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14.1.1. Council Investments

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14.2. MATTERS SUBMITTED BY OPERATIONS MANAGER

14.2.1. Mandamah Stage 2 Construction Progress Report

14.2.2. Valve Maintenance Program

14.3. MATTERS SUBMITTED BY PRODUCTION AND SERVICES MANAGER

14.3.1. Water Production Report

14.4. MATTERS SUBMITTED BY ENGINEERING MANAGER

14.4.1. Wyalong And West Wyalong Pressure Investigation Outcomes

14.4.2. Compulsory Acquisition Of Easement For Water Supply – Mandamah Rural Scheme

14.5. MATTERS SUBMITTED BY THE GENERAL MANAGER

14.5.1. Local Government NSW Annual Conference

14.5.2. PP001 Procurement Of Goods, Services And Materials Policy

14.5.3. Pecuniary Interest Returns

14.5.4. Property Development

14.5.5. Delivery Program Progress Report – January To June 2020

15. NEXT MEETING

16. CLOSE OF BUSINESS

LEAVE OF ABSENCE/APOLOGIES

At the time of preparation of the business paper no apologies have been received.

ACKNOWLEDGEMENT OF COUNTRY

I would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land. I would also like to pay respect to their people both past and present and extend that respect to other Aboriginal Australians who are present.

PRESENTATIONS

No presentations are scheduled for this meeting.

DECLARATION OF PECUNIARY INTERESTS

Declaration of Interest

Councillors and senior staff are reminded of their obligation to declare their pecuniary interest in any matters listed before them.

Councillors may declare an interest at the commencement of the meeting, or alternatively at any time during the meeting should any issue progress or arise that would warrant a declaration.

Councillors must state their reasons in declaring any type of interest.

DECLARATION OF NON PECUNIARY INTERESTS

Declaration of non Pecuniary Interest

Councillors and senior staff are reminded of their obligation to declare their interest in any matters listed before them.

In considering your interest you are reminded to include non-pecuniary and conflicts of interest as well as any other interest you perceive or may be perceived of you.

Councillors may declare an interest at the commencement of the meeting, or alternatively at any time during the meeting should any issue progress or arise that would warrant a declaration.

Councillors must state their reasons in declaring any type of interest.

CONFIRMATION OF MINUTES

At the 25 June Council Meeting the Board resolved in Confidential to purchase lots 4 and 5 DP 758957. This was a typographical error, and should have been lots 5 and 6 DP 758957. The minutes have been adjusted accordingly and are now presented for confirmation.

It is recommended that the minutes of the meeting held 25 June 2020 having been circulated to members be confirmed as a true and accurate record.

BUSINESS ARISING FROM MINUTES

At the time of preparation of the business paper no business was arising from minutes.

GOLDENFIELDS WATER COUNTY COUNCIL – JUNE 2020

CORRESPONDENCE

REVIEW OF RIVERINA JOINT ORGANISATION & RIVERINA EASTERN REGIONAL ORGANISATION OF COUNCILS OPERATIONS

Report prepared by General Manager

COUNCIL OFFICER RECOMMENDATION

That the Board remain committed to the REROC Organisation.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

03 Maximising Regional Water Supply

REPORT

Further Correspondence from the Chairman of REROC and the Riverina JO has been received regarding the review of the two organisations.

At the June meeting the Board resolved:

1. Provides in principle support for the way forward determined in relation to the creation of a new regional organisation under the structure of a company limited by guarantee.
2. Makes a final decision on Council's participation in the new regional organisation be determined once the funding arrangements for the COVID 19 Local Government Stimulus package have be resolved.

As detailed in the attached letter there are significant financial implications on the General Purpose Councils if the Riverina JO is wound up. The REROC board resolved to seek endorsement from the Members Councils to maintain REROC's current structure for a period of two years, including the provision of on-going funding for the Organisation.

FINANCIAL IMPACT STATEMENT:

The recommendation does not impact on Council's financial position. REROC expect that the 21/22 membership fee will be the same as it is for the 20/21 financial year.

ATTACHMENTS: Letter from REROC Chairman.

TABLED ITEMS: Nil.

MATTERS OF URGENCY

In accordance with clause 241 (3) of the Local Government (General) Regulations 2005 business may be transacted at a meeting without due notice only if:

- a) A motion is passed to have the business transacted at the meeting, and
- b) The business is proposed to be brought forward is ruled by the chairperson to be of great urgency.

It is recommended that the late report of Rosehill Tender be accepted for consideration in confidential session.

NOTICES OF MOTION/RESCISSION MOTIONS

At the time of preparation of the Business Paper no Notices of Motion or Rescission Motions have been received.

CHAIRPERSONS MINUTE

At the time of preparation of the Business Paper the Chairperson had not issued a report for publication.

PUBLIC PARTICIPATION - CONFIDENTIAL SESSION

In accordance with the Local Government Act 1993 and the Local Government (General) Regulations 2005, in the opinion of the General Manager the following business is of a kind as referred to in section 10A(2) of the Act and should be dealt with in part of the meeting closed to the media and public.

It is recommended that Council move into CONFIDENTIAL SESSION.

OURA LAND ACQUISITION

*This report is **CONFIDENTIAL** in accordance with Section 10A(2)(c) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following: (select the appropriate and add the number above, delete all other options)*

c) Information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business,

OURA HV EQUIPMENT SUPPLY TENDER – 04/2020

*This report is **CONFIDENTIAL** in accordance with Section 10A(2)(d)(i) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:*

- d) Commercial information of a confidential matter that would, if disclosed:*
 - (i) prejudice the commercial position of the person who supplied it,*

SOFTWARE AS A SERVICE AGREEMENT – INNOVYZE AI - EMAGIN

*This report is **CONFIDENTIAL** in accordance with Section 10A(2)(d)(i) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:*

- d) Commercial information of a confidential matter that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it,**

ENERGY PROJECTS

*This report is **CONFIDENTIAL** in accordance with Section 10A(2)(d)(i) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:*

- d) Commercial information of a confidential matter that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it, or**

ROSEHILL TENDER

*This report is **CONFIDENTIAL** in accordance with Section 10A(2)(d)(i) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:*

- d) Commercial information of a confidential matter that would, if disclosed:*
 - (i) prejudice the commercial position of the person who supplied it,*

GENERAL MANAGER PERFORMANCE REVIEW

*This report is **CONFIDENTIAL** in accordance with Section 10A(2)(a) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:*

- a) Personnel matters concerning particular individuals (other than councillors),*

EXITING CONFIDENTIAL

There being no further confidential items it is recommended that Council revert back to Open Session and that the resolutions made in Confidential Session be made public.

The General Manager is to read out any resolutions made in Confidential Session.

GOLDENFIELDS WATER COUNTY COUNCIL – AUGUST 2020

COUNCIL INVESTMENTS

Report prepared by Corporate Services Manager

COUNCIL OFFICER RECOMMENDATION

That the report detailing Council Investments as at 31st July 2020 be received and noted.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

09 Financially Sustainable

BACKGROUND

A report on Council's Investments is required to be presented for Council's consideration in accordance with Clause 212 of the Local Government (General) Regulation 2005.

REPORT

Council's investment portfolio increased by \$1,500,000 from \$52,750,000 as at 31st May 2020 to \$54,250,000 as at 31st July 2020. The increase is attributable to the receipt of third quarter water accounts that were due on 30th June 2020.

Investment Portfolio

Type	Rating	SP Rating	Issuer	Frequency	Purchase	Maturity	Days	Rate	Benchmark*	Principal
TD	A	A1	ING Direct	Annual	20/12/2019	5/08/2020	229	1.60	0.66	\$3,000,000
TD	A-	A1	Macquarie Bank	At Maturity	27/02/2020	10/09/2020	196	1.60	0.66	\$2,000,000
TD	AA-	A1+	Westpac	Quarterly	25/09/2017	28/09/2020	1099	3.06	0.66	\$1,000,000
TD	A-	A1	Macquarie Bank	At Maturity	7/04/2020	21/10/2020	197	1.70	0.66	\$2,000,000
TD	BBB+	A2	BOQ	Annual	7/11/2017	9/11/2020	1098	3.00	0.66	\$3,000,000
TD	BBB+	A2	Rural Bank	Annual	6/12/2017	7/12/2020	1097	2.95	0.66	\$3,000,000
TD	A-	A1	Macquarie Bank	At Maturity	17/03/2020	16/12/2020	274	1.60	0.66	\$4,000,000
TD	BBB+	A2	Rural Bank	Annual	9/01/2018	11/01/2021	1098	3.10	0.66	\$3,000,000
TD	AA-	A1+	National Australia Bank	At Maturity	14/02/2020	16/02/2021	368	1.50	0.66	\$3,000,000
TD	NR	NR	Police Credit Union SA	Annual	21/03/2018	22/03/2021	1097	3.15	0.66	\$2,000,000
TD	BBB+	A2	AMP Bank	At Maturity	19/03/2018	25/03/2021	371	1.80	0.66	\$2,000,000
TD	NR	NR	Australian Military Bank	Annual	29/03/2018	29/03/2021	1096	3.20	0.66	\$1,000,000
TD	AA-	A1+	Westpac	Quarterly	24/04/2018	27/04/2021	1099	3.13	0.66	\$3,000,000
TD	AA-	A1+	National Australia Bank	At Maturity	9/06/2020	9/06/2021	365	0.98	0.66	\$2,000,000
TD	BBB	A2	P&N Bank	Annual	27/06/2018	28/06/2021	1097	3.15	0.66	\$3,000,000
TD	BBB+	A2	BOQ	Annual	12/07/2017	12/07/2021	1461	3.45	0.66	\$2,000,000
TD	BBB+	A2	BOQ	Annual	29/10/2018	29/10/2021	1096	3.00	0.66	\$3,000,000
TD	BBB+	A2	AMP Bank	Annual	15/05/2020	17/11/2021	551	1.55	0.66	\$3,000,000
TD	BBB+	A2	BOQ	Annual	12/07/2018	12/07/2022	1461	3.50	0.66	\$1,000,000
TD	AA-	A1+	Westpac	Quarterly	13/07/2020	13/07/2022	730	0.96	0.66	\$3,000,000
TD	BBB+	A2	BOQ	Annual	23/06/2020	20/07/2022	757	1.23	0.66	\$1,000,000
CASH	BBB	A2	ME	Monthly				0.85	0.25	\$2,000,000
CASH	AA-	A1+	CBA	Monthly				0.20	0.25	\$2,250,000
TOTAL:										\$54,250,000

*Benchmarks

On Call - RBA Cash

Floating Rate Deposit - 3m BBSW

Term Deposit - BBSW

GOLDENFIELDS WATER COUNTY COUNCIL – AUGUST 2020

Performance

Goldenfields Water County Council’s investment portfolio outperformed the relevant BBSW Index benchmark by 96%. The average weighted yield for July was 2.01%, over an average weighted term of 245 days, with a benchmark of 1.03%.

