

**Minutes of the Meeting of GOLDENFIELDS WATER COUNTY COUNCIL held at
TEMORA OFFICE on 21 February 2020**

The meeting commenced at 10.07am.

PRESENT

Cr D Palmer, Cr G Armstrong, Cr B Callow, Cr D McCann, Cr L McGlynn, Cr K Morris, Cr M Stadtmiller, Cr G Sinclair.

ALSO IN ATTENDANCE

Mr A Drenovski (General Manager), Mr G Veneris (Production and Services Manager), Ms M Curran (Corporate Services Manager) Miss S Jung (Engineering Manager), Mrs A Coleman (Executive Assistant).

1. LEAVE OF ABSENCE/APOLOGIES

Nil.

Cr McCann has been delayed and will arrive at the meeting late.

2. ACKNOWLEDGEMENT OF COUNTRY

I would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land. I would also like to pay respect to their people both past and present and extend that respect to other Aboriginal Australians who are present.

3. PRESENTATIONS

Nil

4. DECLARATION OF PECUNIARY INTERESTS

Nil

5. DECLARATION OF NON PECUNIARY INTERESTS

Nil

6. CONFIRMATION OF MINUTES OF MEETINGS HELD ON 13 December 2019,

BOARD RESOLUTION

20/001 RESOLVED on the motion of Crs Morris and McGlynn that the minutes of the meetings held on the 13 December 2019, having been circulated and read by members be confirmed.

7. BUSINESS ARISING FROM MINUTES

Nil

8. CORRESPONDENCE

Nil

9. MATTERS OF URGENCY

BOARD RESOLUTION

20/002 RESOLVED on the motion of Crs Armstrong and Callow that the Board consider the late report Tender for Thanowring Road detailed design – Contract 05/2019, in Confidential Session.

10. NOTICES OF MOTION / RESCISSION MOTIONS

Nil

11. CHAIRPERSON'S MINUTE

Nil

12. PUBLIC PARTICIPATION – CONFIDENTIAL SESSION – 10.10am

In accordance with the Local Government Act 1993 and the Local Government (General) Regulations 2005, in the opinion of the General Manager the following business is of a kind as referred to in section 10A(2) of the Act and should be dealt with in part of the meeting closed to the media and the public.

BOARD RESOLUTION

20/003 RESOLVED on the motion of Crs Callow and McGlynn that Council move into Confidential Session.

13. MATTERS TO BE SUBMITTED TO CONFIDENTIAL SESSION

13.1. MATTERS SUBMITTED BY ENGINEERING MANAGER

**13.1.1. TENDER FOR THANOWRING ROAD DETAILED DESIGN –CONTRACT
05/2019**

This report is CONFIDENTIAL in accordance with Section 10A(2)(d)(i) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:

- d) Commercial information of a confidential matter that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it,

BOARD RESOLUTION

20/004 RESOLVED on the motion of Crs Callow and Sinclair that the Board accept the tender offer provided by Kellog Brown Root Pty Ltd for the Thanowring Road detailed design project Contract 05/2019 for the total price of \$229,283.00

Dave McCann entered the meeting at 10.20am.

13.1.2. ROSEHILL UPDATE AND ACQUISITION

This report is **CONFIDENTIAL** in accordance with Section 10A(2)(i) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:

c) Information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct business)

BOARD RESOLUTION

20/005 RESOLVED on the motion of Crs Armstrong and Callow that the Board;

- 1. Approve the General Manager or his delegate to commence negotiations consistent with the Land Acquisition just terms compensation act, as detailed within this report.**
- 2. Approve staff to proceed with the tendering process including a separable portion for an estimated 2.7km of 500mm pipeline.**

13.1.3. NORTH WEETHALE RESERVOIR SITE LAND ACQUISITION

This report is **CONFIDENTIAL** in accordance with Section 10A(2)(c) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:

c) Information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct business)

BOARD RESOLUTION

20/006 RESOLVED on the motion of McGlynn and Sinclair:

- 1. That the Board approve the General Manager or his delegate to sign a formal agreement that Goldenfields Water intends to acquire the land for the reservoir site, a right of way over the access track and an easement over the pipeline.**
- 2. That the Board approve the General Manager or his delegate to commence negotiations for required land acquisition on Lot 14 / DP 751718, as per the figure specified within the financial impact statement provided within this report.**

BOARD RESOLUTION

20/007 RESOLVED on the motion of McGlynn and Armstrong that the Council revert back to Open Session and that the resolutions made in Confidential Session be made public.

10.49am - Council reverted to Open Session.

14. MATTERS TO BE SUBMITTED TO OPEN COUNCIL

14.1. MATTERS SUBMITTED BY CORPORATE SERVICES MANAGER

14.1.1. COUNCIL INVESTMENTS

BOARD RESOLUTION

20/008 RESOLVED on the motion of Crs Callow and McCann that the report detailing Council Investments as at 31 January 2020 be received and noted.

Report prepared by Corporate Services Manager

COUNCIL OFFICER RECOMMENDATION

That the report detailing Council Investments as at 31 January 2020 be received and noted.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

09 Financially Sustainable

BACKGROUND

A report on Council's Investments is required to be presented for Council's consideration in accordance with Clause 212 of the Local Government (General) Regulation 2005.

REPORT

Council's investment portfolio decreased by \$250,000 from \$51,250,000 as at 30 November 2019 to \$51,000,000 as at 31 January 2020.

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Investment Portfolio

Type	Rating	Issuer	Frequency	Purchase	Maturity	Days	Rate	Benchmark*	Principal
TD	BBB+	Rural Bank	Annual	14/02/2018	14/02/2020	730	2.86	1.20	\$3,000,000
TD	BBB+	AMP Bank	At Maturity	26/02/2019	26/02/2020	365	2.75	1.20	\$1,000,000
TD	A-	Macquarie Bank	At Maturity	16/09/2019	17/03/2020	183	1.75	0.92	\$2,000,000
TD	BBB+	AMP Bank	At Maturity	20/03/2019	19/03/2020	365	2.75	1.20	\$1,000,000
TD	NR	Police Credit Union SA	Annual	21/03/2018	23/03/2020	733	3.02	1.20	\$1,000,000
TD	A-	Macquarie Bank	At Maturity	10/12/2019	7/04/2020	119	1.60	1.20	\$3,000,000
TD	BBB+	AMP Bank	Annual	16/05/2019	15/05/2020	365	2.35	1.20	\$1,000,000
TD	BBB+	AMP Bank	At Maturity	12/11/2019	12/05/2020	182	1.80	0.92	\$1,000,000
TD	BBB+	AMP Bank	At Maturity	12/11/2019	12/05/2020	182	1.80	0.92	\$2,000,000
FRTD	BBB	Newcastle Permanent	Quarterly	8/06/2017	9/06/2020	1097	3.21	0.90	\$2,000,000
TD	BBB	Auswide Bank	At Maturity	20/06/2018	22/06/2020	733	3.00	1.20	\$1,000,000
TD	AA-	Westpac	Annual	12/07/2017	13/07/2020	1097	3.01	1.20	\$2,000,000
TD	A	ING Direct	Annual	20/12/2019	5/08/2020	229	1.60	1.20	\$3,000,000
TD	AA-	Westpac	Quarterly	25/09/2017	28/09/2020	1099	3.06	1.20	\$1,000,000
TD	BBB+	BOQ	Annual	7/11/2017	9/11/2020	1098	3.00	1.20	\$3,000,000
TD	BBB+	Rural Bank	Annual	6/12/2017	7/12/2020	1097	2.95	1.20	\$3,000,000
TD	BBB+	Rural Bank	Annual	9/01/2018	11/01/2021	1098	3.10	1.20	\$3,000,000
TD	NR	Police Credit Union SA	Annual	21/03/2018	22/03/2021	1097	3.15	1.20	\$2,000,000
TD	NR	Australian Military Bank	Annual	29/03/2018	29/03/2021	1096	3.20	1.20	\$1,000,000
TD	AA-	Westpac	Quarterly	24/04/2018	27/04/2021	1099	3.13	1.20	\$3,000,000
TD	BBB	P&N Bank	Annual	27/06/2018	28/06/2021	1097	3.15	1.20	\$3,000,000
TD	BBB+	BOQ	Annual	12/07/2017	12/07/2021	1461	3.45	1.20	\$2,000,000
TD	BBB+	BOQ	Annual	29/10/2018	29/10/2021	1096	3.00	1.20	\$3,000,000
TD	BBB+	BOQ	Annual	12/07/2018	12/07/2022	1461	3.50	1.20	\$1,000,000
CASH	BBB	ME	Monthly				1.35	0.75	\$2,000,000
CASH	AA-	CBA	Monthly				0.70	0.75	\$1,000,000

