

**Minutes of the Meeting of GOLDENFIELDS WATER COUNTY COUNCIL held at
TEMORA OFFICE on 22 April 2021**

The meeting commenced at 10.00am.

PRESENT

Cr D Palmer, Cr G Armstrong, Cr B Callow, Cr D McCann, Cr L McGlynn, Cr M Stadtmiller,
Cr G Sinclair.

ALSO IN ATTENDANCE

Mr A Drenovski (General Manager), Mr G Veneris (Production and Services Manager), Mr
S Tiernan (Acting Operations Manager), Ms M Curran (Corporate Services Manager), Mrs
A Coleman (Executive Assistant).

1. LEAVE OF ABSENCE/APOLOGIES

BOARD RESOLUTION

**21/021 RESOLVED on the motion of Crs Callow and McCann that a leave of absence
be granted to Cr K Morris.**

2. ACKNOWLEDGEMENT OF COUNTRY

I would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the
Land. I would also like to pay respect to their people both past and present and extend
that respect to other Aboriginal Australians who are present.

3. PRESENTATIONS

Nil

4. DECLARATION OF PECUNIARY INTERESTS

Nil

5. DECLARATION OF NON PECUNIARY INTERESTS

Nil

6. CONFIRMATION OF MINUTES OF MEETINGS HELD ON 25 FEBRUARY 2021,

BOARD RESOLUTION

**21/022 RESOLVED on the motion of Crs McCann and Callow that the minutes of the
meetings held on the 25 February 2021, having been circulated and read by
members be confirmed.**

7. BUSINESS ARISING FROM MINUTES

Nil

8. CORRESPONDENCE

Nil

9. MATTERS OF URGENCY

21/023 RESOLVED on the motion of Crs Armstrong and McGlynn that the late report of Compulsory Acquisition of Easement for Rosehill Pipeline be accepted.

9.1. COMPULSORY ACQUISITION OF EASEMENT FOR ROSEHILL PIPELINE

Report prepared by Engineering Manager

21/024 RESOLVED on the motion of Crs Armstrong and McCann that:

1. Council proceed with the compulsory acquisition of the interest in the land described as Lot 1 DP 652888 for the purpose of a water supply pipeline in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991.
2. Council make an application to the Minister and the Governor for approval to acquire an easement 6m wide and approximately 2.7km in length by compulsory process under section 186(1) of the Local Government Act 1993.
3. That the land is to be classified as operational land.

COUNCIL OFFICER RECOMMENDATION

1. Council proceed with the compulsory acquisition of the interest in the land described as Lot 1 DP 652888 for the purpose of a water supply pipeline in accordance with the requirements of the *Land Acquisition (Just Terms Compensation) Act 1991*.
2. Council make an application to the Minister and the Governor for approval to acquire an easement 6m wide and approximately 2.7km in length by compulsory process under section 186(1) of the Local Government Act 1993.
3. That the land is to be classified as operational land.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

03 Strategic Water Management

BACKGROUND

At the December 2020 Council meeting the Board resolved to undertake compulsory acquisition of an easement through private property.

REPORT

Goldenfields Water have received feedback from Office of Local Government that the wording of the resolution at the December 2020 Council meeting was not sufficient for an application to compulsorily acquire an interest in land.

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

ATTACHMENTS: Nil

TABLED ITEMS: Nil

10. NOTICES OF MOTION / RESCISSION MOTIONS

Nil

11. CHAIRPERSON'S MINUTE

Nil

12. MATTERS SUBMITTED TO OPEN COUNCIL

12.1. MATTERS SUBMITTED BY CORPORATE SERVICES MANAGER

12.1.1. COUNCIL CASH AND INVESTMENTS

BOARD RESOLUTION

21/025 RESOLVED on the motion of Crs Sinclair and Stadtmiller that the report detailing Council Cash and Investments as at 31st March 2021 be received and noted.

Report prepared by Corporate Services Manager

COUNCIL OFFICER RECOMMENDATION

That the report detailing Council Cash and Investments as at 31st March 2021 be received and noted.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

09 Financially Sustainable

BACKGROUND

A report on Council's Investments is required to be presented for Council's consideration in accordance with Clause 212 of the Local Government (General) Regulation 2005.

REPORT

Council's cash and investment portfolio increased by \$1,217,252 from \$53,500,000 as at 31st January 2021 to \$54,717,252 as at 31st March 2021. Please note that the operational bank account has been added to this report for the first time.

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Cash and Investment Portfolio

Type	Rating	SP Rating	Issuer	Frequency	Purchase	Maturity	Days	Rate	Benchmark*	Principal
TD	AA-	A1+	Westpac	Quarterly	24/04/2018	27/04/2021	1099	3.13	0.20	\$3,000,000
TD	AA-	A1+	National Australia Bank	At Maturity	9/06/2020	9/06/2021	365	0.98	0.20	\$2,000,000
TD	BBB	A2	P&N Bank	Annual	27/06/2018	28/06/2021	1097	3.15	0.20	\$3,000,000
TD	BBB+	A2	BOQ	Annual	12/07/2017	12/07/2021	1461	3.45	0.20	\$2,000,000
TD	AA-	A1+	National Australia Bank	Annual	26/11/2020	19/08/2021	266	0.48	0.20	\$2,000,000
TD	BBB+	A2	AMP Bank	At Maturity	9/12/2020	8/09/2021	273	0.70	0.20	\$3,000,000
TD	BBB+	A2	BOQ	Annual	16/12/2020	28/09/2021	286	0.55	0.20	\$1,000,000
TD	BBB+	A2	BOQ	Annual	29/10/2018	29/10/2021	1096	3.00	0.20	\$3,000,000
TD	BBB+	A2	AMP Bank	Annual	15/05/2020	17/11/2021	551	1.55	0.20	\$3,000,000
TD	AA-	A1+	National Australia Bank	Annual	26/11/2020	9/12/2021	378	0.48	0.20	\$2,000,000
TD	AA-	A1+	Westpac	Quarterly	16/12/2020	11/01/2022	391	0.49	0.20	\$3,000,000
TD	BBB+	A2	AMP Bank	At Maturity	12/01/2021	11/02/2022	395	1.00	0.20	\$2,000,000
TD	BBB+	A2	AMP Bank	At Maturity	12/01/2021	11/03/2022	423	1.00	0.20	\$2,000,000
TD	BBB+	A2	AMP Bank	At Maturity	16/02/2021	7/04/2022	415	1.00	0.20	\$2,000,000
TD	NR	NR	Judo Bank	Annual	30/03/2021	28/04/2022	394	0.87	0.20	\$4,000,000
TD	BBB+	A2	BOQ	Annual	12/07/2018	12/07/2022	1461	3.50	0.20	\$1,000,000
TD	AA-	A1+	Westpac	Quarterly	13/07/2020	13/07/2022	730	0.96	0.20	\$3,000,000
TD	BBB+	A2	BOQ	Annual	23/06/2020	20/07/2022	757	1.23	0.20	\$1,000,000
TD	AA-	A1+	Westpac	Quarterly	5/08/2020	7/09/2022	763	0.90	0.20	\$3,000,000
TD	AA-	A1+	NT Treasury	Annual	10/09/2020	15/12/2023	1191	1.00	0.20	\$2,000,000
TD	AA-	A1+	NT Treasury	Annual	28/09/2020	15/12/2024	1539	1.10	0.20	\$1,000,000
CASH	A-	A1	Macquarie Bank	Monthly				0.40	0.10	\$5,000,000
CASH	AA-	A1+	CBA	Monthly				0.10	0.10	\$1,000,000
CASH	AA-	A1+	CBA	N/A				0.00	0.10	\$717,252

