

The meeting commenced at 10:03am

PRESENT

Cr D Palmer, Cr B Callow, Cr D McCann, Cr L McGlynn, Cr K Morris, Cr G Sinclair.

ALSO IN ATTENDANCE

Mr A Drenovski (General Manager), Mr T Goodyer (Operations Manager), Ms M Curran (Corporate Services Manager) Mr P Goesch (Engineering Manager), Miss B Coleman (Administration Trainee).

1. LEAVE OF ABSENCE/APOLOGIES

BOARD RESOLUTION

19/075 RESOLVED on the motion of Crs Callow and Morris that Crs G Armstrong and M Stadtmiller be granted a leave of absence.

2. ACKNOWLEDGEMENT OF COUNTRY

I would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land. I would also like to pay respect to their people both past and present and extend that respect to other Aboriginal Australians who are present.

3. PRESENTATIONS

Brad Bohun attended the meeting to present the Audited Financial Statements.

4. DECLARATION OF PECUNIARY INTERESTS

Nil

5. DECLARATION OF NON PECUNIARY INTERESTS

Nil

6. CONFIRMATION OF MINUTES OF MEETINGS HELD ON 22 AUGUST 2019

BOARD RESOLUTION

19/076 RESOLVED on the motion of Crs Callow and McGlynn that the minutes of the meetings held on the 22 August 2019, having been circulated and read by members be confirmed.

7. BUSINESS ARISING FROM MINUTES

Nil

8. CORRESPONDENCE

Nil.

9. MATTERS OF URGENCY

Nil

10. NOTICES OF MOTION / RESCISSION MOTIONS

Nil

11. CHAIRPERSON'S MINUTE

BOARD RESOLUTION

19/077 RESOLVED on the motion of Crs Palmer and Morris that the Board note the Chairperson's minute.

The last 12 months have again been a time of significant change. The departure of a General Manager, the engagement of an Interim General Manager and most recently the appointment of Aaron Drenovski to lead the organisation. Despite these changes and through the collective effort of the Board, staff and the community, Goldenfields has continued to efficiently deliver a quality water supply.

During the 2018/19 financial year Goldenfields Water invested in close to \$10 million dollars of capital works. The budget for 2019/20 includes an ambitious \$13 million dollar capital works program, with a strong focus on strategically planning for the community's financial needs and undertaking renewal works which accounts for 65% of that \$13 million dollar budget.

Further to the capital works is the myriad of other functions required for the efficient running of the organisation including; the extensive maintenance both planned and unplanned, strong financial planning, detailed engineering plans, adherence to governance, legislative and environmental requirements, and the engagement of our customers and the wider community through customer service and community education and engagement initiatives.

Successfully achieving Goldenfields ambitious goals has always been, and will continue to be a huge team effort.

Thank you to my fellow Board members for your commitment to Goldenfields Water and to your own communities, and for the opportunity to be the Chairperson for the last 12 months. In addition, a special thank you to Deputy Chairperson David McCann for all your support during this time.

I extend my gratitude to Aaron and the leadership team, and all Goldenfields Water staff for their commitment and expertise that ensures that Goldenfields continues to be a viable organisation.

With a progressive Board, motivated leadership team and an engaged workforce, Goldenfields is in a strong position to continue to achieve its Mission and Vision and provide essential water services to the communities we serve.

12. ELECTION OF CHAIRPERSON

BOARD RESOLUTION

19/078 RESOLVED on the motion of Crs McGlynn and Morris that nomination for the position of Chairperson is called and that if necessary, voting be by ordinary ballot.

10:05am Chairperson Palmer vacated the Chair to the General Manager.

The General Manager to conduct the elections for the Chairperson and Deputy Chairperson.

A duly signed nomination form for the position of Chairperson was received for Cr D Palmer.

Cr D Palmer was declared elected as Chairperson for the ensuing 12 months.

Report prepared by General Manager

COUNCIL OFFICER RECOMMENDATION

That nomination for the position of Chairperson is called and that if necessary, voting be by ordinary ballot.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

07 Efficient Operations

BACKGROUND

In accordance with section 391 of the Local Government Act (1993) the position of Chairperson becomes vacant at this meeting and an election is required to elect a person from within the members of the council to fill this position. The Chairperson holds office for one year.

REPORT

The Local Government (General) Regulations 2005 clause 395, Schedule 8 provides the following:

- The General Manager (or person appointed by the General Manager) is the Returning Officer
- A Member of a county council may be nominated without notice for election as Chairperson of the county council
- The nomination is to be made in writing by two or more Members of the county council (one of whom may be the nominee)
- The nomination is not valid unless the nominee has indicated consent to the nomination in writing
- The nomination is to be delivered or sent to the Returning Officer
- The Returning Officer is to announce the names of the nominees at the county council meeting at which the election is to be held
- If only one member of the county council is nominated, that Member is elected
- If more than one Member is nominated, the county council is to resolve whether the election is to proceed by preferential ballot, by ordinary or by open voting

- The election is to be held at the county council meeting at which the county council resolves on the method of voting.

Appropriate nomination forms have been circulated to all Councillors.

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

ATTACHMENTS: Nil

TABLED ITEMS: Nil

13. ELECTION OF DEPUTY CHAIRPERSON

BOARD RESOLUTION

19/079 RESOLVED on the motion of Crs McGlynn and Sinclair that nominations for the position of Deputy Chairperson is called and that if necessary, voting be by ordinary ballot. That the person with the most votes apart from the Chairperson and Deputy be called on when these are unavailable for engagements.

A duly signed nomination form for the position of Deputy Chairperson was received for Cr D McCann.

Cr McCann was declared elected as Chairperson for the ensuing 12 months.

The Chairperson resumed the Chair.

Report prepared by General Manager

COUNCIL OFFICER RECOMMENDATION

That nominations for the position of Deputy Chairperson is called and that if necessary, voting be by ordinary ballot. That the person with the most votes apart from the Chairperson and Deputy be called on when these are unavailable for engagements.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

07 Efficient Operations

BACKGROUND

In accordance with section 231 of the Local Government Act (1993) Councillors may elect a person from within their number to be the Deputy Chairperson.

REPORT

The position of Deputy Chairperson is an optional position. The Deputy Chairperson may exercise any function of the Chairperson at the request of the Chairperson or if the Chairperson is prevented by illness, absence or otherwise, from exercising the function or if there is a casual vacancy in the office of Chairperson.

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Council has traditionally elected such a person and the election procedures are the same as for the Chairperson.

Appropriate nomination forms have been circulated to all Councillors with their Business Papers.

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

ATTACHMENTS: Nil

TABLED ITEMS: Nil

14. PUBLIC PARTICIPATION – CONFIDENTIAL SESSION 10:10am

BOARD RESOLUTION

19/080 RESOLVED on the motion of Crs Armstrong and Sinclair that Council move into Confidential Session.

15. MATTERS TO BE SUBMITTED TO CONFIDENTIAL SESSION

15.1. MATTERS SUBMITTED BY PRODUCTION AND SERVICES MANAGER

**15.1.1. OURA TREATMENT PLANT AND PUMP STATION HIGH VOLTAGE ASSET
REPLACEMENT – DESIGN AND CONTRACT 04/2019**

BOARD RESOLUTION

19/081 RESOLVED on the motion of Crs McCann and Callow that the Board in accordance with Section 178 (1)(a) of the Local Government (General) Regulation 2005, accept the offer provided by SMEC Australia Pty Ltd for \$455,660.

*This report is **CONFIDENTIAL** in accordance with Section 10A(2)(d)(i) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:*

- d) Commercial information of a confidential matter that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it, or*
 - (ii) confer a commercial advantage on a competitor of the council, or*
 - (iii) reveal a trade secret,**

15.1.2. LIQUID ALUM TENDER

BOARD RESOLUTION

19/082 RESOLVED on the motion of Crs McCann and Sinclair that the Board note the tabled REROC tender report and approve OMEGA Chemicals as the preferred supplier of Liquid Alum.

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- e) Commercial information of a confidential matter that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it, or
 - (ii) confer a commercial advantage on a competitor of the council, or
 - (iii) reveal a trade secret,

15.1.3. ELECTRICITY USAGE AND PROJECTIONS

BOARD RESOLUTION

19/083 RESOLVED on the motion of Crs McGlynn and Callow that the Board:

- 1. Note and accept the information provided within this report regarding contract LGP 319.**
- 2. Approve staff to proceed with the offers proposed by Solar Professionals for the 12 identified small sites through LGP Contract 283.**
- 3. Approve staff to engage a specialist to review its energy requirements/options for large sites, and**
- 4. Note that energy review outcomes will be reported back to the Board.**

This report is **CONFIDENTIAL** in accordance with Section 10A(2)(d)(i) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:

- f) Commercial information of a confidential matter that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it, or

BOARD RESOLUTION 10:22am

19/084 RESOLVED on the motion of Crs Sinclair and McGlynn that Council revert back to open session and the resolutions made in Confidential Session be made public.

16. MATTERS TO BE SUBMITTED TO OPEN COUNCIL

16.1. MATTERS SUBMITTED BY CORPORATE SERVICES MANAGER

16.1.1. FINANCIAL STATEMENTS 2018/19

This item was considered after item 16.2.1 in order to facilitate attendance of Brad Bohun to present the audited financial statements. Brad Bohun attended the meeting at 10:38am. Brad Bohun left the meeting at 10:54am

BOARD RESOLUTION

19/085 RESOLVED on the motion of Crs Callow and Sinclair that the Board receives and notes the 2018/19 Audited Financial Statements.

Report prepared by Corporate Services Manager

COUNCIL OFFICER RECOMMENDATION

That the Board receives and notes the 2018/19 Audited Financial Statements.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

09 Financially Sustainable

BACKGROUND

Under section 419 of the Local Government Act 1993, Council is required to present its Audited Financial Statements, together with the Auditor's Report, at a meeting of the Council.

REPORT

The Audit Office of NSW have completed their audit of the 2018/19 Financial Statements. Council's auditor under appointment by the Auditor General, Brad Bohun, will be in attendance at the meeting to present the Audit Report.

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

ATTACHMENTS: 2018/19 Financial Statements.

TABLED ITEMS: Nil.

16.1.2. COUNCIL INVESTMENTS

BOARD RESOLUTION

19/086 RESOLVED on the motion of Crs Callow and Sinclair that the report detailing Council Investments as at 30th September 2019 be received and noted.

Report prepared by Corporate Services Manager

COUNCIL OFFICER RECOMMENDATION

That the report detailing Council Investments as at 30th September 2019 be received and noted.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

09 Financially Sustainable

BACKGROUND

A report on Council's Investments is required to be presented for Council's consideration in accordance with Clause 212 of the Local Government (General) Regulation 2005.

REPORT

Council's investment portfolio decreased by \$500,000 from \$51,250,000 as at 31st July 2019 to \$50,750,000 as at 30th September 2019. This drop in cash was primarily due to a timing

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issue in redeeming a term deposit and re-investing with a different institution, which involved drawing on the on call account in the meantime.