Total Cost 54,250,000	Total Accrued Interest 424,918	Weighted Average Term 245 Days
Total Value 54,250,000	Monthly Interest Received 127,980	Weighted Average Yield 2.01%

Credit Quality Compliance

Council’s investment portfolio was compliant with policy in terms of S&P long term rating credit quality limits, as displayed below.



GOLDENFIELDS WATER COUNTY COUNCIL – AUGUST 2020

Counter Party Compliance

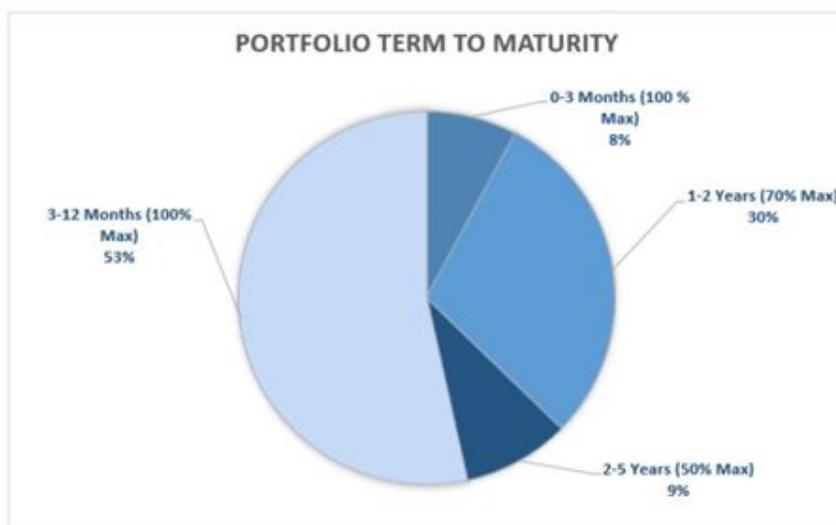
As at the end of July, Council was compliant with policy in terms of individual financial institution capacity limits. It is worth noting that capacity limits are affected by changes in the on call account balance compared to the total portfolio balance.

Overall, the portfolio is diversified across a variety of credit ratings, including some exposure to unrated ADIs.



Term to Maturity

Council’s investment portfolio maturities shown graphically below were also compliant with policy requirements.



GOLDENFIELDS WATER COUNTY COUNCIL – AUGUST 2020

APPLICATION OF INVESTMENT FUNDS

The table below details the allocation of cash balances in terms of restricted funds, noting restrictions are all internal rather than external.

Restricted Funds:	
Plant & Vehicle Replacement	1,269,216
Infrastructure Replacement	34,009,119
Employee Leave Entitlement	2,128,849
Sales Fluctuation Reserve	2,000,000
Property Reserve	391,890
Unrestricted Funds:	14,450,926
TOTAL	54,250,000

FINANCIAL IMPACT STATEMENT

Council's investment portfolio increased by \$1,500,000 from \$52,750,000 as at 31st May 2020 to \$54,250,000 as at 31st July 2020.

DECLARATION

I hereby certify that investments listed in the report have been made in accordance with Section 625 of the Local Government Act 1993, Clause 212 of the Local Government (General) Regulation 2005 and Council's Investment Policy PP004.

Signed



Michele Curran
Responsible Accounting Officer

ATTACHMENTS: Nil.**TABLED ITEMS:** Nil.

GOLDENFIELDS WATER COUNTY COUNCIL – AUGUST 2020

PROGRESS REPORT – CAPITAL WORKS EXPENDITURE

Report prepared by Corporate Services Manager

COUNCIL OFFICER RECOMMENDATION

That the report detailing Council's Capital Works Program as at 31 July 2020 be received and noted.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

09 Financially Sustainable

BACKGROUND

Capital Works represents a significant part of Councils activities and expenditure. This report details progress year to date on programmed and emergent capital works.

REPORT

This report is presented for information on the Capital Works Program year to date progress as at 31 July 2020.

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

ATTACHMENTS: Capital Works Progress Report as at 31 July 2020

TABLED ITEMS: Nil.

PUBLIC Goldenfields Water County Council Agenda - 27 August 2020 - MATTERS TO BE SUBMITTED TO OPEN COUNCIL

Goldenfields Water County Council								
CAPITAL WORKS PROGRESS								
AS AT 31 JULY 2020	ORIGINAL BUDGET 2020/21	PROPOSED 2019/20 CARRYOVERS & REVOTES	REVISED BUDGET 2020/21	ACTUAL YTD	COMMITTED YTD	TOTAL ACTUAL & COMMITTED YTD	VARIANCE YTD	% ACTUAL TO BUDGET
CAPITAL INCOME:	\$	\$	\$	\$	\$	\$	\$	%
Asset Sales	(741,000)	-	(741,000)	(40,674)	-	(40,674)		
Capital Contributions	(1,500,000)	-	(1,500,000)	(170,134)	-	(170,134)		
TOTAL CAPITAL INCOME:	(2,241,000)	-	(2,241,000)	(210,807)	-	(210,807)	(2,030,193)	9%
CAPITAL EXPENDITURE								
NEW SYSTEM ASSETS:	\$	\$	\$	\$	\$	\$	\$	%
Land & Buildings	600,000	-	600,000	473	12,993	13,466	586,534	2%
Mains - Developer Paid	40,000	-	40,000	22,946	4,193	27,139	12,861	68%
Mains - Trunk	180,000	50,776	230,776	249	74,584	74,833	155,943	32%
Mains - Reticulation	150,000	-	150,000	1,355	-	1,355	148,645	1%
Mains - Rural	1,800,000	-	1,800,000	90,121	150,556	240,676	1,559,324	13%
Scada	80,000	214,760	294,760	15,260	-	15,260	279,500	5%
TOTAL NEW SYSTEM ASSETS:	2,850,000	265,536	3,115,536	130,404	242,325	372,729	2,729,946	12%
RENEWALS:	\$	\$	\$	\$	\$	\$	\$	%
Plant & Equipment	1,350,000	184,570	1,534,570	114,264	381,179	495,443	1,039,127	32%
Information Technology	78,156	-	78,156	-	-	-	78,156	0%
Furniture and Office Equipment	5,000	-	5,000	-	-	-	5,000	0%
Land & Buildings	30,000	90,000	120,000	-	51,175	51,175	68,825	43%
Mains - Trunk	3,575,000	70,000	3,645,000	29,775	372,772	402,547	3,242,453	11%
Mains - Reticulation	45,000	-	45,000	6,975	18,577	25,552	19,448	1
Pump Stations	1,480,000	-	1,480,000	32,913	44,170	77,083	1,402,917	5%
Bores	200,000	277,000	477,000	22,177	413,826	436,003	40,997	91%
Reservoir Sites	370,000	23,710	393,710	10,102	166,634	176,735	216,975	45%
Treatment Plant	4,480,000	95,500	4,575,500	10,148	380,635	390,783	4,184,717	9%
Emergency Works	200,000	-	200,000	-	-	-	200,000	0%
TOTAL RENEWALS ASSETS:	11,813,156	740,780	12,553,936	226,354	1,828,968	2,055,322	10,498,614	16%
TOTAL CAPITAL EXPENDITURE:	14,663,156	1,006,316	15,669,472	356,757	2,071,294	2,428,051	13,241,421	15%

GOLDENFIELDS WATER COUNTY COUNCIL – AUGUST 2020

AUDIT RISK AND IMPROVEMENT COMMITTEE

Report prepared by Corporate Services Manager

COUNCIL OFFICER RECOMMENDATION

1. That the Board receives and notes the minutes of the Audit, Risk and Improvement Committee meeting held on 6 August 2020; and
2. That the Board receives and notes the 2019/20 Annual Report from the Audit, Risk and Improvement Committee.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

09 Financially Sustainable

BACKGROUND

Goldenfields Water County Council Audit, Risk and Improvement Committee is an advisory committee in accordance with section 355 of the Local Government Act 1993, and the Local Government Regulations 2012. The Committee was established by Council Res 17/008 on 23 February 2017. In accordance with the Audit, Risk and Improvement Committee Charter, the Committee will report regularly to Council.

REPORT

The Goldenfields Water County Council Audit, Risk and Improvement Committee met on 6 August 2020. Minutes of the meeting are attached for the information of the Board.

The Goldenfields Water County Council Audit, Risk and Improvement Committee submitted an annual report on the activities of the Committee for the 2019/20 year, which is also attached.

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

ATTACHMENTS: Minutes of ARIC Meeting 6-8-20; 2019/20 ARIC Committee Annual Report.

TABLED ITEMS: Nil.



ARIC Meeting Minutes

Meeting Ref. ARIC		Minute taker: Michele Curran
Date: 6 August 2020	Time: 10am	Location: Zoom Online Meeting OR 84 Parkes Street, Temora (Board Room)
Attendees: Peter McLean (Chairperson), Geoff Twomey (Zoom), Michele Curran, Aaron Drenovski, Sammy Jung (Engineering Manager), Phil Swaffield (National Audits Group) (Zoom)		
Apologies: Cr David McCann		

1. Welcome and Apologies

The meeting was opened at 10:05am.

2. Declarations of Pecuniary and Non-Pecuniary Interests

No pecuniary or non-pecuniary interests were declared.

3. Confirmation of Previous Minutes

RECOMMENDATION on the motion of Geoff Twomey and Peter McLean that the minutes of the meeting held 7 May 2020 having been circulated to members be confirmed as a true and accurate record.

4. Business Arising from Minutes

No business was arising from minutes.

5. Engineering Manager Project Update Report

The Committee received and noted the Engineering Manager's verbal report.