TOTAL: **\$54,717,252**

*Benchmarks

On Call - RBA Cash

Floating Rate Deposit - 3m BBSW

Term Deposit - BBSW

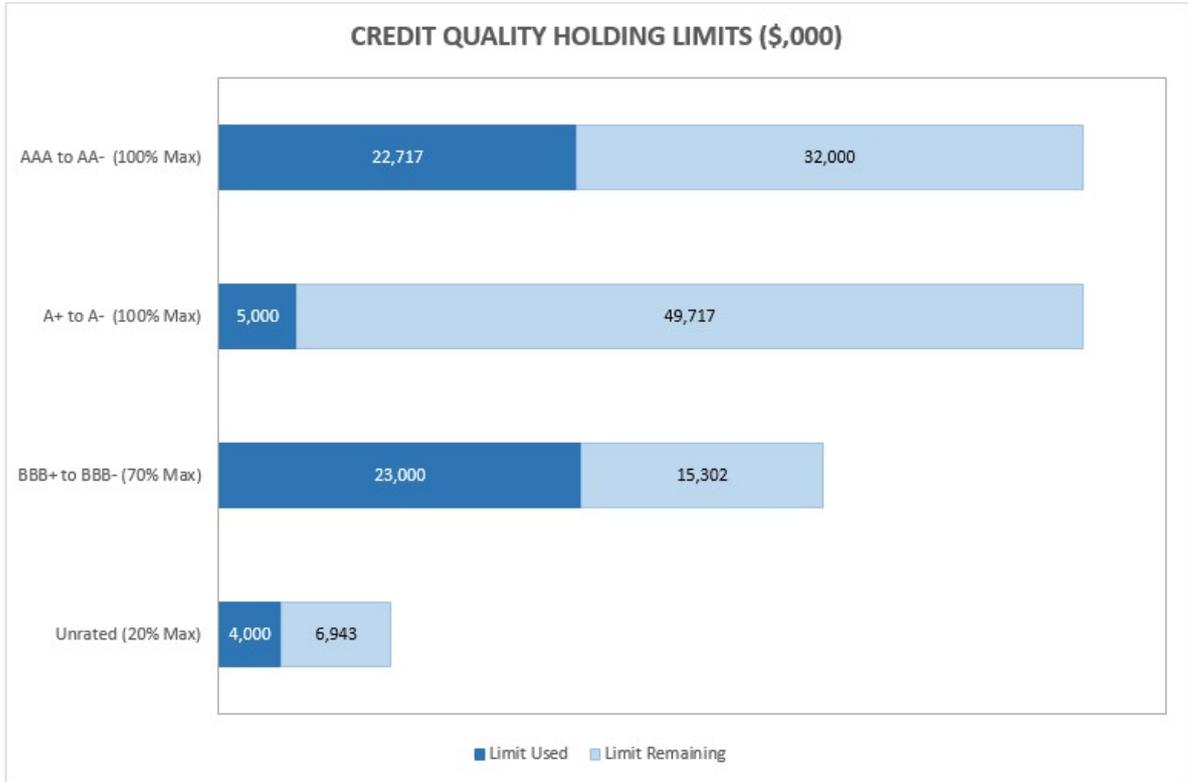
Performance

Goldenfields Water County Council's investment portfolio outperformed the relevant BBSW Index benchmark by 615%. The average weighted yield for March was 1.34%, over an average weighted term of 282 days, with a benchmark of 0.19%.

Total Cost 54,717,252	Total Accrued Interest 311,369	Weighted Average Term 282 Days
Total Value 54,717,252	Monthly Interest Received 85,181	Weighted Average Yield 1.34%

Credit Quality Compliance

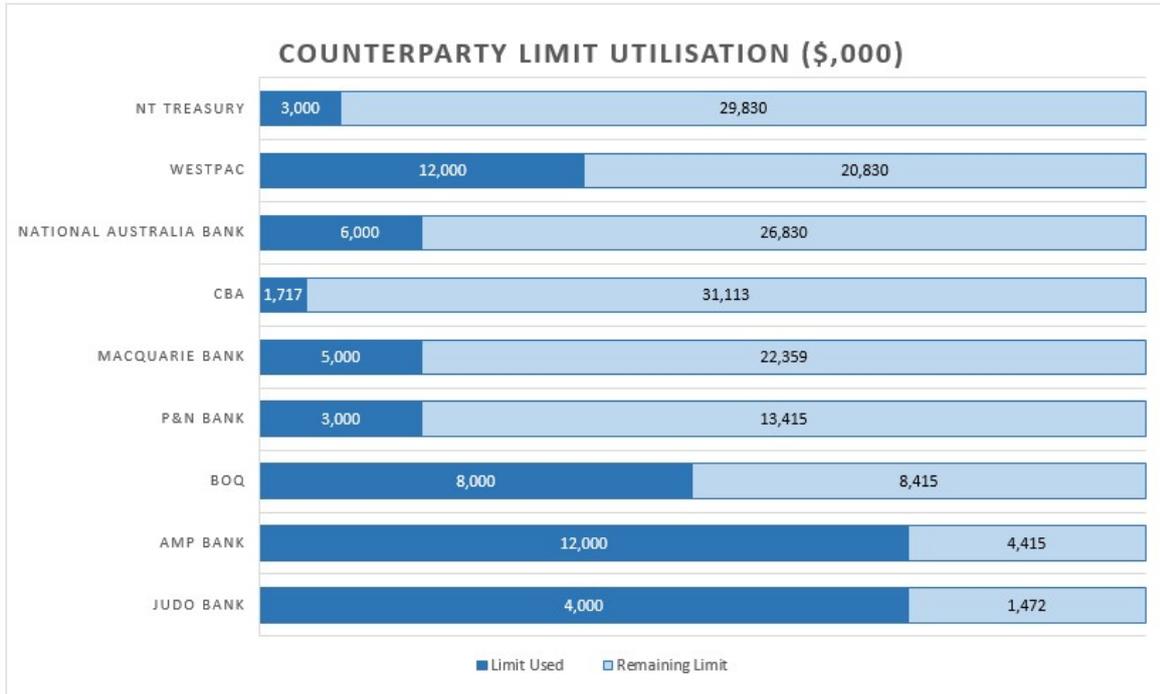
Council's investment portfolio was compliant with policy in terms of S&P long term rating credit quality limits, as displayed below.



Counter Party Compliance

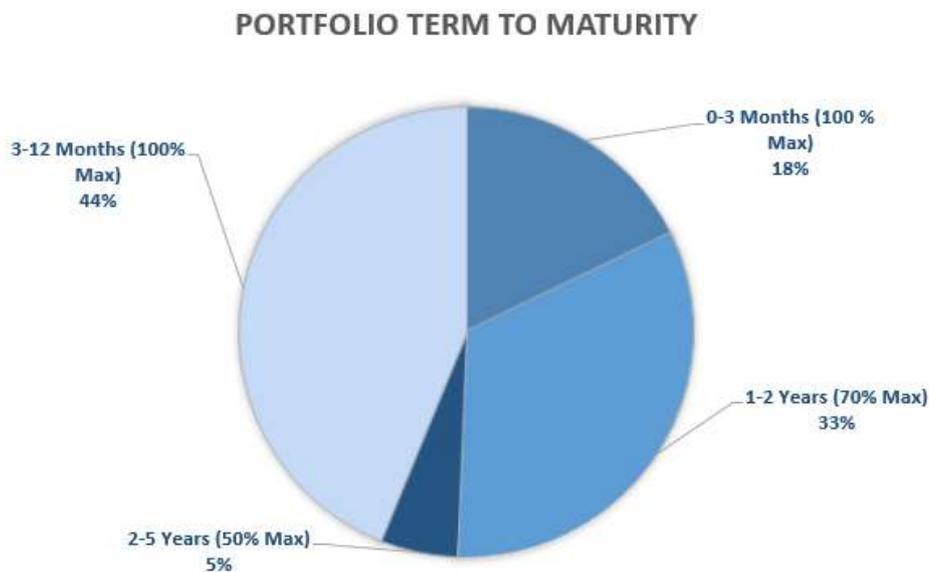
As at the end of March, Council was compliant with policy in terms of individual financial institution capacity limits. It is worth noting that capacity limits are affected by changes in the on call account balance compared to the total portfolio balance.

Overall, the portfolio is diversified across a variety of credit ratings, including some exposure to unrated ADIs.



Term to Maturity

Council's investment portfolio maturities shown graphically below were also compliant with policy requirements.



Application of Investment Funds

The table below details the allocation of cash balances in terms of restricted funds, noting restrictions are all internal rather than external.