Investment Portfolio

Type	Rating	Issuer	Frequency	Purchase	Maturity	Days	Rate	Benchmark*	Principal
TD	A-	AMP Bank	At Maturity	16/05/2019	12/11/2019	180	2.60	1.32	\$1,000,000
TD	A-	AMP Bank	At Maturity	16/05/2019	12/11/2019	180	2.60	1.32	\$2,000,000
TD	A	ING Direct	Annual	11/12/2017	9/12/2019	728	2.91	1.65	\$3,000,000
TD	A	ING Direct	Annual	20/12/2017	23/12/2019	733	2.87	1.65	\$3,000,000
TD	BBB+	Rural Bank	Annual	14/02/2018	14/02/2020	730	2.86	1.65	\$3,000,000
TD	A-	AMP Bank	At Maturity	26/02/2019	26/02/2020	365	2.75	1.65	\$1,000,000
TD	A-	Macquarie Bank	At Maturity	16/09/2019	17/03/2020	183	1.75	1.32	\$2,000,000
TD	A-	AMP Bank	At Maturity	20/03/2019	19/03/2020	365	2.75	1.65	\$1,000,000
TD	NR	Police Credit Union SA	Annual	21/03/2018	23/03/2020	733	3.02	1.65	\$1,000,000
TD	A-	AMP Bank	Annual	16/05/2019	15/05/2020	365	2.35	1.65	\$1,000,000
FRTD	BBB	Newcastle Permanent	Quarterly	8/06/2017	9/06/2020	1097	3.21	1.06	\$2,000,000
TD	BBB	Auswide Bank	At Maturity	20/06/2018	22/06/2020	733	3.00	1.65	\$1,000,000
TD	AA-	Westpac	Annual	12/07/2017	13/07/2020	1097	3.01	1.65	\$2,000,000
TD	AA-	Westpac	Quarterly	25/09/2017	28/09/2020	1099	3.06	1.65	\$1,000,000
TD	BBB+	BOQ	Annual	7/11/2017	9/11/2020	1098	3.00	1.65	\$3,000,000
TD	BBB+	Rural Bank	Annual	6/12/2017	7/12/2020	1097	2.95	1.65	\$3,000,000
TD	BBB+	Rural Bank	Annual	9/01/2018	11/01/2021	1098	3.10	1.65	\$3,000,000
TD	NR	Police Credit Union SA	Annual	21/03/2018	22/03/2021	1097	3.15	1.65	\$2,000,000
TD	NR	Australian Military Bank	Annual	29/03/2018	29/03/2021	1096	3.20	1.65	\$1,000,000
TD	AA-	Westpac	Quarterly	24/04/2018	27/04/2021	1099	3.13	1.65	\$3,000,000
TD	BBB	P&N Bank	Annual	27/06/2018	28/06/2021	1097	3.15	1.65	\$3,000,000
TD	BOQ	BOQ	Annual	12/07/2017	12/07/2021	1461	3.45	1.65	\$2,000,000
TD	BBB+	BOQ	Annual	29/10/2018	29/10/2021	1096	3.00	1.65	\$3,000,000
TD	BBB+	BOQ	Annual	12/07/2018	12/07/2022	1461	3.50	1.65	\$1,000,000
CASH	AA-	CBA	Monthly				0.95	1.00	\$2,750,000
TOTAL:									\$50,750,000

*Benchmarks

On Call - RBA Cash

Floating Rate Deposit - 3m BBSW

Term Deposit - BBSW

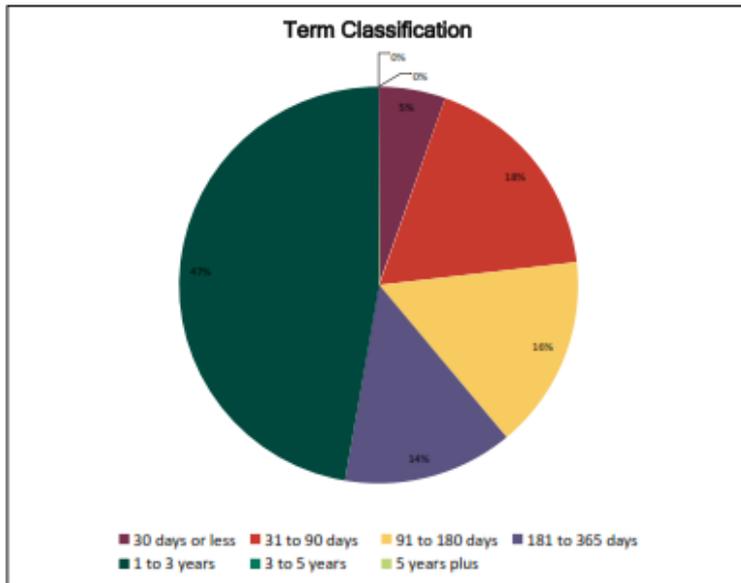
Performance

Goldenfields Water County Council's investment portfolio outperformed the relevant BBSW Index benchmark by 80%. The average weighted yield for September was 2.81%, over an average weighted term of 346 days, with a benchmark of 1.56%. This strong performance continues to be driven by those deposits still yielding above 3% p.a. However, these deposits are fast maturing and will be reinvested at lower rates, due to the drop in cash rates since these deposits were last invested.

Total Cost 50,750,000	Total Accrued Interest 752,738	Average Weighted Yield 2.81%
Total Current Value 50,750,000	Total Monthly Accrued Interest 109,981	Average Weighted Term in Days 346
Unrealised Capital Gain/Loss 0	Total Interest Received for the Month 21,521	Total Interest Received for the Financial Year 52,621

Term to Maturity

Council's investment portfolio maturities shown graphically below:

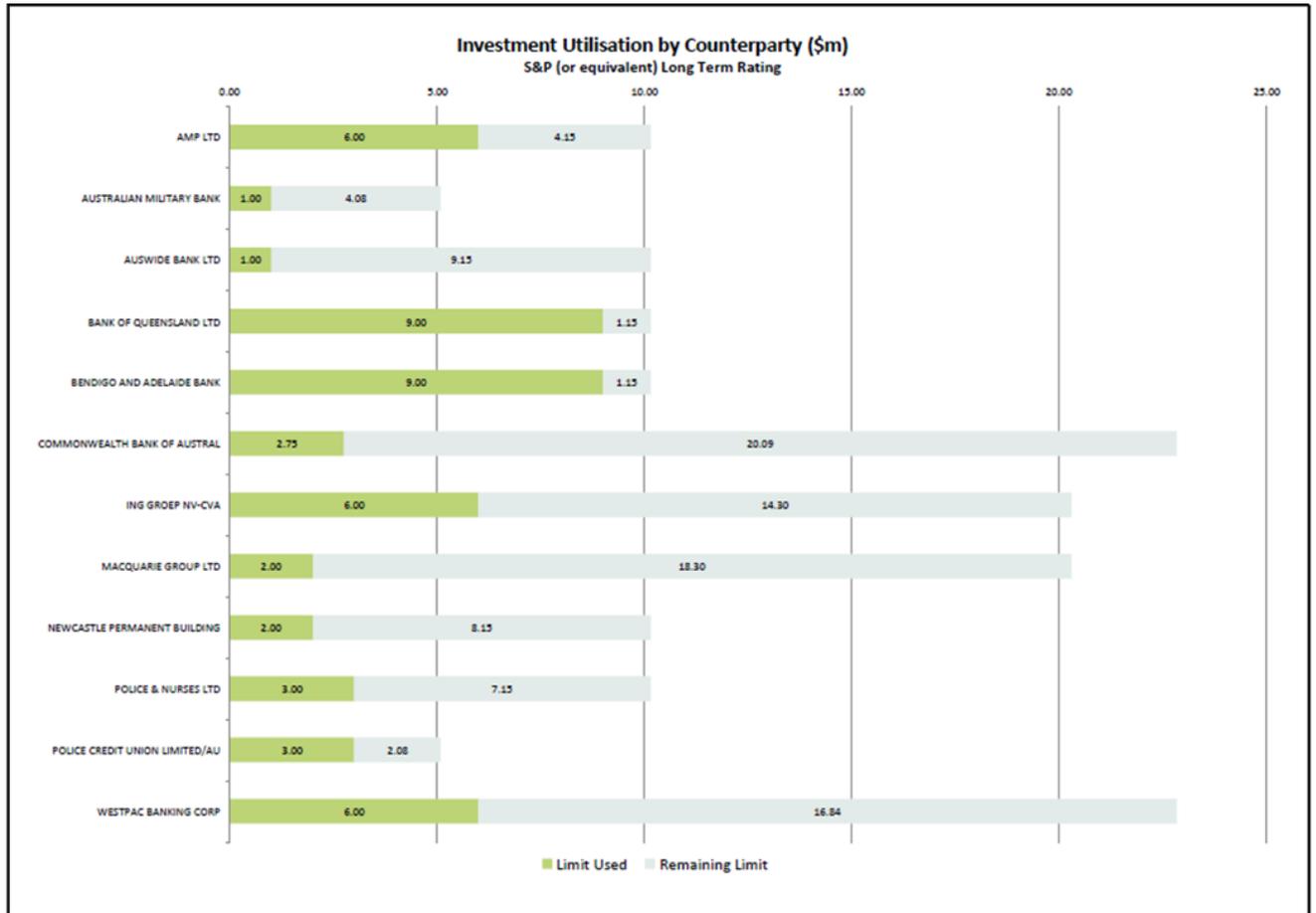


Counter Party Compliance

As at the end of September, Council was compliant with policy in terms of individual financial institution capacity limits. BoQ (BBB+) and Bendigo (BBB+) remain close to capacity. It is worth noting that capacity limits are affected by changes in the on call account balance compared to the total portfolio balance.

Overall, the portfolio is diversified across a variety of credit ratings, including some exposure to unrated ADIs.

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APPLICATION OF INVESTMENT FUNDS

The table below details the allocation of cash balances in terms of restricted funds, noting restrictions are all internal rather than external.

Restricted Funds:	
- Plant & Vehicle Replacement	886,000
- Infrastructure Replacement	36,347,000
- Employee Leave Entitlement	1,575,000
- Deposits, Retentions & Bonds	28,000
- Sales Fluctuation Reserve	2,000,000
- Property Reserve	423,000
Unrestricted Funds:	9,491,000
TOTAL	50,750,000

FINANCIAL IMPACT STATEMENT

Council's investment portfolio decreased by \$500,000 from \$51,250,000 as at 31st July 2019 to \$50,750,000 as at 30th September 2019.

DECLARATION

I hereby certify that investments listed in the report have been made in accordance with Section 625 of the Local Government Act 1993, Clause 212 of the Local Government (General) Regulation 2005 and Council's Investment Policy PP004.

Signed:



Michele Curran – Manager Corporate Services

ATTACHMENTS: Nil

TABLED ITEMS: Nil

16.1.3. PROGRESS REPORT – CAPITAL WORKS EXPENDITURE

BOARD RESOLUTION

19/087 RESOLVED on the motion of Crs McCann and McGlynn that the report detailing Council's Capital Works Program as at 30 September 2019 be received and noted.

Report prepared by Corporate Services Manager

COUNCIL OFFICER RECOMMENDATION

That the report detailing Council's Capital Works Program as at 30 September 2019 be received and noted.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

09 Financially Sustainable

BACKGROUND

Capital Works represents a significant part of Councils activities and expenditure. This report details progress year to date on programmed and emergent capital works.

REPORT

This report is presented for information on the Capital Works Program year to date progress as at 30 September 2019.

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

ATTACHMENTS: Capital Works Progress Report as at 30 September 2019.

TABLED ITEMS: Nil.

16.1.4. QUARTERLY BUDGET REVIEW 30 SEPTEMBER 2019

BOARD RESOLUTION

19/088 RESOLVED on the motion of Crs McCann and Callow that the Board receives and adopts the Quarterly Budget Review for the period ended 30 September 2019.

Report prepared by Corporate Services Manager

COUNCIL OFFICER RECOMMENDATION

That the Board receives and adopts the Quarterly Budget Review for the period ended 30 September 2019.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

09 Financially Sustainable

BACKGROUND

The Quarterly Budget Review Statement is presented to Council in accordance with Clause 203(2) of the Local Government (General) Regulations 2005, for the purpose of periodically reviewing and revising estimates of income and expenditure.

REPORT

The Quarterly Review of Council's Budget for the period ended 30 September 2019 is submitted for examination by Council.

The anticipated Operating Result for 2019/20 is a surplus of \$717,000. The Operating Result was originally budgeted for a surplus of \$722,000. Proposed adjustments are detailed below.

The Capital Works expenditure is not included in the Operating Result and is an additional outlay. Further detail about Capital Works Progress can be found in the Capital Works Progress Report item of the business paper.

Proposed September 2019 quarterly review adjustments:

Operational Expenditure

- \$5,000 additional donation for Farmlink Ball

Capital Expenditure

- \$40,000 increase for replacing a Milling Machine. The existing machine is 40-50 years old and does not meet safety requirements
- \$550,000 transfer of SCADA projects from Replacement to New categorisation
- \$10,000 decrease in Future Capital Project Investigation, transfer budget allocation to Plant & Equipment
- \$10,000 increase in Plant & Equipment for 5 Pressure Data Loggers

FINANCIAL IMPACT STATEMENT

The recommendation reduces Council's operating result by \$5,000, increases the capital works budget by \$40,000 and reduces Council's overall anticipated cash position by \$45,000.