- **Rosehill Pipeline Tender:** 11km trunk main renewal. Tender opened pre-COVID. Following COVID, Council determined to re-advertise tender to allow for tender conditions to be updated for pandemic conditions.
- **Oura HV Project:** water treatment plant that supplies 45% of network. Plant coming to end of useful life. Previous design and construct HV project tender was declined and retendered as a split tender to enable most suitable tenderers for each component – design, supply and construct.
- **Asset Management:** project to condition assess and inspect assets to update asset register and provide better data as well as for preventative maintenance planning.

Sammy Jung left the meeting at 10:30am.



6. Chairperson Report

The Committee received and noted the Chairperson's verbal report.

- **Cyber Security:** potential government funding for utilities announced.
- **LG NSW ARIC Training:** attended by independent committee members as well as Corporate Services Manager. Covered 2019 discussion paper and proposed regulatory framework for ARIC Committees and Internal Audit. Potential issues for Councils sourcing staff, additional costs.
- **Victorian Investigations:** Frankston Council recent fraud investigation.

7. General Manager Report

The Committee received and noted the General Manager's verbal report.

- **ICT Strategy:** first ICT Steering Committee meeting recently held. Will be implementing four year ICT Strategy, governance framework.
- **COVID Update:** situation being actively monitored, especially with current cases in Wagga.
- **Land Purchase:** two blocks of land next to Administration Building due to settle shortly.

8. Review of Internal Audits

RECOMMENDATION on the motion of Geoff Twomey and Peter McLean that the Committee receive and note the status update on Internal Audits.

9. 2019/20 Audit Timeline

RECOMMENDATION on the motion of Peter McLean and Geoff Twomey that the Committee receive and note the 2019/20 Audit Timeline.

10. ARIC Annual Report

RECOMMENDATION

On the motion of Geoff Twomey and Peter McLean that the Committee receive and endorse the ARIC Committee Annual Report to Council.

11. ARIC Meeting Dates

RECOMMENDATION on the motion of Peter McLean and Geoff Twomey that the Committee endorse the proposed ARIC Committee meeting dates for the next 12 months.

- 10am Wednesday 30 September 2020 – 2019/20 Financial Statements
- 10am Thursday 26 November 2020
- 10am Thursday 4 February 2021
- 10am Thursday 6 May 2021
- 10am Thursday 22 July 2021
- 10am Thursday 30 September 2021 – 2020/21 Financial Statements



12. Review of Action Items Progress Report

RECOMMENDATION on the motion of Geoff Twomey and Peter McLean that the Committee receive and note the Action Items Progress Report.

NEXT MEETING: 10am Wednesday 30 September 2020 – 2019/20 Financial Statements

There being no further matters requiring the attention of the Committee the meeting was declared closed at 11:25am.



AUDIT, RISK & IMPROVEMENT COMMITTEE ANNUAL REPORT 2019/20

The Goldenfields Water County Council Audit, Risk & Improvement Committee (Committee) was established by Council on 23 February 2017. The Committee is an advisory committee in accordance with section 355 of the Local Government Act 1993, and the Local Government Regulations 2012. This report is prepared in accordance with the Committee's Charter, which requires an annual performance report be provided to Council.

The purpose of the Committee is to provide independent assurance and assistance to Goldenfields Water County Council on risk management, control, governance, and external accountability responsibilities.

The Committee met four times during 2019/20:

- 3 October 2019
- 4 December 2019
- 2 March 2020
- 7 May 2020

The Committee membership is shown below, including 2019/20 meeting attendance:

Member	Position	Role	Meetings Attended
Peter McLean	Independent	Chairperson	4
Geoff Twomey	Independent	Member	4
Clr David McCann	Councillor	Member	4
Aaron Drenovski	General Manager	Non-voting attendee	4
Michele Curran	Corporate Services Manager	Non-voting attendee	4
National Audits Group	Internal Auditor	Non-voting attendee	4
Brad Bohun	External Auditor	Invitee	1

Items reviewed by the Committee during 2019/20 include:

- **Risk Management**
 - Risk Management Framework
 - Risk Register
 - COVID-19 Response
- **Control Framework**
 - Audit, Risk & Improvement Committee Charter
 - Investment Policy
- **External Accountability**
 - 2018/19 Financial Statements



- **Legislative Compliance**
 - Legislative Compliance Framework
 - Legislative Compliance Register
- **Internal Audit**
 - Internal Audit Plan
 - Water Quality Systems and Monitoring
 - Corporate Governance Review
 - Oura Pump Station Tender Review
 - Disposal of Assets
 - Small Plant and Equipment
 - Internal Audit Strategic Plan
- **External Audit**
 - Interim and final management letters
 - 2019/20 External Audit Annual Engagement Plan

Based on the reviews conducted by the Committee during the financial year, there are no major issues for the Committee to report to Council. Based on the information provided, the Committee and myself are satisfied that Goldenfields Water County Council is meeting its external responsibilities, continuing to improve its controls, reduce their risks and enhance their corporate governance.

A handwritten signature in black ink, appearing to read "P. McLean".

Peter McLean

Chairperson - Goldenfields Water County Council Audit, Risk & Improvement Committee
6 August 2020

GOLDENFIELDS WATER COUNTY COUNCIL – AUGUST 2020

2019/20 BUDGET REVOTES

Report prepared by Corporate Services Manager

COUNCIL OFFICER RECOMMENDATION

That the Board:

1. Revotes expenditure totalling \$104,173 from 2019/20 for inclusion in the 2020/21 budget; and
2. Note committed expenditure totalling \$964,247 will be carried forward from 2019/20 to the 2020/21 budget.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

09 Financially Sustainable

BACKGROUND

Clause 211 of the Local Government (General) Regulation 2005 requires Council to formally adopt the inclusion of unspent prior year budget expenditure into the next year's budget.

REPORT

Annual approval is sought from the Board in relation to carrying forward budget allocations from the prior year into the current year. 2019/20 budgets items have been reviewed and management advises that the following listed items should be revoted or carried forward into the 2020/21 budget to enable the completion of planned works.

Carry forward amounts are expenditure that was committed to prior to 30 June 2020. The sum of committed expenditure is higher than would normally be expected due to delays in the delivery of a number of items due to COVID-19 supply issues.

Description	Revotes	Carry Forward - Committed Spend Prior to 30/6/2020	TOTAL
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OPERATIONAL EXPENDITURE:

Oura WTP Surface Water Investigation		\$35,454	\$35,454
Finance Ledger Restructure Project		\$17,500	\$17,500
ICT Strategy Project		\$9,150	\$9,150
Total Operational Expenditure	\$0	\$62,104	\$62,104

CAPITAL EXPENDITURE:

Milling Machine		\$37,200	\$37,200
Safety Trailer		\$11,700	\$11,700
3 Vehicle Replacements		\$135,670	\$135,670
Nangus Water Supply Investigation		\$50,776	\$50,776
Jugiong Strategic Asset Plan	\$7,273	\$82,727	\$90,000
Oura WTP Aeration Study	\$500	\$5,000	\$5,500

GOLDENFIELDS WATER COUNTY COUNCIL – AUGUST 2020

Description	Revotes	Carry Forward - Committed Spend Prior to 30/6/2020	TOTAL
Wyalong Depot	\$60,000	\$30,000	\$90,000
Thanowring Road		\$50,000	\$50,000
Stockinbingal PRV	\$9,400	\$10,600	\$20,000
Matong Bore 1	\$27,000	\$250,000	\$277,000
SCADA New		\$214,760	\$214,760
SCADA Renew		\$23,710	\$23,710
Total Capital Expenditure	\$104,173	\$902,143	\$1,006,316

FINANCIAL IMPACT STATEMENT

The recommendation increases 2020/21 budgeted operational expenditure by \$62,104 and budgeted capital expenditure by \$1,006,316.

ATTACHMENTS: Nil.

TABLED ITEMS: Nil.

GOLDENFIELDS WATER COUNTY COUNCIL – AUGUST 2020

2019/20 DRAFT FINANCIAL STATEMENTS

Report prepared by Corporate Services Manager

COUNCIL OFFICER RECOMMENDATION

1. The Financial Statements for the year ended 30 June 2020 be referred to Council's Auditor, Audit Office of New South Wales,
2. Council make a resolution in accordance with Section 413(2)(c) that the Financial Statements have been prepared in accordance with:
 - i. the *Local Government Act 1993* (NSW) (as amended) and the Regulations made there under
 - ii. the Australian Accounting Standards and professional pronouncements
 - iii. the *Local Government Code of Accounting Practice and Financial Reporting*
 - iv. presents fairly the Council's operating results and financial position for the year
 - v. accords with Council's accounting and other records
 - vi. that Council is not aware of any matter that would render these statements false or misleading in any way
3. That Council adopt the abovementioned Statement and that the Chairperson, Councillor, General Manager and Responsible Accounting Officer be authorised to sign the 'Statement by Councillors and Management' in relation to Council's 2019/20 Financial Statements and Special Purpose Financial Reports and be attached thereto.
4. The General Manager be delegated the authority to issue the audited Financial Statements immediately upon receipt of the Auditor's Reports, subject to their being no material changes or audit issues.
5. Council present the final audited Financial Statements and Auditor's Report to the public at its ordinary meeting to be held on 22 October 2020.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

09 Financially Sustainable

BACKGROUND

Under Section 413(1) of the Local Government Act 1993, Council is required to prepare financial reports and must refer them for audit.

REPORT

Council's draft Financial Statements for the year ended 30 June 2020 have been completed and are ready to be forwarded to Council's Auditors.

Under the provisions of Section 413(2)(c) of the Local Government Act 1993, the Financial Statements and Special Purpose Financial Statements shall be accompanied by a statement made in accordance with a resolution by Council, signed by two Councillors, General Manager and Responsible Accounting Officer.

Following receipt of the Auditor's Report, it will be necessary to give public notice for a period of at least seven (7) days prior to the adoption of the Financial Statements.

It is anticipated that the complete set of Financial Statements, including the Auditor's Report will be submitted to Council's Ordinary Meeting on 22 October 2020.

GOLDENFIELDS WATER COUNTY COUNCIL – AUGUST 2020

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

ATTACHMENTS: 2019/20 Draft Primary Financial Statements; GPFS Statement by Councillors and Management; SPFS Statement by Councillors and Management.

TABLED ITEMS: Nil.