Restricted Funds:	
Plant & Vehicle Replacement	1,626,111
Infrastructure Replacement	31,765,360
Employee Leave Entitlement	2,128,849
Sales Fluctuation Reserve	0
Property Reserve	391,890
Unrestricted Funds:	18,805,042
TOTAL	54,717,252

Declaration

I hereby certify that investments listed in the report have been made in accordance with Section 625 of the Local Government Act 1993, Clause 212 of the Local Government (General) Regulation 2005 and Council's Investment Policy PP004.

Signed



Michele Curran
Responsible Accounting Officer

FINANCIAL IMPACT STATEMENT

Council's investment portfolio increased by \$1,217,252 from \$53,500,000 as at 31st January 2021 to \$54,717,252 as at 31st March 2021.

ATTACHMENTS: Nil.

TABLED ITEMS: Nil.

12.1.2. PROGRESS REPORT – CAPITAL WORKS EXPENDITURE

BOARD RESOLUTION

21/026 RESOLVED on the motion of Crs Callow and Sinclair that the report detailing Council's Capital Works Program as at 31 March 2021 be received and noted.

Report prepared by Corporate Services Manager

COUNCIL OFFICER RECOMMENDATION

That the report detailing Council's Capital Works Program as at 31 March 2021 be received and noted.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

09 Financially Sustainable

BACKGROUND

Capital Works represents a significant part of Councils activities and expenditure. This report details progress year to date on programmed and emergent capital works.

REPORT

This report is presented for information on the Capital Works Program year to date progress as at 31 March 2021.

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

ATTACHMENTS: Capital Works Progress Report as at 31 March 2021

TABLED ITEMS: Nil.

12.1.3. QUARTERLY BUDGET REVIEW 31 MARCH 2021

BOARD RESOLUTION

21/027 RESOLVED on the motion of Crs Callow and Armstrong that the Board receives and adopts the Quarterly Budget Review for the period ended 31 March 2021.

Report prepared by Corporate Services Manager

COUNCIL OFFICER RECOMMENDATION

That the Board receives and adopts the Quarterly Budget Review for the period ended 31 March 2021.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

09 Financially Sustainable

BACKGROUND

The Quarterly Budget Review Statement is presented to Council in accordance with Clause 203(2) of the Local Government (General) Regulations 2005, for the purpose of periodically reviewing and revising estimates of income and expenditure.

REPORT

The Quarterly Review of Council's Budget for the period ended 31 March 2021 is submitted for examination by Council.

The anticipated Operating Result for 2020/21 is a deficit of \$1,535,000. The anticipated Operating Result as originally adopted was a surplus of \$247,000. Proposed adjustments are detailed below.

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Of note, a review of third quarter water sales figures has been undertaken during the quarterly budget review process. There has been continued impact on production following rainfall during summer and autumn, as well as lower overall temperatures. Jugiong has seen the greatest impact, with 26% less production than the same period last year. Oura has also been impacted by 23% less production. As a result, water sales will be affected and a quarterly budget review is recommended.

Due to the lower water production figures, electricity usage has had a corresponding reduction. As such a quarterly review is recommended to reduce budgeted expenditure.

The Capital Works expenditure is not included in the Operating Result and is an additional outlay. Further detail about capital works can be found in the Capital Works Progress Report item of the business paper.

Proposed March 2021 quarterly review adjustments:

Operating Income

- \$990,000 decrease in Water Sales

Operating Expenditure

- \$50,000 increase in consultancies for IWCM, as adopted at February 2021 meeting
- \$881,000 decrease in electricity due to reduced water production

Capital Expenditure

- (\$300,000) Mandamah Stage 2-4
- (\$17,000) Binya Mains Renewal
- \$17,000 Demondrille Creek Temporary Fix
- \$150,000 West Wyalong Pressure Improvement
- (\$80,000) Breust Property Spur
- (\$150,000) Jugiong Old Plant Demolition
- (\$650,000) Jugiong PLC Upgrade
- (\$100,000) Emergency Works

FINANCIAL IMPACT STATEMENT

The recommendation reduces Council's Operating Result by \$159,000 and reduces Capital Works Expenditure by \$1,130,000.

ATTACHMENTS: Quarterly Budget Review 31-3-21.

TABLED ITEMS: Nil.

12.1.4. LOANS BORROWING POLICY REVIEW

BOARD RESOLUTION

21/028 RESOLVED on the motion of Crs McCann and Sinclair that the Board adopts PP014 Loans Borrowing Policy.

Report prepared by Corporate Services Manager

COUNCIL OFFICER RECOMMENDATION

That the Board adopts PP014 Loans Borrowing Policy.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

09 Financially Sustainable

BACKGROUND

PP014 Loans Borrowing Policy was adopted in 2017 and is due for review.

REPORT

A periodic review of PP014 Loans Borrowing Policy has been undertaken by management and suggested revisions included for consideration of the board. The policy has been reviewed to ensure compliance with the Minister's Borrowing Order and Local Government Circulars.

Amendments to the policy include updating the policy review period to four yearly, minor wording changes to policy content and clarification of borrowing approval requirements.

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

ATTACHMENTS: PP014 Loans Borrowing Policy.

TABLED ITEMS: Nil.

12.2. MATTERS SUBMITTED BY OPERATIONS MANAGER

12.2.1. PLANT PURCHASING

BOARD RESOLUTION

21/029 RESOLVED on the motion of Crs McGlynn and Callow that the Board approve \$250,000 for plant purchase for the 2021/2022 Financial Year.

Report prepared by Operations Manager

COUNCIL OFFICER RECOMMENDATION

That the Board approve \$250,000 for plant purchase for the 2021/2022 Financial Year.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

07 Efficient Operations

REPORT

Permission is sought from the Board to commit \$250,000 now for plant purchases (commercial vehicles) for the 2021/2022 Financial Year, so that orders can be placed now.

In the current environment it is extremely difficult to source vehicles as the COVID-19 pandemic is continuing to disrupt manufacturing around the world. As such it is recommended to order plant now due to delays in supply.

Dealers have been contacted within our supply area and as far afield as Dubbo, Sydney and the ACT. Dealers stated that they were unsure when supply would recover and that an indicative time frame from placing an order to delivery is approximately 5 to 6 months

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

ATTACHMENTS: Nil

TABLED ITEMS: Nil

12.3. MATTERS SUBMITTED BY PRODUCTION AND SERVICES MANAGER

12.3.1. WATER PRODUCTION REPORT

BOARD RESOLUTION

21/030 RESOLVED on the motion of Crs McGlynn and McCann that the Water Production Report be received and noted.

Report prepared by Production and Services Manager

COUNCIL OFFICER RECOMMENDATION

That the Water Production Report be received and noted.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

03 Strategic Water Management

BACKGROUND

Goldenfields Water provides the essential water requirements of about 40,000 people spread over an area in excess of 20,000 square kilometres between the Lachlan & Murrumbidgee Rivers in the South West of NSW.

Goldenfields Waters' supply system consists of five separate water schemes, Jugiong, Oura, Mt Arthur, Mt Daylight and Hylands Bridge. Goldenfields Water carries out water supply functions within the Local Government areas of Bland, Coolamon, Cootamundra, Hilltops, Junee, Temora, and parts of Narrandera and Wagga Wagga.

Hilltops Shire Council, Cootamundra Gundagai Shire Council and Riverina Water County Council are retailers, who purchase bulk water from Goldenfields and supply the water to retail customers in their respective local government areas.

REPORT

Jugiong drinking Water Scheme

The Jugiong drinking water scheme sources water from the Murrumbidgee River and has an extraction licence entitlement of 5590ML per annum. Water from the Murrumbidgee River is treated through a 40ML/day, conventional Water Treatment Plant that consists of: Coagulation, Flocculation, Clarification, Filtration, Disinfection and Fluoridation.

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The Jugiong Scheme has 14 sets of reservoirs and 8 pumping stations. The Jugiong Scheme supplies bulk water to the Hilltops and Cootamundra-Gundagai Regional Councils for supply to the townships of Cootamundra, Harden and Young with a population of approximately 6800, 2200 and 8000 respectively.