TOTAL: **\$51,000,000**

*Benchmarks

On Call - RBA Cash

Floating Rate Deposit - 3m BBSW

Term Deposit - BBSW

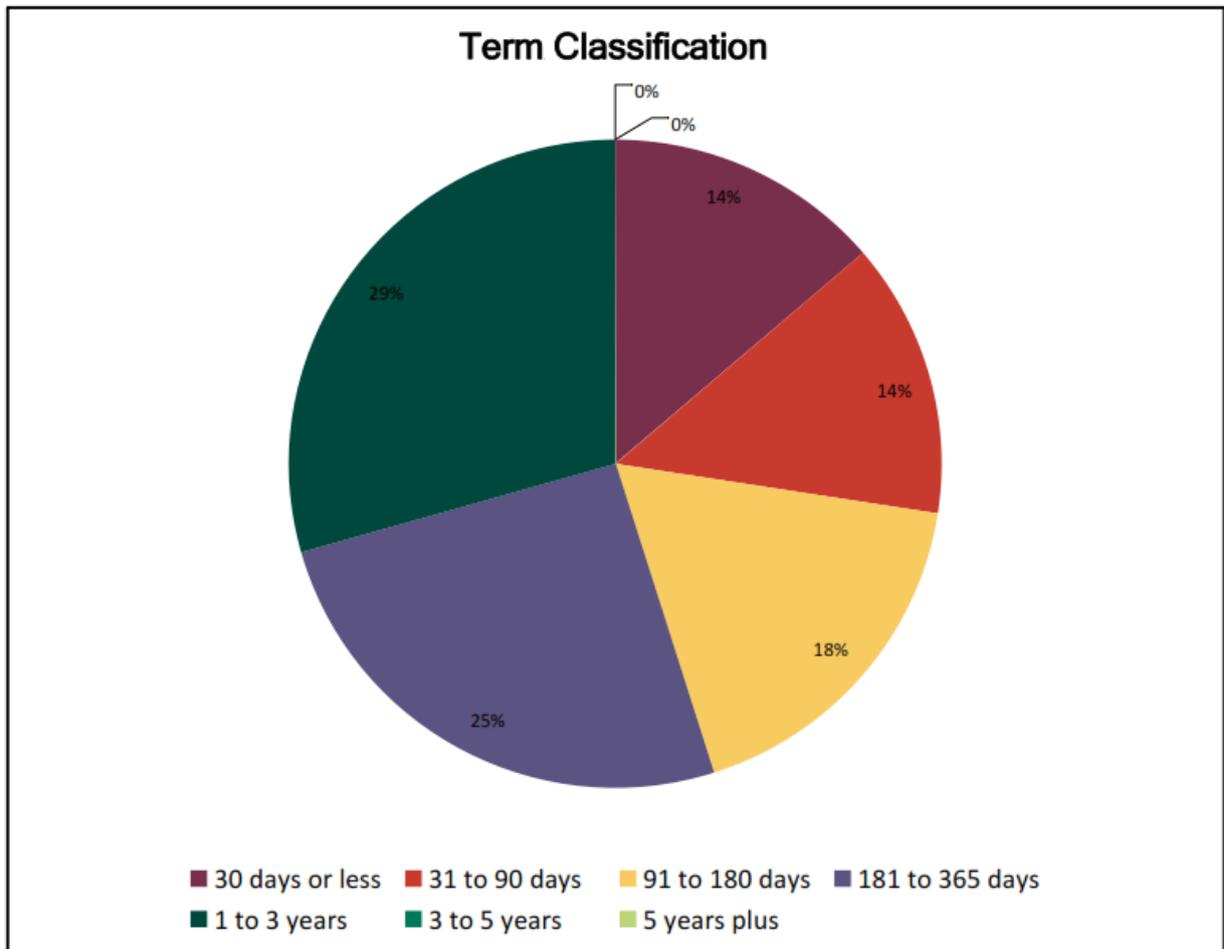
Performance

Goldenfields Water County Council's investment portfolio outperformed the relevant BBSW Index benchmark by 133%. The average weighted yield for January was 2.61%, over an average weighted term of 260 days, with a benchmark of 1.17%. This strong performance continues to be driven by those deposits still yielding above 3% p.a. However, these deposits are fast maturing and will be reinvested at lower rates, due to the drop in cash rates since these deposits were last invested.

Total Cost 51,000,000	Total Accrued Interest 567,384	Average Weighted Yield 2.61%
Total Current Value 51,000,000	Total Monthly Accrued Interest 102,169	Average Weighted Term in Days 260
Unrealised Capital Gain/Loss 0	Total Interest Received for the Month 23,411	Total Interest Received for the Financial Year 153,643

Term to Maturity

Council's investment portfolio maturities shown graphically below:

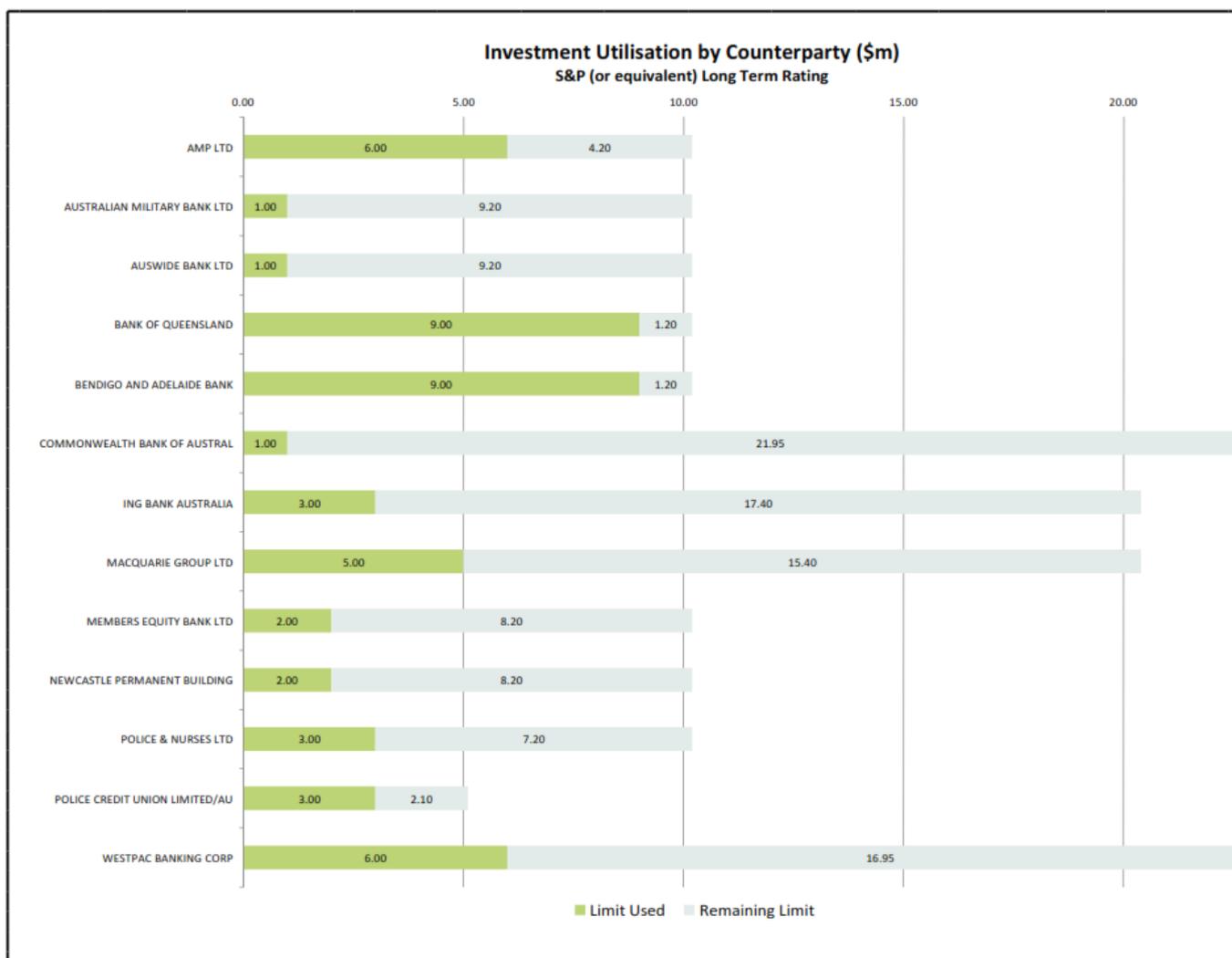


Counter Party Compliance

As at the end of January, Council was compliant with policy in terms of individual financial institution capacity limits. BoQ (BBB+) and Bendigo (BBB+) remain close to capacity. It is worth noting that capacity limits are affected by changes in the on call account balance compared to the total portfolio balance.

Overall, the portfolio is diversified across a variety of credit ratings, including some exposure to unrated ADIs.

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APPLICATION OF INVESTMENT FUNDS

The table below details the allocation of cash balances in terms of restricted funds, noting restrictions are all internal rather than external.

Restricted Funds:	
- Plant & Vehicle Replacement	886,000
- Infrastructure Replacement	36,347,000
- Employee Leave Entitlement	1,575,000
- Deposits, Retentions & Bonds	28,000
- Sales Fluctuation Reserve	2,000,000
- Property Reserve	423,000
Unrestricted Funds:	9,741,000
TOTAL	51,000,000

FINANCIAL IMPACT STATEMENT

Council's investment portfolio decreased by \$250,000 from \$51,250,000 as at 30th November 2019 to \$51,000,000 as at 31st January 2020.

DECLARATION

I hereby certify that investments listed in the report have been made in accordance with Section 625 of the Local Government Act 1993, Clause 212 of the Local Government (General) Regulation 2005 and Council's Investment Policy PP004.

Signed



Michele Curran
Responsible Accounting Officer

ATTACHMENTS: Nil.

TABLED ITEMS: Nil.

14.1.2. PROGRESS REPORT – CAPITAL WORKS EXPENDITURE

BOARD RESOLUTION

20/009 RESOLVED on the motion of McCann and Sinclair that the report detailing Council's Capital Works Program as at 31 January 2020 be received and noted.

Report prepared by Corporate Services Manager

COUNCIL OFFICER RECOMMENDATION

That the report detailing Council's Capital Works Program as at 31 January 2020 be received and noted.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

09 Financially Sustainable

BACKGROUND

Capital Works represents a significant part of Councils activities and expenditure. This report details progress year to date on programmed and emergent capital works.

REPORT

This report is presented for information on the Capital Works Program year to date progress as at 31 January 2020.

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

ATTACHMENTS: Capital Works Progress Report as at 31 January 2020

TABLED ITEMS: Nil.

14.1.3. QUARTERLY BUDGET REVIEW

BOARD RESOLUTION

20/010 RESOLVED on the motion of Armstrong and Stadtmiller that the Board receives and adopts the Quarterly Budget Review for the period ended 31 December 2019.