Goldenfields Water County Council

Financial Statements 2020

Statement of Comprehensive Income
for the year ended 30 June 2020

\$ '000	Notes	2020	2019
Net operating result for the year (as per Income Statement)		1,529	2,144
Other comprehensive income:			
Amounts which will not be reclassified subsequently to the operating result			
Gain (loss) on revaluation of IPP&E	10	(259)	3,708
Total items which will not be reclassified subsequently to the operating result		(259)	3,708
Total other comprehensive income for the year		(259)	3,708
Total comprehensive income for the year		1,270	5,852
Total comprehensive income attributable to Council		1,270	5,852

The Council has not restated comparatives when initially applying AASB 1058 *Income of Not-for-Profit Entities*, AASB 15 *Revenue from Contracts with Customers* and AASB 16 *Leases*. The comparative information has been prepared under AASB 111 *Construction Contracts*, AASB 118 *Revenue*, AASB 1004 *Contributions*, AASB 117 *Leases* and related Accounting Interpretations.

The above Statement of Comprehensive Income should be read in conjunction with the accompanying notes.

DRAFT

Goldenfields Water County Council

Financial Statements 2020

Statement of Financial Position

as at 30 June 2020

\$ '000	Notes	2020	2019
ASSETS			
Current assets			
Cash and cash equivalents	7(a)	5,672	1,888
Investments	7(b)	39,000	22,000
Receivables	8	5,958	6,706
Inventories	9	595	548
Total current assets		<u>51,225</u>	<u>31,142</u>
Non-current assets			
Investments	7(b)	10,000	27,000
Infrastructure, property, plant and equipment	10	262,817	264,678
Total non-current assets		<u>272,817</u>	<u>291,678</u>
Total assets		<u>324,042</u>	<u>322,820</u>
LIABILITIES			
Current liabilities			
Payables	12	1,262	1,657
Income received in advance	12	–	332
Provisions	13	2,437	1,797
Total current liabilities		<u>3,699</u>	<u>3,786</u>
Non-current liabilities			
Payables	12	8	7
Provisions	13	118	80
Total non-current liabilities		<u>126</u>	<u>87</u>
Total liabilities		<u>3,825</u>	<u>3,873</u>
Net assets		<u>320,217</u>	<u>318,947</u>
EQUITY			
Accumulated surplus	14	95,030	93,501
Revaluation reserves	14	225,187	225,446
Council equity interest		<u>320,217</u>	<u>318,947</u>
Total equity		<u>320,217</u>	<u>318,947</u>

The Council has not restated comparatives when initially applying AASB 1058 *Income of Not-for-Profit Entities*, AASB 15 *Revenue from Contracts with Customers* and AASB 16 *Leases*. The comparative information has been prepared under AASB 111 *Construction Contracts*, AASB 118 *Revenue*, AASB 1004 *Contributions*, AASB 117 *Leases* and related Accounting Interpretations.

The above Statement of Financial Position should be read in conjunction with the accompanying notes.

Goldenfields Water County Council

Financial Statements 2020

Statement of Changes in Equity

for the year ended 30 June 2020

\$ '000	Notes	as at 30/06/20			as at 30/06/19		
		Accumulated surplus	IPP&E revaluation reserve	Total equity	Accumulated surplus	IPP&E revaluation reserve	Total equity
Opening balance		93,501	225,446	318,947	91,357	221,738	313,095
Net operating result for the year		1,529	–	1,529	2,144	–	2,144
Restated net operating result for the period		1,529	–	1,529	2,144	–	2,144
Other comprehensive income							
– Gain (loss) on revaluation of IPP&E	10	–	(259)	(259)	–	3,708	3,708
Other comprehensive income		–	(259)	(259)	–	3,708	3,708
Total comprehensive income		1,529	(259)	1,270	2,144	3,708	5,852
Equity – balance at end of the reporting period		95,030	225,187	320,217	93,501	225,446	318,947

The Council has not restated comparatives when initially applying AASB 1058 *Income of Not-for-Profit Entities*, AASB 15 *Revenue from Contracts with Customers* and AASB 16 *Leases*. The comparative information has been prepared under AASB 111 *Construction Contracts*, AASB 118 *Revenue*, AASB 1004 *Contributions*, AASB 117 *Leases* and related Accounting Interpretations.

The above Statement of Changes in Equity should be read in conjunction with the accompanying notes.

Goldenfields Water County Council

Financial Statements 2020

Statement of Cash Flows

for the year ended 30 June 2020

Original unaudited budget 2020	\$ '000	Notes	Actual 2020	Actual 2019
Cash flows from operating activities				
Receipts:				
5,335	Annual charges		5,835	5,126
15,717	User charges and fees		17,820	17,534
1,248	Investment and interest revenue received		1,513	1,421
1,219	Grants and contributions		1,558	985
210	Other		1,764	1,695
Payments:				
(7,627)	Employee benefits and on-costs		(6,847)	(6,579)
(3,181)	Materials and contracts		(5,098)	(4,162)
–	Bonds, deposits and retention amounts refunded		(28)	(1)
(4,285)	Other		(5,806)	(5,351)
8,636	Net cash provided (or used in) operating activities	15b	10,711	10,668
Cash flows from investing activities				
Receipts:				
–	Sale of investment securities		–	12,000
474	Sale of infrastructure, property, plant and equipment		669	839
Payments:				
–	Purchase of investment securities		–	(13,000)
(12,886)	Purchase of infrastructure, property, plant and equipment		(7,596)	(9,757)
(12,412)	Net cash provided (or used in) investing activities		(6,927)	(9,918)
(3,776)	Net increase/(decrease) in cash and cash equivalents		3,784	750
1,888	Plus: cash and cash equivalents – beginning of year	15a	1,888	1,138
(1,888)	Cash and cash equivalents – end of the year	15a	5,672	1,888
49,000	plus: Investments on hand – end of year	7(b)	49,000	49,000
47,112	Total cash, cash equivalents and investments		54,672	50,888

The Council has not restated comparatives when initially applying AASB 1058 *Income of Not-for-Profit Entities*, AASB 15 *Revenue from Contracts with Customers* and AASB 16 *Leases*. The comparative information has been prepared under AASB 111 *Construction Contracts*, AASB 118 *Revenue*, AASB 1004 *Contributions*, AASB 117 *Leases* and related Accounting Interpretations.

The above Statement of Cash Flows should be read in conjunction with the accompanying notes.

Goldenfields Water County Council

General Purpose Financial Statements

for the year ended 30 June 2020

Statement by Councillors and Management made pursuant to Section 413(2)(c) of the Local Government Act 1993 (NSW) (as amended)

The attached General Purpose Financial Statements have been prepared in accordance with:

- the *Local Government Act 1993* (NSW) (as amended) and the regulations made thereunder,
- the Australian Accounting Standards and other pronouncements of the Australian Accounting Standards Board
- the *Local Government Code of Accounting Practice and Financial Reporting*.

To the best of our knowledge and belief, these statements:

- present fairly the Council's operating result and financial position for the year
- accord with Council's accounting and other records.

We are not aware of any matter that would render these statements false or misleading in any way.

Signed in accordance with a resolution of Council made on 27 August 2020.

Clr Dennis Palmer
Chairperson
27 August 2020

Clr David McCann
Deputy Chairperson
27 August 2020

Aaron Drenovski
General Manager
27 August 2020

Michele Curran
Responsible Accounting Officer
27 August 2020

Goldenfields Water County Council

Special Purpose Financial Statements

for the year ended 30 June 2020

Statement by Councillors and Management made pursuant to the Local Government Code of Accounting Practice and Financial Reporting

The attached Special Purpose Financial Statements have been prepared in accordance with:

- the NSW Government Policy Statement '*Application of National Competition Policy to Local Government*';
- the Division of Local Government Guidelines '*Pricing and Costing for Council Businesses – A Guide to Competitive Neutrality*';
- the Local Government Code of Accounting Practice and Financial Reporting;
- the NSW Office of Water Best-Practice Management of Water and Sewerage Guidelines.

To the best of our knowledge and belief, these statements:

- present fairly the operating result and financial position for each of Council's declared business activities for the year, and
- accord with Council's accounting and other records.
- present overhead reallocation charges to the water and sewerage businesses as fair and reasonable.

We are not aware of any matter that would render these statements false or misleading in any way.

Signed in accordance with a resolution of Council made on 27 August 2020.

Clr Dennis Palmer
Chairperson
27 August 2020

Clr David McCann
Deputy Chairperson
27 August 2020

Aaron Drenovski
General Manager
27 August 2020

Michele Curran
Responsible Accounting Officer
27 August 2020

GOLDENFIELDS WATER COUNTY COUNCIL – AUGUST 2020

MANDAMAH STAGE 2 CONSTRUCTION PROGRESS REPORT

Report prepared by the Operations Manager

COUNCIL OFFICER RECOMMENDATION

That the Mandamah Stage 2 Construction Report be received and noted.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

02 Maximising Regional Water Supply

BACKGROUND

The Mandamah Rural Water Supply Scheme will expand Goldenfields Water County Council supply network by approximately 180 kilometres and provide essential water services to farmers and residents across more than 90,000 hectares in the Mandamah region west of Barmedman.

Stage 1 was officially opened on the 4th of July 2019, consisting of 66kms of mains, 2 reservoirs and a pump station, supplying 23 connections with the remaining 3 stages and 50 connections to be completed by June 2022.

REPORT

Currently the construction crew has installed 60kms of the 66kms of water mains required for the completion of stage 2.

1200 metres of rock was encountered whilst traversing across the Beckon Hills. A total of 678 cubic metres of rock was excavated and removed and approx: 448 cubic metres of sand was required for the bedding and coverage of the pipework.

With only 6 kilometres of pipe and 2 metres to be installed for the completion of stage 2, construction is assisting Engineering with the Backflow and meter installation followed by the commissioning.

Mandamah construction is still progressing ahead of schedule and under budget.

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

ATTACHMENTS: Nil

TABLED ITEMS: Nil

GOLDENFIELDS WATER COUNTY COUNCIL – AUGUST 2020

VALVE MAINTENANCE PROGRAM

Report prepared by Operations Manager

COUNCIL OFFICER RECOMMENDATION

That the ongoing valve maintenance program report be received and noted.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

01 Excellence in Service Provision
07 Efficient Operations

BACKGROUND

In October 2019 two fixed term casual staff were appointed to undertake the Valve Maintenance Program

REPORT

A total of 8997 valves have been identified within the supply area. These valves consist of:

- Scour valves - 89
- Air valves - 1071
- Stop valves - 3852
- Hydrants – 3985

To date a total of 4786 valves have been serviced and a number of which have required maintenance, refurbishment and/or replacement.