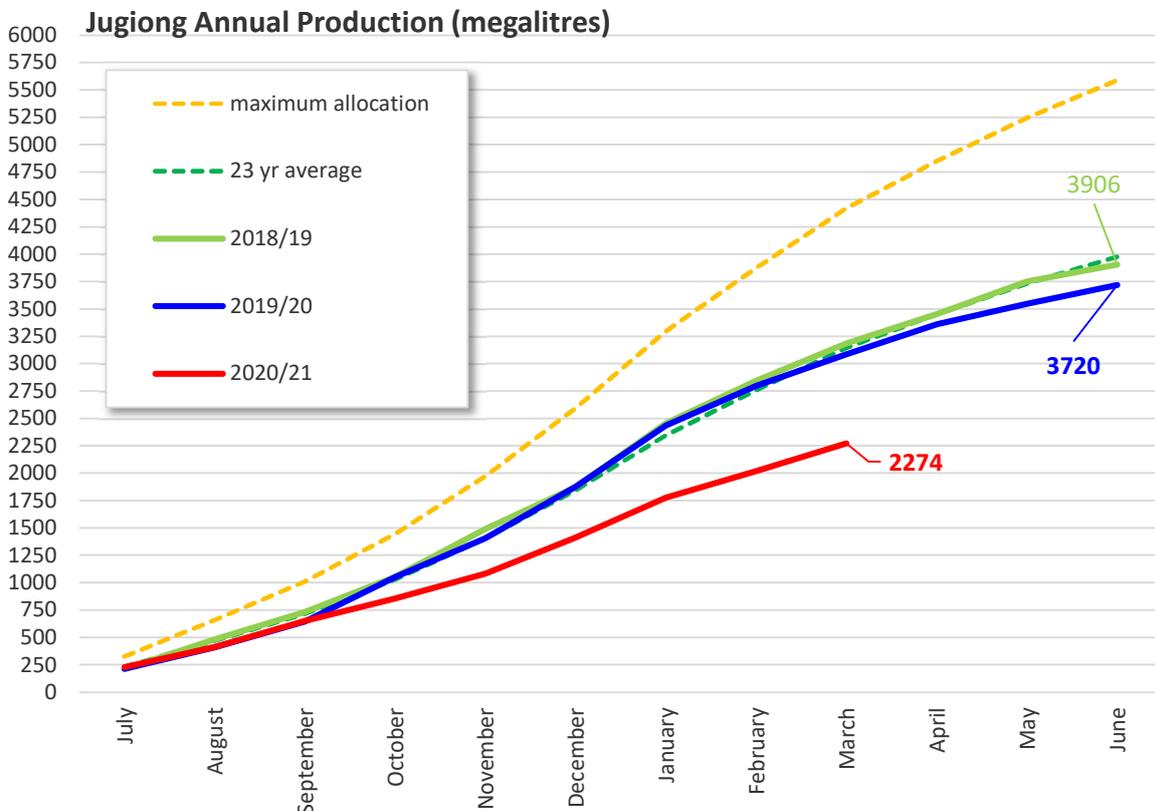
Goldenfields Water also provides additional retail supply to approximately 600 customers in the villages of Stockinbingal, Wallendbeen and Springdale.

Jugiong annual water production is the lowest on record.

For the first 9 months of the 2020/21 financial year, only 2274ML of water has been extracted from the Murrumbidgee River and processed at the Jugiong Water Treatment plant. Totals for each month are as follows:

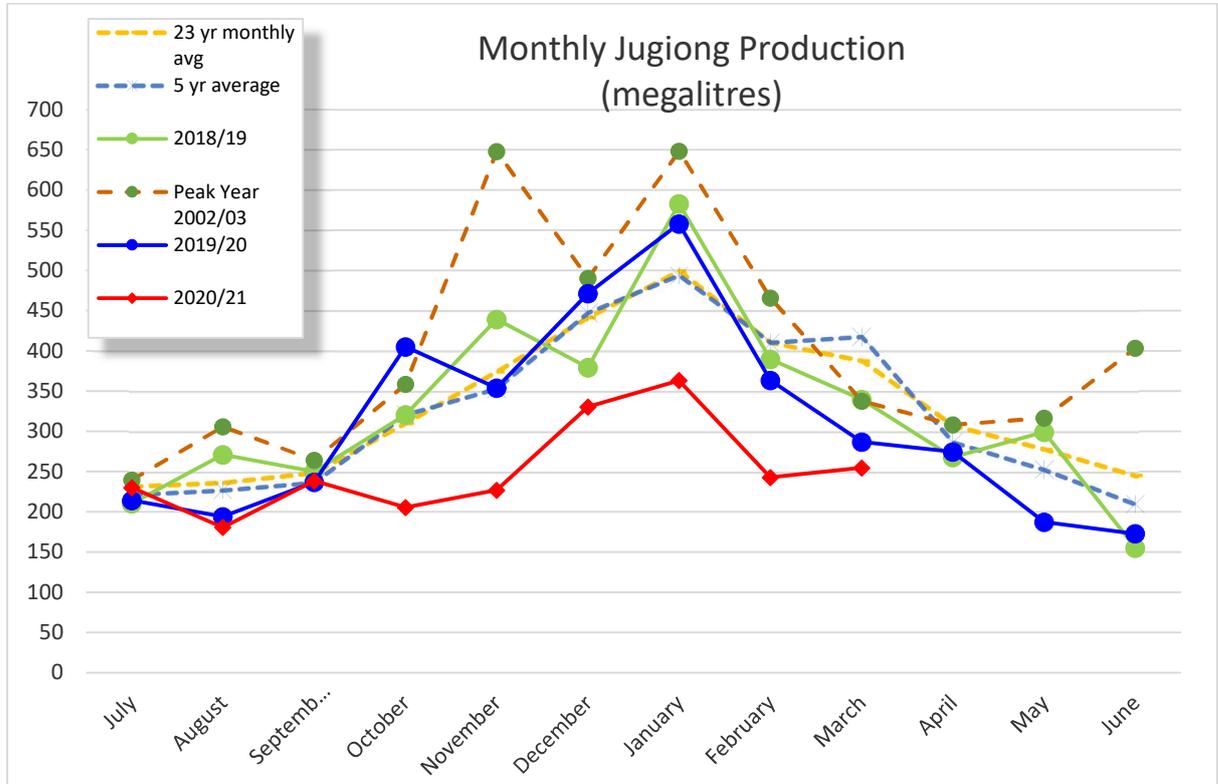
- July 230.19ML,
- August 180.95ML,
- September 238.32ML,
- October 205.48ML,
- November 180.95 ML,
- December 331ML,
- January 363ML,
- February 243ML and
- March 255ML.

Compared to the same period in 2019/20 where 3085ML was produced, this is an 811ML reduction as illustrated in the graph below.



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As indicated below, September 2020 through to March 2021 has seen a significant decrease in monthly production compared to previous years, this is due mainly to the above average rainfall and cooler than usual weather during spring and summer. The yellow line provides a 23 year average trend of seasonal water production. This highlights the significant variation we are currently seeing for this scheme.