Report prepared by Corporate Services Manager

COUNCIL OFFICER RECOMMENDATION

That the Board receives and adopts the Quarterly Budget Review for the period ended 31 December 2019.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

09 Financially Sustainable

BACKGROUND

The Quarterly Budget Review Statement is presented to Council in accordance with Clause 203(2) of the Local Government (General) Regulations 2005, for the purpose of periodically reviewing and revising estimates of income and expenditure.

REPORT

The Quarterly Review of Council's Budget for the period ended 31 December 2019 is submitted for examination by Council.

The anticipated Operating Result for 2019/20 is a surplus of \$2,143,000. The anticipated Operating Result as adopted in the September 2019 quarterly review was a surplus of \$717,000. Proposed adjustments are detailed below.

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The Capital Works expenditure is not included in the Operating Result and is an additional outlay. Further detail about capital works can be found in the Capital Works Progress Report item of the business paper.

Proposed December 2019 quarterly review adjustments:

Operational Expenditure

- \$1,426,000 additional water sales due to extreme weather conditions

Capital Expenditure

- \$25,000 addition of a Safety Trailer
- (\$100,000) deferral of the Crowley Street development
- \$140,000 addition of Nangus Feasibility Study
- (\$250,000) deferral of Backflow project
- \$150,000 addition of Scada communication
- \$35,000 addition of Service Renewals

FINANCIAL IMPACT STATEMENT

The recommendation increases Council's operating result by \$1,426,000.

ATTACHMENTS: Quarterly Budget Review 31-12-19.

TABLED ITEMS: Nil.

14.1.4. LEGISLATIVE COMPLIANCE POLICY

BOARD RESOLUTION

20/011 RESOLVED on the motion of Stadtmiller and McGlynn that the Board adopts the Legislative Compliance Policy.

Report prepared by Corporate Services Manager

COUNCIL OFFICER RECOMMENDATION

That the Board adopts the Legislative Compliance Policy.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

09 Financially Sustainable

BACKGROUND

The NSW Auditor General's 2018 Report on Local Government identified the need for councils to improve governance practices to capture and monitor compliance with key laws and regulations.

The NSW Audit Office recommend that councils develop a legislative compliance framework including a formal legislative compliance policy to reduce the risk of councils breaching legislation.

REPORT

The NSW Audit Office and previous internal audit recommendations have noted improvements required to Council's risk management framework including the development of a legislative compliance policy and register.

This policy, and the principles set out in this policy, have been developed to:

- Prevent, and where necessary, identify and respond to breaches of laws, regulations, codes or organisational standards occurring in the organisation;
- Promote a culture of compliance within the organisation; and
- Assist Council in achieving the highest standards of governance.

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

ATTACHMENTS: Draft Legislative Compliance Policy.

TABLED ITEMS: Nil.

14.1.5. DEBT RECOVERY & HARDSHIP POLICY

BOARD RESOLUTION

20/012 RESOLVED on the motion of Crs McCann and Callow that the Board adopts the revised PP016 Debt Recovery & Hardship Policy.

Report prepared by Corporate Services Manager

COUNCIL OFFICER RECOMMENDATION

That the Board adopts the revised PP016 Debt Recovery & Hardship Policy.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

09 Financially Sustainable

BACKGROUND

Council adopted PP016 Debt Recovery & Hardship Policy in February 2017. The policy's purpose being to enable Council to operate a consistent and fair process when recovering outstanding debts and providing assistance to customers suffering genuine financial hardship, ensuring that revenue is managed so that Council continues to be financially sustainable.

REPORT

PP016 Debt Recovery & Hardship Policy has been reviewed to simplify policy wording around the process of debt recovery and the assessment of financial hardship.

Outstanding rates and annual charges have risen over the last several years from 20% to 23%, highlighting the need for Council to renew its focus on recovering overdue debts via a consistent debt recovery process.

The policy encourages owners to contact Council and make payment arrangements where they would otherwise have difficulty meeting their commitments. Debt recovery action is taken as a last resort, where accounts remain outstanding for an extended period of time, no contact has been made to make a payment arrangement or the customer continues to default on payment arrangements.

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

ATTACHMENTS: PP016 Debt Recovery & Hardship Policy.

TABLED ITEMS: Nil.

14.1.6. CORPORATE CREDIT CARD POLICY

BOARD RESOLUTION

20/013 RESOLVED on the motion of Crs Callow and Sinclair that the Board adopts the revised PP030 Corporate Credit Card Policy.

Cr Armstrong proposed an amendment to the Policy Item 6.2 Extended Periods of leave;

Before taking periods of leave exceeding 4 weeks the card holder must provide their supervisor with invoices and details of purchases and return the card to Council.

This proposal was accepted by the Board.

Report prepared by Corporate Services Manager

COUNCIL OFFICER RECOMMENDATION

That the Board adopts the revised PP030 Corporate Credit Card Policy.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

09 Financially Sustainable

BACKGROUND

Council adopted PP030 Corporate Credit Card Policy in December 2018. The policy's purpose being to ensure clear and effective controls and procedures are in place for corporate credit cards.

REPORT

Corporate credit cards are often the subject of scrutiny during both internal and external audits due to the instantaneous nature of purchase and payment, as well as the recent focus on inappropriate credit card use at other Councils.

PP030 Corporate Credit Card Policy has been reviewed to provide more prescriptive guidelines. Most staff hold a Corporate Credit Card. As such, further detail has been added to clarify Council expectations of the credit card facility and to ensure staff use of corporate credit cards is transparent and appropriate for Council business.

The aim of this policy is to ensure:

- Transparency in the use of Councils Corporate Credit Cards
- Council's resources are managed with integrity and diligence
- Statutory requirements are fulfilled
- Accountability when using Corporate Credit Cards, including only for legitimate Council business
- Improve efficiency in purchasing processes

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

ATTACHMENTS: PP030 Corporate Credit Card Policy.

TABLED ITEMS: Nil.

14.2. MATTERS SUBMITTED BY PRODUCTION AND SERVICES MANAGER

14.2.1. WATER PRODUCTION REPORT

BOARD RESOLUTION

20/014 RESOLVED on the motion of Crs Sinclair and Callow that the Water Production Report be received and noted.

Report prepared by Production and Services Manager

COUNCIL OFFICER RECOMMENDATION

That the Water Production Report be received and noted.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

03 Strategic Water Management

BACKGROUND

Goldenfields Water provides the essential water requirements of about 40,000 people spread over an area in excess of 20,000 square kilometres between the Lachlan & Murrumbidgee Rivers in the South West of NSW.

Goldenfields Waters' supply system consists of five separate water schemes, Jugiong, Oura, Mt Arthur, Mt Daylight and Hylands Bridge. Goldenfields Water carries out water supply functions within the Local Government areas of Bland, Coolamon, Cootamundra, Hilltops, Junee, Temora, and parts of Narrandera and Wagga Wagga.

Hilltops Shire Council, Cootamundra Gundagai Shire Council and Riverina Water County Council are retailers, who purchase bulk water from Goldenfields and supply the water to retail customers in their respective local government areas.

REPORT

Jugiong drinking Water Scheme

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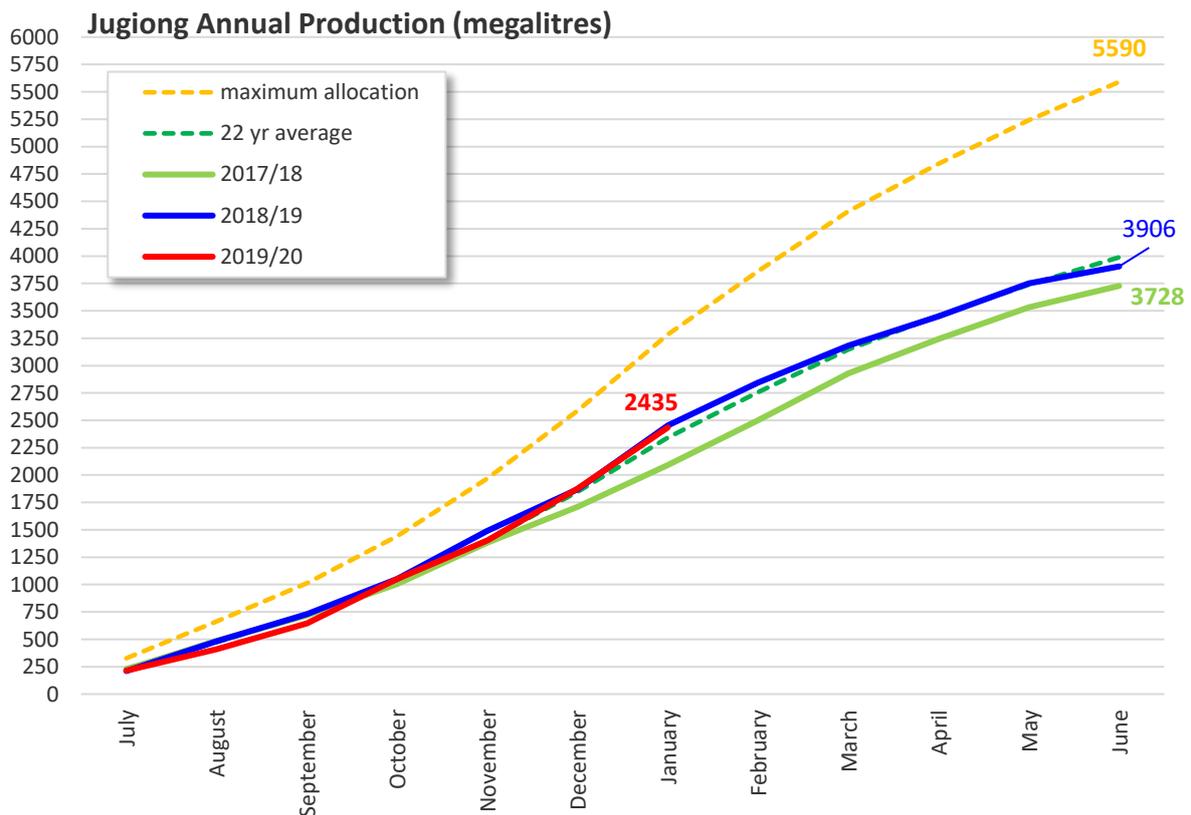
The Jugiong drinking water scheme sources water from the Murrumbidgee River and has an extraction licence entitlement of 5590ML per annum. Water from the Murrumbidgee River is treated through a 40ML/day, conventional Water Treatment Plant that consists of: Coagulation, Flocculation, Clarification, Filtration, Disinfection and Fluoridation.

