priority - Oura bore 6 motor - Jugiong CWPS1 Pump 1 motor	\$ 350,000.00
19	Reservoir renewals	Construction	Replace valves that are inoperable	\$ 200,000.00
20	Valve renewals	Construction	Replace valves that are inoperable	\$ 100,000.00
21	Gantry crane renewals/recertification	Commissioning	Recertify or replace gantry cranes that do not meet required standards	\$ 125,000.00
22	Oura HV System & Pump Replacement	Construction	Electrical sub yard renewal (stage 1 of two stages)	\$ 1,000,000.00
23	Stockinbingal PRV replacement	Design and Construction	Automation of Stockinbingal reservoir water supply (currently supply valve is manually operated)	\$ 100,000.00
24	Matong Bore 1 replacement	Construction	Bore 1 is at end of useful life. Site to be relocated outside road reserve & commissioned	\$ 400,000.00
25	Coolamon north cathodic protection	Construction	replacement of steel reservoir corrosion protection system (current system not working)	\$ 65,000.00
26	Mt Arthur trunk scouring	Construction	Replacing sections of pipe and valves required to allow for scouring of the trunk	\$ 100,000.00
27	Water Quality Instrumentation	Construction	Replacement of laboratory equipment for undertaking mandatory water quality testing	\$ 50,000.00
28	Bulk meter/production meter renewals	Construction	Audit production and bulk meters for accuracy and replace as required	\$ 70,000.00
29	Meter and Taggle	Construction	Meters requiring replacement	\$ 100,000.00
30	Service renewals	Construction	Service lines requiring replacement such as gal lines	\$ 45,000.00
31	IT equipment	Purchase	Replacing IT equipment as required	\$ 50,000.00
32	Plant	Purchase	Replacing plant and equipment as required	\$ 888,000.00
33	Office equipment	Purchase	Replacing office equipment as required	\$ 10,000.00
34	Intangibles	Purchase	Potential Civica Upgrade	\$ 50,000.00
35	Land and Buildings	Construction	Renewal works required at land and buildings	\$ 150,000.00
			Total Capital Renewal Budget	\$ 8,353,000.00
Other				
36	Emergency Works		Funds available for emergency unprogramed works	\$ 200,000.00
			Total Other Budget	\$ 200,000.00
Total Budget				
			Total 2019/2020 Financial Year Budget	\$ 12,886,000.00

GOLDENFIELDS WATER COUNTY COUNCIL – MAY 2019

RELATED PARTY TRANSACTION NOTIFICATIONS AND PECUNIARY INTEREST RETURN

Report prepared by General Manager

COUNCIL OFFICER RECOMMENDATION

That Council note the tabling of the Related Party Transaction Notifications and Pecuniary Interest Return.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

07 Efficient Operations

BACKGROUND

Related Party Transaction Notifications

The Australian Accounting Standards Board (AASB) has determined that AASB 124 Related Party Disclosures apply to government entities, including local government.

Related parties include Council's key management personnel, their close family members, and any entities that they or any of their close family members control or jointly control. A related party transaction is any transaction (whether a transfer of resources, services or obligations) between the reporting local government and any of the related parties, whether monetary or not.

In the annual financial statements councils must disclose related party relationship, transactions and outstanding balances, including commitments.

Pecuniary Interest Returns

Under section 450A of the Local Government Act 1993 and the Local Government (General) Regulation 2005, councillors and designated persons (staff) must provide a declaration of pecuniary interest as contained in the prescribed form.

REPORT

Related Party Transaction Notifications

Key Management Personnel – elected members, the general manager, directors and managers are required to complete Related Party Transaction Notifications disclosing any existing or potential related party transaction to assist Council in compliance with its statutory obligations.

Related Party Transaction Notifications are tabled biannually to ensure the requirements are met.

Pecuniary Interest Returns

Declaration of Pecuniary interest returns must be completed and lodged with the General Manager within three (3) months after becoming a councillor or designated person, or alternatively a councillor or designated person holding that position at 30 June is required to lodge their pecuniary interest return with the General Manager by 30 September each year.

Returns must be tabled at the first meeting held after the required lodgement date.

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

GOLDENFIELDS WATER COUNTY COUNCIL – MAY 2019

ATTACHMENTS: Nil

TABLED ITEMS:

Pecuniary Interest Return – Samantha Jung

Related Party Transaction Notifications – Samantha Jung, Matthew Stadtmiller, Graham Sinclair, David McCann.

GOLDENFIELDS WATER COUNTY COUNCIL – MAY 2019

OFFICE CLOSURE

Report prepared by General Manager

COUNCIL OFFICER RECOMMENDATION

That Council endorse the office to be closed from:

- 3.00pm on Thursday 30 May 2019; and
- 12.00pm on Friday 19 July 2019.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

08 Highly Skilled and Energetic Workforce

BACKGROUND

Improving the workplace culture of Goldenfields Water is an area that both the Board and the Management team have indicated they would like to see improved over the next twelve (12) months. This concept was also heavily highlighted as an opportunity for development in the recent staff survey.

REPORT

It is proposed that we run two (2) team building events in the coming months with the aim of breaking down relationship barriers within our organisation and fostering a positive, productive and motivated workplace culture. Small periods of office closure are required to facilitate these events.

The office closure is proposed to be for two time periods being from:

- 3.00pm on Thursday 30 May 2019; and
- 12.00pm on Friday 19 July 2019.

Rostered staff will be on call to attend to operational issues (water breaks, breakdowns etc) and for major emergencies key staff will be recalled.

Customers can pay accounts through Australia Post and Bpay facilities.

Notification of the office closure period would be advertised via social media and local papers.

FINANCIAL IMPACT STATEMENT

Budget has been allowed for from Human Resources budget.

ATTACHMENTS: Nil

TABLED ITEMS: Nil

GOLDENFIELDS WATER COUNTY COUNCIL – MAY 2019

DRAFT OPERATIONAL PLAN 2019/2020

Report prepared by General Manager

COUNCIL OFFICER RECOMMENDATION

That Council endorses the draft Operational Plan 2019-2020 incorporating the 2019-2020 budget and annual fees and charges to be placed on public display for a period of 28 days.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

07 Efficient Operations

BACKGROUND

The 2017-2021 Delivery Program was adopted by Council in June 2017 in accordance with Section 404 of the Local Government Act 1993.

Section 405 of the Local Government Act 1993 requires an Operational Plan including an annual budget and annual fees and charges to be adopted before the beginning of each financial year and for the draft documents to be placed on public exhibition for a period of 28 days.

The 2019-2020 Operational Plan is the third annual subset of the 2017-2021 Delivery Program.