This program is on-going and due for completion October 2021.

These fixed term casuals have also been utilised to assist Operations on a number of occasions for emergent works involving Junee Shire and other water main breaks within the Southern area of out supply.

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

ATTACHMENTS: Nil

TABLED ITEMS: Nil

GOLDENFIELDS WATER COUNTY COUNCIL – AUGUST 2020

WATER PRODUCTION REPORT

Report prepared by Production and Services Manager

COUNCIL OFFICER RECOMMENDATION

That the Water Production Report be received and noted.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

03 Strategic Water Management

BACKGROUND

Goldenfields Water provides the essential water requirements of about 40,000 people spread over an area in excess of 20,000 square kilometres between the Lachlan & Murrumbidgee Rivers in the South West of NSW.

Goldenfields Waters' supply system consists of five separate water schemes, Jugiong, Oura, Mt Arthur, Mt Daylight and Hylands Bridge. Goldenfields Water carries out water supply functions within the Local Government areas of Bland, Coolamon, Cootamundra, Hilltops, Junee, Temora, and parts of Narrandera and Wagga Wagga.

Hilltops Shire Council, Cootamundra Gundagai Shire Council and Riverina Water County Council are retailers, who purchase bulk water from Goldenfields and supply the water to retail customers in their respective local government areas.

REPORT

Jugiong drinking Water Scheme

The Jugiong drinking water scheme sources water from the Murrumbidgee River and has an extraction licence entitlement of 5590ML per annum. Water from the Murrumbidgee River is treated through a nominal 40ML/day, conventional Water Treatment Plant that consists of; Coagulation, Flocculation, Clarification, Filtration, Disinfection and Fluoridation.

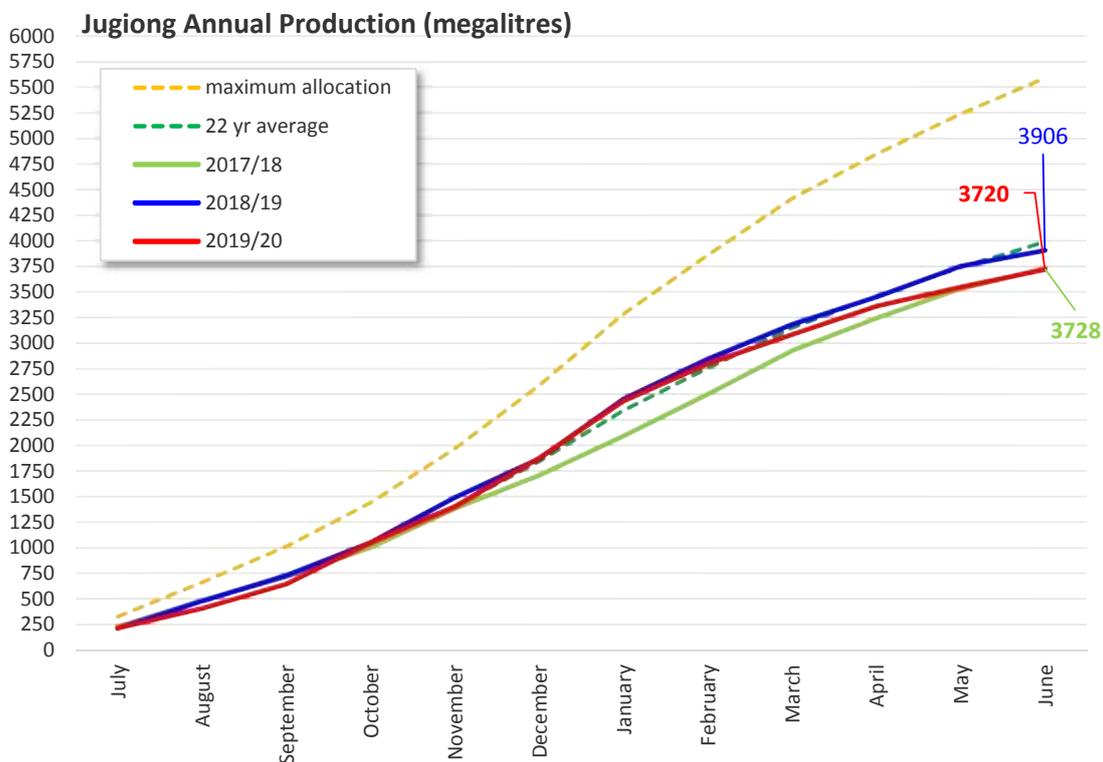
The Jugiong Scheme has 14 sets of reservoirs and 8 pumping stations. The Jugiong Scheme supplies bulk water to the Hilltops and Cootamundra-Gundagai Regional Councils for supply to the townships of Cootamundra, Harden and Young with a population of approximately 6800, 2200 and 8000 respectively.

Goldenfields Water also provides additional retail supply to approximately 600 customers in the villages of Stockinbingal, Wallendbeen and Springdale.

GOLDENFIELDS WATER COUNTY COUNCIL – AUGUST 2020

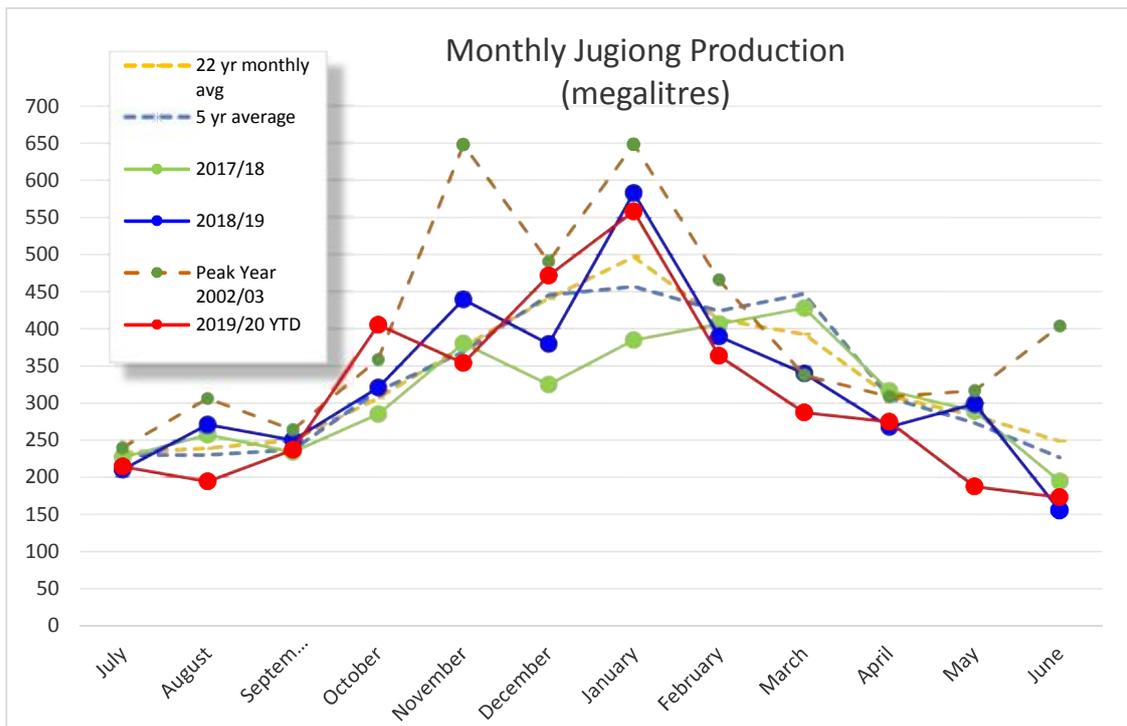
Jugiong annual water production has resulted in a trend similar to previous recent years.

To the end of the Financial Year 2019/20. Jugiong water production was 3720 ML. Water production from the Jugiong WTP was 185ML lower for the Financial Year 2019/20 compared to 2018/19 Financial Year. This is simply due to the higher than average rainfall recorded over the past twelve months.



GOLDENFIELDS WATER COUNTY COUNCIL – AUGUST 2020

Jugiong monthly water production for May 2020 was 187ML and June 2020 was 173 ML. As can be seen below the monthly water production has decreased, this is simply due to increased rainfall and the colder winter weather.



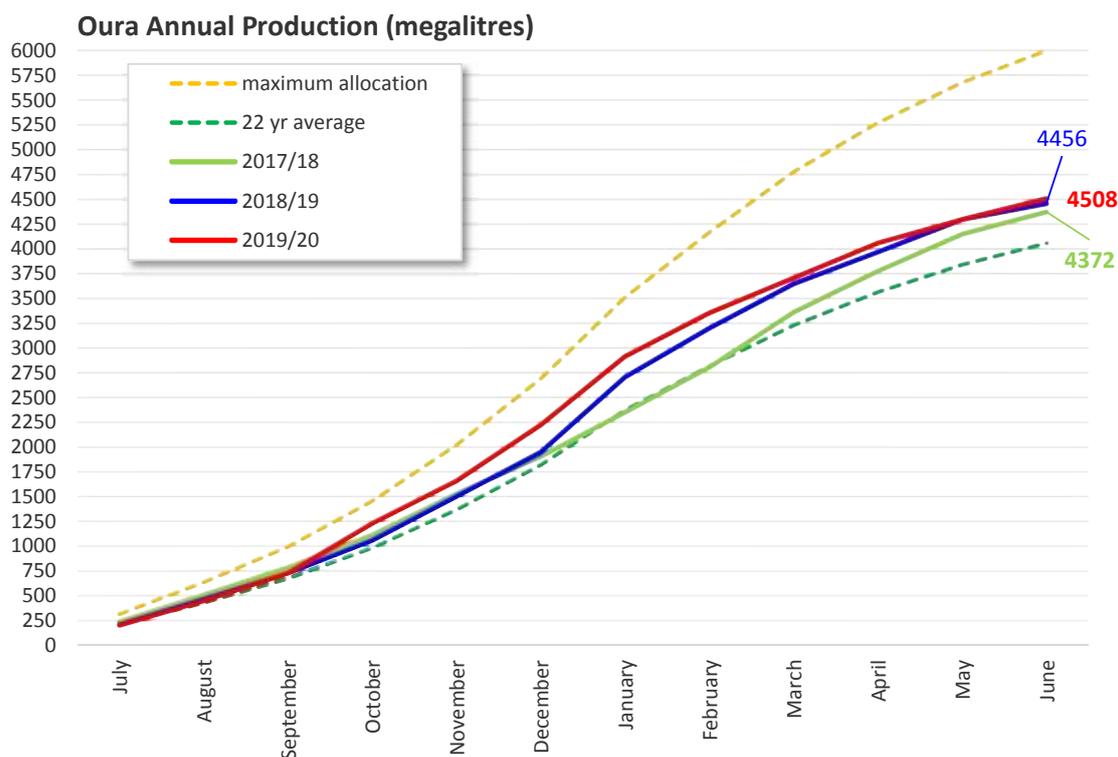
GOLDENFIELDS WATER COUNTY COUNCIL – AUGUST 2020

Oura Drinking Water Scheme

The water source at Oura is the Murrumbidgee inland alluvial aquifer, this water is extracted from 3 bores namely: Bores 3, 4 and 6. The raw water then goes through a treatment process at the Oura Water Treatment Plant that includes Aeration, Disinfection and Fluoridation.