ATTACHMENTS: Quarterly Budget Review 30-9-19.

TABLED ITEMS: Nil.

16.1.5. AUDIT RISK AND IMPROVEMENT COMMITTEE

BOARD RESOLUTION

19/089 RESOLVED on the motion of Crs Sinclair and Callow that the Board;

1. Receives and notes the minutes of the Audit, Risk & Improvement Committee meeting held on 3 October 2019;
2. Receives and notes the annual report from the Chair of the Audit, Risk & Improvement Committee;
3. Adopts the Audit, Risk & Improvement Committee Charter, as endorsed by the Audit, Risk & Improvement Committee;
4. Rescinds PP015 Audit Committee Policy and;
5. Extends current terms of the Audit, Risk & Improvement Committee members to the next Council elections in 2020.

Report prepared by Corporate Services Manager

COUNCIL OFFICER RECOMMENDATION

That the Board;

1. Receives and notes the minutes of the Audit, Risk & Improvement Committee meeting held on 3 October 2019;
2. Receives and notes the annual report from the Chair of the Audit, Risk & Improvement Committee;
3. Adopts the Audit, Risk & Improvement Committee Charter, as endorsed by the Audit, Risk & Improvement Committee;
4. Rescinds PP015 Audit Committee Policy and;
5. Extends current terms of the Audit, Risk & Improvement Committee members to the next Council elections in 2020.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

09 Financially Sustainable

BACKGROUND

Goldenfields Water County Council Audit, Risk & Improvement Committee is an advisory committee in accordance with section 355 of the Local Government Act 1993, and the Local Government Regulations 2012. The Committee was established by Council Res 17/008 on 23 February 2017. In accordance with the draft Audit, Risk & Improvement Committee Charter, meeting minutes will be reported regularly to Council.

REPORT

The Goldenfields Water County Council Audit, Risk & Improvement Committee met on 3 October 2019. Minutes of the meeting are attached for the information of the Board.

The Chair of the Committee submitted an annual report on the progress of the Committee, which is also attached.

The draft Audit, Risk & Improvement Committee Charter was reviewed and endorsed by the Committee on 3 October 2019. The Charter is based on the current OLG Internal Audit Committee Guidelines. This Charter, in addition to the Internal Audit Charter, render PP015 Audit Committee Policy obsolete, and the Committee recommends rescinding the policy.

Committee members were appointed in August 2017 for a period of two years. To ensure consistency until the next Council term, the Committee has recommended to extend their appointment until the next Council elections in 2020.

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

ATTACHMENTS:

1. Minutes of ARIC Meeting 3-10-19
2. ARIC Chairperson Annual Report;
3. Audit Risk & Improvement Committee Charter.

TABLED ITEMS: Nil.

16.1.6. FRAUD PREVENTION STRATEGY

BOARD RESOLUTION

19/090 RESOLVED on the motion of Crs McGlynn and Callow that the Board considers and adopts the Fraud Prevention Strategy.

Report prepared by Corporate Services Manager

COUNCIL OFFICER RECOMMENDATION

That the Board considers and adopts the Fraud Prevention Strategy.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

09 Financially Sustainable

BACKGROUND

The proposed Fraud Prevention Strategy forms part of Council's overall governance framework and supports PP024 Fraud Prevention Policy.

REPORT

The draft Fraud Prevention Strategy was reviewed and endorsed for Council adoption by the Audit, Risk & Improvement Committee on 14 June 2019. The Strategy has also been circulated for consultation with the Staff Consultative Committee.

The purpose of this strategy is to provide:

1. An integrated and overarching strategy to control Fraud and Corruption risk at Council.
2. Context to guide and align all Fraud and Corruption management activities.

3. Context for evaluation and continuous improvement of Fraud and Corruption management activities at Council.

This strategy sets out Council's commitment to Fraud and Corruption control. It details Council's approach to planning and resourcing, prevention, detection, reporting and responding to Fraud and Corruption.

Effective implementation of this strategy will help to ensure public confidence in the integrity of Council.

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

ATTACHMENTS: Fraud Prevention Strategy.

TABLED ITEMS: Nil.

16.2. MATTERS SUBMITTED BY PRODUCTION AND SERVICES MANAGER

16.2.1. WATER PRODUCTION REPORT

BOARD RESOLUTION

19/091 RESOLVED on the motion of Crs McCann and Sinclair that the Water Production Report be received and noted.

Report prepared by Production and Services Manager

COUNCIL OFFICER RECOMMENDATION

That the Water Production Report be received and noted.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

03 Strategic Water Management

BACKGROUND

Goldenfields Water provides the essential water requirements of about 40,000 people spread over an area in excess of 20,000 square kilometres between the Lachlan & Murrumbidgee Rivers in the South West of NSW.

Goldenfields Waters' supply system consists of five separate water schemes, Jugiong, Oura, Mt Arthur, Mt Daylight and Hylands Bridge. Goldenfields Water carries out water supply functions within the Local Government areas of Bland, Coolamon, Cootamundra, Hilltops, Junee, Temora, and parts of Narrandera and Wagga Wagga.

Hilltops Shire Council, Cootamundra Gundagai Shire Council and Riverina Water County Council are retailers, who purchase bulk water from Goldenfields and supply the water to retail customers in their respective local government areas.

REPORT

Jugiong drinking Water Scheme

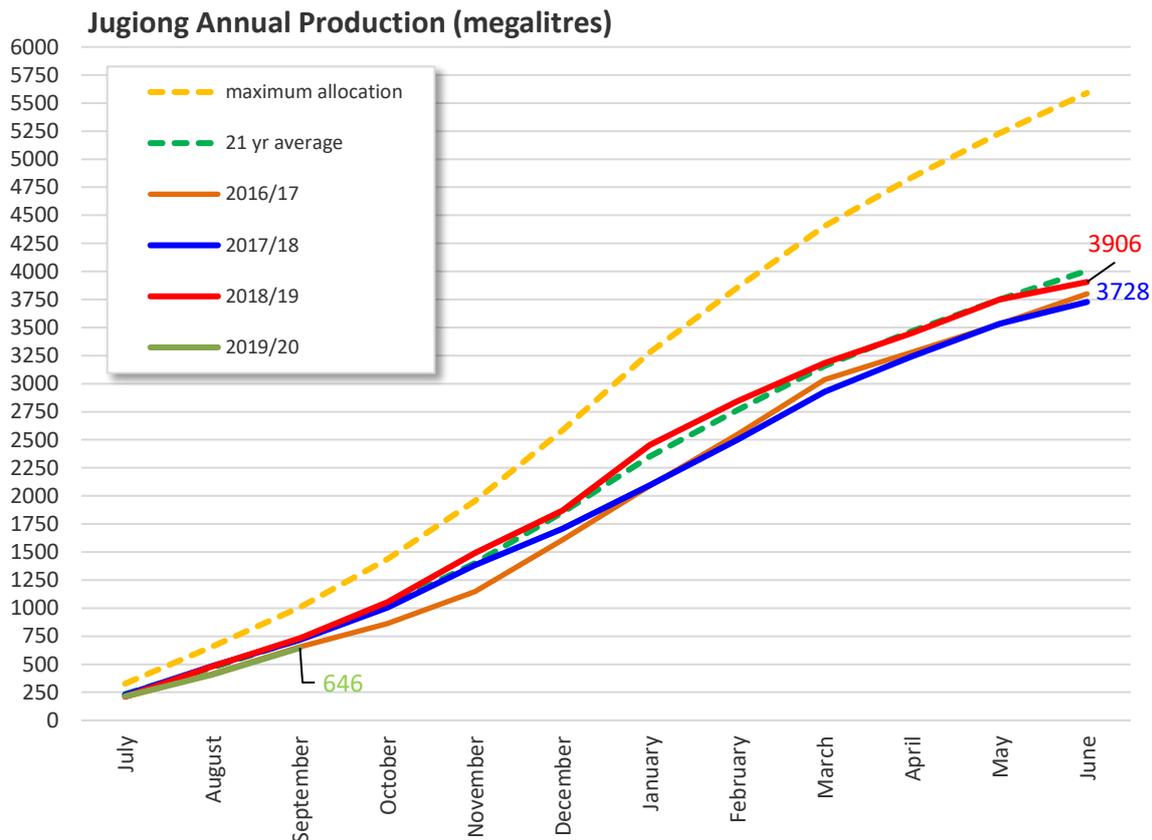
The Jugiong drinking water scheme sources water from the Murrumbidgee River and has an extraction licence entitlement of 5590ML per annum. Water from the Murrumbidgee River is treated through a 40ML/day, conventional Water Treatment Plant that consists of: Coagulation, Flocculation, Clarification, Filtration, Disinfection and Fluoridation.

The Jugiong Scheme has 14 sets of reservoirs and 8 pumping stations. The Jugiong Scheme supplies bulk water to the Hilltops and Cootamundra-Gundagai Regional Councils for supply to the townships of Cootamundra, Harden and Young with a population of approximately 6800, 2200 and 8000 respectively.

Goldenfields Water also provides additional retail supply to approximately 600 customers in the villages of Stockinbingal, Wallendbeen and Springdale.

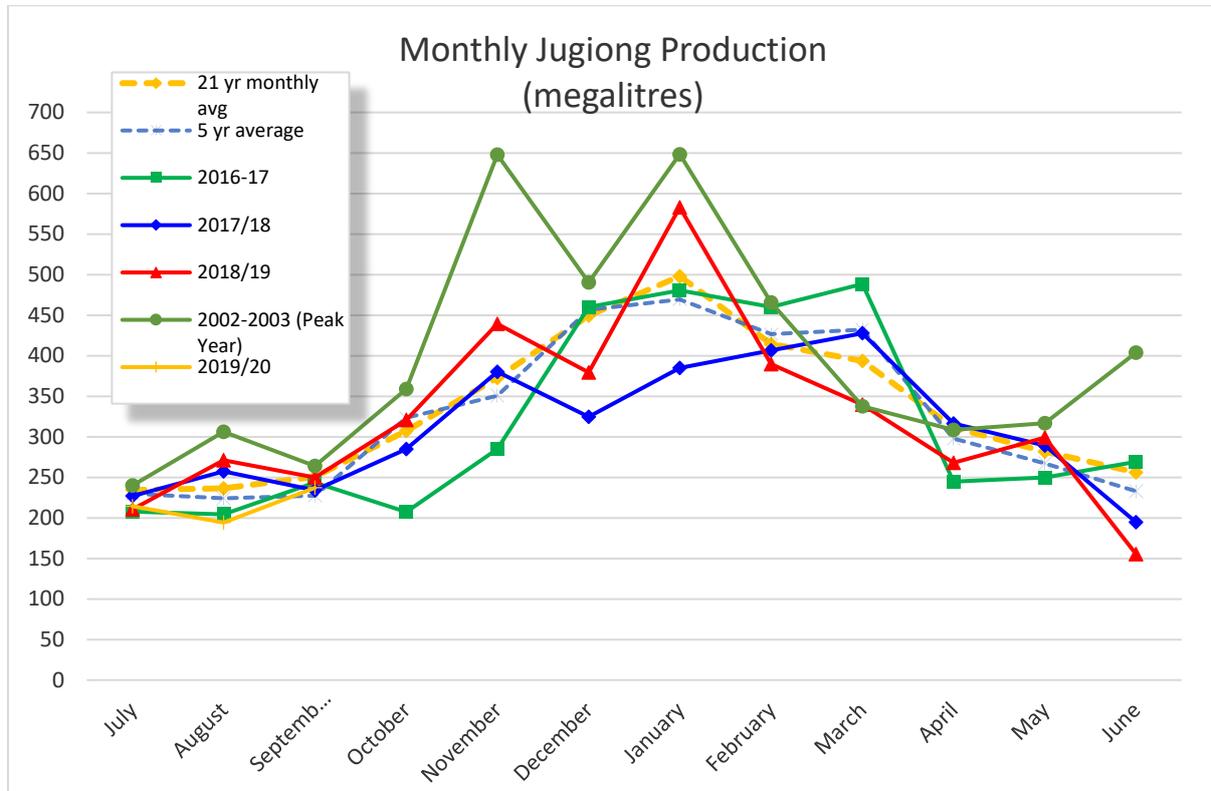
Jugiong annual water production is trending in a similar fashion to previous years.