REPORT

In accordance with legislative requirements the 2019-2020 Operational Plan incorporating the 2019-2020 budget and annual fees and charges are now presented in draft for Council's consideration prior to being placed on public exhibition.

The 2019-2020 Operational Plan estimates an operating result of \$722,000 before capital items.

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

ATTACHMENTS: Draft 2019-2020 Operational Plan

TABLED ITEMS: Nil



OPERATIONAL PLAN

2019 – 2020

BUSINESS ACTIVITY STRATEGIC PLAN • DELIVERY PROGRAM • **OPERATIONAL PLAN** • RESOURCING STRATEGY • FEES & CHARGES



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Message from the Chairperson

On behalf of the Board of Goldenfields Water County Council, I am pleased to present our Operational Plan for 2019-2020 which is a sub set of the Delivery Program for 2017-2021 adopted in June 2017.

In order to put the Boards commitment to its customers into context it is important to understand the application of the Integrated Planning and Reporting Guidelines mandated under the Local Government Act 1993.

The Integrated Planning and Reporting framework is comprehensively explained later in this document.

The provision of a safe, secure and affordable water supply network to the communities in the Riverina and South West Slopes regions is at the center of these commitments.

Building on this center piece are a number of main business activities including;

1. Excellence in service provision
2. Maximizing regional water supply
3. Strategic water management
4. Best practice pricing
5. Proactive customer relations
6. Environmental protection and sustainability
7. Efficient operations
8. Highly skilled and energetic workforce
9. Financially sustainable

In order to make these business activities happen, Goldenfields Water have adopted a mission statement, vision and values which empower its staff to drive and deliver these promises to the community in a transparent and objective manner.

Goldenfields Water undertakes to increase our customer engagement efforts to build a trusting brand relationship within the communities we serve.

My fellow Board members and I urge you to read these documents and provide us with positive feedback as we continue the long term journey of delivering the best possible water supplies to you.

Dennis Palmer
Chairperson



Message from the General Manager

Following on from the Chairpersons message and on behalf of the staff of Goldenfields Water we encourage you to read and analyse these documents.

Goldenfields Water have adopted a ten (10) year Business Activity Strategic Plan for the period 2013-2023. This document is a helicopter view of the journey that we are committed to and it contains all of the individual road maps and required resources to ensure we arrive at the agreed destination in 2023.

The 2019/2020 Operational Plan has a number of components, being;

- A commitment to business as usual with an underlying focus on continuous improvement
- A continued investment in the key assets required to deliver top-quality water that meets or exceeds the Australian Drinking Water Guidelines.
- Attention to growing our water supply system to meet the changing needs of our communities
- Ensuring that these components are affordable and can be supported in a financially sustainable manner

Working closely alongside the Goldenfields Water staff and under the strategic stewardship of the Board we look forward to the journey ahead of us in 2019-20.

Aaron Drenovski
General Manager



Profile

Goldenfields Water is a single-purpose county council that has been responsible for providing water supply services to many communities in the South West Slopes and Riverina regions of NSW since 1997.

Goldenfields Water's supply system covers 22,500 square kilometres between the Lachlan and Murrumbidgee rivers. It services over 46,000 people and includes more than 2,400 kilometres of water mains (the longest in NSW).

Water is sourced from protected natural catchments at Jugiong, Oura, Mt Arthur, Mt Daylight and Hylands Bridge before undergoing a world-class treatment process at either of Goldenfields Water's two water treatment plants.

As a county council, Goldenfields Water is a unique organisation given it is made up of seven constituent councils that each depend on it to deliver essential drinking water for their communities.

Goldenfields Water's seven constituent councils are:

- Bland Shire Council
- Coolamon Shire Council
- Junee Shire Council
- Temora Shire Council
- Cootamundra-Gundagai Regional Council
- Narrandera Shire Council
- Hilltops Council

Currently, Goldenfields Water supplies all drinking water directly to the almost 11,000 rural, residential, commercial and other properties in the local government areas of Bland, Coolamon, Junee, Temora, and parts of Cootamundra-Gundagai and Narrandera.

Goldenfields Water supplies water in bulk to Cootamundra-Gundagai and Hilltops councils, which then distribute water directly to their residents (except those already supplied directly by Goldenfields Water in parts of Cootamundra-Gundagai).

It also provides water in bulk to Riverina Water County Council as well as non-potable water (untreated water for non-drinking purposes) directly to 250 properties.



Mission Statement

To provide regional economic opportunity and lifestyle choices through provision of a quality water supply by innovative leadership showing environmental responsibility in cooperation with the community, constituent councils and governments.

Vision

To be innovative leaders in the supply and distribution of water through regional efficiency, technical excellence and customer service.

Values

Integrity

All staff act in the best interest of the communities that we serve, demonstrating and promoting moral and ethical principles in all that we do.

Trust

Built on from the value of Integrity, mutual trust is established between teams and staff at all levels. Open communication lines and transparency in our operations reflects and further builds on this trust.

Respect

All staff treat others with courtesy, politeness and kindness. Differences in viewpoints and beliefs are recognised and considered, with all people being treated fairly and equally.

Teamwork

All staff work together collaboratively and support one another in achieving the operational objectives of GWCC. Our staff understand the importance of working with each other to achieve our objectives.

Continuous Improvement

Staff feel confident and comfortable to offer ideas and suggestions to ensure that GWCC is continually working to deliver better services to our community and finding more efficient ways of undertaking business.



Strategic Priorities

The 2018-2019 Operational Plan is categorised in-line with the nine strategic priorities established by Goldenfields Water's long-term Business Activity Strategic Plan and the strategic objectives and strategies outlined in its 2017–2021 Delivery Program to achieve those priorities.

Strategic Priority 01: Excellence in Service Provision

Objective: Provision of excellence in delivery of water supply and customer service to all stakeholders.

Strategic Priority 02: Maximising Regional Water Supply

Objective: Planning of water supply for regional development through network analysis and partnerships with constituent councils.

Strategic Priority 03: Strategic Water Management

Objective: Demand management and efficiency improvements through customer awareness and selective asset enhancement.

Strategic Priority 04: Best Practice Pricing

Objective: Generation of income through transparent, equitable and solution driven pricing structures.

Strategic Priority 05: Proactive Customer Relations

Objective: Promotion of customer relations through communication, customer orientation of staff and targeted information delivery.

Strategic Priority 06: Environmental Protection and Sustainability

Objective: Environmental stewardship in carrying out of construction and operational activities.

Strategic Priority 07: Efficient Operations

Objective: Efficiency driven by use of technology, monitoring and performance analysis.

Strategic Priority 08: Highly Skilled and Energetic Workforce

Objective: Highly skilled and driven workforce encouraged by challenging positions and reward for effort and innovation.