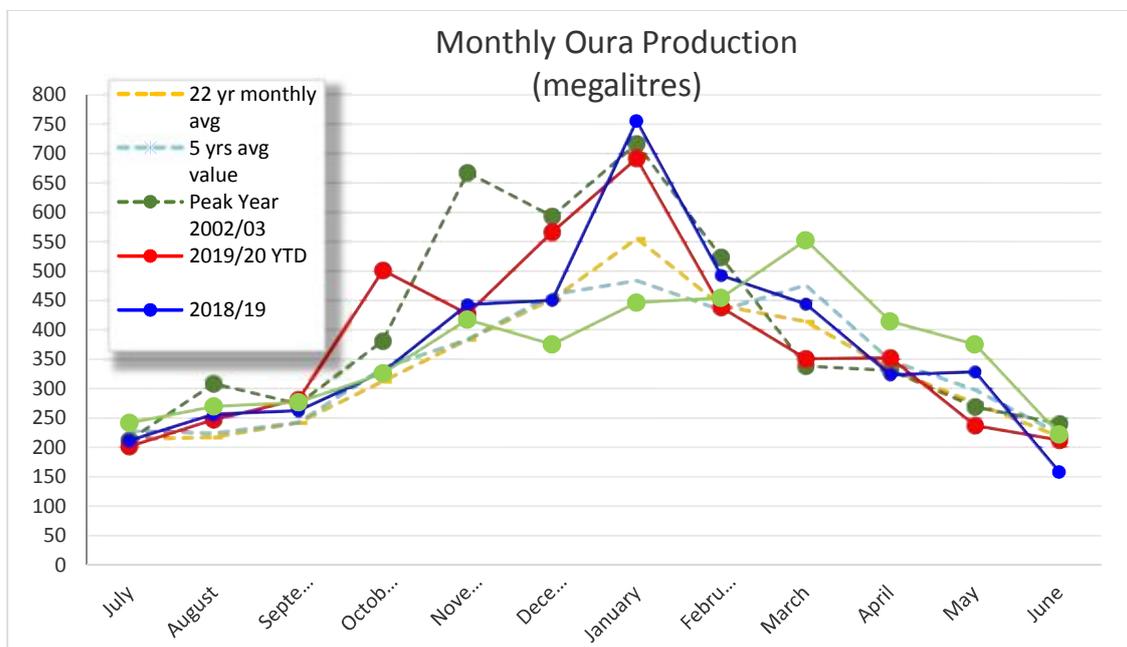
The Oura scheme has 33 sets of reservoirs and 19 pumping stations, produces drinking water for approximately 14,600 people in the Bland, Coolamon, Junee, Narrandera and Temora Shires. The Oura scheme can also supply water to the Northern side of the rural area of Wagga Wagga City when required.

For the 2019/20 financial year period of production, the Oura scheme bores extracted 4508ML. this is very similar to the previous year where 4456ML was extracted. An increase of 52ML was extracted in the 2019/20 period compared with the previous year.



GOLDENFIELDS WATER COUNTY COUNCIL – AUGUST 2020

Oura production for May 2020 was 237ML, and June 2020 was 212ML. As can be seen below the monthly water production has decreased over these periods, this is due mainly to increased rainfall and colder winter weather. However, please note that the dry spring period between September and November 2019 was significantly higher than the 2018/19 period which provides the reasoning for the increase of 52ML over the annual actual amount.



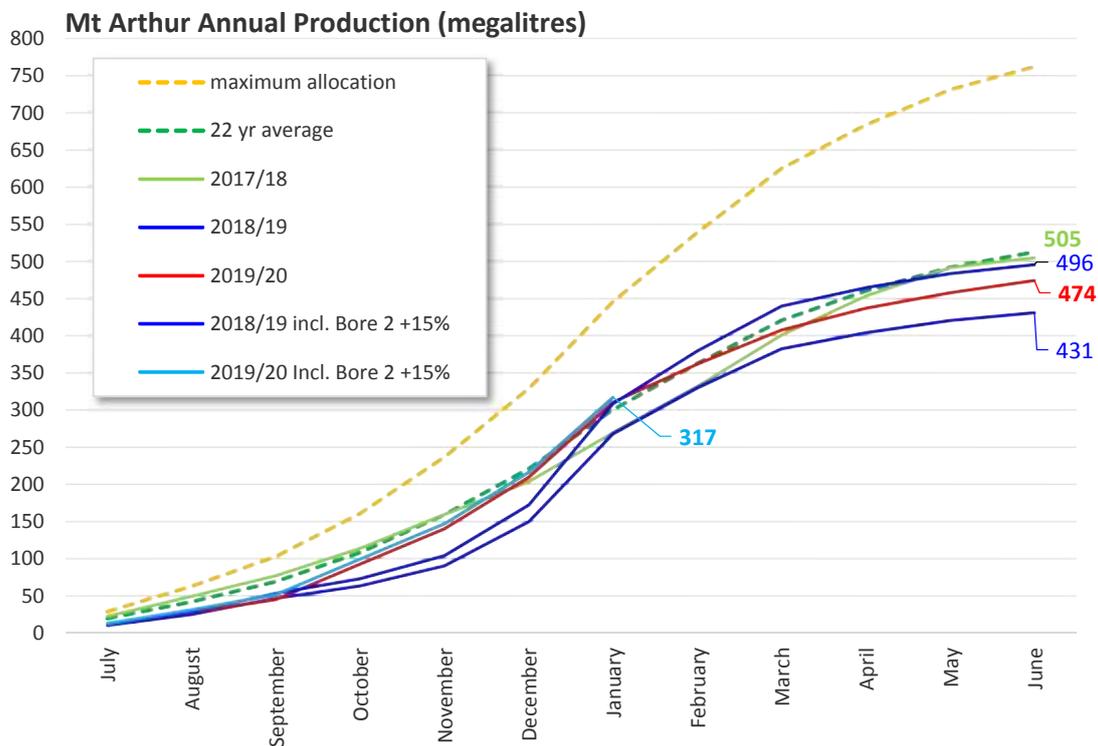
GOLDENFIELDS WATER COUNTY COUNCIL – AUGUST 2020

Mount Arthur Drinking Water Scheme

The Mount Arthur Water Source is from the Lachlan Fold belt Aquifer System. The water is extracted via two bores, bores 1 and 2 located in the Wagga Wagga City Council area South of Matong. The water is disinfected before distribution through 9 sets of reservoirs supplying approximately 2400 people with water in the Coolamon shire.

It should be noted that Staff recognised that Bore 2 flow meter appeared to be reading lower than expected during the 2019/20 financial year. Initial investigations identified that there was a potential increase of around 9l/s when compared to a portable ultrasonic meter that was utilised to validate flows. This means that there was an estimated 15% potential variation of production in Bore 2 up until the January period where the issue was resolved. The below graphs have included the differences in production for the same year as a comparison to previous year’s production.

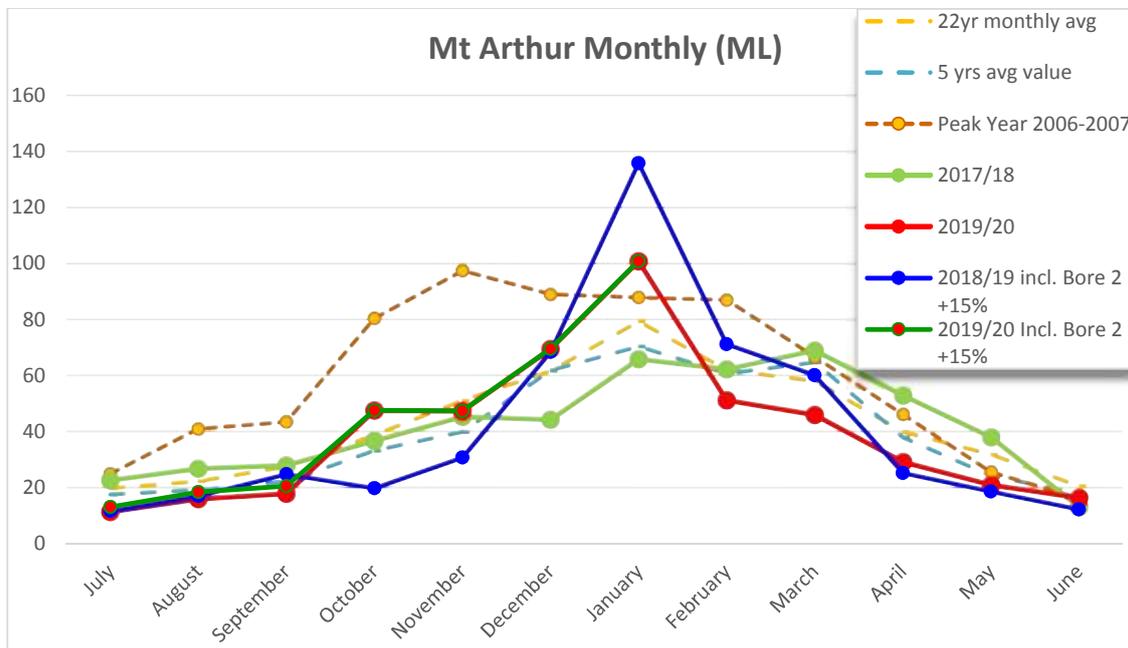
For the period to the end of the 2019/20 Financial Year, 474ML of water has been extracted from the Mt Arthur Bores. This is a decrease of 22ML when compared to the 2018/19 Financial year (496ML).