For the period July to September 2019. Water production was 646 ML, this is trending in a similar fashion to the 2017/18 period. Water production was 732ML during the previous financial year providing a reduction of 86ML for the same period.



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Jugiong monthly water production for July was 214.35ML, August was 194.26ML and September 237.06 ML. As can be seen in the below graph, a small increase as the weather starts to get warmer.

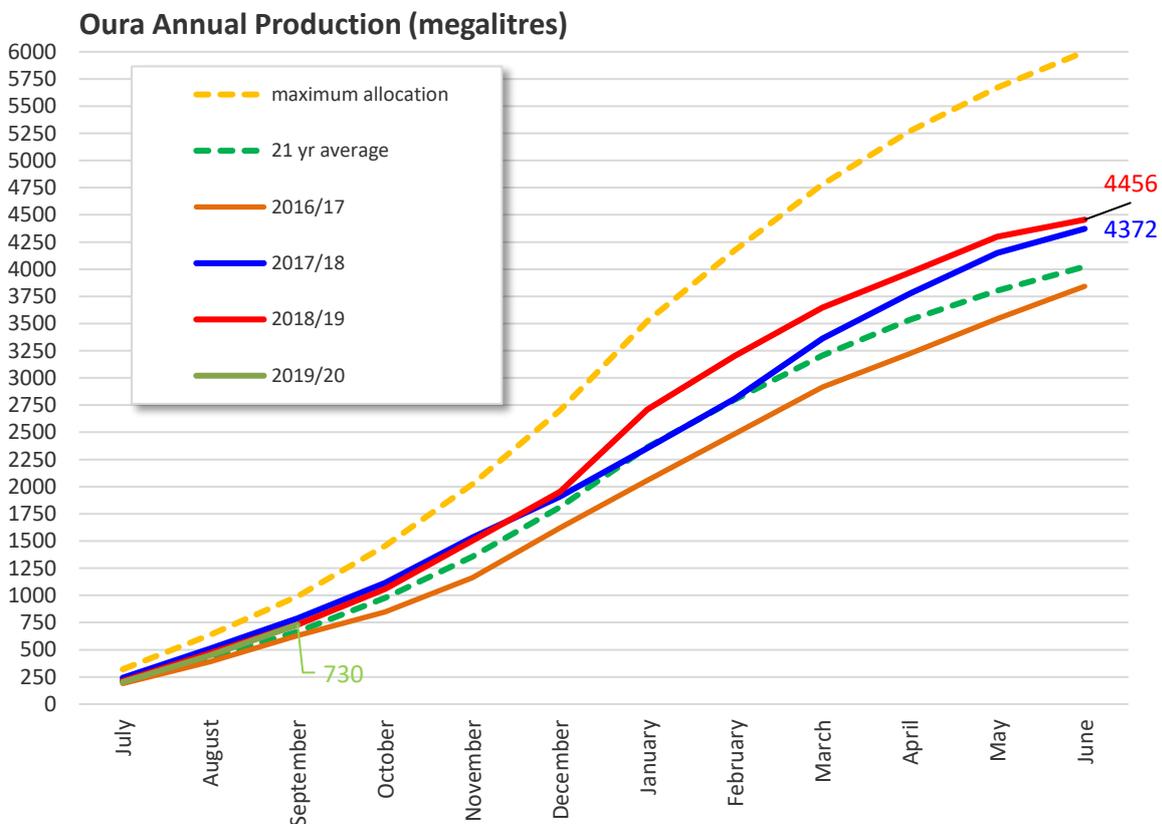


Oura Drinking Water Scheme

The water source at Oura is the Murrumbidgee inland alluvial aquifer, this water is extracted from 3 bores namely: Bores 3, 4 and 6. The raw water then goes through a treatment process at the Oura Water Treatment Plant that includes Aeration, Disinfection and Fluoridation.

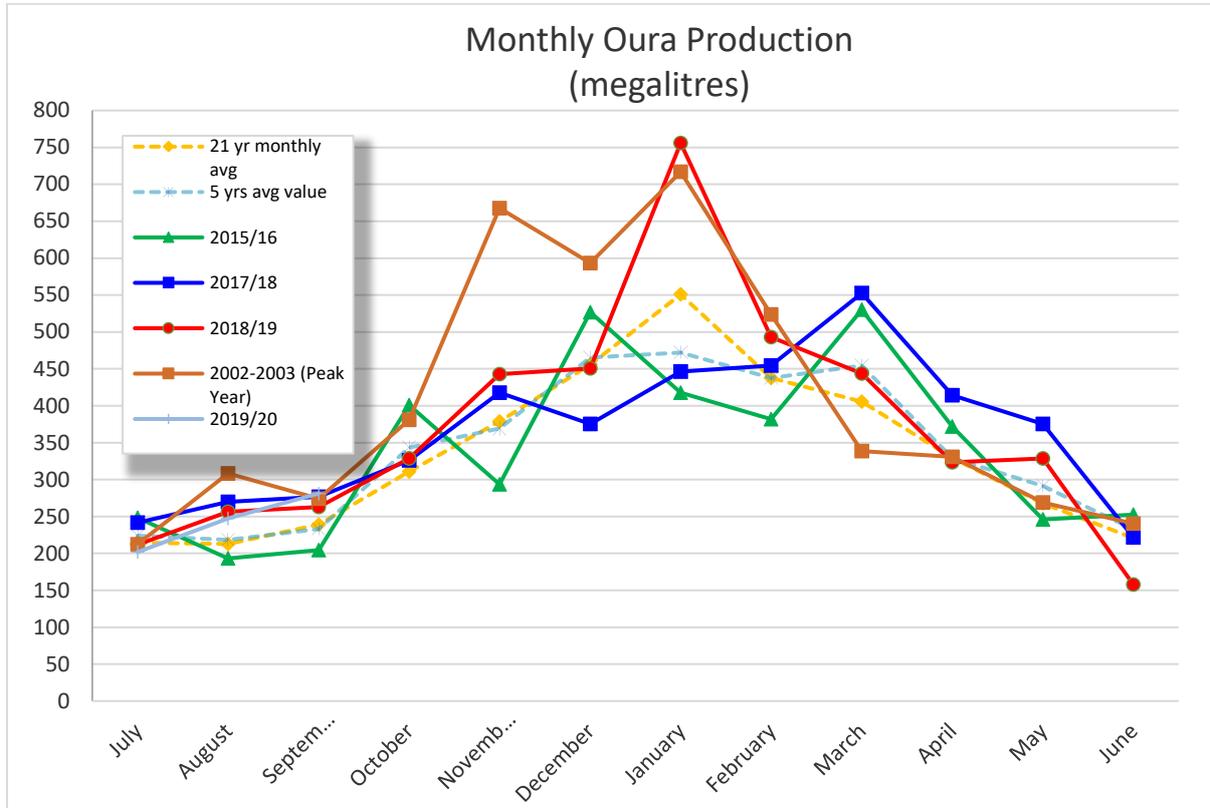
The Oura scheme has 33 sets of reservoirs and 19 pumping stations, produces drinking water for approximately 14,600 people in the Bland, Coolamon, Junee, Narrandera and Temora Shires. The Oura scheme can also supply water to the Northern side of the rural area of Wagga Wagga City when required.

For the period of July to September 2019. Water production from the Oura bores was 730 ML, this is trending in a very similar fashion as the same period last year (2018/19) which was 731ML. A reduction of only 1ML.



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Oura production for July 2019 was 201.85ML, August was 247.44ML and September 281.15ML. A total 730 ML for this period. As can be seen in the below graph, production is trending upwards as the weather becomes warmer.

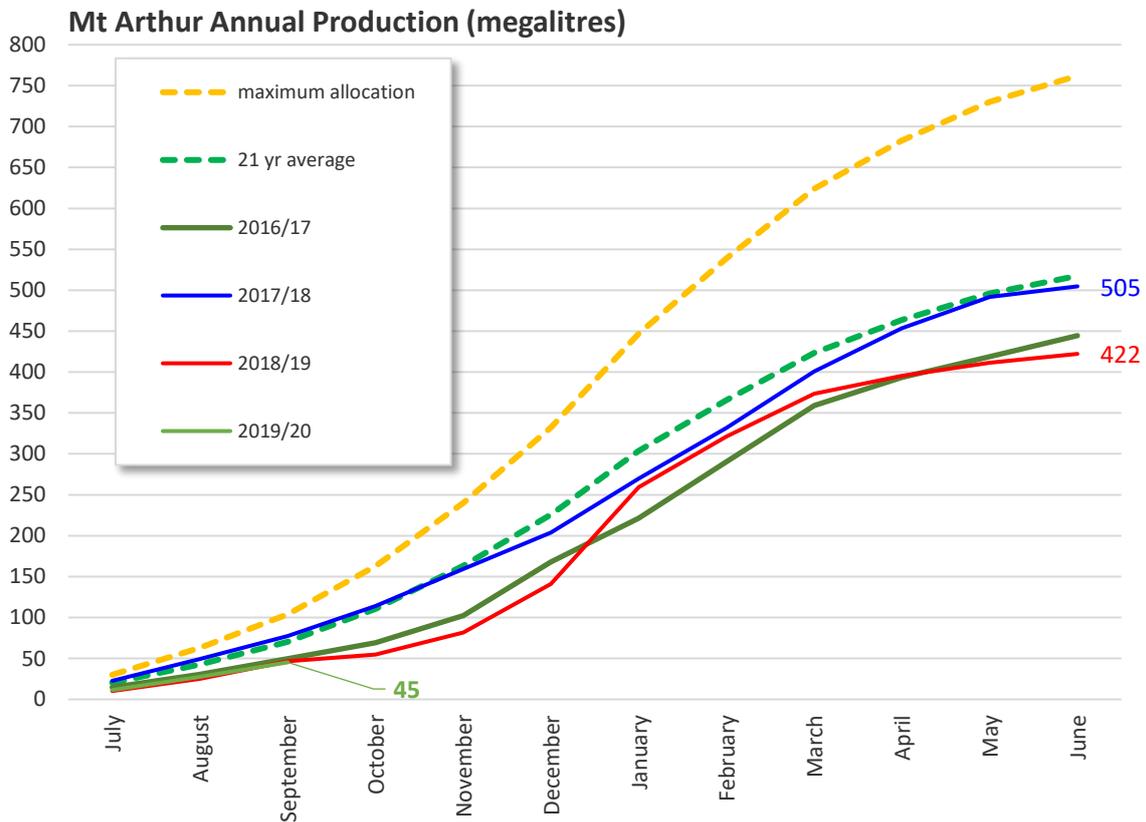


Mount Arthur Drinking Water Scheme

The Mount Arthur Water Source is from the Lachlan Fold belt Aquifer System. The water is extracted via two bores, bores 1 and 2 located in the Wagga Wagga City Council area South of Matong. The water is disinfected before distribution through 9 sets of reservoirs supplying approximately 2400 people with water in the Coolamon shire.

It should be noted that Staff have recognised that Bore 2 flow meter appears to be reading lower than expected. Initial investigations have identified that there is a potential decrease of 9l/s when compared to a portable ultrasonic meter that was utilised to validate flows. This means that there is an estimated 15% potential variation of production in Bore 2. The below monthly graphs have included the differences in production for the same year as a comparison to previous year's production. The replacement of a new production meter and new pipeline arrangement will commence in the 2019/20 financial year.