Strategic Priority 09: Financially Sustainable

Objective: Financial planning based upon delivery of efficiencies and recovery of costs with growth built upon customer focused solutions.



Operational Plan Explained

The Operational Plan forms part of a group of plans which supports GWCC’s strategic direction

The Operational Plan 2019 – 2020 completes the planning documents and details the activities to be undertaken and the financial requirements to deliver the commitments of the Strategic Business Plan and Delivery Program.

This three tiered process ensures that there are clear links between the long term goals of the community and the activities of Goldenfields Water.

The diagram demonstrates the linkage:



Goldenfields Water will continue to meet its statutory reporting requirements, delivering an accurate and meaningful report on the progress and results each year of its operational plan.

In achieving this management will be responsible for providing quarterly reports to the Goldenfields Board on the activities and financial statements relating to the Operational Plan.

The Operational Plan has two parts:

Part One – The Activities – detailing how Goldenfields Water will deliver outcomes during this financial/operating year.

Part Two – The Financials – including Fees and Charges detailing the budget and associated financial data for this financial/operating year.

OPERATIONAL PLAN 2019 - 2020



1: Excellence in service provision

1.1: Monitor and report compliance with regulatory, service and other organisational requirements

1.1.2: Increased drinking water assurance

Key Activity Code	Key Activity	Action Name	Performance Measure	Responsible Officer Position	Q1	Q2	Q3	Q4
1.1.2.1	Develop and implement an annual drinking water performance scorecard	Develop and implement an annual drinking water performance scorecard.	Develop and submit Council's Annual Drinking Water Management Report.	Production & Services Manager				X



1.2: Provide a reliable and quality drinking water supply

1.2.2: Assets are managed strategically, across whole of life to improve delivery of services and financial management

Key Activity Code	Key Activity	Action Name	Performance Measure	Responsible Officer Position	Q1	Q2	Q3	Q4
1.2.2.1	Develop an understanding of asset performance to improve decision-making	Annually review asset performance data. Implementation of an app to capture burst data. Undertake 1 pump station audit each quarter	Implementation of an app to capture burst data. Undertake 1 pump station audit each quarter.	Engineering Manager	X	X	X	X
1.2.2.3	Deliver capital works program	Construct and deliver Mandamah Pipeline Stage 2 as per program. Deliver the Capital Works as per program.	Achieve greater than 85% of program	Operations Manager	X	X	X	X
1.2.2.4	Operate, maintain water infrastructure to meet defined levels of service	Hydrant and valve maintenance/replacement program has been established and resources allocated. Reservoir cleaning/maintenance & inspections is on-going with reports actioned to Engineering department.	Achieve greater than 85% of program	Operations Manager			X	
1.2.2.6	Valuation of assets	Maintain asset data in a register and complete revaluation every 3-5 years. A revaluation is not due in the 19/20 FY.	Maintain asset data register and complete revaluation every 3-5 years. Not due in 2019/2020.	Engineering Manager				X



1.2.3: Contamination resulting from backflow is minimised

Key Activity Code	Key Activity	Action Name	Performance Measure	Responsible Officer Position	Q1	Q2	Q3	Q4
1.2.3.1	Develop and implement a backflow prevention program	Continue with backflow prevention installation program	Achieve greater than 85% of program	Engineering Manager	X	X	X	X
1.2.3.2	Identify strategic locations across the region and install fixed standpipes	Monitor success of new filling stations	Monitor usage of the automated filling stations in comparison to existing standpipes.	Engineering Manager		X		X

1.2.4: Water mains are systematically renewed and extended, based on asset performance data

Key Activity Code	Key Activity	Action Name	Performance Measure	Responsible Officer Position	Q1	Q2	Q3	Q4
1.2.4.1	Develop and implement a water main renewal program	Develop and implement a water main renewal program. For the extended Coursing Park area and Daylight scheme develop a renewal program for the next 5 years.	Renewal programs are developed to inform future capital works.	Engineering Manager	X	X	X	X
1.2.4.2	Develop and implement a water main extension program	Continue with Mandamah water main extension program	Complete 30km of the Mandamah project.	Engineering Manager				X



1.2.5: Water Pumping Stations are systematically renewed based on asset performance data

Key Activity Code	Key Activity	Action Name	Performance Measure	Responsible Officer Position	Q1	Q2	Q3	Q4
1.2.5.1	Develop and implement a water pumping station renewal program	Develop and implement a water pumping station renewal program	Program to be developed and continually updated in accordance with Councils Asset Management Risk Management Framework, Condition Manual and Investment Prioritisation Model.	Production & Services Manager	X			X

1.2.6: Trunk mains are systematically renewed based on asset performance data

Key Activity Code	Key Activity	Action Name	Performance Measure	Responsible Officer Position	Q1	Q2	Q3	Q4
1.2.6.1	Develop and implement a trunk main renewal program	Develop and implement a trunk main renewal program	Complete a minimum of 5km of trunk main renewal.	Engineering Manager	X	X	X	X

1.2.8: Telemetry system is systematically renewed and extended, based on asset performance data

Key Activity Code	Key Activity	Action Name	Performance Measure	Responsible Officer Position	Q1	Q2	Q3	Q4
1.2.8.1	Develop and implement a Telemetry renewal program	Develop and implement a telemetry renewal program	Telemetry and SCADA equipment to be renewed as failures occur.	Production & Services Manager		X		X



1.2.9: Flow meters are systematically renewed and extended, based on asset performance data

Key Activity Code	Key Activity	Action Name	Performance Measure	Responsible Officer Position	Q1	Q2	Q3	Q4
1.2.9.1	Develop and implement a flow meter renewal program	Develop and implement a flow meter renewal program. Validate the calibration of all production flow meters	Validate the calibration of all production flow meters.	Engineering Manager		X		X

1.2.10: System valves are systematically renewed and extended, based on asset performance data

Key Activity Code	Key Activity	Action Name	Performance Measure	Responsible Officer Position	Q1	Q2	Q3	Q4
1.2.10.1	Develop and implement an air valve, scour, reflux renewal program	Develop and implement an air valve, scour and reflux renewal program	Achieve greater than 85% of program	Engineering Manager	X	X	X	X
1.2.10.2	Develop and implement a PRV and surge tank renewal program	Develop and implement a pressure reducing valve and surge tank renewal program	Achieve greater than 85% of the program	Engineering Manager	X	X	X	X
1.2.10.4	Develop and implement a control valve renewal program	Develop and implement a control valve renewal program	Achieve greater than 85% of program	Engineering Manager		X		X
1.2.10.6	Develop and implement a stop valve renewal program	Develop and implement a stop valve renewal program	Achieve greater than 85% of program	Engineering Manager	X	X	X	X