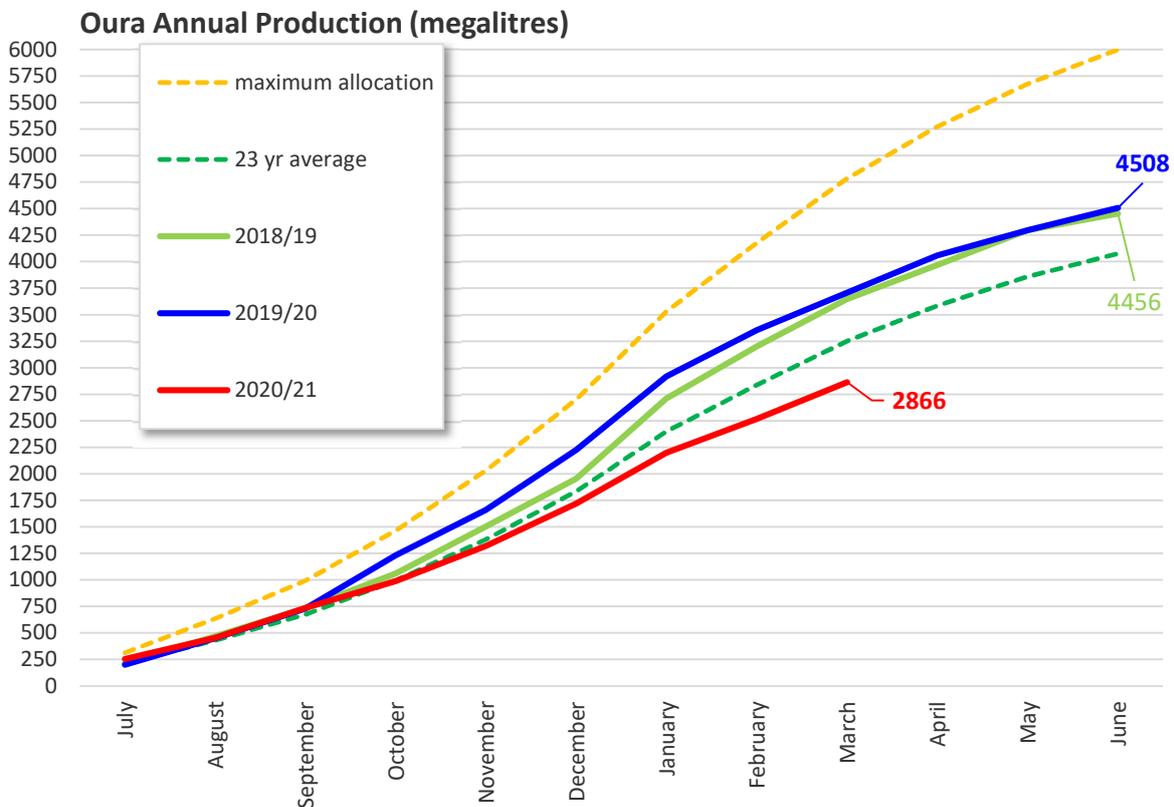


Oura Drinking Water Scheme

The water source at Oura is the Murrumbidgee inland alluvial aquifer, this water is extracted from 4 bores namely: Bores 2, 3, 4 and 6. The raw water then goes through a treatment process at the Oura Water Treatment Plant that includes Aeration, Disinfection and Fluoridation.

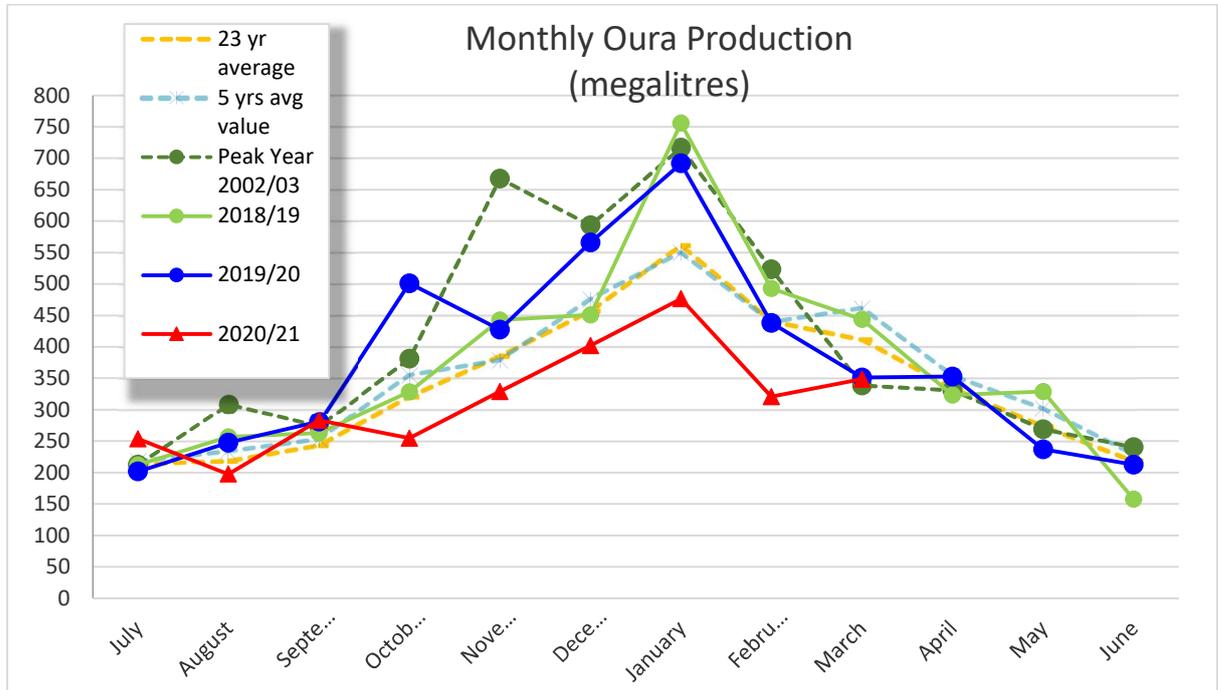
The Oura scheme has 33 sets of reservoirs and 19 pumping stations, produces drinking water for approximately 14,600 people in the Bland, Coolamon, Junee, Narrandera and Temora Shires. The Oura scheme can also supply water to the Northern side of the rural area of Wagga Wagga City when required.

For the first 9 months of the 2020/21 financial year, 2866ML of water has been extracted from the Oura Borefield and processed at the Oura Water Treatment Plant. This is an 840ML reduction compared to the same period in 2019/20 where 3706ML was produced. This is depicted in the graph below.



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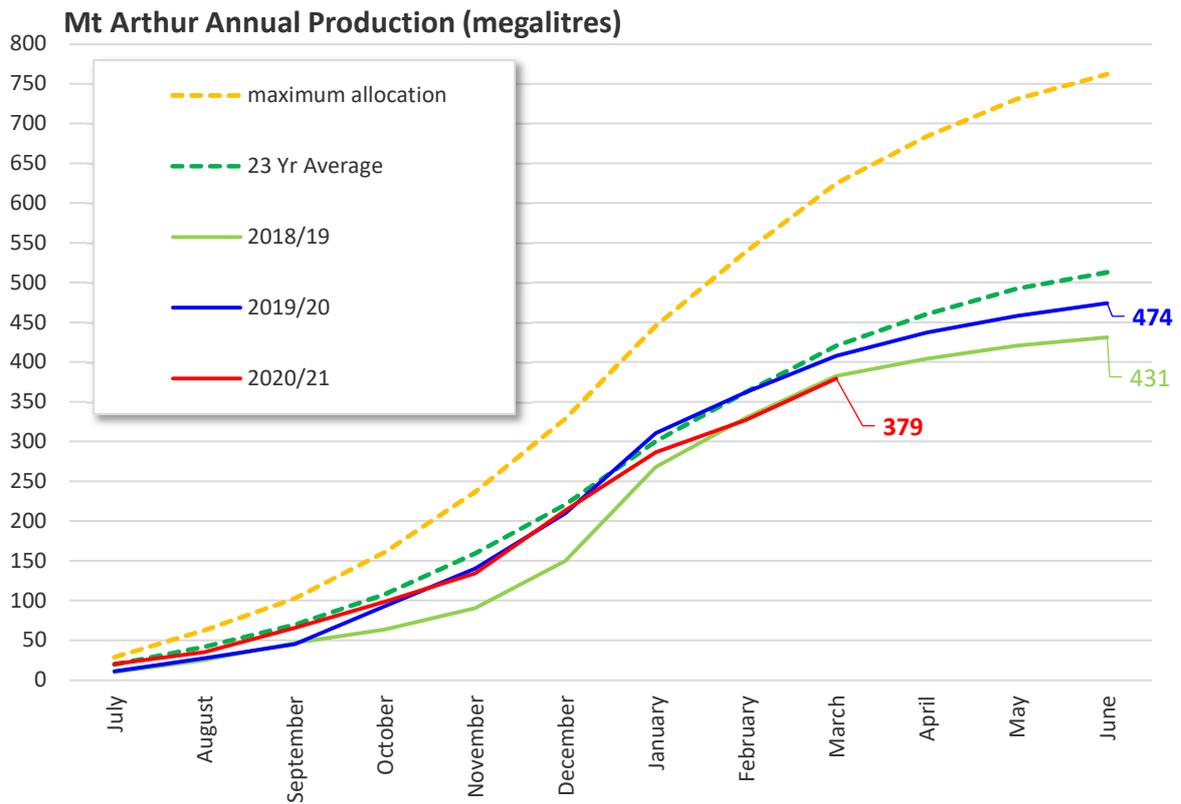
Similarly to the Jugiong Scheme, the period from September 2020 to February 2021 has seen a decrease in production from the Oura Bores. There has been a slight recovery for March 2021 where an increase in production of 19ML has occurred as compared to the previous month.