GOLDENFIELDS WATER COUNTY COUNCIL – AUGUST 2020

As the new Mag Flow meter has been operational at Mt Arthur, the necessity to report with a 15% variation is no longer required. 2019/20 data is now being reported as indicated.

Mount Arthur monthly water production for May was 21ML and June 2020 was 16.42ML. Similarly, Mt. Arthur monthly production is trending downwards this is due mainly to increased rainfall and colder winter weather.

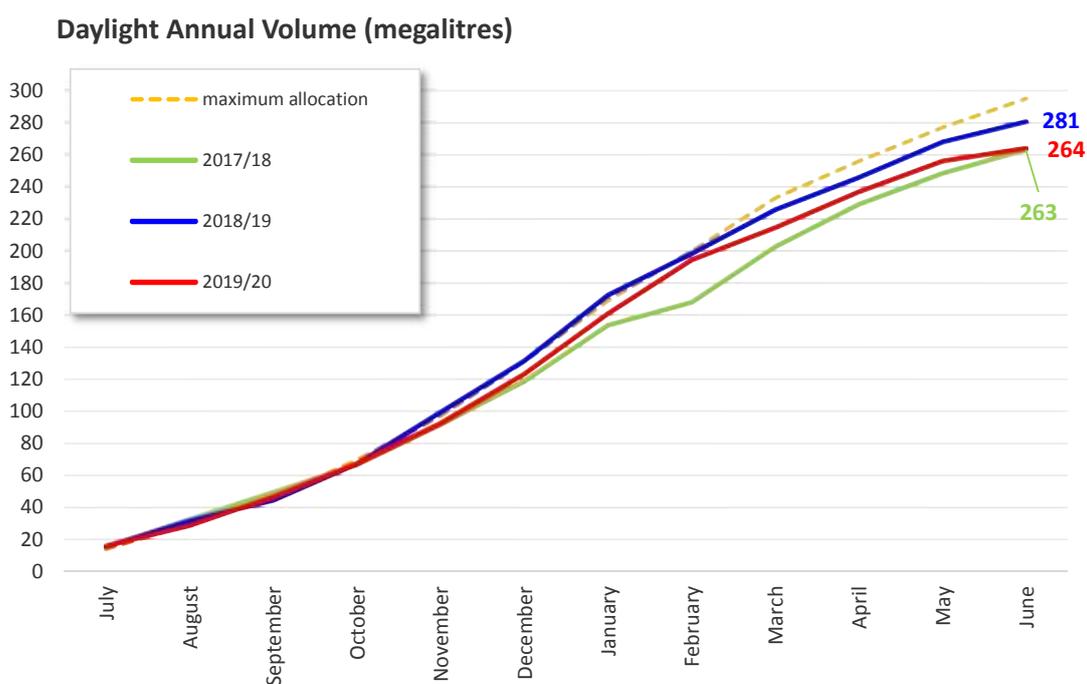


GOLDENFIELDS WATER COUNTY COUNCIL – AUGUST 2020

Mount Daylight Drinking Water Scheme

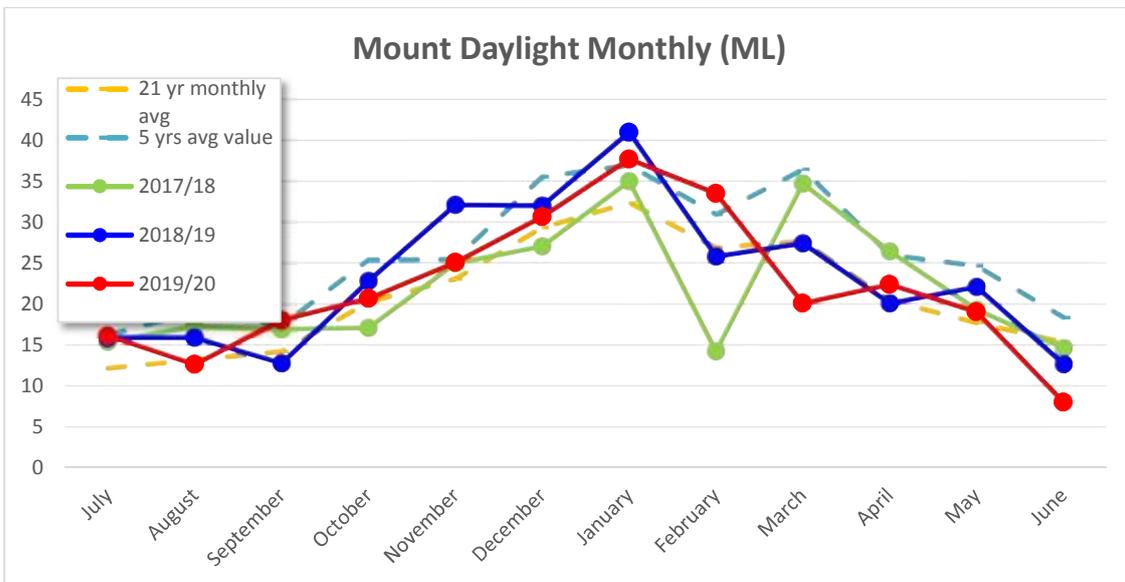
The Mount Daylight water source is from the Lower Lachlan alluvium aquifer. The Mount Daylight bores are jointly operated with Carathool Shire Council. Carathool Shire Council is responsible for bore management. There are 7 sets of reservoirs in the Mt Daylight scheme. Mt Daylight supplies water to approximately 125 people in the villages of Naradhan, Weethalle and Tallimba in the Bland Shire Council area.

For the Financial year 2019/20, 264ML of water has been extracted by GWCC from the Mt Daylight Bores. This is lower than the 2018/19 financial year where 281ML was extracted. Indicating a decrease of 17ML for the 2019/20 FY.



GOLDENFIELDS WATER COUNTY COUNCIL – AUGUST 2020

Mount Daylight monthly water production for May 2020 was 19 ML and for June 2020 was 8ML. Water production from the Mt Daylight Bores is trending downwards this is due mainly to increased rainfall and colder winter weather.

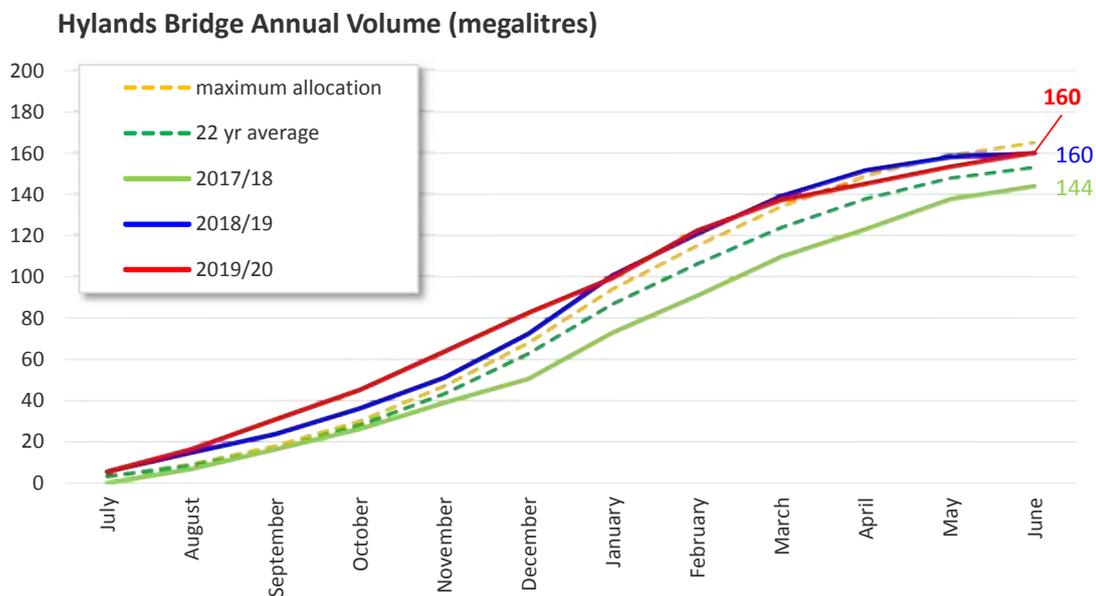


GOLDENFIELDS WATER COUNTY COUNCIL – AUGUST 2020

Hylands Bridge - Non Potable

Hylands Bridge supplies Non Potable water to Barellan and Binya.

For the 2019/20 financial year period of production, water supply from the Hylands Bridge scheme is 160ML. This is the same as the previous 2018/19 financial year. Approximately 5ML below the Hylands bridge allocation. (165ML).



FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council’s financial position.

ATTACHMENTS: Nil.

TABLED ITEMS: Nil.

GOLDENFIELDS WATER COUNTY COUNCIL – AUGUST 2020

WYALONG AND WEST WYALONG PRESSURE INVESTIGATION OUTCOMES

Report prepared by Engineering Manager

COUNCIL OFFICER RECOMMENDATION

That the Board:

1. Note the information included in the report.
2. Approve the \$150,000 increase to the current financial year capital works program to cover the cost of the detailed design.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

01 Excellence in Service Provision

BACKGROUND

During the 2019/2020 financial year Goldenfields Water investigated options for increasing the pressure within Wyalong and West Wyalong.

REPORT

The study investigated 5 options for increasing the pressure within Wyalong and West Wyalong. These included a variety of additional pumping and infrastructure arrangements. The preferred option for proceeding was to provide increased pressure through a new standpipe reservoir. This option would require an additional dedicated trunk main from Goldfields Way to the existing terminal reservoir (approx. 8 km depending on final pipeline route) and a transfer pump station from the terminal reservoir to the new standpipe reservoir. Please refer to the attached diagram. This option was chosen due to the following reasons:

- It will improve the pressure across the entire Wyalong and West Wyalong area
- It will provide a consistent pressure (minimising pressure fluctuations, bursts and discoloured water risks associated with in line booster pumps)
- It will provide improved water quality through circulating the water
- It provides improved control of the network and redundancy

The study also highlighted the condition of the existing trunk main from Wyalong to West Wyalong and the need for renewal within the next 10 years.