1.2.11: Hydrants are systematically renewed based on asset performance data

Key Activity Code	Key Activity	Action Name	Performance Measure	Responsible Officer Position	Q1	Q2	Q3	Q4
1.2.11.1	Develop and implement a hydrant renewal program	Develop and implement a hydrant renewal program	Achieve greater than 85% of program	Engineering Manager	X	X	X	X

1.2.12: Instrumentation installations are systematically renewed and extended, based on asset performance data

Key Activity Code	Key Activity	Action Name	Performance Measure	Responsible Officer Position	Q1	Q2	Q3	Q4
1.2.12.1	Develop and implement a instrumentation renewal program	Develop and implement an instrumentation renewal program	Undertake renewal of water quality and SCADA instrumentation equipment as required.	Production & Services Manager				X
1.2.12.2	Develop and implement a instrumentation expansion program	Develop and implement an instrumentation expansion program	Expansion of water quality and SCADA instrumentation to occur as required to ensure continuous improvement of water quality and demand data.	Production & Services Manager				X



1.2.13: We inform and involve our community about projects, programs and other activities

Key Activity Code	Key Activity	Action Name	Performance Measure	Responsible Officer Position	Q1	Q2	Q3	Q4
1.2.13.1	Maintain and publish information on Council website	Regularly update and publish information on Goldenfields website relating to major projects, water outages, meeting minutes, billing, recent announcements and staffing updates.	Provision of timely, accurate and relevant information	General Manager	X	X	X	X
1.2.13.2	Proactively provide project specific information to relevant stakeholders as required	Proactively provide project specific information to relevant stakeholders as required and respond to any stakeholder requests in a timely manner.	Provision of timely, accurate and relevant information	General Manager		X		X
1.2.13.3	Report financial information internally	Report financial information internally.	Report financial information internally at least monthly.	Corporate Services Manager	X	X	X	X
1.2.13.4	Report financial performance to regulators and the community	Report financial performance to regulators as per compliance and to the community through bi-monthly Council meeting agendas and the Annual Report.	All external financial reporting is compliant with the Act and Regulations	Corporate Services Manager	X	X	X	X



Key Activity Code	Key Activity	Action Name	Performance Measure	Responsible Officer Position	Q1	Q2	Q3	Q4
2.13.5	Report compliance information to regulators	Report compliance information to regulators.	1) Report any non-conformance with the Drinking Water Management System to NSW Health. 2) Report any non-conformance with the Jugiong Water Treatment Plant's Environmental Protection Licence. 3) Develop and submit an Annual Drinking Water Quality Report to NSW Health 4) Development and submit the Environmental Protection Licence Annual Return to NSW EPA for the Jugiong Water Treatment Plant.	Production & Services Manager				X



2: Maximising regional water supply

2.1: Plan for the region's future water supply

2.1.1: Future water supply options are proactively identified and evaluated

Key Activity Code	Key Activity	Action Name	Performance Measure	Responsible Officer Position	Q1	Q2	Q3	Q4
2.1.1.1	Investigate additional raw water sources within the region.	Review, and monitor any opportunities for expansion of raw water sources and associated licenses.	Review, maintain and monitor raw water sources and associated licenses.	Production & Services Manager				X

2.2: Plan for the region's future growth

2.2.1: Our water supply network is able to respond to community growth and development

Key Activity Code	Key Activity	Action Name	Performance Measure	Responsible Officer Position	Q1	Q2	Q3	Q4
2.2.1.1	Liaise closely with constituent councils regarding growth and development.	Liaise closely with constituent councils regarding growth and development	Meet at least annually with Constituent Councils counterparts.	General Manager	X	X	X	X



2.2.2: Water supply system constraints are identified

Key Activity Code	Key Activity	Action Name	Performance Measure	Responsible Officer Position	Q1	Q2	Q3	Q4
2.2.2.1	Enhance the system-wide hydraulic model	Enhance the system-wide hydraulic model	Hydraulic model is enhanced as opportunities arise.	Engineering Manager	X	X	X	X
2.2.2.2	Calibrate the hydraulic model with water meter and SCADA data	Calibrate the hydraulic model with water meter and SCADA data.	Progressively calibrate the new water model through the investigation and review of Councils water supply network	Production & Services Manager				X

3: Strategic water management

3.1: Become an industry leader in the water sector

3.1.1: We are open to emerging technology and water cycle management methods

Key Activity Code	Key Activity	Action Name	Performance Measure	Responsible Officer Position	Q1	Q2	Q3	Q4
3.1.1.1	Develop systems and processes to monitor and report on emerging technology and methods related to water cycle management	Monitor emerging technology and incorporate into future plans.	Investigate any opportunities for continuous improvement of services through emerging technologies.	Production & Services Manager				X



3.1.2: We have the capacity to influence water industry direction

Key Activity Code	Key Activity	Action Name	Performance Measure	Responsible Officer Position	Q1	Q2	Q3	Q4
3.1.2.1	Explore opportunities to influence water industry policy and direction through participation in industry groups and bodies	Explore opportunities to influence water industry policy and direction through participation in industry groups and bodies.	1) Represent Goldenfields Water as an elected Executive Committee Member for the NSW Water Directorate. 2) Participate in any opportunities to make submissions or represent the Council when and where appropriate	Production & Services Manager				X

4: Best practice pricing

4.1: Ensure water metering is accurate

4.1.1: There is a high level of confidence in accuracy of water metering internally and amongst stakeholders

Key Activity Code	Key Activity	Action Name	Performance Measure	Responsible Officer Position	Q1	Q2	Q3	Q4
4.1.1.1	Develop and implement a water meter replacement program	Develop and implement a water meter replacement program.	Achieve greater than 85% of program	Operations Manager				X



4.2: Levy and collect water charges

4.2.1: Water meters are read accurately and water account notices issued correctly

Key Activity Code	Key Activity	Action Name	Performance Measure	Responsible Officer Position	Q1	Q2	Q3	Q4
4.2.1.1	Read water meters by using the AMR network	Read 97% of water meters by using the AMR network	97% of meters are read using the automated meter reading network.	Corporate Services Manager	X	X	X	X
4.2.1.2	Issue water account notices within agreed timeframes	Water account notices issued within agreed timeframes	Water account notices are issued within agreed time frames.	Corporate Services Manager	X	X	X	X

5: Proactive customer relations

5.1: Improve customer and community engagement

5.1.1: Feedback from customers is regularly captured and used in decision-making

Key Activity Code	Key Activity	Action Name	Performance Measure	Responsible Officer Position	Q1	Q2	Q3	Q4
5.1.1.1	Undertake annual customer survey	Undertake customer survey in line with Community Engagement Strategy	The method of delivery and content is considered to undertake the survey in 2021 as per Community Engagement Strategy.	Corporate Services Manager			X	