Mount Arthur Drinking Water Scheme

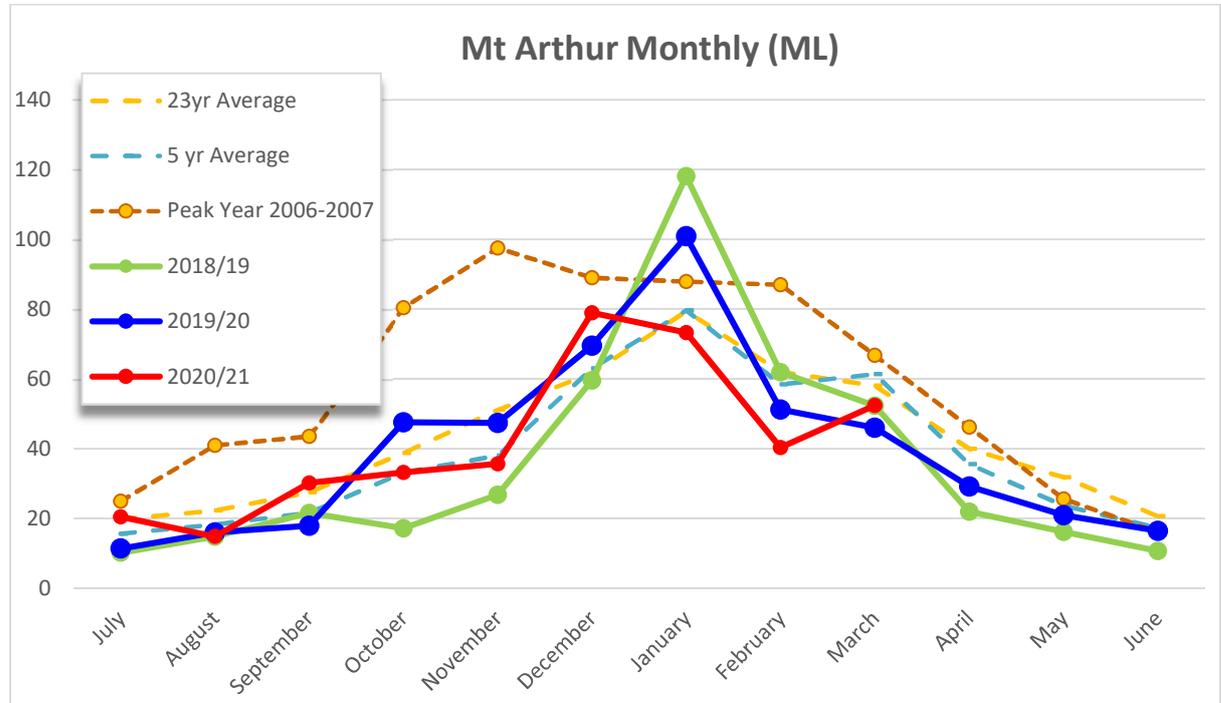
The Mount Arthur Water Source is from the Lachlan Fold belt Aquifer System. The water is extracted via two bores, bores 1 and 2 located in the Wagga Wagga City Council area South of Matong. The water is disinfected before distribution through 9 sets of reservoirs supplying approximately 2400 people with water in the Coolamon shire.

For the first 9 months of the 2020/21 financial year, 379ML of water has been extracted from the Mt Arthur Borefield. This is a reduction of 29ML compared to the first 9 months for 2019/20 where 408ML was produced. As can be seen in the graph below trending in a similar fashion to historical years.



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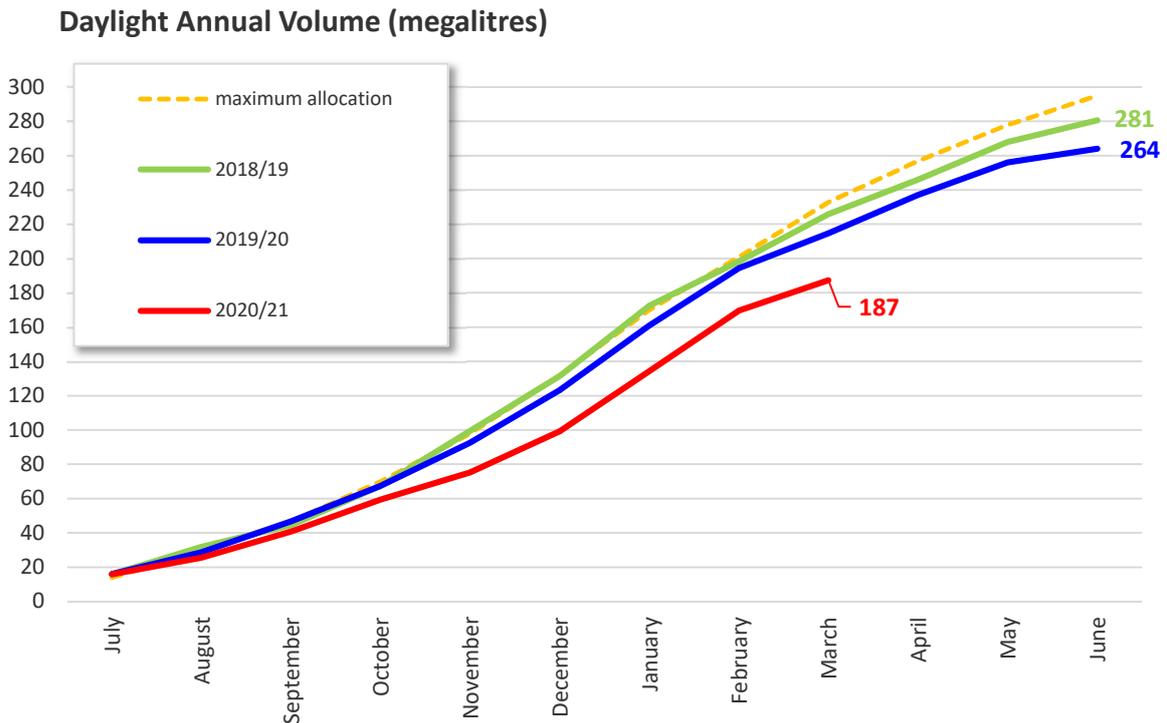
Mt Arthur monthly water production for the first 9 months of the financial year has been variable and not trending as it has in previous years. This is due mainly to high rainfall and cooler than usual weather during spring and summer. However, the reduction in water sales for this scheme is minor compared to that of Jugiong and Oura. This may indicate the specific customer base of rural connections have on our supply systems, when compared with our more urban reticulated schemes.