The Jugiong Scheme has 14 sets of reservoirs and 8 pumping stations. The Jugiong Scheme supplies bulk water to the Hilltops and Cootamundra-Gundagai Regional Councils for supply to the townships of Cootamundra, Harden and Young with a population of approximately 6800, 2200 and 8000 respectively.

Goldenfields Water also provides additional retail supply to approximately 600 customers in the villages of Stockinbingal, Wallendbeen and Springdale.

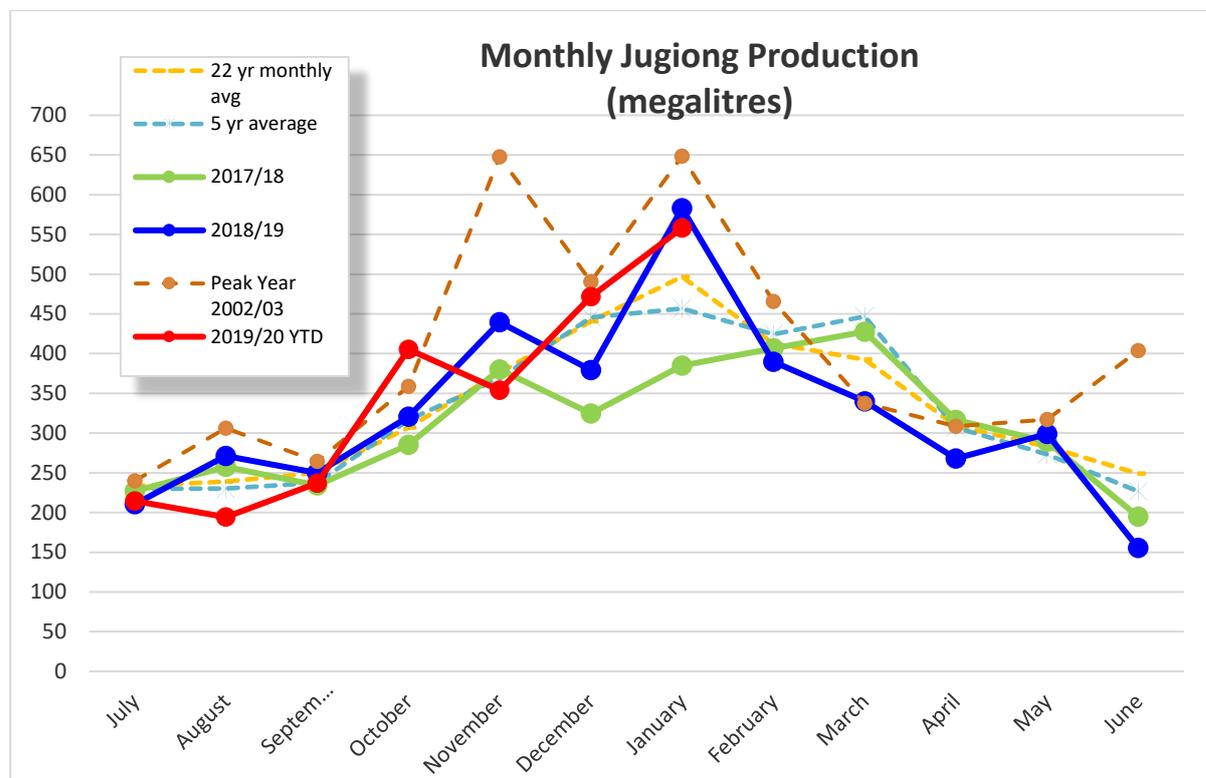
Jugiong annual water production is trending in a similar fashion to previous years.

For the period to the end of January 2020. Water production was 2435 ML, this is trending in a similar fashion to the same period last year. Water production for the period up to the end of January 2019 was 2454ML a reduction of 19ML as compared to the same period last year.



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Jugiong monthly water production for December 2019 was 472ML and January 2020 was 558 ML. As can be seen below the monthly water production is increasing with the hotter weather.

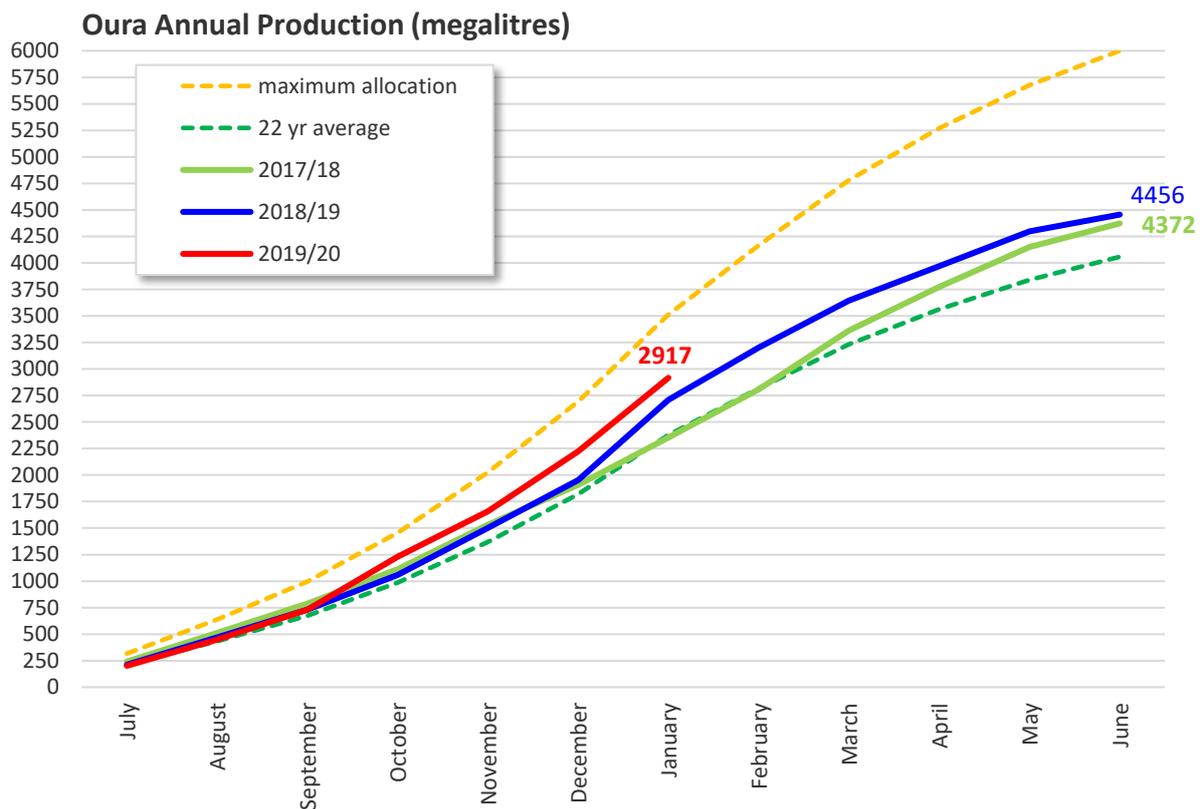


Oura Drinking Water Scheme

The water source at Oura is the Murrumbidgee inland alluvial aquifer, this water is extracted from 3 bores namely: Bores 3, 4 and 6. The raw water then goes through a treatment process at the Oura Water Treatment Plant that includes Aeration, Disinfection and Fluoridation.

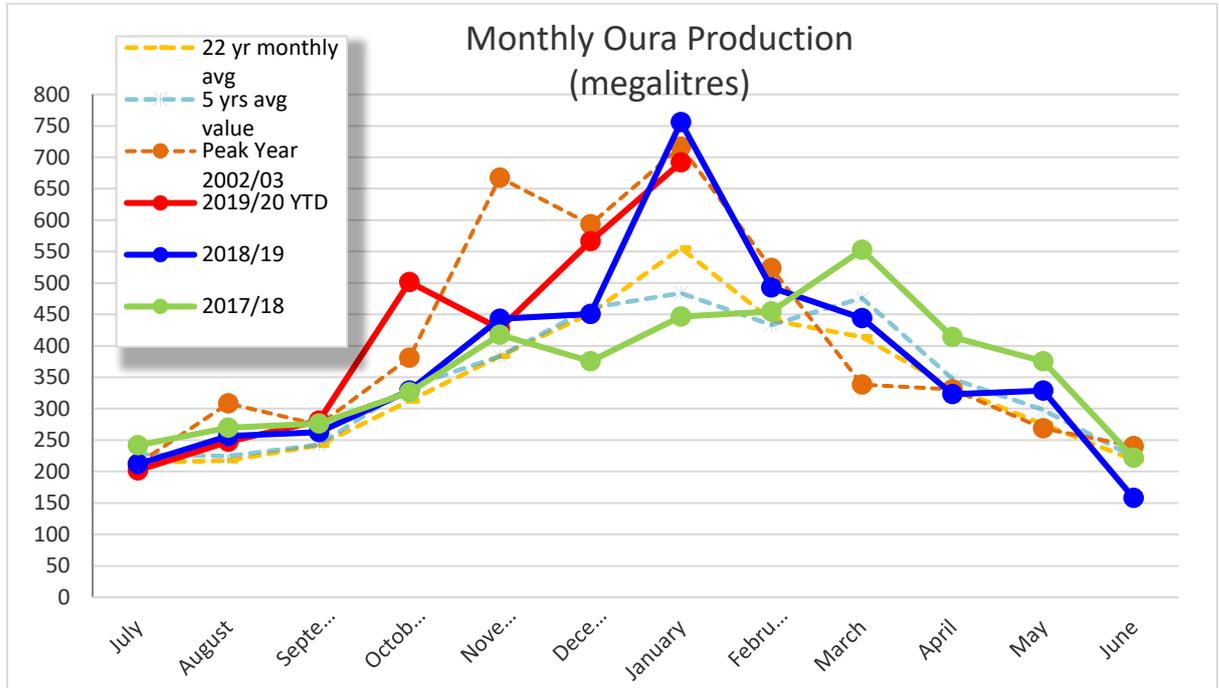
The Oura scheme has 33 sets of reservoirs and 19 pumping stations, produces drinking water for approximately 14,600 people in the Bland, Coolamon, Junee, Narrandera and Temora Shires. The Oura scheme can also supply water to the Northern side of the rural area of Wagga Wagga City when required.