Key Activity Code	Key Activity	Action Name	Performance Measure	Responsible Officer Position	Q1	Q2	Q3	Q4
5.1.1.2	Review and action customer survey feedback	As outlined in the Community Engagement Strategy, Goldenfields will conduct a customer survey on the commencement of each four year term of Council. Recommendations from the last customer survey will be reviewed in 19/20 to determine the content and method for the next Customer Survey in 2021.	Survey results are incorporated into future Operational Plans	Corporate Services Manager				X

5.1.3: Our customer service goals are contained within a published Customer Service Charter, and we are accountable to them

Key Activity Code	Key Activity	Action Name	Performance Measure	Responsible Officer Position	Q1	Q2	Q3	Q4
5.1.3.1	Establish deliverable service levels in consultation with the community	Consultation with the community regarding deliverable service levels will be held in conjunction with the customer survey due in 2021 to ensure financial synergy.	Method of delivery and content is considered in preparation for the 2021 customer survey.	Corporate Services Manager				X



5.1.4: We participate in improving understanding of water management and sustainable water practices in our community

Key Activity Code	Key Activity	Action Name	Performance Measure	Responsible Officer Position	Q1	Q2	Q3	Q4
5.1.4.1	Provide relevant information to the community through a variety of channels	Engage with the community and stakeholders through traditional media methods, social media, website, community presentations, educational programs, media launches, branding at community events and face to face meetings.	Variety of channels utilised when communicating to the community	General Manager	X	X	X	X
5.1.4.2	Public education information about water management and sustainable water practice is developed and published within our community	Schools within our supply scheme will be offered to attend Goldenfields Waters 'Depth Day' program at the Jugiong Water Treatment Plant, to learn more about the water treatment process. During National Water Week, Goldenfields will work with local schools and preschools to encourage and educate youth and children about sustainable water practices.	Educational resources are developed.	General Manager		X		X



5.2: Develop and maintain strong links with stakeholders

5.2.1: We have close relationships with the Riverina Eastern Regional Organisation of Councils (REROC)

Key Activity Code	Key Activity	Action Name	Performance Measure	Responsible Officer Position	Q1	Q2	Q3	Q4
5.2.1.1	Participate in opportunities for resource, expertise and knowledge sharing with REROC	Participate in opportunities for resource, expertise and knowledge sharing with REROC	Goldenfields actively attends REROC meetings	General Manager	X	X	X	X
5.2.1.2	Work closely with REROC to improve service efficiency and effectiveness and promote matters of common interest	Work closely with REROC to improve service efficiency and effectiveness and promote matters of common interest	Goldenfields participates in projects with a joint interest.	General Manager	X	X	X	X

5.2.2: We have close relationships with our constituent councils

Key Activity Code	Key Activity	Action Name	Performance Measure	Responsible Officer Position	Q1	Q2	Q3	Q4
5.2.2.1	Communicate and engage with constituent councils regularly	Meet at least annually with Constituent Council counterparts.	Meet with Constituent Council counterparts at least annually.	General Manager	X	X	X	X
5.2.2.2	Identify where we can partner with constituent councils to attract growth and new business to the region	Assist Constituent Councils where possible to attract growth and new business to the region	Joint projects undertaken where viable	General Manager		X		X



5.2.3: We have a positive corporate reputation within our community and wider industry

Key Activity Code	Key Activity	Action Name	Performance Measure	Responsible Officer Position	Q1	Q2	Q3	Q4
5.2.3.1	Keep the community, media and internal and other stakeholders informed with relevant and timely information via the most appropriate channels	Customers, stakeholders and Constituent Councils will be updated with Goldenfields Waters' current works, upcoming major works, educational programs and general updates through the distribution of the Customer Newsletter every October and April. Customers and stakeholders will regularly be updated with announcements via Goldenfields Waters social media platforms and traditional media. The development of a video series highlighting the service provided by Goldenfields Water will be rolled out in 19/20.	Variety of communication channels utilised to ensure stakeholders are informed	General Manager		X		X



6: Environmental protection and sustainability

6.2: Ensure natural resources are used efficiently

6.2.1: We regularly review energy use to proactively identify and implement usage reduction activities to lower costs and reduce carbon foot print

Key Activity Code	Key Activity	Action Name	Performance Measure	Responsible Officer Position	Q1	Q2	Q3	Q4
6.2.1.1	Develop and implement an energy cost reduction strategy	Investigate opportunities for energy cost reductions.	1) Investigate and manage energy contracts 2) identify any opportunities where energy consumption can be reduced	Production & Services Manager				X
6.2.1.2	Educate operators responsible for sites with highest energy consumption	Educate operators responsible for sites with highest energy consumption.	Update and educate staff where operational control measures will be modified to investigate potential savings in energy consumption.	Production & Services Manager				X
6.2.1.3	Renewable energy sources are utilised where viable	As per item 6.2.1.2 operators will be encouraged to identify and implement savings. Consider suitable areas for onsite renewable energy.	Suitable areas for onsite renewable energy are identified.	Corporate Services Manager				X



Key Activity Code	Key Activity	Action Name	Performance Measure	Responsible Officer Position	Q1	Q2	Q3	Q4
6.2.1.4	Carbon Footprint is monitored and regularly reported	As per item 6.2.1.3 efficiencies are encouraged to reduce usage and renewable options will be considered.	Efficiencies are identified to reduce energy.	Corporate Services Manager	X	X	X	X

6.2.2: Water use efficiency is increased across the network

Key Activity Code	Key Activity	Action Name	Performance Measure	Responsible Officer Position	Q1	Q2	Q3	Q4
6.2.2.1	Review and implement water demand and drought management plan	Develop and maintain an Integrated Water Cycle Management strategy.	Develop and Implement a new Drought and Demand management plan.	Production & Services Manager				X
6.2.2.2	Provide customer interface to monitor water usage	Customers have access to data portal and the MyH2O app to monitor their usage.	The MyH2O app is fully functioning and customers are encouraged to access and monitor their usage.	Corporate Services Manager	X	X	X	X



6.3: Manage the water supply's sustainability and security

6.3.1: Risks to the water supply's sustainability and security are identified and monitored

Key Activity Code	Key Activity	Action Name	Performance Measure	Responsible Officer Position	Q1	Q2	Q3	Q4
6.3.1.2	Educate and provide water efficiency information	Launch the MyH2O app and continue to encourage customers to sign up to MyH2O website to effectively monitor their water usage. Provide and educate customers about water efficient practices.	The percentage of customers using MyH2O has increased.	General Manager		X		X

6.3.2: We have a multi-layered approach to water quality control

Key Activity Code	Key Activity	Action Name	Performance Measure	Responsible Officer Position	Q1	Q2	Q3	Q4
6.3.2.1	Investigate and develop water quality controls	Develop, Implement and Maintain an approved Drinking Water Management System.	Maintain and update Councils Drinking Water Management System when and where required.	Production & Services Manager				X