Mount Daylight Drinking Water Scheme

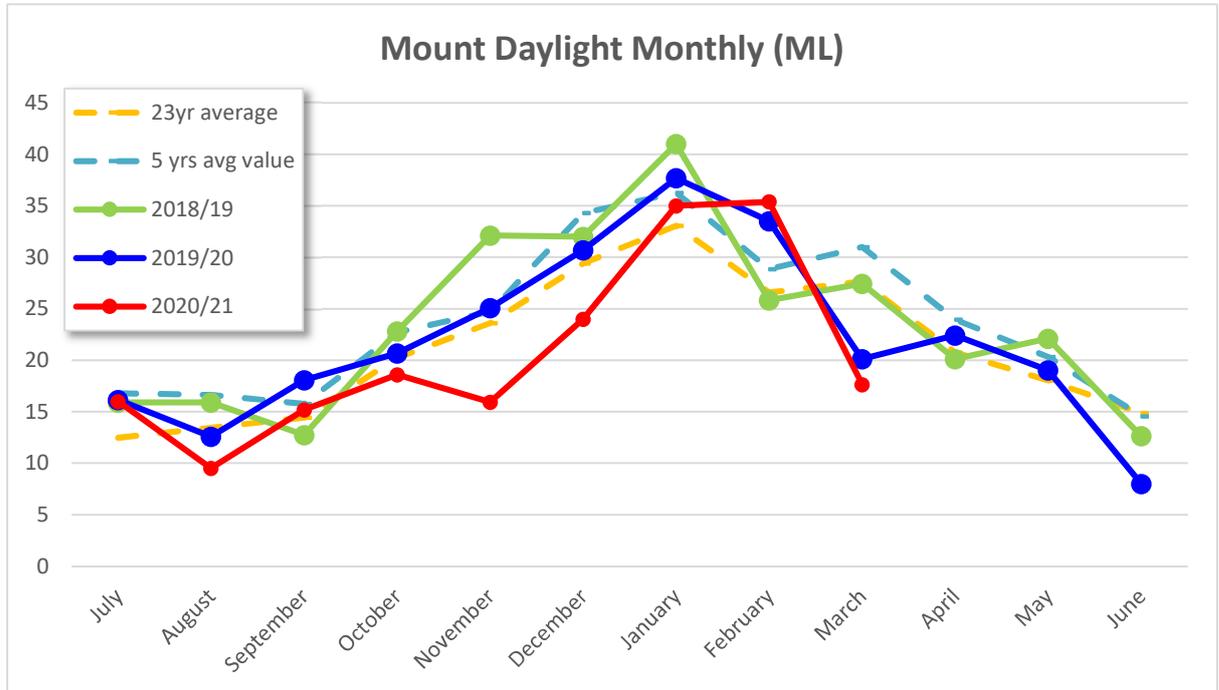
The Mount Daylight water source is from the Lower Lachlan alluvium aquifer. The Mount Daylight bores are jointly operated with Carathool Shire Council. Carathool Shire Council is responsible for bore management. There are 7 sets of reservoirs in the Mt Daylight scheme. Mt Daylight supplies water to approximately 125 people in the villages of Naradhan, Weethalle and Tallimba which is located within the Bland Shire.

For the first 9 months of the 2020/21 financial year, 187ML of water has been extracted from the Mt Daylight Borefield. This is a lower volume compared to the same period for 2019/20 where 215ML was produced.



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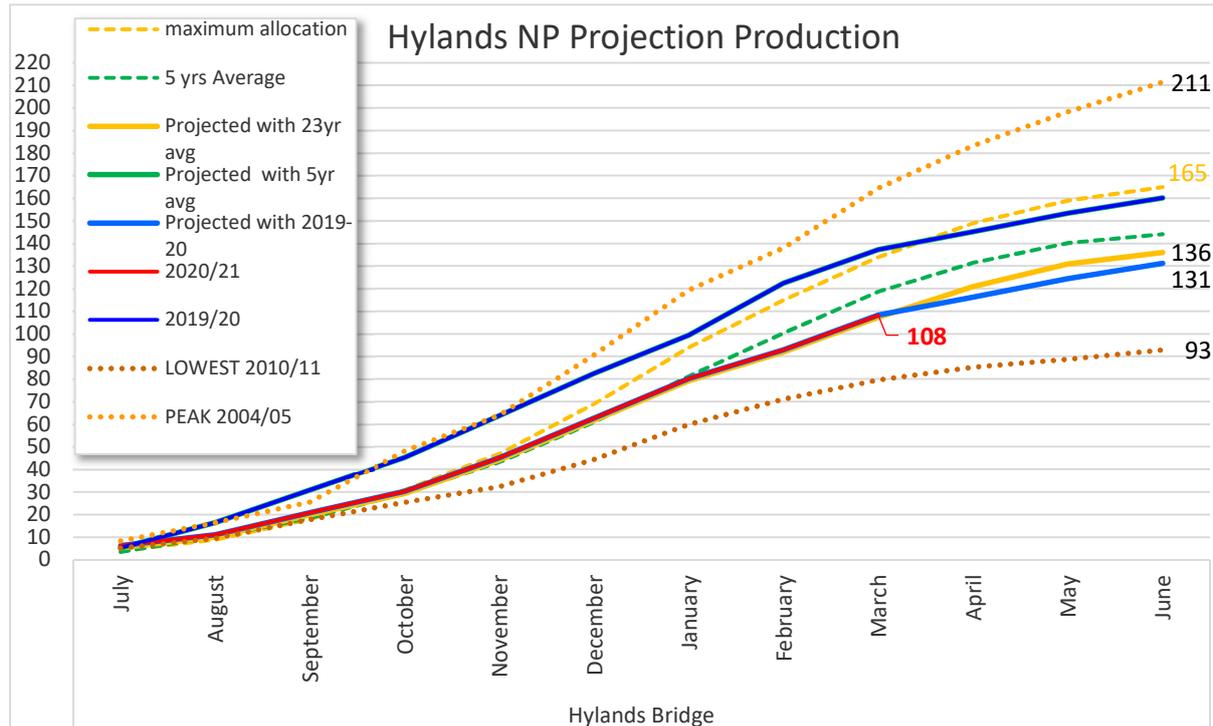
As mentioned above, the Mt Daylight monthly water production is trending at a reduced rate than previous year's period. The monthly production has been variable with lower than expected production in both November and March. This is simply due to higher than average rainfall and colder weather during spring and summer.



Hylands Bridge - Non Potable

Hylands Bridge supplies Non Potable water to Barellan and Binya. The water is sourced through the Murrumbidgee Irrigation Area where Goldenfields Water holds 165ML shareholding for water entitlement.

For the first 9 months of the 2020/21 financial year, 108ML of water has been extracted from the Hylands Bridge Raw Water scheme. This is a reduced volume compared to the first 9 months for 2019/20 financial year where 137ML was produced. As can be seen in the graph below, albeit lower volumes, trending in a similar fashion to historical years.



FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

ATTACHMENTS: Nil

TABLED ITEMS: Nil

12.4. MATTERS SUBMITTED BY THE GENERAL MANAGER

12.4.1. PESTICIDE USE NOTIFICATION PLAN

Cr Stadtmiller declared a pecuniary interest in this matter as it references public consultation that could be undertaken through newspapers of which he is an owner. Cr Stadtmiller advised he will abstain from voting on this matter.

BOARD RESOLUTION

21/031 RESOLVED on the motion of Crs Callow and McCann that Council adopt the Pesticide Use Notification Plan 2021-2025.

Report prepared by WHS Coordinator

COUNCIL OFFICER RECOMMENDATION

That Council adopt the Pesticide Use Notification Plan 2021-2025.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

05 Proactive Customer Relations

07 Efficient Operations

BACKGROUND

The Pesticide Use Notification Plan 2021-2025 has been updated in accordance with the requirements outlined in the Pesticides Regulation 2017 (regulation). The last iteration of this document was reviewed 21 August 2015 prior to the current regulation.

A four week public consultation period was conducted from 23 February 2021 – 24 March 2021 with no submissions received.

REPORT

The Pesticide Use Notification Plan 2021-2025 details how Goldenfields Water will notify the community of pesticide applications it makes or allows to be made to public areas that are owned or controlled by Goldenfields Water.

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

ATTACHMENTS: Pesticide Use Notification Plan 2021-2025.

TABLED ITEMS: Nil

12.4.2. DISCLOSURES BY COUNCILLORS AND DESIGNATED PERSON'S RETURN

BOARD RESOLUTION

21/032 RESOLVED on the motion of Crs Sinclair and Armstrong that Council note the tabling of the Disclosures by Councillors and Designated Persons' Return described within the report.