For the period to the end of January 2020. Water production from the Oura bores was 2917 ML, this is trending in a very similar fashion compared to the same period last year. Water production for the period up to the end of January 2019 was 2709ML. Therefore to the end of January 2020 an increase of 208ML has been extracted as compared to the same period last year.



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Oura production for December 2019 was 566ML, and January 2020 was 692ML. A total of 1258 ML for this period. As can be seen also trending upwards as the weather becomes warmer.

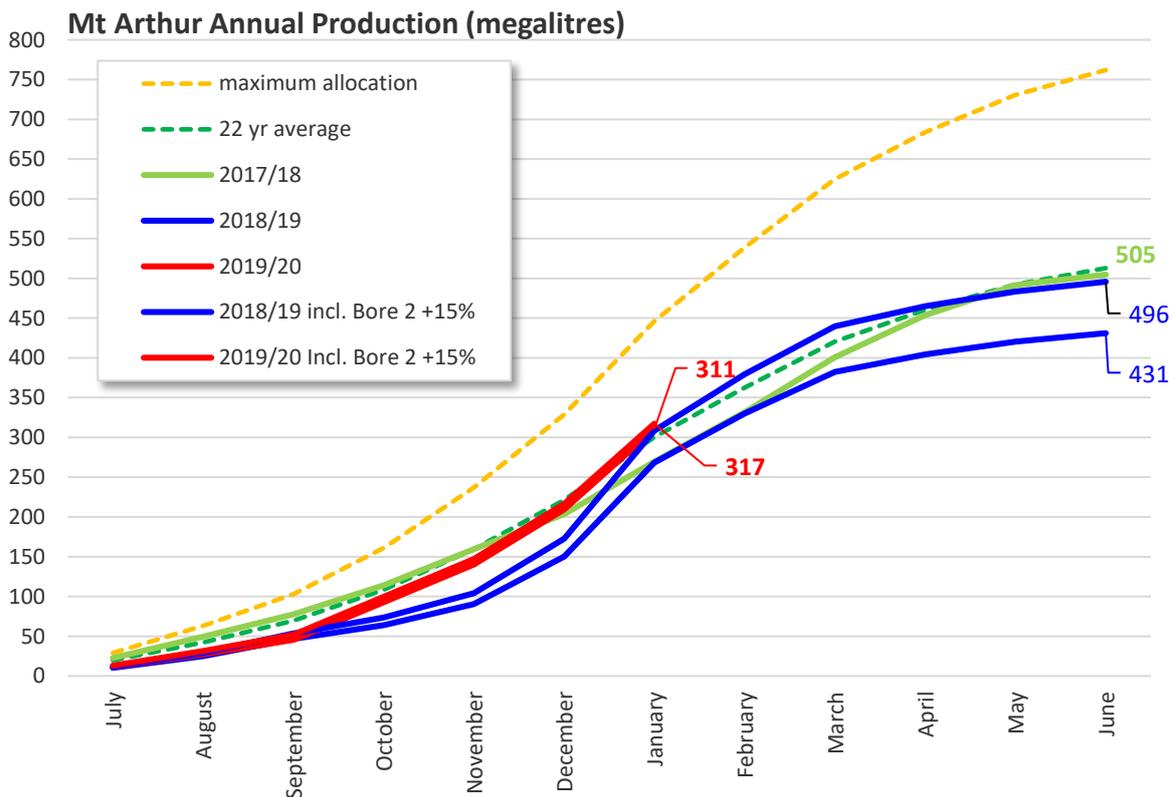


Mount Arthur Drinking Water Scheme

The Mount Arthur Water Source is from the Lachlan Fold belt Aquifer System. The water is extracted via two bores, bores 1 and 2 located in the Wagga Wagga City Council area South of Matong. The water is disinfected before distribution through 9 sets of reservoirs supplying approximately 2400 people with water in the Coolamon shire.

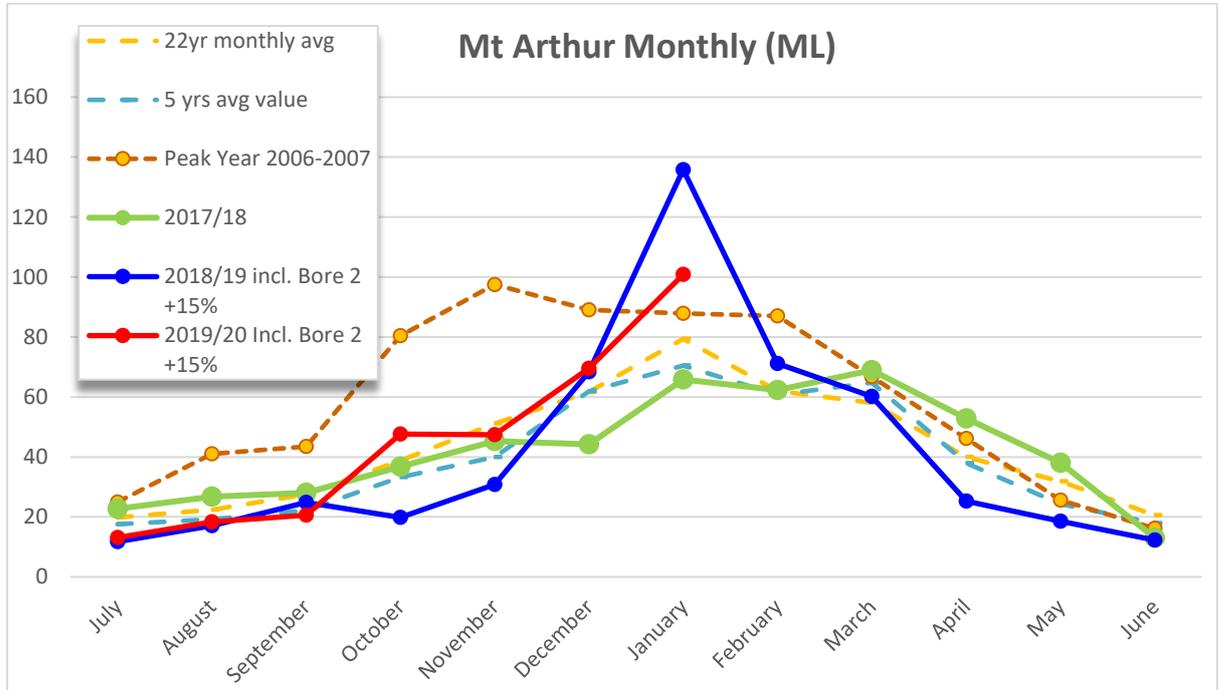
It should be noted that Staff have recognised that Bore 2 flow meter appears to be reading lower than expected. Initial investigations have identified that there is a potential decrease of 9l/s when compared to a portable ultrasonic meter that was utilised to validate flows. This means that there is an estimated 15% potential variation of production in Bore 2. The below graphs have included the differences in production for the same year as a comparison to previous year's production. The replacement of a new production meter and new pipeline arrangement will commence in the 2019/20 financial year. (These works have now been completed and actual meter reads will be reported from February 2020, removing the need to report meter reads +15%, as has been recently reported).

For the period to the end of January 2020, 317ML of water has been extracted from the Mt Arthur Bores this is higher than for the same period to the end of January 2019 (268ML). An increase of 49ML. As can be seen trending in a similar fashion to previous years.



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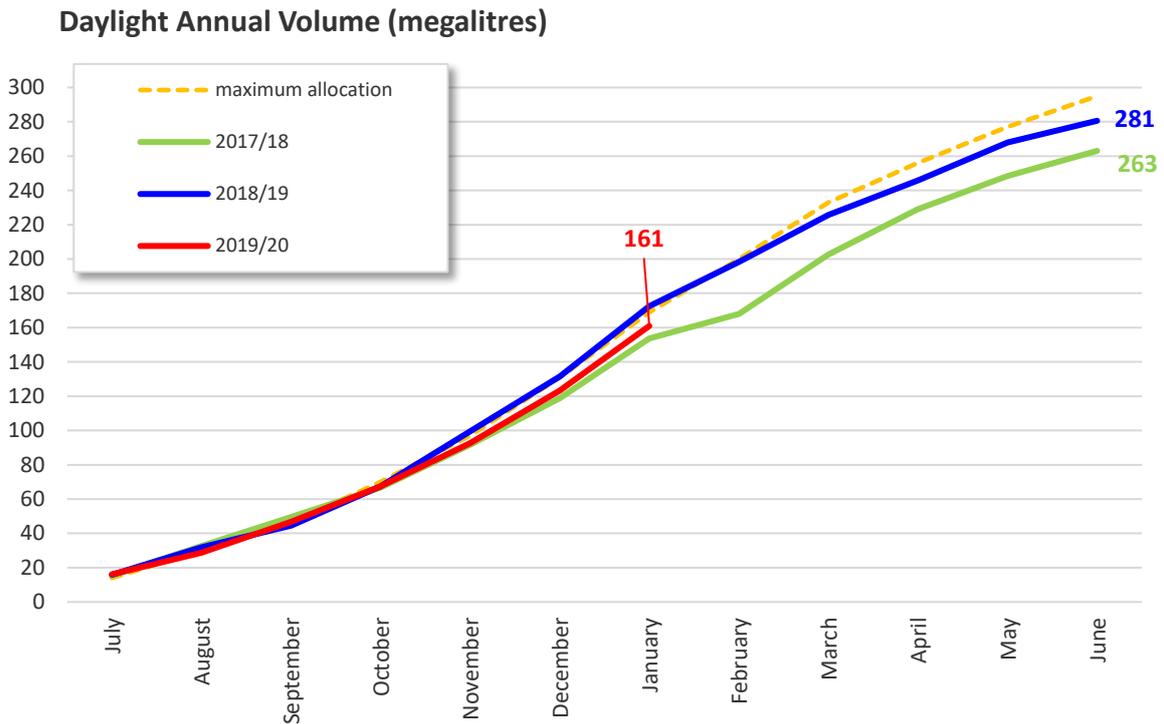
With the 15% variation Mount Arthur monthly water production for December 2019 was 69.53ML and January 2020 was 100.85ML. Similarly Mt. Arthur monthly production is trending upwards heading into the warmer months.