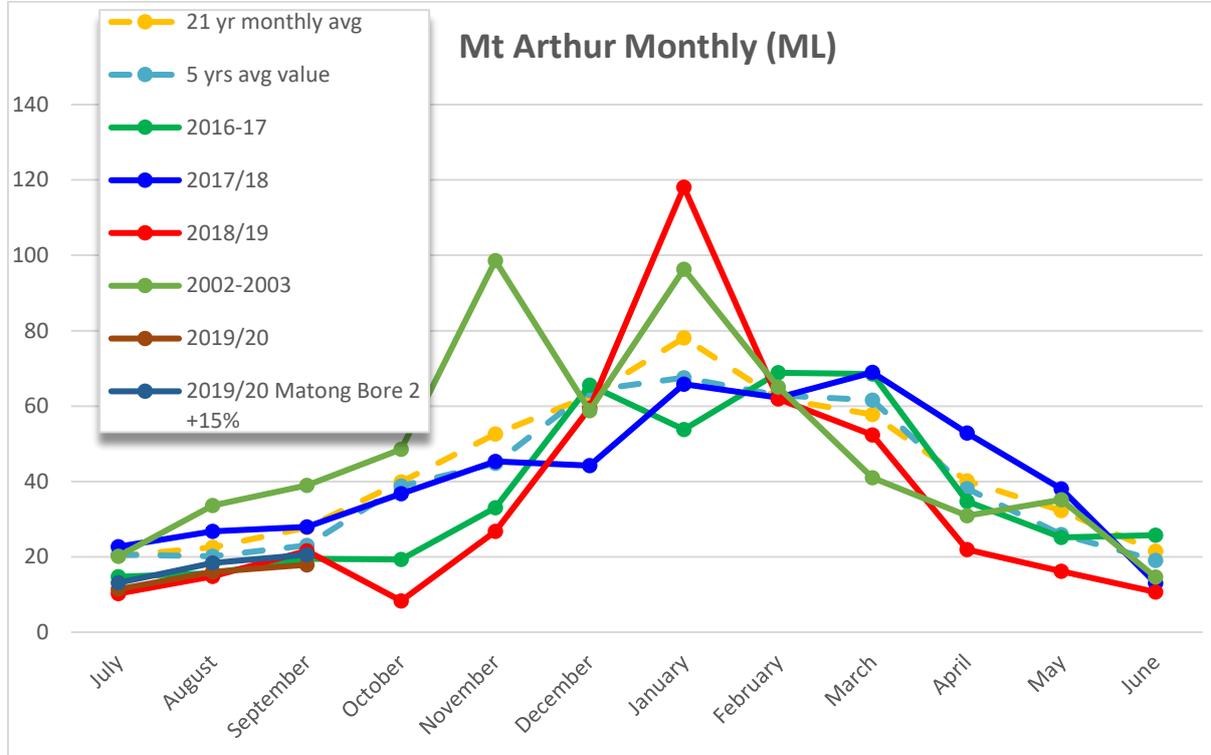
For the period July to September 2019, 45ML of water has been extracted from the Mt Arthur Bores this is fractionally lower than for the same period in 2018/19 (44ML). A decrease of 1ML. As can be seen trending in a similar fashion to previous years.



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Mount Arthur monthly water production for July was 11.39ML, August was 15.96ML and September 17.89ML.

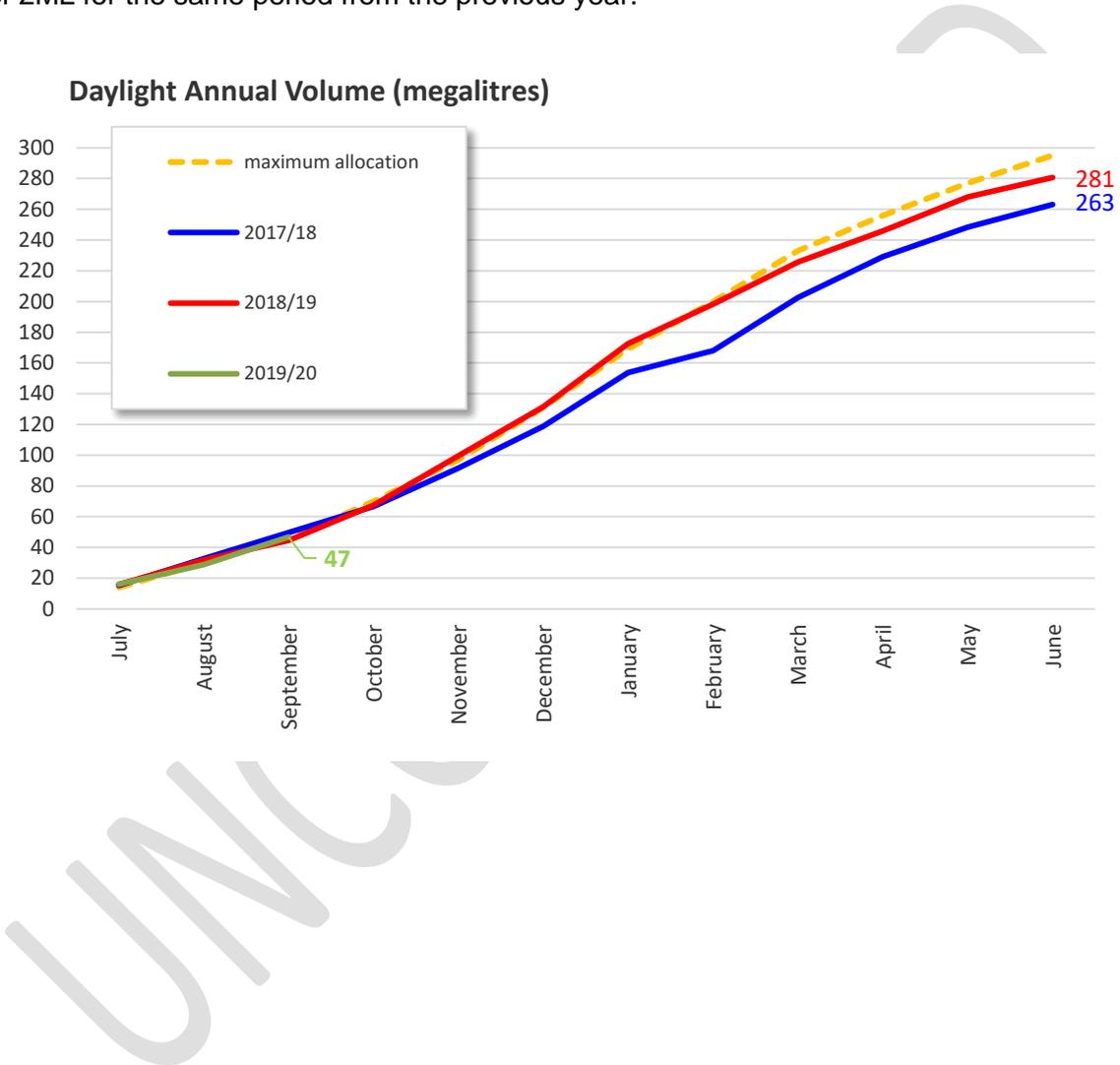
With the inclusion of an estimated 15% variation, Mount Arthur monthly water production for July 2019 was 13.10ML, August 18.35ML and September was 20.57ML. Similarly, the Mt Arthur monthly production is trending upwards heading into the warmer months.



Mount Daylight Drinking Water Scheme

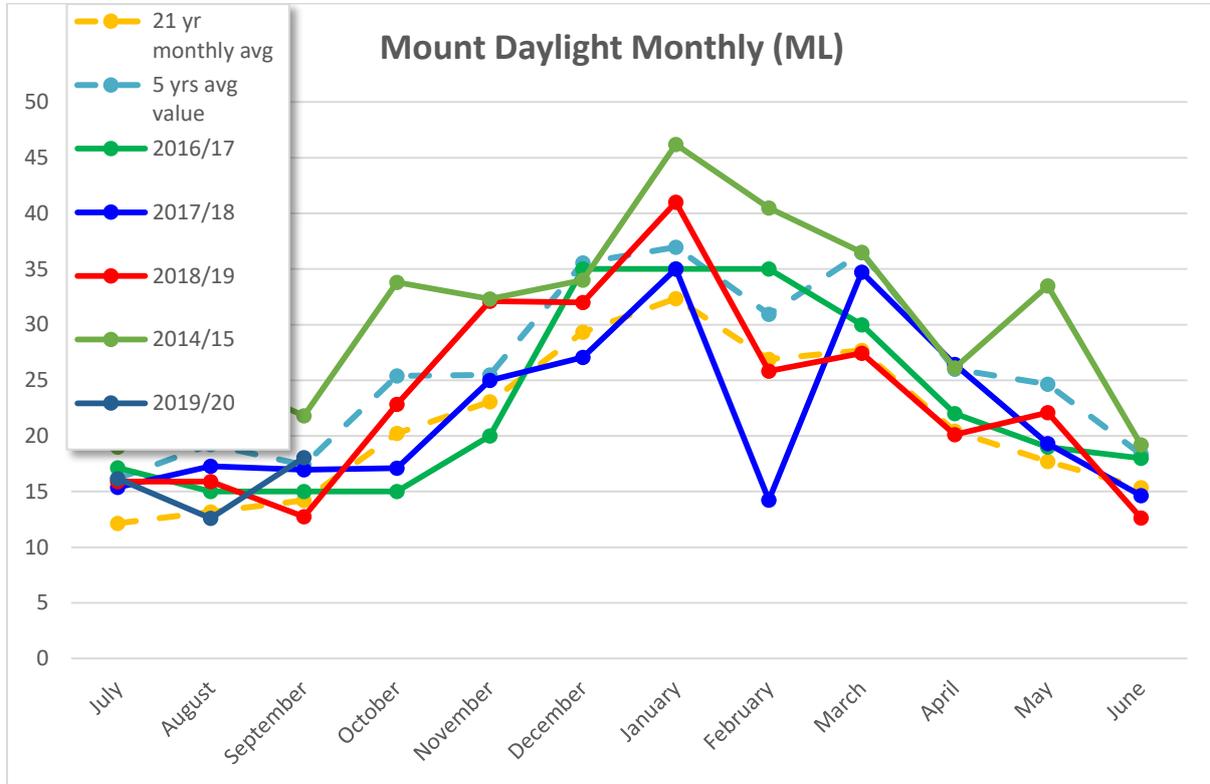
The Mount Daylight water source is from the Lower Lachlan alluvium aquifer. The Mount Daylight bores are jointly operated with Carathool Shire Council. Carathool Shire Council is responsible for bore management. There are 7 sets of reservoirs in the Mt Daylight scheme. Mt Daylight supplies water to approximately 125 people in the villages of Naradhan Weethalle and Tallimba in the Bland Shire Council

For the period July 2019 to September 2019, 47ML of water has been extracted from the Mt Daylight Bores. This is higher than the same period in 2018/19 (45ML). Indicating an increase of 2ML for the same period from the previous year.



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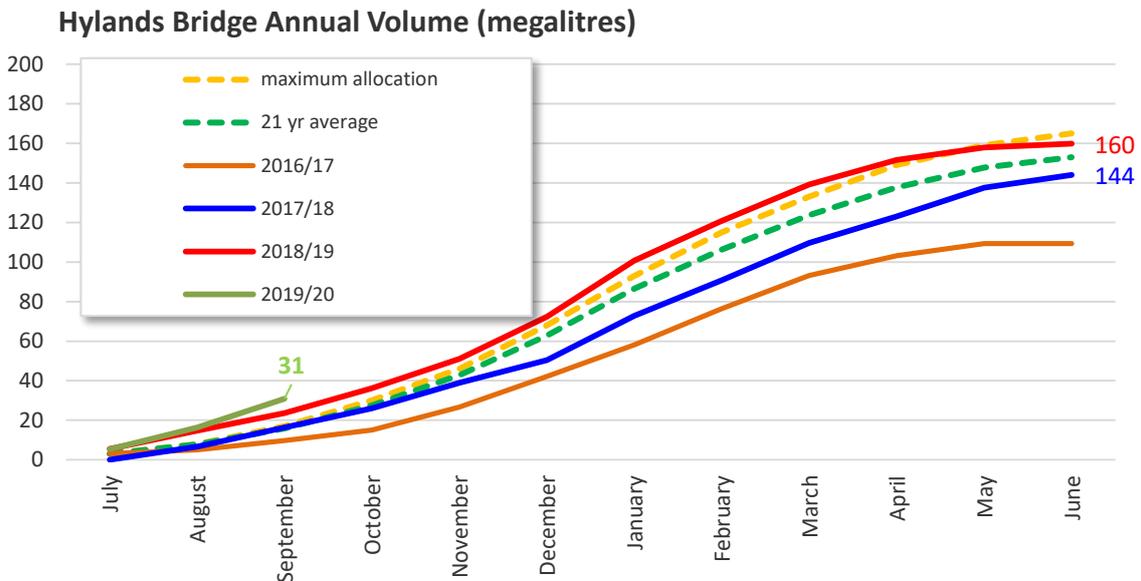
Mount Daylight monthly water production for July 16.15ML, for August was 12.6ML and September was 18.06ML. After a slight drop in production in August 2019 water production from the Mt Daylight Bores is trending upwards heading into the warmer months.