Report prepared by General Manager

COUNCIL OFFICER RECOMMENDATION

That Council note the tabling of the Disclosures by Councillors and Designated Persons' Return described within the report.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

07 Efficient Operations

BACKGROUND

Under section 6.21 of Goldenfields' Code of Conduct, councillors and designated persons must make and lodge with the general manager a return disclosing the councillor's or designated person's interests as specified in schedule 1 of the code within 3 months of the following:

- a) becoming a councillor or designated person, and*
- b) 30 June of each year, and*
- c) the councillor or designated person becoming aware of an interest they are required to disclose under schedule 1 that has not been previously disclosed in a return lodged under paragraphs (a) or (b).*

REPORT

Mr Ray Graham has lodged a Disclosure Return with the General Manager under paragraph (a), as Acting Engineering Manager.

The return is now tabled as per item 6.26 of Goldenfields' Code of Conduct.

Information contained in returns made and lodged under clause 6.21 is to be made publicly available in accordance with the requirements of the Government Information (Public Access) Act 2009, the Government Information (Public Access) Regulation 2009 and any guidelines issued by the Information Commissioner.

Councillors and staff are reminded that it is imperative their honesty and transparency is maintained at all times. A pecuniary interest return may be lodged at any time during the year should circumstances deem it necessary.

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

ATTACHMENTS: Nil

TABLED ITEMS: Disclosure of Interest Return – Mr R Graham

12.4.3. STAFF ENGAGEMENT SURVEY

BOARD RESOLUTION

21/033 RESOLVED on the motion of Crs Callow and McGlynn

1. That the Board rescind resolution 16/039 - RESOLVED on the motion of Crs Clinton and Palmer that;

A. The General Manager undertakes annual Employee Opinion Survey

B. Employee Opinion Survey to be an ongoing requirement of GWCC Operational Plans

C. Annual Employee Opinion Survey results to be presented to the Board.

2. That the Board resolve for an employee engagement survey to be undertaken once every two years and the results be presented to the Board.

Report Prepared by the General Manager

COUNCIL OFFICER RECOMMENDATION

1. That the Board rescind resolution 16/039 - *RESOLVED on the motion of Crs Clinton and Palmer that; A. The General Manager undertakes annual Employee Opinion Survey*

B. Employee Opinion Survey to be an ongoing requirement of GWCC Operational Plans

C. Annual Employee Opinion Survey results to be presented to the Board.

2. That the Board resolve for an employee engagement survey to be undertaken once every two years and the results be presented to the Board.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

08 Highly Skilled and Energetic Workforce

BACKGROUND

For the past 5 years, an employee engagement survey has been undertaken annually.

REPORT

Following each employee engagement survey that is undertaken within Council, results are provided to the Board, workshopped with staff and from the results, action items are derived. It has proven evident that 12 months is not a sufficient period to see the results of the action items. Given that Council now has a stable and committed leadership team, it has been found that with surveys recurring every 12 months, it stagnates the process of action items being successfully and meaningfully implemented.

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

ATTACHMENTS: Nil

TABLED ITEMS: Nil

12.4.4. STAFF RESOURCING

BOARD RESOLUTION

21/034 RESOLVED on the motion of Crs McCann and Sinclair that the Board note the ongoing additional permanent resources associated with the capital urban renewals.

Report prepared by the General Manager

COUNCIL OFFICER RECOMMENDATION

That the Board note the ongoing additional permanent resources associated with the capital urban renewals.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

07 Efficient Operations
08 Highly Skilled and Energetic Workforce

BACKGROUND

The Council has recently developed a 30 Year Capital Expenditure Renewals Program which emphasised the need to focus on urban main renewals for the next 20-30years.

REPORT

Following the success of the Mandamah scheme project being delivered in-house, below budget and one year ahead of schedule, the benefit of using our own skilled workforce as opposed to outsourcing to contractors has been proven. As indicated in the 30 year Capital Renewals Program, there is consistent urban mains renewals expenditure required for the life of the plan, emphasising the need for additional permanent staff.

The Engineering Team have reviewed the urban main renewal costs of another water utility that was undertaken by contractors and it is determined that it is most cost effective to undertake the works in-house. It is recommended as per the tabled draft organisation structure that three additional full-time positions be included in the Operations Department focussed on urban renewals. An additional utility and light truck have been budgeted for in the Plant budget for the proposed new team.

FINANCIAL IMPACT STATEMENT

The proposed changes are accommodated for in the 2021/2022 Draft Operational Plan.

ATTACHMENTS: Nil

TABLED ITEMS: Draft Organisation Structure

**12.4.5. ASSET MANAGEMENT AND CAPITAL WORKS PRESENTATION TO
CONSTITUENT COUNCILS**

BOARD RESOLUTION

21/035 RESOLVED on the motion of Crs Armstrong and Sinclair that the Board note the Asset Management and Capital Works presentation to Constituent Councils report.

Report prepared by General Manager

COUNCIL OFFICER RECOMMENDATION

That the Board note the Asset Management and Capital Works presentation to Constituent Councils report.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

01 Excellence in Service Provision
05 Proactive Customer Relations
09 Financially Sustainable

BACKGROUND

The Engineering Department over the course of 18months reviewed Council's Asset Management data and provided a briefing to the October 2020 Board Workshop. It was suggested that the presentation be provided to each of the Constituent Councils.

REPORT

A presentation providing background on the organisation and the 30 year Capital Works Program for asset renewals going forward was presented to each of the constituent Councils as detailed in the table below.

Asset Plan Presentation to Constituent Councils

Council	Date attended
Temora Shire Council	19 November 2020
Bland Shire Council	3 November 2020
Junee Shire Council	15 December 2020
Coolamon Shire Council	17 December 2020
Cootamundra Gundagai Regional Council	27 January 2021
Narrandera Shire Council	16 February 2021
Hilltops Council	17 March 2021

The presentation was well received by each of the Councils with numerous discussions and questions attended to.

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

ATTACHMENTS:

TABLED ITEMS: Copy of presentation provided to Hilltops Council

12.4.6. DRAFT OPERATIONAL PLAN 2021/2022

BOARD RESOLUTION

21/036 RESOLVED on the motion of Crs McGlynn and Callow that Council endorses the draft Operational Plan 2021/2022 incorporating the 2021/2022 budget and annual fees and charges to be placed on public display for a period of 28 days.

Report prepared by General Manager

COUNCIL OFFICER RECOMMENDATION

That Council endorses the draft Operational Plan 2021/2022 incorporating the 2021/2022 budget and annual fees and charges to be placed on public display for a period of 28 days.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

07 Efficient Operations

BACKGROUND

The 2017-2021 Delivery Program was adopted by Council in June 2017 in accordance with Section 404 of the Local Government Act 1993.

Section 405 of the Local Government Act 1993 requires an Operational Plan including an annual budget and annual fees and charges to be adopted before the beginning of each financial year and for the draft documents to be placed on public exhibition for a period of 28 days.

REPORT

The postponement of Ordinary Council Elections has required the deferral of the Integrated Planning and Reporting cycle for 12 months. As such, councils are required to operate under their existing Delivery Programs for a further 12 months. This effectively extends Goldenfields' Delivery Program to encompass the 2017 – 2022 periods.

In order to support the activities described within the Delivery Program, Goldenfields Resourcing Strategy must be updated to incorporate the additional 12 month time frame: **Council's Long Term Financial Plan** has been updated and is included within Appendix A of the Operational Plan.

Council's Asset Management Plan adopted in 2017 within the existing Resourcing Strategy, remains current, with a full review to be included in the next Integrated Planning and Reporting Cycle.

Council's Workforce management Plan adopted in 2017 within the existing Resourcing Strategy remains current, however, actions have been extended to incorporate the 2021/2022 Financial Year and are included within the Operational Plan.

In accordance with legislative requirements the 2021/2022 Operational Plan incorporating the 2021/2022 budget and annual fees and charges are now presented in draft for Council's consideration, prior to being placed on public exhibition.

The 2021/2022 Operational Plan estimates a net operating result of \$392,000.

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

ATTACHMENTS: Draft 2021/2022 Operational Plan.

TABLED ITEMS: Nil

13. NEXT MEETING

21/037 RESOLVED on the motion of Crs Callow and Stadtmiller that the next ordinary meeting of Council will be held on Thursday 24 June 2021 at 10.00am.

14. CLOSE OF BUSINESS

There being no further business requiring the attention of council the meeting was closed at 10.41am.