Mount Daylight Drinking Water Scheme

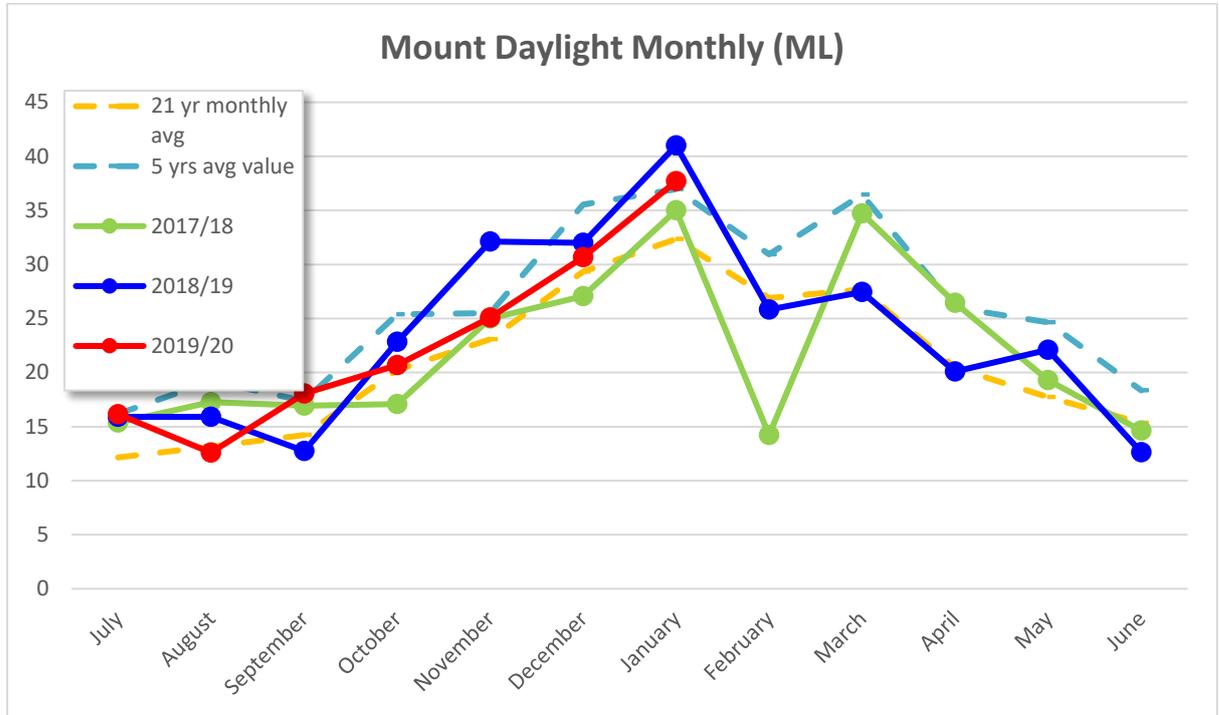
The Mount Daylight water source is from the Lower Lachlan alluvium aquifer. The Mount Daylight bores are jointly operated with Carathool Shire Council. Carathool Shire Council is responsible for bore management. There are 7 sets of reservoirs in the Mt Daylight scheme. Mt Daylight supplies water to approximately 125 people in the villages of Naradhan Weethalle and Tallimba in the Bland Shire Council

For the period to the end of January 2020, 161ML of water has been extracted from the Mt Daylight Bores. This is lower than the same period to the end of January 2019(172.5 ML). Indicating a decrease of 11.5ML for the same period in 2018/19.



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Mount Daylight monthly water production for December 2019 was 31ML and for January 2020 was 38ML. Water production from the Mt Daylight Bores is trending upwards heading into the warmer months.



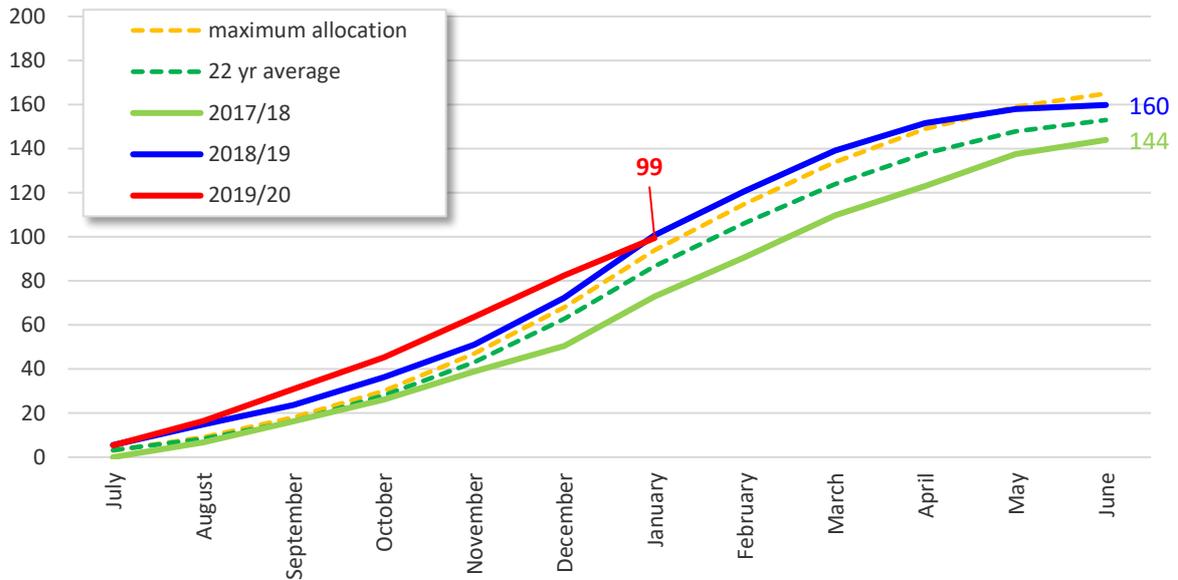
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Hylands Bridge - Non Potable

Hylands Bridge supplies Non Potable water to Barellan and Binya.

For the period to the end of January 2020, 99ML of water has been extracted from Hylands Bridge scheme, this is a decrease for the same period to the end of January 2019 (101ML). A decrease in production of 2ML compared to the same period last year.

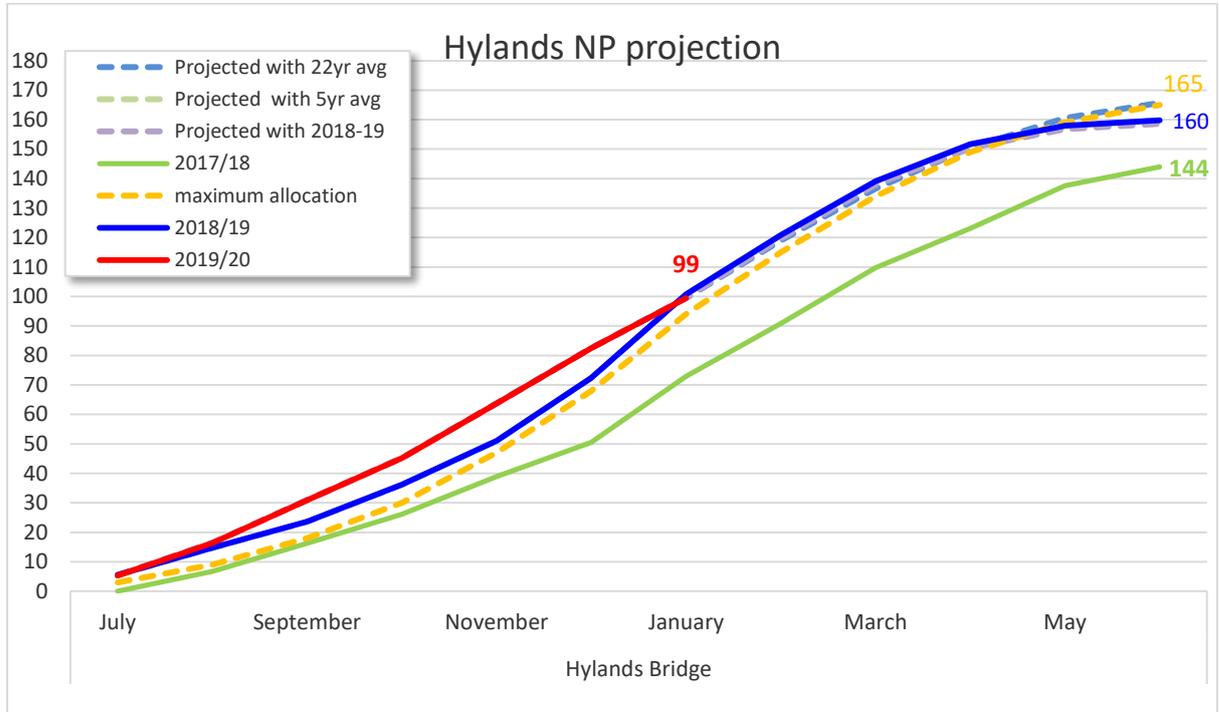
Hylands Bridge Annual Volume (megalitres)



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Hylands Bridge Projections are as per the graph below.