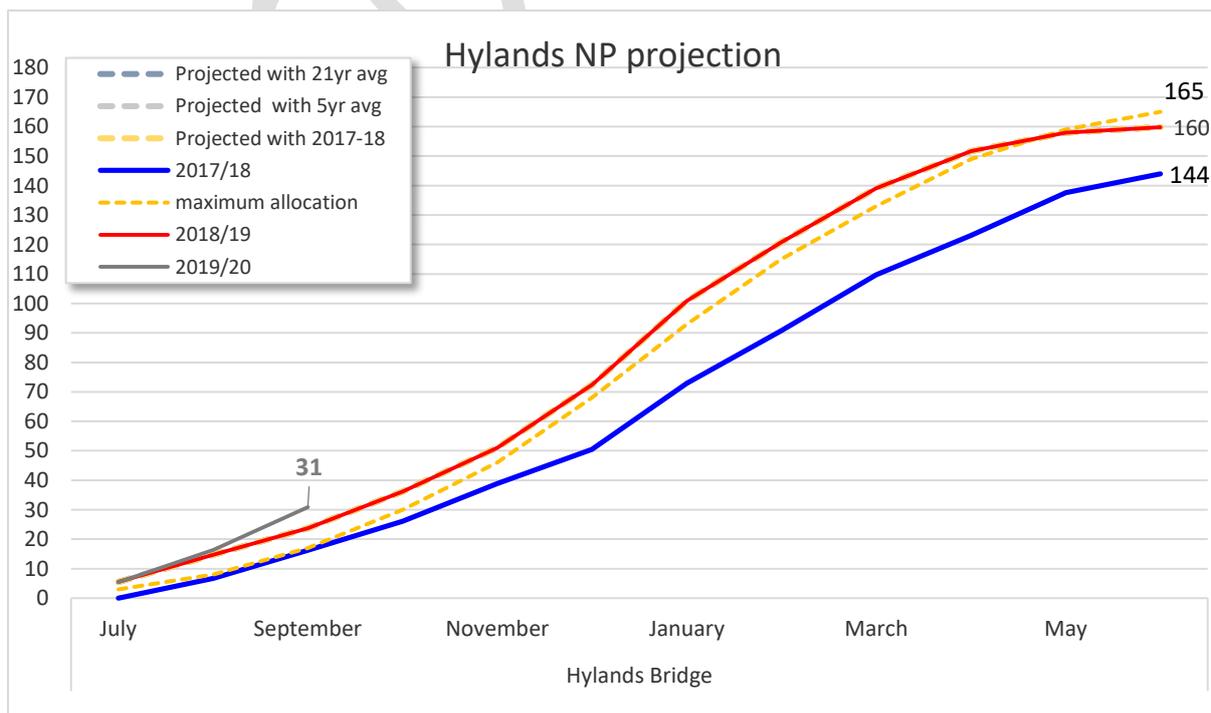
Hylands Bridge - Non Potable

Hylands Bridge supplies Non Potable water to Barellan and Binya.

For the period June to September 2019, 31ML of water has been extracted from the Hylands Bridge scheme, this is higher than for the same period in 2018/19 (24ML). An increase in production of 7ML compared to the same period last year. This increase is most likely due to the recovery of the storage reservoirs that were utilised at the end of financial year to ensure that no breaches of excess extraction occurred.



Hylands Bridge Projections are as per the graph below. For the period of July 28th to September 28th 2019, water production from the Hylands Bridge scheme is 7ML more than for the same period last year.



FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

ATTACHMENTS: Nil

TABLED ITEMS: Nil

16.2.2. VOLUNTARY WATER CONSERVATION MEASURES

BOARD RESOLUTION

19/092 RESOLVED on the motion of Crs McCann and Sinclair that the Board;

- 1. Note the information within this report and approve the General Manager through his delegations to implement voluntary water conservation measures across all of Goldenfields Water's supply schemes.**
- 2. Implement a community education and engagement program to encourage the uptake of water conservation measures.**
- 3. Approve a 25% reduction for 6 months for all rural and residential public standpipe water usage.**

Report prepared by Production & Services Manager

COUNCIL OFFICER RECOMMENDATION

That the Board note the information within this report and approve the General Manager through his delegations to implement voluntary water conservation measures across all of Goldenfields Water's supply schemes.

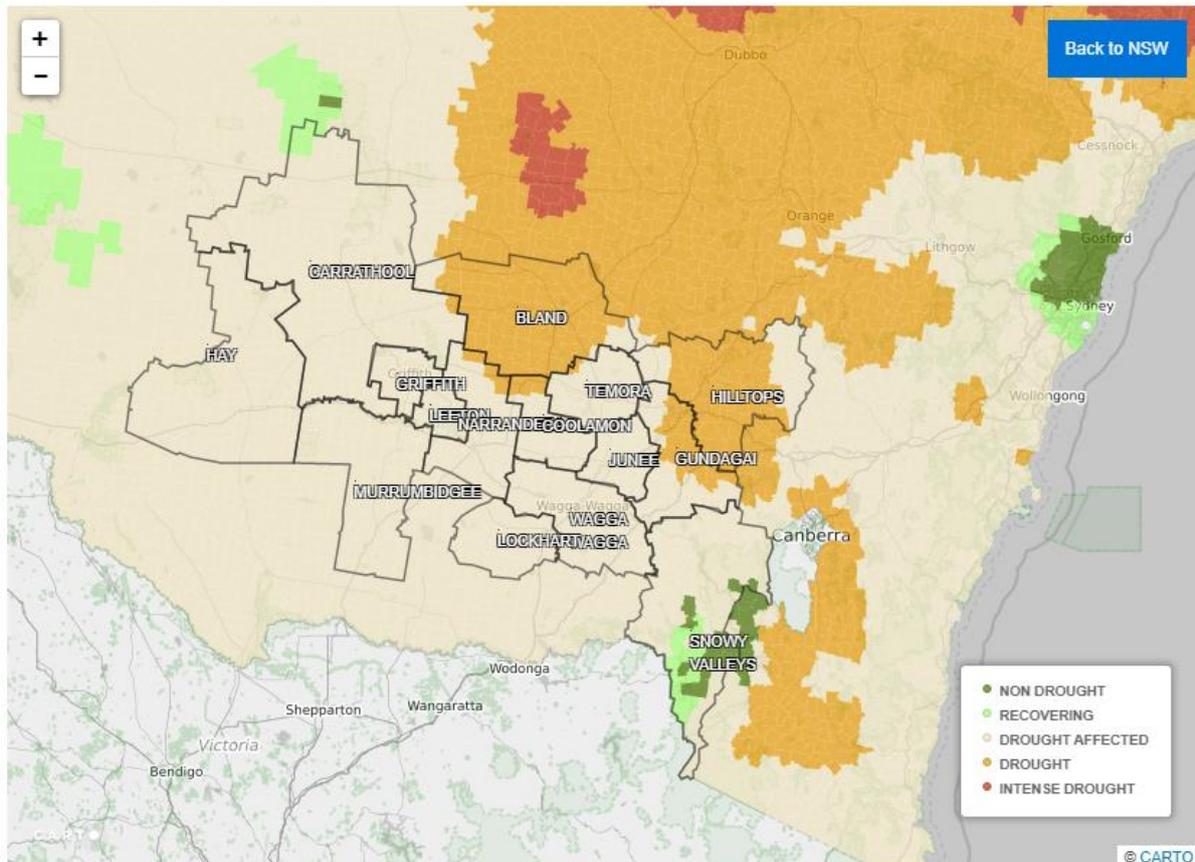
ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

- 01 Excellence in Service Provision
- 02 Maximising Regional Water Supply
- 03 Strategic Water Management
- 05 Proactive Customer Relations
- 06 Environmental Protection and Sustainability

BACKGROUND

As per the below map illustrating current drought conditions for southern NSW, over 97% of the area is impacted by drought. Both Hilltops and Cootamundra Gundagai Regional Councils have implemented some form of water restrictions for their specific localities under their Authority.

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CDI = Combined Drought Indicator. RI = Rainfall Index. SWI = Soil Water Index. PGI = Pasture Growth Index. DDI = Drought Direction Index

Data current to 06/10/2019 (AEST)

REPORT

Goldenfields Water has a current Demand & Drought Management Plan (2013) that provides specific criteria and measures for managing its water supply operations. Current drought conditions within the State have still not yet required Goldenfields Water to impose any required restrictions for its customers.

However, given the current drought situation within the State and the long term forecast of low rainfall, staff are recommending voluntary 'Water Conservation Measures' be implemented. These measures are being recommended on the basis of engaging with the community to begin education on Councils restriction procedures prior to any future impositions being required from State Government decisions, as has happened in the past.

As per the below table of Goldenfields Water's restrictions, Level 1 is aimed at Water Conservation, Level 2 & 3 Demand Management, Level 4 Drought Management and Level 5 Emergency Supply. The table provides actions and limitations for users to be made aware of in times of enforcement by Goldenfields Water staff.

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Water Restrictions Table 1					
	Water Conservation	Demand Management		Drought Management	Critical Water Supply
	Level 1	Level 2	Level 3	Level 4	Level 5 Emergency Supply
Consumption L/person/day	180	160	140	120	<100
Watering Days	Any Day	Any Day	Odd Numbers (&unnumbered)– Tuesday, Thursday, Saturday Even Numbers – Wednesday, Friday, Sunday		No External Water Use
Residential Watering Hours	5:00-9:00am 5:00-7:00pm	6:00-8:00am 5:00-7:00pm	5:00-7:00pm	6:00-7:00pm <i>Buckets Only</i>	N/A
Rural & Commercial Watering Hours	8:00-11:00am 3:00-6:00pm	8:00-10:00am 3:00-5:00pm	3:00-4:00pm	3:00-4:00pm <i>Buckets Only</i>	N/A
<i>Gardens & Lawns</i>					
1.1 Hand-held hosing	Any Day Unlimited Hours	Specified Days/Hours	Specified Days/Hours	Banned	Banned
1.2 Sprinklers and Soaker Hoses	One Sprinkler or Soaker Hose	Banned	Banned	Banned	Banned
1.3 Buckets/ Watering Cans	Any Day Unlimited Hours	Specified Days Unlimited Hours	Specified Days Unlimited Hours	Specified Days/Hours	Banned
1.4 New Turf	As Per Section 1.1 to 1.3	One Sprinkler-Specified Hours	Must Seek Approval	Banned	Banned
1.5 Approved drip and Micro sprinkler irrigation systems	Specified Hours	Specified Hours	Specified Hours	Banned	Banned
2.0 Hosing of pavement/concrete	Specified Hours	Specified Hours	Banned	Banned	Banned
3.0 Residential Pools and Spas	Specified Hours Filling/Topping up Allowed	Specified Hours Filling/Topping up Allowed	NO Filling Topping up Allowed	NO Filling OR topping up allowed	NO Filling OR topping up allowed
4.0 Motor Vehicle Washing, Truck panels	Trigger Hose or pressure cleaners	Trigger hose or pressure cleaners for rinsing	Bucket washing, Trigger hose or pressure cleaners for rinsing	Bucket for washing and rinsing	Only mirrors and windscreens
5.0 Domestic Pets Drinking water ok Washing Bucket	Pens trigger nozzle/ pressure cleaner specified hours	Pens trigger nozzle/ pressure cleaner specified hours	Pens trigger nozzle or pressure cleaner specified hours	Pens trigger nozzle or pressure cleaner specified hours	pens trigger nozzle or pressure cleaner – 15 min per day
6.0 Cleaning of BBQ's and Rubbish Bins	Unrestricted	Unrestricted	Bucket for washing, trigger hose for rinsing anytime	Bucket Anytime	Bucket Anytime
7.0 External Building cleaning	Pressure Cleaner	Pressure Cleaners	Buckets for windows only	Banned	Banned
8.0 Construction Activities – Occupier	Hose with trigger nozzle	Hose with trigger nozzle	Bucket Only	With Council Approval	Banned
8.1 Construction	Unrestricted	Unrestricted	Council approval	Council approval	Council approval
9.0 Hygiene Schools and Child Care Centres, Trucks	Trigger hose or pressure cleaner for hygiene	Trigger hose or pressure	Trigger hose or pressure cleaner for hygiene	Trigger hose or pressure cleaner for hygiene	Trigger hose or pressure cleaner for hygiene