7: Efficient operations

7.1: Improve business efficiency

7.1.2: Information management is integrated across the organisation

Key Activity Code	Key Activity	Action Name	Performance Measure	Responsible Officer Position	Q1	Q2	Q3	Q4
7.1.2.2	Continually update and improve the Geographic Information System	Continually update and improve the Geographic Information System	GIS enhancements are implemented	Corporate Services Manager	X	X	X	X

7.1.3: Corporate systems are implemented to support improvements in business efficiency

Key Activity Code	Key Activity	Action Name	Performance Measure	Responsible Officer Position	Q1	Q2	Q3	Q4
7.1.3.2	Implement a asset management system	Develop an asset register structure and integrate with Civica and GIS.	Develop an asset register structure and integrate with CIVICA and GIS.	Engineering Manager				X

7.1.4: Corporate systems are integrated where practical to improve data

Key Activity Code	Key Activity	Action Name	Performance Measure	Responsible Officer Position	Q1	Q2	Q3	Q4
7.1.4.1	Integrate SCADA with hydraulic modelling software	Integrate SCADA with hydraulic modelling software.	SCADA is integrated with hydraulic modelling software.	Corporate Services Manager				X



7.1.5: Fleet management is optimised

Key Activity Code	Key Activity	Action Name	Performance Measure	Responsible Officer Position	Q1	Q2	Q3	Q4
7.1.5.1	Review fleet requirements annually	Review fleet requirements annually.	Fleet procurement decisions are based on whole of life costing	Corporate Services Manager	X	X	X	X

7.3: Reduce exposure to business risks

7.3.1: We take an integrated approach to risk management

Key Activity Code	Key Activity	Action Name	Performance Measure	Responsible Officer Position	Q1	Q2	Q3	Q4
7.3.1.1	Develop and implement a risk management framework and corporate risk register	Develop and implement a risk management framework and corporate risk register.	Risk management framework and corporate risk register developed and implemented.	Corporate Services Manager				X

7.3.2: Environmental management practices are in place to reduce exposure to environmental risk

Key Activity Code	Key Activity	Action Name	Performance Measure	Responsible Officer Position	Q1	Q2	Q3	Q4
7.3.2.2	Review and maintain a register of environmental risks	Review and maintain Councils compliance with environmental risks.	Council will maintain compliance with their Environmental Protection Licence and will develop and maintain a Pollution Incident Response Management Plan (PIRMP).	Production & Services Manager				X



7.4: Improve the efficiency of operations in the field

7.4.1: We have an efficient, mobile workforce

Key Activity Code	Key Activity	Action Name	Performance Measure	Responsible Officer Position	Q1	Q2	Q3	Q4
7.4.1.1	Implement mobile platform for GIS	Mobile platform for GIS developed and implemented.	Mobile GIS platform is developed and implemented.	Corporate Services Manager				X

8: Highly skilled and energetic workforce

8.1: Improve the management of human resources

8.1.1: Our workforce is motivated, skilled and flexible

Key Activity Code	Key Activity	Action Name	Performance Measure	Responsible Officer Position	Q1	Q2	Q3	Q4
8.1.1.2	Provide staff with professional development opportunities that meet future needs	Provide staff with professional development opportunities that meet future needs	Annual staff development plans completed, training undertaken for identified gaps	General Manager		X		
8.1.1.3	Undertake an annual employee survey	Undertake an annual employee survey	Annual Survey undertaken and results reviewed and actioned	General Manager			X	



9: Financially sustainable

9.1: Deliver responsible financial management

9.1.1: Our organisation is financially sustainable

Key Activity Code	Key Activity	Action Name	Performance Measure	Responsible Officer Position	Q1	Q2	Q3	Q4
9.1.1.1	Develop a long-term financial management plan	Develop a long-term financial management plan	Long term financial plan updated annually	Corporate Services Manager			X	X
9.1.1.3	Review schedule of fees and charges in-line with the annual operational plan	Review schedule of fees and charges in-line with the annual operational plan	Revised scheduled of fees and charges adopted by Council as part of operational plan	Corporate Services Manager			X	X
9.1.1.4	Develop capital works programs in-line with the planned price path	Develop capital works programs in-line with the planned price path.	Capital works program adopted by Council and reflected in LTFP	Corporate Services Manager				X



Statement of Revenue Policy

Council obtains its income from the following sources:

Water Access and User Charges

Council has adopted a two-part water charge for each of its customer categories, consisting of an access charge based on service connection sizing and a user charge based on the water consumed. As part of its Delivery Program, Council has set its access and usage charges for the 2018/2019 year.

Council levies interest on overdue charges. The interest rate is maximum allowable for 2019/20

Interest on Investments

Council invests surplus funds in accordance with its Investment Policy.

Fees

Council charges appropriate fees for service. These fees are based on actual costs and ensure that those who benefit from the service pay for it.

Private works

Occasionally Council carries out private works. Any such works are undertaken at a cost to the applicant.

Grants and subsidies

Council will receive the Pensioner Rebate Subsidy provided by the State Government in 2019/2020. This subsidy offsets 55% of the total rebate provided.

Developer Contributions

Developers are required to pay the cost of providing the assets that they require. These costs usually fall into two categories:

The reticulated pipes which a developer is required to pay in full; and

A contribution towards the provision of infrastructure (headworks-e.g. treatment plants, major pipelines etc)

Loan Borrowings

New capital infrastructure projects can be funded from borrowings. Council would normally expect that such borrowing approvals to be granted.

Council has not provided for any specific borrowings for 2019/2020.

Access and Usage Charges Statement

The following is a brief explanation of how Council categorises its customer base.

Residential

Customers are categorised as residential if:

The connection is within the Council's urbanized areas serviced by a reservoir via a reticulated distribution network and the main use is for residential accommodation (but not as a hotel, motel, guest-house, boarding house, lodging house or nursing home).

It is a vacant land within this Council's urbanized areas serviced by a reservoir via a reticulated distribution network.



Non Residential Rural

Customers are categorised as non-residential rural if:

The connection is located outside this Council urbanized areas, is serviced directly from a main and the main use is for stock and domestic.

Non-residential Other

Customers are categorised as non-residential other if:

The connection is within this Council's urbanised areas serviced by a reservoir via a reticulated distribution network and the main use is for commercial, industrial, community or institutional.

Other remote and direct connections to mains outside of this Council's urbanized areas where there is no commercial rural activity.

Non-Residential High Volume Monthly

Customers are categorised as non-residential high volume monthly if:

The main use is for commercial, industrial, community or institutional and the customer uses over 50,000kl pa.