For the period to the end of January 2020, water production from the Hylands Bridge scheme is 99ML this is 2ML less than for the same period last year.



FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

ATTACHMENTS: Nil.

TABLED ITEMS: Nil.

14.2.2. CRITICAL VALVE REPLACEMENT

BOARD RESOLUTION

20/015 RESOLVED on the motion of McGlynn and Morris that the Board;

- 1. Note the information within the report and the proposed Critical Valve Replacement Project required within the 2020/21 financial year**
- 2. Approve the General Manager or his delegate to commence procurement of specialist services within the current financial year**
- 3. Approve the General Manager or his delegate to commence the purchase of materials within the current financial year up to a value of \$250,000**

Report prepared by Production & Services Manager

COUNCIL OFFICER RECOMMENDATION

That the Board;

1. Note the information within the report and the proposed Critical Valve Replacement Project required within the 2020/21 financial year
2. Approve the General Manager or his delegate to commence procurement of specialist services within the current financial year
3. Approve the General Manager or his delegate to commence the purchase of materials within the current financial year up to a value of \$250,000

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

01 Excellence in Service Provision

BACKGROUND

Staff have investigated priority sites for major renewal projects in the coming years and established any risks in terms of scheduling these works.

REPORT

Upon completion of site investigations at a number of Councils major asset facilities, staff have identified a significant risk of critical valve failures. These valves have been deemed as critical due to their size, complexity, manufacturing lead times and replacement difficulties associated with the specific localities and sites.

The current risks associated with these specific valves are significant. This was reinforced during the December peak period where staff were unable to isolate a pump station to undertake preventative maintenance works.

Failure of staff to isolate major sites for critical maintenance activities or during serious asset failures, could cause catastrophic impacts on Goldenfields Waters reputation, in terms of failure to provide water for significant periods of time.

Staff have identified around 20 major valves that require immediate attention with an estimated \$1.2m in total replacement costs which is proposed for the 2020/21 financial year delivery program. A majority of these costs are associated with customised valves

being manufactured with significant lead times and significant resourcing requirements to undertake major bypasses and/or outages. These valves range between 250mm and 600mm in size with significant pressure ratings (PN35).

Staff have roughly estimated the purchase of the critical valves at around \$250,000; however a more accurate reflection of costs will be determined upon seeking quotations from a number of suppliers for manufacturing these custom materials.

These works can only be undertaken within the low demand period between May and September and thus the reason for this report to request the early commencement of the materials purchase and tendering phase for the engagement of specialist contractors before the new financial year.

FINANCIAL IMPACT STATEMENT

The recommendation requires an additional \$250,000 to be created within the current financial year.

ATTACHMENTS: Nil

TABLED ITEMS: Nil.

14.3. MATTERS SUBMITTED BY ENGINEERING MANAGER

14.3.1. WATER SERVICE CONNECTION POLICY

BOARD RESOLUTION

20/016 RESOLVED on the motion of Crs Morris and Callow that the Board adopts the revised PP007 Water Service Connection Policy.

Report prepared by Engineering Manager

COUNCIL OFFICER RECOMMENDATION

That the Board adopts the revised PP007 Water Service Connection Policy.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

07 Efficient Operations

BACKGROUND

At the December 2019 Council meeting a Business Paper was put forward to update clause 6.2.1 in the PP007 Water Service Connection Policy. The clause is regarding Non Residential Rural Connections namely to include the requirement for applicants to apply for, and then supply to Goldenfields Water, approval(s) for their private infrastructure passing through Road Reserves and or Rail Corridors.

The Board requested a review of the requirement "Connection will only be provided if suitable rural infrastructure is within 2km of the property boundary to be connected. Non-residential rural properties cannot be connected to urban infrastructure.

Pressures at connections located on GWCC trunk mains may vary depending on changes in operation, changes to infrastructure, during high demand periods or otherwise. The 2km restriction was implemented to minimise the impact that small changes in pressure within the GWCC trunk main may have on pressures and flows experienced in private infrastructure located at a significant distance from the trunk main. The 2km restriction was implemented as part of lessons learnt from past occurrences where connection had been granted at greater distances.

GWCC frequently incurs queries and complaints from rural properties with connections located on trunk mains in regards to both low pressures resulting in low flows achieved and high pressures resulting in impacts to private infrastructure.

Other water utilities have been known to manage the risks associated with connections on trunk mains by requiring the applicant to enter into a legally binding agreement that absolves the water utility of responsibility beyond the connection point.

REPORT

Council officers propose to remove the 2km restriction and allow for all connections to be assessed on a case by case basis. All new connections will be required to enter into a legally binding agreement before being approved.

The proposed clause is:

Non Residential Rural Connection

1. Applications for non-residential rural will be assessed on a case by case basis and charged in accordance with GWCC fees and charges policy.
2. The applicant will be required to enter into a legally binding agreement which sets out the general conditions for the connection.
3. The applicant will be required to store a minimum 3 day average water requirements or 20,000 litres whichever is greater.
4. Backflow prevention containment device must be fitted at the meter, in accordance with GWCC's Backflow Prevention Policy.
5. Non-residential rural properties cannot be connected to urban infrastructure.
6. The connection will be supplied directly above a suitable GWCC water main.
7. It will remain the applicant's responsibility to augment from the connection.
8. If applicant's water infrastructure is intended to pass through any Road Reserve or Rail Corridor, the applicant is required to arrange their own approval(s) which must be provided.
9. If applicant's water infrastructure is intended to pass through neighbouring properties, the applicant must obtain a signed consent from the neighbouring property owner(s) and provide a copy to GWCC.*

*Note: GWCC recommends the applicant seek an easement to prevent future issues if the neighbouring property is sold. GWCC will take no responsibility for and have no involvement in matters relating to landowner consent.

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

ATTACHMENTS: Draft PP007 Water Service Connection Policy

TABLED ITEMS: Nil

14.3.2. BACKFLOW PREVENTION POLICY

BOARD RESOLUTION

20/017 RESOLVED on the motion of Sinclair and McCann that the Board adopts the revised Backflow Prevention Policy.

Report prepared by Engineering Manager

COUNCIL OFFICER RECOMMENDATION

That the Board adopts the revised Backflow Prevention Policy.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

07 Efficient Operations

BACKGROUND

The current PP006 Backflow Prevention Policy and PP007 Water Service Connection Policy refer to backflow devices being installed “at or near the property boundary”.

REPORT

Backflow prevention devices are installed as part of the connection meter assembly. The Water Service Connection Policy allows for non residential rural connections to be supplied directly above a suitable GWCC water main.

The location of these connections are not necessarily at or near the property boundary. Therefore, it is proposed to change the wording to “Properties with a medium or high hazard risk rating must have a testable backflow prevention device installed at the meter.”

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council’s financial position.

ATTACHMENTS: Draft PP006 Backflow Prevention Policy

TABLED ITEMS: Nil

14.3.3. ARTWORK ON COUNCIL LAND AND INFRASTRUCTURE POLICY

Moved on the motion of Crs McCann and Callow that the Board adopts the Artwork on Council Land and Infrastructure Policy.

Cr Armstrong moved an amendment that the Board adopt a policy statement that Goldenfields Water will not permit artwork on Council Land and or Infrastructure.

The amendment was put to a vote with all in favour.

BOARD RESOLUTION

20/018 RESOLVED on the motion of Crs Armstrong and McCann that the Board adopt a policy statement that Goldenfields Water does not permit artwork on Council Land and or Infrastructure.

Report prepared by Engineering Manager

COUNCIL OFFICER RECOMMENDATION

That the Board adopts the Artwork on Council Land and Infrastructure Policy.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

05 Proactive Customer Relations

BACKGROUND

At the December 2019 Council meeting a Business Paper was put forward regarding an approach from Bland Shire Council to paint a mural on the Wyalong reservoir. The Board requested a policy be developed to manage applications for artwork on Council infrastructure.

REPORT

A policy has been developed with consideration given to the core business of Goldenfields Water, advice and information provided by other Councils in regards to public artwork, providing a fair and ethical consideration process for public artwork and potential implications for Goldenfields Water.

Alternatively, the Board may consider adopting a Policy statement noting that Goldenfields Water will not allow artwork on their land and/or infrastructure.

FINANCIAL IMPACT STATEMENT

The removal/restoration of artwork at a future date has the potential to be a liability to Council (estimated at \$10,000 per site).

ATTACHMENTS: Artwork on Council Land and Infrastructure Policy

TABLED ITEMS: December 2019 Business Paper

14.3.4. MANDAMAH STAGE 2 CONSTRUCTION

BOARD RESOLUTION

20/019 RESOLVED on the motion of Crs McGlynn and McCann that the Mandamah Stage 2 Construction Report be received and noted.

Report prepared by Engineering Manager

COUNCIL OFFICER RECOMMENDATION

That the Mandamah Stage 2 Construction Report be received and noted.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

02 Maximising Regional Water Supply

BACKGROUND

The Mandamah Rural Water Supply Scheme will expand Goldenfields Water County Council supply network by 200 kilometres and provide essential water services to farmers and residents across more than 90,000 hectares in the Mandamah region west of Barmedman.

Stage 1 was officially opened on the 4th of July 2019, consisting of 66kms of mains, 2 reservoirs and a pump station, supplying 23 connections with the remaining 3 stages and 50 connections to be completed by June 2022.

REPORT

KBR Engineering Consultants were engaged in June 2019 for the design of stages 2-4 which are now 95% complete. They are awaiting approval from RMS and ARTC for road and rail crossings to finalise designs. Goldenfields Water recommenced construction of stage 2A in mid-September 2019.

Currently, construction crews have installed 17km of the 66kms of mains required for stage 2.