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		cleaner for hygiene			
10.0 Stock Anytime for drinking, washing with trigger nozzle	Pens trigger hose or pressure cleaner specified hours	Pens trigger hose or pressure cleaner specified hours	Pens trigger hose or pressure cleaner specified hours	GWCC advise volume	GWCC advise volume
11.0 Crop spraying	Unrestricted	Unrestricted	GWCC advise volume	GWCC advise volume	GWCC advise volume
12.0 Bulk Water Consumers	Contract	Contract	GWCC advise volume	GWCC advise volume	GWCC advise volume

FINANCIAL IMPACT STATEMENT

It is unknown at this stage as to what precise financial impacts could be borne by implementing voluntary water conservation measures.

ATTACHMENTS: Nil

TABLED ITEMS: Nil

16.2.3. GOLDENFIELDS WATER IWCM UPDATE

BOARD RESOLUTION

19/093 RESOLVED on the motion of Crs McCann and Sinclair that the Board note and accept the information provided.

Report prepared by Production & Services Manager

COUNCIL OFFICER RECOMMENDATION

That the Board note and accept the information provided

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

- 01 Excellence in Service Provision
- 02 Maximising Regional Water Supply
- 03 Strategic Water Management
- 04 Best Practice Pricing
- 09 Financially Sustainable

BACKGROUND

The NSW Government is required to demonstrate compliance with the Australian Government's National Competition Policy and National Water Initiative. The approach adopted since 1995 is to progressively encourage best-practice management by Local Water Utilities (LWUs) to ensure effective, efficient and sustainable water supply and sewerage businesses.

Best-practice management of water supply and sewerage involves the following 6 criteria:

- Strategic Business Planning
- Pricing (including Developer Charges, Liquid Trade Waste Policy and Approvals)

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- Water Conservation & Drought Management (now combined)
- Performance Reporting
- Integrated Water Cycle Management

The NSW Government requires the development of an Integrated Water Cycle Management Plan (IWCM) as it is a LWU's resourcing strategy for the provision of appropriate, affordable, cost-effective and sustainable urban water services that meet community needs and protect public health and the environment. A LWU's IWCM Strategy:

- Sets the objectives, performance standards and associated performance indicators for the water & sewer business;
- Identifies the needs and issues based on evidence and sound analysis;
- 'Right sizes' infrastructure;
- Determines the investment priority in consultation with the community and stakeholders; and
- Identifies the 'best value 30-year' IWCM scenario on a triple bottom line (TBL) basis.

REPORT

An IWCM Plan/Strategy is required from any NSW local water utility to demonstrate that it addresses the NSW Governments best practice management expectations. The IWCM Strategy has been established to address complex linkages between elements of the urban water cycle (water supply, sewage and stormwater) and community expectations. This is done within the urban area and between its water related physical and legislative operating environment. The IWCM strategy is expected to facilitate the provision of appropriate, affordable, cost-effective and sustainable urban water services that meet community needs and protect public health and the environment.

The key outcomes of an IWCM Strategy are:

- 30-year total asset management plan (TAMP);
- 30-year financial plan (FP); and
- Drought and emergency response contingency plan (DERCP)

Staff have been working on an IWCM Strategy for Goldenfields Water since 2017. Progress has been very slow and arduous noting that input from all constituent councils is required and the element requirements to be considered has been updated.

Council has engaged Public Works to currently finalise an Issues Paper which will be utilised to develop the final strategy. The Draft Issues Paper is expected to be completed over the coming weeks with a Project Reference Group (PRG) meeting expected to be held in Late November early December.

The PRG consists of staff from all constituent councils and any relevant NSW State Government department. The PRG or working group is established to help provide input and review of all considerations that need to be documented by Goldenfields Water for its long term planning and operating requirements. This includes elements such as the establishment of appropriate levels of service and what is considered as value for money.

Upon completion and adoption (DPIE Approval) of the Draft Issues Paper and scope for the 'Strategy' in January 2020, the formalisation of the final requirements will be undertaken with the expected completion date to be around October 2020. In addition to obtaining approval for

the Issues Paper and scope of works, staff will be submitting a funding request for the IWCM Strategy through the Safe & Secure Funding Stream 2.

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

ATTACHMENTS: IWCM Program GANTT chart.

TABLED ITEMS: Nil

16.3. MATTERS SUBMITTED BY ENGINEERING MANAGER

16.3.1. BACKFLOW PREVENTION POLICY

BOARD RESOLUTION

19/094 RESOLVED on the motion of Crs Callow and Sinclair that the Board adopts the revised Backflow Policy.

Report prepared by Acting Engineering Manager

COUNCIL OFFICER RECOMMENDATION

That the Board adopts the revised Backflow Policy.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

07 Efficient Operations

BACKGROUND

Goldenfields Water PP006 Backflow Prevention Policy is due for its 2 yearly review.

REPORT

In order to maintain a safe drinking water supply, staff have reviewed PP006 Backflow Prevention Policy. This policy outlines requirements for the backflow hazard identification and the required level of hazard control required on each service connection.

The review changes include;

- Updated reference to related policies
- Updated legislation documents
- Inclusion of certified Goldenfields Water Staff undertaking works on backflow devices.

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's current financial position.

ATTACHMENTS: Draft PP006 Backflow Prevention Policy

TABLED ITEMS: Nil

16.3.2. REVISED DRAFT EASEMENT AND ACQUISITION POLICY

BOARD RESOLUTION

19/095 RESOLVED on the motion of Crs Sinclair and Callow that the Board adopts the revised draft Easement and Acquisition Policy.

Report prepared by Acting Engineering Manager

COUNCIL OFFICER RECOMMENDATION

That the Board adopts the revised draft Easement and Acquisition Policy.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

07 Efficient Operations

BACKGROUND

Council owns and operates a significant amount of assets within private property. Historically not all assets are within an easement or on land owned by Goldenfields Water.

The purpose of this policy is to provide a definitive solution, ensuring all easements are dealt with consistently.

REPORT

In order to maintain access to infrastructure new and existing, staff have developed an Easement and Acquisition policy. The policy outlines requirements for acquiring land and/or easements for infrastructure.

Goldenfields Water do have right to access infrastructure under the Local Government Act 1993 and Water Management Act 2000. An easement gives further protection where conditions are put on the property title and outline what can and can't be done within the limits of the easement. The draft policy outlines easement conditions, of significance is the limitations on building within the easement which is not clearly defined in the above mentioned Acts.

Acquisition of land for reservoir and pump station assets, mitigates potential issues surrounding changes of ownership. Agreed access conditions and locations as well as operating procedures don't always transfer well with ownership. Land acquisition and access easements with their conditions, eliminate future problems.

A draft Easement and Acquisition Policy was tabled at the August 2019 Council Board meeting and it was resolved that the policy be brought to the next meeting and suggested changes accommodated. The policy has been altered to address these concerns.

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's current financial position. Once adopted staff will include the associated costs in budget forecasts

ATTACHMENTS: Revised Draft Easement and Acquisition Policy

TABLED ITEMS: Nil

16.4. MATTERS SUBMITTED BY THE GENERAL MANAGER

16.4.1. PECUNIARY INTEREST RETURNS

BOARD RESOLUTION

19/096 RESOLVED on the motion of Crs McCann and Sinclair that Council note the report and the tabling of the Pecuniary Interest returns for the year ended 30 June 2019.

Report prepared by General Manager

COUNCIL OFFICER RECOMMENDATION

That Council note the report and the tabling of the Pecuniary Interest returns for the year ended 30 June 2019.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

07 Efficient Operations

BACKGROUND

Under section 6.21 of the Code of Conduct, councillors and designated persons must provide a declaration of pecuniary interest as contained in the prescribed form.

REPORT

Declaration of Pecuniary interest returns must be completed and lodged with the General Manager within three (3) months after becoming a councillor or designated person, 30 June of each year and upon becoming aware of an interest they are required to disclose as per the Code of Conduct.

Returns must be tabled at the first meeting held after the required lodgement date.

In accordance with the Local Government Act 1993, these returns are now tabled before Council as public documents.

Councillors and staff are reminded that it is imperative their honesty and transparency is maintained at all times. A pecuniary interest return may be lodged at any time during the year should circumstances deem it necessary.

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

ATTACHMENTS: Nil

TABLED ITEMS: Pecuniary Interest Returns

16.4.2. 2018/19 ANNUAL REPORT

BOARD RESOLUTION

19/097 RESOLVED on the motion of Crs McGlynn and Sinclair that Council's 2018/19 Annual Report be received and noted.

Report prepared by General Manager

COUNCIL OFFICER RECOMMENDATION

That Council's 2018/19 Annual Report be received and noted.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

07 Efficient Operations

BACKGROUND

Section 428 of the Local Government Act 1993, requires Council to prepare an Annual Report. The report details Goldenfields' achievements in implementing the Delivery Program and the effectiveness of the principles undertaken in achieving the objectives at which those principal activities are directed.

REPORT

Goldenfields Waters' 2018/19 Annual Report is the second report within the four year reporting period for the 2017 – 2021 Delivery Program.

The results and outcomes are a reflection of the efforts of all staff within the organisation, undertaking a variety of roles from the front office in Temora to the remote areas within our 22,500 square kilometre footprint.

The Annual Report has been prepared in accordance with the guidelines under section 406 of the Local Government Act – *Integrated Planning and Reporting Guidelines*.

A copy Council's audited financial reports is included as an Appendix to the annual report.

The annual report will be posted on Council's website and provided to the Minister for Local Government as per requirements.

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

ATTACHMENTS:

1. 2018/19 Annual Report
2. Schedule A – Audited Financial Statements

TABLED ITEMS: Nil

16.4.3. DELIVERY PROGRAM PROGRESS REPORT – JANUARY TO JUNE 2019

BOARD RESOLUTION

19/098 RESOLVED on the motion of Crs McCann and McGlynn that Council's January – June 2019 Delivery Program Progress Report be received and noted.

Report prepared by General Manager

COUNCIL OFFICER RECOMMENDATION

That Council's January – June 2019 Delivery Program Progress Report be received and noted.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

07 Efficient Operations

BACKGROUND

Section 404 of the Local Government Act 1993 - *Delivery Program*, stipulates that regular progress reports (at least 6 monthly) be provided to Council to report on progress toward the principal activities detailed in the Delivery Program.

REPORT

Council's January to June 2019 Delivery Program Progress Report has been created, measuring the organisations progress toward the Delivery Program. The report is attached for Council's information.

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

ATTACHMENTS: Delivery Program Progress Report

TABLED ITEMS: Nil

16.4.4. DELEGATIONS OF AUTHORITY

BOARD RESOLUTION

19/099 RESOLVED on the motion of Crs Sinclair and Callow that the Board;

1. **Adopt the revised Delegations of Authority Policy**
2. **Rescind resolution 18/50**

Report prepared by Human Resources Coordinator

COUNCIL OFFICER RECOMMENDATION

That the Board;

1. Adopt the revised Delegations of Authority Policy
2. Rescind resolution 18/50

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

07 Efficient Operations

BACKGROUND

Section 377 of the Local Government Act 1993 Council may, by resolution, delegate functions of the Council to the General Manager.