Non-Residential Bulk Councils

Hilltops Council and Cootamundra Gundagai Regional Council together with water supplied to Riverina Water consumers are categorised as non-residential Bulk Councils.

Council's Annual Access and Usage charges, Interest, Fees, Private Works, and/or Developer Contributions are levied and or charged under various sections on the NSW Local Government Act including but not limited to sections 501, 502, 552, 566 section 64 and its cross reference to water Management Act section 305-307 and NSW Local Government Act Chapter 15, Part 10 Division 3.



Projected Yield

In 2019/20 water charges are proposed under the following categories, with the total forecast yield and percentage of total projected yield to be raised from each category as follows:

Customer Categories	\$000'	% Within Category	% of Total
Residential	6,292		31%
Access Charges	1,462	23%	
Usage Charges	4,830	77%	
Non-Residential Rural	4,554		22%
Access Charges	1,457	32%	
Usage Charges	3,097	68%	
Non-Residential Other	2,297		11%
Access Charges	932	41%	
Usage Charges	1,365	59%	
Non-Residential High Volume Monthly	1,555		7%
Access Charges	45	3%	
Usage Charges	1,510	97%	
Non-Residential Bulk Councils	5,846		28%
Access Charges	1,437	25%	
Usage Charges	4,409	75%	
Non-Residential Standpipes	236		1%
Access Charges	2	1%	
Usage Charges	234	99%	
TOTAL PROJECTED YIELD	20,780		100%



Appendix A - Budget Summaries 2019/20

Goldenfields Water County Council			
2019/20 BUDGET SUMMARY			
		Current Year	Year End
		2018/19	2019/20
		\$	\$
Income Statement			
Income from Continuing Operations			
Rates & Annual Charges		4,961,981	5,335,000
User Charges & Fees		14,735,578	15,717,100
Interest & Investment Revenue		1,488,000	1,247,500
Other Revenues		106,300	210,400
Grants & Contributions provided for Operating Purposes		202,000	218,800
Grants & Contributions provided for Capital Purposes		1,885,000	800,000
Total Income from Continuing Operations		23,378,859	23,528,800
Expenses from Continuing Operations			
Employee Benefits & On-Costs		5,903,647	7,627,300
Materials & Contracts		2,874,105	3,180,500
Depreciation & Amortisation		6,251,000	6,914,100
Other Expenses		4,238,878	4,284,900
Total Expenses from Continuing Operations		19,267,630	22,006,800
Net Operating Result from Continuing Operations		4,111,229	1,522,000
Net Operating Result before Capital Items		2,226,229	722,000



Goldenfields Water County Council		
2019/20 BUDGET SUMMARY		
	Current Year	Year End
	2018/19	2019/20
	\$	\$
Reconciliation of Cash Position		
Change in net assets from continuing operations	4,111,229	1,522,000
Add back Non Cash Expenses		
Depreciation	6,251,000	6,914,100
Add cashflows from Financing Activities		
Proceeds from sale of Assets	1,066,000	473,700
Less Cashflows from Investing Activities		
Purchase of Infrastructure, Property, Plant & Equipment	(11,046,000)	(12,886,000)
Cash Surplus/ (Deficit)	382,229	(3,976,200)
Equity Movements		
Reserve Funds - Increase / (Decrease)	382,229	(3,976,200)



Goldenfields Water County Council		
2019/20 BUDGET SUMMARY		
	Current Year	Year End
	2018/19	2019/20
	\$	\$
Capital Budget		
Income		
Capital Funding		
Capital Grants & Contributions	1,885,000	800,000
Proceeds from sale - Infrastructure, Property Plant & Equipment	1,066,000	473,700
Internal Restrictions	-	10,890,300
Operating Revenue	8,095,000	722,000
Total Capital Funding	11,046,000	12,886,000
Capital Expenditure		
New Assets		
Water Supply Infrastructure	4,155,000	3,740,000
Plant & Equipment	170,000	243,000
Intangibles	100,000	100,000
Land & Buildings	-	150,000
Office Equipment	-	100,000
Renewal Assets		
Water Supply Infrastructure	4,955,000	7,405,000
Plant & Equipment	1,616,000	888,000
Office Equipment	-	50,000
Furniture & Fittings	-	10,000
Land & Buildings	50,000	150,000
Intangibles	-	50,000
Total Capital Expenditure	11,046,000	12,886,000



Appendix B - Fees and Charges

Service	Fee (\$)		
	2018/19	2019/20	2019/20 Quarterly Charge
Access Charges (Annual)			
Residential			
20mm Connection	194.40	200.00	50.00
25mm Connection	303.80	312.00	78.00
32mm Connection	497.80	512.00	128.00
40mm Connection	777.80	800.00	200.00
50mm Connection	1,216.00	1,252.00	313.00
80mm Connection	3,111.40	3,200.00	800.00
Non-Residential-Rural			
20mm Connection	617.80	640.00	160.00
25mm Connection	965.20	1,000.00	250.00
32mm Connection	1,581.60	1,640.00	410.00
40mm Connection	2,471.40	2,560.00	640.00
50mm Connection	3,861.60	4,000.00	1,000.00
80mm Connection	9,885.80	10,240.00	2,560.00



Service	Fee (\$)		
	2018/19	2019/20	2019/20 Quarterly Charge
Non-Residential-Other (Includes:- Commercial, Industrial, Institutional, Community, Direct and Remote)			
20mm Connection	340.80	352.00	88.00
25mm Connection	532.60	548.00	137.00
32mm Connection	872.80	900.00	225.00
40mm Connection	1,363.60	1,400.00	350.00
50mm Connection	2,130.80	2,200.00	550.00
80mm Connection	5,454.80	5,640.00	1,410.00
100mm Connection	8,523.20	8,800.00	2,200.00
Non-Residential-High Volume Monthly			Monthly Charge
20mm Connection	288.60	300.00	25.00
25mm Connection	450.80	468.00	39.00
32mm Connection	738.80	768.00	64.00
40mm Connection	1,154.40	1,200.00	100.00
50mm Connection	1,803.60	1,872.00	156.00
80mm Connection	4,617.60	4,800.00	400.00
100mm Connection	7,215.00	7,500.00	625.00
150mm Connection	16,234.00	16,872.00	1,406.00