This consists of:

- 8km of 100mm PVC main, along O'Briens Lane between Sutcliffes Lane and Mandamah Forest Road.
- 7km of 63mm HDPE Main along Gardners Lane and Weises Lane
- 2km of 200mm PVC Main along Sutcliffes Lane to Mandamah Forest Rd
- Services are being commissioned and connected as the mains are constructed
- Currently the Crew is laying 200mm Main along Mandamah Forest Rd towards the Newell Highway.

Stage 2 construction is expected to be completed by June 2021.

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

ATTACHMENTS: Nil

TABLED ITEMS: Nil

14.3.5. NANGUS UPDATE

BOARD RESOLUTION

20/020 RESOLVED on the motion of Callow and Sinclair that the Board

1. Note the outcome of the Nangus feasibility study.

2. Approve Council to proceed to business case for Options 2 and 7, subject to Cootamundra Gundagai Regional Council's concurrence.

Report prepared by Engineering Manager

COUNCIL OFFICER RECOMMENDATION

That the Board

1. Note the outcome of the Nangus feasibility study.
2. Approve Council to proceed to business case for Options 2 and 7, subject to Cootamundra Gundagai Regional Council's concurrence.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

02 Maximising Regional Water Supply

BACKGROUND

At Council's February 2018 meeting, Council resolved to:

1. Note the information provided within the report
2. Approve a budget provision of \$175,000
3. Proceed with the development of a business case for the Nangus water supply scheme and associated grant submission.

REPORT

The feasibility assessment for the Nangus supply scheme is in the final stages of draft with only minor changes to occur. The study considered the seven different options for providing potable water supply to the township of Nangus.

The options were assessed against a multi-criteria analysis (MCA) which considered security of supply, water quality – health, water quality – aesthetic, operational risk, constructability, project definition risk and heritage, environment and approvals. The outcomes from the MCA (the higher the better) and the cost estimate for each option are provided in the table below.

#	Option	MCA score	Cost Estimate
1	Pipeline from Gundagai water supply	8.1	\$4,590,000
2	Pipeline from GWCC water supply – from Oura Road	9.2	\$3,260,000
3	Pipeline from GWCC water supply – from Tenandra Reservoirs following existing easement	8.0	\$3,070,000
4	Pipeline from GWCC water supply – from Tenandra Reservoirs following new route	8.1	\$3,040,000
5	Murrumbidgee River extraction and treatment	7.5	\$9,120,000
6	Groundwater extraction and treatment	6.0	\$8,760,000

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Option 2, 3 and 4 are in relation to supply from GWCC existing supply schemes. These options have a high MCA and cost significantly less when compared to alternate solutions (excluding the option to do nothing). Option 2 is the preferred option due to less risk involved with constructability and project definition that may have significant impact on cost at the design and construction stages if the project were to progress to construction stage.

The feasibility study did not cover the below items:

- Assessment of ongoing OMA costs
- Assessment of the impact to the typical residential bill
- Estimation of income or other potential benefits
- Calculation of return on investment
- Development of a cost benefit ratio for the project
- Risks assessment
- Determination of ownership of trunk mains, reticulated mains and customer connections
- Community consultation to establishment of a “willingness to pay” for ongoing financial imposts such as annual rates and usage charges.

It is intended that these items will be covered off under the business case with the exception of community consultation which GWCC perceive as a normal Council function to be undertaken by Cootamundra-Gundagai Regional Council.

FINANCIAL IMPACT STATEMENT

Nil. A budget of \$175,000 was approved at Council’s February 2018 meeting. \$90,000 has been spent to reach the end of the feasibility study with an estimated \$50,000 to complete the business case.

ATTACHMENTS: Nil

TABLED ITEMS: Nangus Feasibility Study

14.4. MATTERS SUBMITTED BY THE GENERAL MANAGER

14.4.1. COMPLAINTS MANAGEMENT POLICY

BOARD RESOLUTION

20/021 RESOLVED on the motion of Stadtmiller and McCann that the Board adopts the revised PP020 Complaints Management Policy.

Report prepared by Human Resources Coordinator

COUNCIL OFFICER RECOMMENDATION

That the Board adopts the revised PP020 Complaints Management Policy.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

07 Efficient Operations

BACKGROUND

PP020 Complaints Management Policy establishes an effective complaints management system in accordance with the best practice model as provided by the NSW Ombudsman.

REPORT

PP020 Complaints Management Policy sets a complaints management system which ensures complaints regarding Goldenfields Water County Council are received, recorded and resolved in a timely and appropriate manner and dealt with fairly and impartially.

This document has been revised in accordance with its review schedule with only minor changes made.

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

ATTACHMENTS: PP020 Complaints Management Policy.

TABLED ITEMS: Nil.

14.4.2. INTERNAL REPORTING POLICY

BOARD RESOLUTION

20/022 RESOLVED on the motion of McCann and Callow that the Board adopts the revised PP021 Internal Reporting Policy.

Report prepared by Human Resources Coordinator.

Cr Armstrong proposed an addition to the policy - Item 15 Managing the Risk of Reprisal and Workplace Conflict;

That such risk assessments shall be fully documented and completed in accordance with a risk management framework adopted by Council.

The proposal was accepted by the Board.

COUNCIL OFFICER RECOMMENDATION

That the Board adopts the revised PP021 Internal Reporting Policy.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

07 Efficient Operations

BACKGROUND

PP021 Internal Reporting Policy establishes an internal reporting system for staff and Board Members to report a public interest issue in accordance with the Public Interest Disclosures Act 1994 (PID Act).

REPORT

In accordance with the PID Act, Goldenfields Water County Council (Council) is required to establish an internal reporting system which allows staff and Board Member to report wrongdoing without fear of reprisal. PP021 Internal Reporting Policy sets out Council's internal reporting process and the responsibilities of all relevant parties as required under the legislation.

This document has been revised in accordance with its review schedule with only minor changes made.

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

ATTACHMENTS: PP021 Internal Reporting Policy.

TABLED ITEMS: Nil.

14.4.3. COUNCIL MEETINGS TEMPORARY CHANGE OF TIME

BOARD RESOLUTION

20/023 RESOLVED on the motion of McGlynn and McCann that Council Meeting times for 23 April, 25 June and 27 August 2020, be altered to commence at 2.00pm.

Report prepared by General Manager

COUNCIL OFFICER RECOMMENDATION

That Council Meeting times for 23 April, 25 June and 27 August 2020, be altered to commence at 2.00pm.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

07 Efficient Operations

BACKGROUND

In accordance with 3.2 of the Goldenfields Water Code of Meeting Practice, the Board resolved at the Ordinary Council Meeting in October 2019 the Council meeting schedule for the ensuing 12 months.

REPORT

REROC and Riverina Joint Organisation meetings have been scheduled for the same day and time as Goldenfields Water Meetings.

The General Manager and Chairperson represent Goldenfields Water at the REROC and Riverina Joint meetings.

This affects the April, June and August Goldenfields Water Meetings.

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It is proposed that the Goldenfields Council meetings commence at the later time of 2.00pm in order to allow the General Manager and Chairperson to attend the REROC and Riverina Joint Organisation meetings and return in time for the Goldenfields Water Council Meetings.

As such the Goldenfields Council Meetings would occur as follows:

23 April 2020 commencing at 2.00pm

25 June 2020 commencing at 2.00pm

27 August 2020 commencing at 2.00pm

Appropriate notice to the public regarding this alteration will be arranged in accordance with section 3.5 of Councils Code of Meeting Practice.

When REROC and the Riverina Joint Organisation resolve their next meeting cycle at their August meeting, the General Manager will request an alteration to their meeting cycle to ensure it does not impact future Goldenfields Council Meetings.

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

ATTACHMENTS: Nil

TABLED ITEMS: Nil

14.4.4. LOCAL GOVERNMENT NSW WATER MANAGEMENT CONFERENCE

BOARD RESOLUTION

20/024 RESOLVED on the motion of Crs McGlynn and Sinclair that the Board:

- 1. Nominate attendees for the Local Government NSW Water Management Conference**
- 2. Approve the attendance of the General Manager**

The Chairperson and Deputy Chairperson were nominated and agreed to attend.

Report prepared by General Manager

COUNCIL OFFICER RECOMMENDATION

That the Board:

1. Nominate attendees for the Local Government NSW Water Management Conference
2. Approve the attendance of the General Manager

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

03 Strategic Water Management

BACKGROUND

The annual Local Government NSW Water Management Conference presents a broad range of information from a local government perspective on water management, issues associated with water supply and sewerage services provided by water utilities.

REPORT

The Local Government NSW Water Management Conference will be held in Narrabri from Wednesday 15 to Friday 17 July 2020.

At the time of preparing this report the program for the event had not been released.

Nominations for attendance are sought from the Board to allow registration and booking arrangements to be made.

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

ATTACHMENTS: Nil

TABLED ITEMS: Nil

14.4.5. DELIVERY PROGRAM PROGRESS REPORT

BOARD RESOLUTION

20/025 RESOLVED on the motion of Crs Sinclair and Stadtmiller that Council's July - December 2019 Delivery Program Progress Report be received and noted.

Report prepared by **General Manager**

COUNCIL OFFICER RECOMMENDATION

That Council's July - December 2019 Delivery Program Progress Report be received and noted.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

07 Efficient Operations

BACKGROUND

Section 404 of the Local Government Act 1993, requires Council to provide a delivery program progress report at least every 6 months.

REPORT

Council's July-December 2019 Delivery Program Progress Report has been included as an attached item.

FINANCIAL IMPACT STATEMENT

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The recommendation does not impact on Council's financial position.

ATTACHMENTS: July 2019-December 2019 Delivery Program Progress Report

TABLED ITEMS: Nil

15. NEXT MEETING

The next ordinary meeting of Council is scheduled to be held on Thursday 23 April 2020
at
2.00pm.

16. CLOSE OF BUSINESS

There being no further business requiring the attention of Council the meeting was
closed at 11.56am.