REPORT

PP05 Delegations of Authority Policy was adopted by Council in October 2016. It has been determined that this document in its original format is not prescriptive enough for effective use. The policy has been updated to include specific delegations to the Chairperson, General Manager and Deputy Chairperson when acting in the role of Chairperson.

Adoption of this policy would supersede resolution 18/50, which set out that the amount of rates and charges above which any individual rate or charge may be written off only by resolution of the council is one thousand dollars (\$1,000.00).

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

ATTACHMENTS:

1. Draft PP005 Delegations of Authority Policy
2. PP005 Delegations of Authority Policy

TABLED ITEMS: Nil.

16.4.5. SOCIAL MEDIA AND MEDIA REPORT

BOARD RESOLUTION

19/100 RESOLVED on the motion of Crs Sinclair and McGlynn that Goldenfields Water Social Media and Media report be received and noted.

Report prepared by Community Education and Engagement Officer

COUNCIL OFFICER RECOMMENDATION

Goldenfields Water Social Media and Media report be received and noted.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

05 Proactive Customer Relations

BACKGROUND

To ensure Councillors are kept informed of Goldenfields Waters media activity, a report detailing the organisations social media and media tracking will be delivered on a six monthly basis.

REPORT

Social Media Update, January 1 – June 30 2019

Facebook

Facebook remains Goldenfields Water's primary platform for communicating, advertising and promoting our organisation. Insight break downs are provided below:

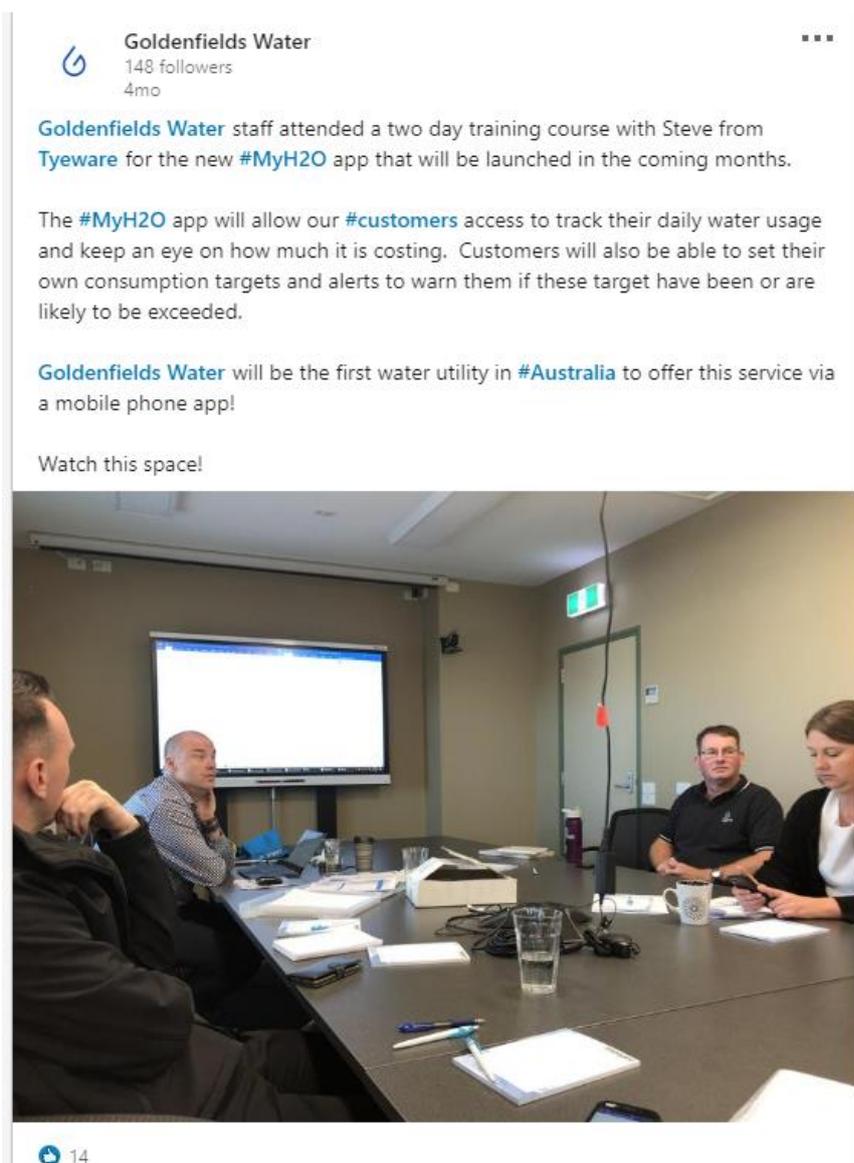
- **Page likes** *(the number of people who have selected to like our page and see content from it in their news feed)*
January 1st 2019 – 879 likes
June 30th 2019 – 1077
Increase of 23%
- **Number of posts** *(the number of posts including videos, water interruption notices, announcements etc that have been posted on the organisations page)*
112
- **Reach** *(the number of people who had any posts from the GW page come up on their screen/mobile)*
105,153 (estimate)
- **Content engagements** *(the number of comments, reaction or shares on our posts)*
15,738
- **Top three highest reaching posts**
 1. Temora's bulk water filling station announcement – 8,044 views, 109 likes, 19 comments, 23 shares
 2. Mandamah reservoir construction time lapse video – 6,382 views, 28 likes, 2 comments, 5 shares, total 1,772 minutes viewed
 3. Meet Zac, Goldenfields Water Accountant – 5,801 views, 225 likes, 91 comments, 11 shares, total 1,700 minutes viewed

Instagram

- Number of posts – 82
- Total followers – 206
- Biggest audience – Temora, females aged 25 - 34
- Top posts – See below. Resulted in 40 likes and 1,426 views. Date: 24.7.19

LinkedIn

- Number of posts –24
- Total followers - 148
- New followers - +3
- Total impressions – 8701
- Total post engagements (likes and clicks) – 93
- Top post – See below. Resulted in 419 impressions, 29 clicks and 10.98 per cent engagement rate.



Goldenfields Water
148 followers
4mo

Goldenfields Water staff attended a two day training course with Steve from **Tyeware** for the new **#MyH2O** app that will be launched in the coming months.

The **#MyH2O** app will allow our **#customers** access to track their daily water usage and keep an eye on how much it is costing. Customers will also be able to set their own consumption targets and alerts to warn them if these target have been or are likely to be exceeded.

Goldenfields Water will be the first water utility in **#Australia** to offer this service via a mobile phone app!

Watch this space!



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Traditional Media

From 1st January 2019 – 30th June 2019, there was 11 media releases delivered through to local print and television media.

Date	Media Release	Coverage
25.1.19	Water Usage Warning	All local newspapers ABC Riverina
15.3.19	A new General Manager for Goldenfields Water announced	All local newspapers
24.4.19	Fill up at Goldenfields Bulk Water Station	All local newspapers
8.5.19	Hilltops Council Discoloured Water	All local newspapers ABC Riverina
9.5.19	Discoloured water in Young	All local newspapers
10.5.19	Capital Works Program a key focus	All local newspapers ABC Riverina
15.5.19	Planned Water Outage for residents located on Schlunkies Road to Newell Highway at Wyalong	All local newspapers
20.5.19	Local students diving into Goldenfields Water's Depth Day	All local newspapers
22.5.19	Goldenfields Water keeps the water flowing in Wyalong	All local newspapers
13.6.19	Goldenfields Water Accountant acknowledged by LG Professionals NSW	All local newspapers
21.6.19	Capital Works progress and success in Sydney for LG Professionals NSW Awards	All local newspapers

FINANCIAL IMPACT STATEMENT

All activities are funded within the operational budget

ATTACHMENTS: Nil

TABLED ITEMS: Nil

16.4.6. COUNCIL MEETING DATES 2019/20

BOARD RESOLUTION

19/101 RESOLVED on the motion of Crs McGlynn and Sinclair that Council set the meeting schedule as described for the ensuing twelve months.

Report prepared by General Manager

COUNCIL OFFICER RECOMMENDATION

That Council set the meeting schedule as described for the ensuing twelve months.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

07 Efficient Operations

BACKGROUND

Goldenfields Water County Council meetings are held on the fourth Thursday of every second month at the Temora Office, commencing at 10.00am.

REPORT

By reviewing the meeting schedule for the ensuing twelve months at the October meeting each year, a new Council and / or a new Chairperson can revise the meeting schedule after the annual Chair elections have been held.

Goldenfields Water Council meetings are generally held on the fourth Thursday of every second month, commencing at 10.00am.

In order to allow advance public notification of Council meeting dates for the next twelve months, the following program is put forward for consideration:

Friday 13 December 2019, commencing at 10am
Thursday 27 February 2020, commencing at 10am
Thursday 23 April 2020, commencing at 10am
Thursday 25 June 2020, commencing at 10am
Thursday 27 August 2020, commencing at 10am
Thursday 22 October 2020, commencing at 10am

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

ATTACHMENTS: Nil

TABLED ITEMS: Nil

16.4.7. COUNCIL CHRISTMAS FUNCTION

BOARD RESOLUTION

19/102 RESOLVED on the motion of Crs McGlynn and Sinclair that:

1. Goldenfields Water hosts a Christmas function at the conclusion of the December Council meeting.
2. The Temora office be closed from 12.00pm Friday 13 December 2019 for the remainder of the day to facilitate the function.

Report prepared by General Manager

COUNCIL OFFICER RECOMMENDATION

That:

1. Goldenfields Water hosts a Christmas function at the conclusion of the December Council meeting.
2. The Temora office be closed from 12.00pm Friday 13 December 2019 for the remainder of the day to facilitate the function.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

08 Highly Skilled and Energetic Workforce

BACKGROUND

Goldenfields Water traditionally hosts a Christmas function for the Board, staff, and their families to acknowledge the efforts of employees over the preceding year.

REPORT

Goldenfields Water December Council meeting is normally held with a Christmas function immediately following its conclusion.

The function will be held on Friday 13 December 2019 commencing 12.30pm at the Temora Bowling Club. Councillors, staff, and families will be invited to attend.

Transportation will be arranged as required for employees whose roles are based outside Temora.

To facilitate the hosting of the Christmas function the office will be closed from 12.00pm Friday 13 December 2019 for the remainder of the day.

FINANCIAL IMPACT STATEMENT

The cost of hosting a Christmas function has been allocated within the budget.

ATTACHMENTS: Nil

TABLED ITEMS: Nil

16.4.8. OFFICE CLOSURE

BOARD RESOLUTION

19/103 RESOLVED on the motion of Crs McCann and Sinclair that Council endorse the office to be closed commencing Monday 23 December 2019, reopening Monday 6 January 2020.

Report prepared by General Manager

COUNCIL OFFICER RECOMMENDATION

That Council endorse the office to be closed commencing Monday 23 December 2019, reopening Monday 6 January 2020.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

08 Highly Skilled and Energetic Workforce

BACKGROUND

Council has previously closed its office for a period of two weeks during the Christmas and New Year Period, with minimal disruption to Council's normal operations.

REPORT

The office closure is proposed to be from Monday 23 December 2019, reopening Monday 6 January 2020.

Benefits are:

- The first week of the New Year is a quiet week for customer interaction,
- Many businesses that Council deals with are closed that week,
- Many staff take advantage of extending their Christmas/New Year break, and
- The additional closure assists annual leave liability management.

Rostered staff will be on call to attend to operational issues (water breaks, breakdowns etc) and for major emergencies key staff will be recalled.

Customers can pay accounts through Australia Post and Bpay facilities.

Notification of the office closure period would be advertised during December.

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

ATTACHMENTS: Nil

TABLED ITEMS: Nil

17. NEXT MEETING

The next ordinary meeting of Council is due to be held 13 December 2019 at 10.00am.

18. CLOSE OF BUSINESS

There being no further business requiring the attention of Council the meeting was declared closed at 11:45am

UNCONFIRMED