Service	Fee (\$)		
	2018/19	2019/20	2019/20 Quarterly Charge
Non-Residential Bulk Councils			
68% of 20mm Res charge (X equivalent no. of 20mm connections)	132.24	136.00	
Vacant Unconnected Properties			
20mm Connection (applicable to new subdivisions after 1/07/11)	194.40	200.00	50.00
Consumption Charges (per kilolitre)			
Residential Charge all consumption	2.38	2.45	
Non-Residential Rural all consumption*	1.64	1.69	
Non-Residential Rural -Mandamah consumption*	N/A	2.45	
Non-Residential Other all consumption*	1.98	2.04	
Non-Residential High Volume Monthly consumption*	2.14	2.21	
Non-Residential Bulk Council all consumption	1.62	1.67	
Standpipe Water Sales (Commercial, Portable, & Temporary)	4.75	4.50	
Maximum Retail Charge for Standpipe Water Sales	6.28	6.00	
AvData Key Charge	50.00	50.00	
Minimum AvData Purchase at Goldenfields Water (10 kilolitres)	50.00	60.00	
*Excess Charges apply at Standpipe Water Sales Rates			
Temporary Portable Metered Hydrant Charges			
Deposit for Non Local Customer	1,000.00	1,000.00	
Short Term Hire - each week or part thereof	75.00	80.00	
Annual Hire per annum of part thereof (nil consumption allow)	319.00	330.00	
All Portable Standpipe Water Sales per kilolitre	4.75	4.50	



Service	Fee (\$)		
	2018/19	2019/20	2019/20 Quarterly Charge
Water Connection Application (New or reconnection)			
Water Connection Application Fee (including Site Inspection)	275.00	285.00	
Development Proposals			
Assess development proposals (incl subdivision, strata & community/neighbourhood plans - per connection):			
Up to 5 connections	225.00	230.00	
6 to 15 connections	200.00	205.00	
16 to 30 connections	170.00	175.00	
> 30 connections	POA	POA	
Infrastructure Charges			
Retail DSP areas - per equivalent tenement	7,800.00	7,800.00	
Bulk Council DSP areas - per equivalent tenement	7,134.00	7,134.00	
Equivalent Tenement (ET) = 250 Kilolitres per annum			
Augmentation Charges - Tapping, Service and Meter Charges			
20mm Connection	1,700.00	1,750.00	
25mm Connection	1,880.00	1,950.00	
32mm Connection	2,380.00	2,550.00	



Service	Fee (\$)		
	2018/19	2019/20	2019/20 Quarterly Charge
40mm Connection	2,850.00	2,950.00	
50mm Connection	3,360.00	3,450.00	
> 50mm Connection	At Cost	At Cost	
20mm Connection where service pipe has already been laid	345.00	350.00	
Downsizing a Connection: half the regular cost of the resultant connection size			
NR Rural - Mandamah Annual Augmentation Charge (per Entity)	N/A	500.00	125.00
Pipe Locations			
Locate Only (Minimum 1 Hour)	At Cost (min \$141/hr)	At Cost (min \$145/hr)	
Locate & Expose (min 24 hours notice) (Minimum 1 Hour)	At Cost (min \$141)	At Cost (min \$145/hr)	
Backflow Prevention			
Installation of RPZD device (plus cost of device) For 2019/20 including cost of device.	645.00	950.00	
Inspection & Testing of Backflow Prevention Device (per device) plus additional hourly charges may apply	\$175 + \$141/hr	325.00	
Installation of Double Check Valve	260.00	260.00	
Yearly Servicing of Double Check Valve	63.00	63.00	
Engineering Services			
Site Inspections (per visit)	280.00	290.00	
Pressure Testing of New Mains	705.00	725.00	



Service	Fee (\$)		
	2018/19	2019/20	2019/20 Quarterly Charge
Chlorination / Disinfection of New Mains - Per Service	705.00	725.00	
Cutting in of New Mains	At Cost	At Cost	
Site Survey (per day)	850.00	875.00	
Design and Drafting including Plans (per day)	960.00	975.00	
Private Works Hire			
Private Works Admin Fee	10% (Max \$500)	10% (Max \$500)	
Hire rates for Labour, Plant & Equipment	POA	POA	
Administrative Fees			
Search Inquiry Certificate Fee - s603 (per property)	State Govt Fee	State Govt Fee	
Urgent Certificates - fee for provision of s603 certificate required in less than three working days after receipt of both a properly completed application form and the necessary payment (includes statutory State Govt fee)	State Govt Fee (x2)	State Govt Fee (x2)	
Disconnection Attendance Fee - Permanent or Temporary (Non-payment of account or at Customer Request)	141.00	145.00	
Reconnection Fee after Temporary Disconnection	141.00	145.00	
Debt Recovery Attendance Fee	141.00	145.00	
Meter Test Deposit (non-refundable if meter registers less than 4% more than the correct quantity):-			
20 or 25mm meter	141.00	145.00	
32 or 40mm meter	212.00	220.00	
50 or 80mm meter	281.00	290.00	
> 80mm meter	At Cost	At Cost	



Service	Fee (\$)		
	2018/19	2019/20	2019/20 Quarterly Charge
Special Meter Reading (refundable if routine reading by Council proven to be in error):			
Routine service - minimum 48 hours notice	84.00	85.00	
Same day service	141.00	145.00	
Special Inquiry/Certificate/Attendance Fee per hour (min 1hr)	141.00	145.00	
Installation of Remote Meter Reading Device	At Cost	At Cost	
Interest on Overdue accounts (unpaid > 28 days from posting)	Max % Allowable	Max % Allowable	
Processing of Dishonoured Cheques	55.00	55.00	
Processing of Dishonoured Direct Debit, initial \$0, each subsequent dishonour	N/A	25.00	
Copy of documents (per copy) freely available from website	33.00	33.00	
Request for information under the Government Information (Public Access) Act 2009:-			
Access to records concerning personal affairs:-			
Application Fee	30.00	30.00	
Processing Charge (/hr after first 20hrs)	30.00	30.00	
Internal review	40.00	40.00	
Amendment of records	No Cost	No Cost	
As advised by Office of Local Government, not available at time of printing			

NEXT MEETING

The next ordinary meeting of Council is scheduled to be held on Thursday 27 June 2019 at 10.00am

QUESTIONS AND STATEMENTS

In accordance with Section 6.5 of Council's Code of Meeting Practice:

A Councillor:

a) may, through the Chairperson, put a question to another Councillor.

b) may, through the Chairperson and the General Manager, put a question to a Council employee (Reg - CI 249(1))

However, a Councillor or Council employee to whom a question is put is entitled to be given reasonable notice of the question and, in particular, sufficient notice to enable reference to be made to other persons or to documents. (Reg - CI 249(2))

Any such question must be put directly, succinctly, and without argument. (Reg – CI 249(3))

The Chairperson must not permit discussion on any reply or refusal to reply to a question put to a Councillor or Council employee under this Clause. (Reg - CI 249(4))

If a question is asked of a member of staff that requires time to respond, the question will be taken on notice and recorded in the minutes.

CLOSE OF BUSINESS

There being no further business requiring the attention of Council the meeting may be declared closed.