The estimated capital cost for the works are as follows:

- Existing trunk main renewal \$4.2M
- Standpipe reservoir, additional dedicated trunk main and transfer pump station \$4.7M

The project is now progressing as follows:

- The existing trunk main renewal has been allowed for within the 10 year capital works program
- The standpipe reservoir and associated infrastructure has been included in the IWCM process for review
- The project has been included in our customer survey to gauge our customer's willingness to pay for increased service levels
- The project will be progressed to detailed design and landholder/authority agreements sought for the new pipeline route in preparation for potential funding opportunities
- The project will be included in applications for grant funding opportunities

GOLDENFIELDS WATER COUNTY COUNCIL – AUGUST 2020

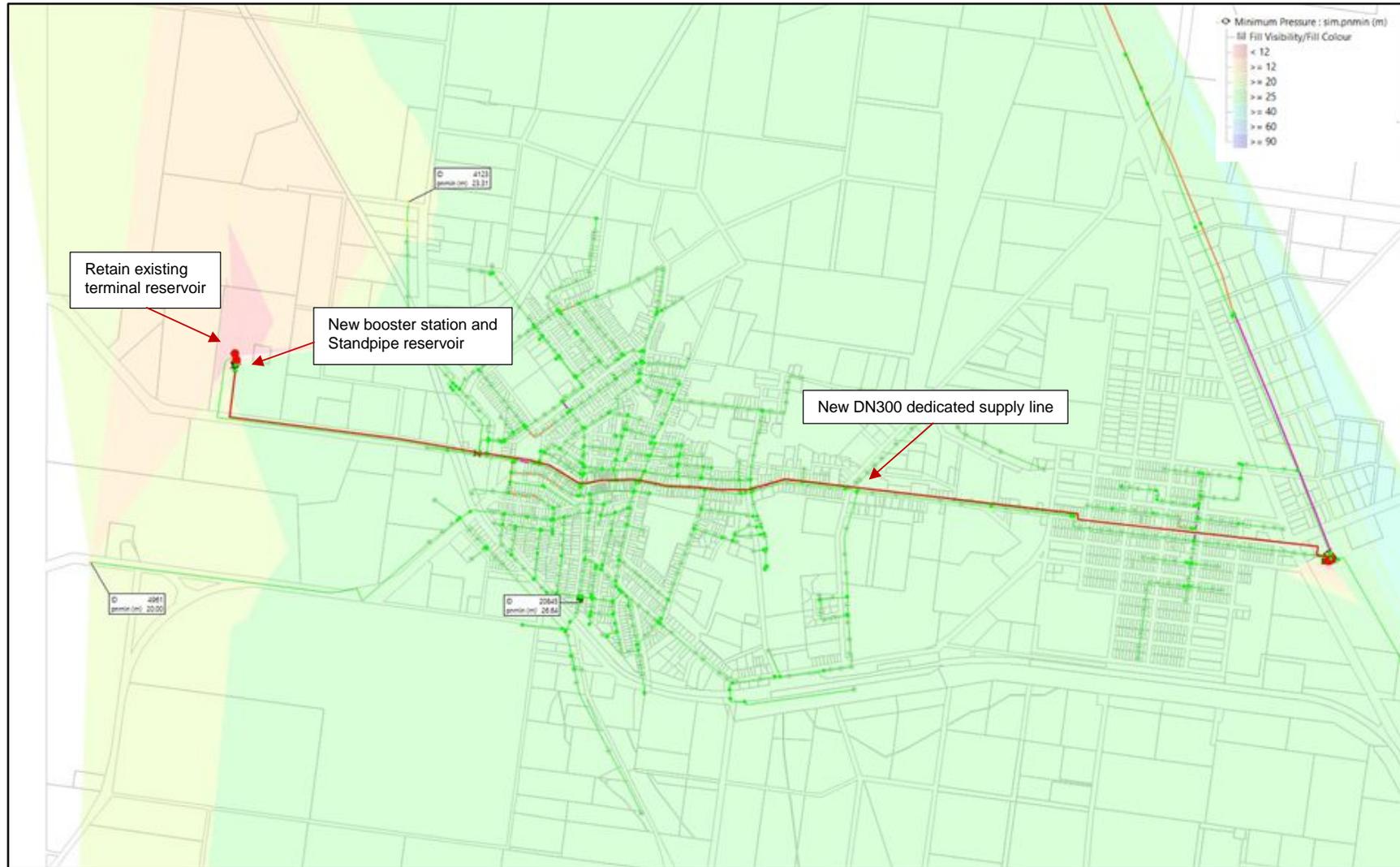
FINANCIAL IMPACT STATEMENT

Estimated cost for detailed design is \$150,000

ATTACHMENTS: Preferred Option Infrastructure and Pressures

TABLED ITEMS: Nil

Figure 4-5 Option 3B – Minimum Pressures



GOLDENFIELDS WATER COUNTY COUNCIL – AUGUST 2020

COMPULSORY ACQUISITION OF EASEMENT FOR WATER SUPPLY – MANDAMAH RURAL SCHEME

Report prepared by Engineering Manager

COUNCIL OFFICER RECOMMENDATION

That the Board:

1. Proceed with the compulsory acquisition of the interest in the land described as 6m wide easement over Lots 54 and 55 in DP 750630 for the purpose of Water Supply in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991.
2. Make an application to the Minister and the Governor for approval to acquire a 6m wide easement for Water Supply by compulsory process under section 186(1) of the Local Government Act.
3. Authorise the General Manager and Chairman to sign and seal any required documentation relating to the Acquisition

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

02 Maximising Regional Water Supply

BACKGROUND

Stage 1 of the Mandamah scheme required construction through Lots 54 & 55, DP 750630, which is a Crown Land camping reserve, in Fiegerts Lane, Aria Park. Construction agreements were acquired from the required authorities prior to construction occurring.

REPORT

As per Council's Easement and Acquisition Policy PP032, easements are required for new or renewed pipelines.

To create an easement over Crown Land, Legislation requires Council to Compulsory Acquire the easement, Under the NSW Land Acquisition (Just Terms Compensation) Act.

A council resolution is required under the legislation, and Ministerial Approval is necessary, before the Acquisition process can start.

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position, the Easements are part of the Mandamah Scheme budget.

ATTACHMENTS: Plan showing location of Easement.

Letter From Crown Land

TABLED ITEMS: Nil.

Schedule 3

Licence: RN 593990



***** End of Schedule 3 *****



Reference: 18/02631
Your Ref:
Account: 595590

29 August 2019

Goldenfields Water County Council
Attn: Paul Goesch
PO Box 220
TEMORA NSW 2666

By Email: Paul.Goesch@gwcc.nsw.gov.au

Dear Paul Goesch

Proposed compulsory acquisition by Goldenfields Water County Council for easement over Lots 54 & 55 DP750630, Barmedan.

The Department of Planning, Industry and Environment, Lands and Water (the department) refers to Goldenfields Water County Council (the authority) proposed acquisition of an easement over Lots 54 & 55 DP750630, as shown in the attached diagram, for the purpose of easement for water pipeline (subject land).

Registered owners interest

The department has no objection to receiving a proposed acquisition notice (PAN) from the authority to acquire the registered owners interest in the subject land, in accordance with the provisions of the *Land Acquisition (Just Terms Compensation) Act 1991* (LAJTCA).

The authority must provide evidence to the department of completion of the pre-acquisition procedures in accordance with Division 1 of LAJTCA before the department will issue a tax invoice.

Other interests

It is the authority's responsibility to resolve any and all interests in the land (not limited to those identified in this letter) before gazettal, in accordance with Section 12 of LAJTCA. This may occur via issue of a PAN.

Further information about addressing interests in the land other than that of the registered owner is provided in Attachment A. Additional interested parties identified by the department as at the date of this letter are listed in Attachment B.

Compensation

The LAJTCA makes provision for compensation in relation to all parties' interests in the land to be agreed prior to the gazettal or determined after gazettal by the Valuer General.

Agreement to compensation prior to the gazettal of the acquisition provides authorities with internal accounting and planning benefits and can help avoid statutory interest accruing. **The authority must have resolved all other interests in the land prior to making an offer of compensation to the department.** Any offer must be supported by a valuation from a certified practicing valuer made in accordance with API practice guidelines.

Alternatively, after the acquisition has been gazetted the Office of the Valuer General will appoint a registered valuer to make a determination of compensation for the acquisition. The



department requests that the Valuer General provide a preliminary copy of the valuation report for review before finalisation of the determination.

Tax invoice for compensation

The authority must provide evidence to the department of completion of the pre-acquisition procedures in accordance with Division 1 of LAJTCA before the department will issue a tax invoice.

Please note that should compensation be determined by the Valuer General after gazettal, a tax invoice can only be issued after the gazette date. Goldenfields Water County Council may advise the department of their proposed date of gazette so that a tax invoice may be issued for payment of the compensation immediately after gazettal.

Until such time as the acquisition has been finalised, entry upon or use of the Crown land for any purpose will require the acquiring authority to obtain a tenure or written consent from Crown Lands.

For any further enquiries or lodgement of the above, please contact the Acquisitions Team via email cl.acquisitions@crowmland.nsw.gov.au .

Yours sincerely,

Rebecca Shaw
 A/Property Development Project Officer
Commercial Services
 NSW Department of Planning, Industry and Environment – Crown Lands & Water Division

Diagram:





ATTACHMENT A - ADDRESSING INTERESTS IN CROWN LAND SUBJECT TO COMPULSORY ACQUISITION

All parties with an interest in the Crown land that will be affected by the proposed acquisition are to be afforded the rights to be notified and claim compensation if appropriate, in accordance with Section 12 of LAJTCA. Such parties known to the department at the date of this letter are noted in Attachment B.

All interests must be addressed prior to the issue of a PAN to the impacted parties. Evidence is to be provided to the department that this has occurred.

Aboriginal Land Claim

Where an undetermined Aboriginal Land Claims (ALC) affects the subject land, the authority is to contact the claimant Aboriginal Land Council in order to ensure any inchoate interests the relevant Aboriginal Land Council may hold are addressed.

An ALC may be lodged over the subject land at any time during the acquisition process. Authorities are encouraged to make their own enquiries of the Office of the Registrar - Aboriginal Land Rights Act 1983 (NSW), to ensure all claims are identified and appropriately dealt with before an acquisition proceeds to gazette notification.

Native title

Native title is presumed to exist over all Crown land until evidence of extinguishment is found or a determination is made in response to a Native Title Claim under the *Commonwealth Native Title Act 1993*. Authorities are to make their own enquiries to the Native Title Registrar to ensure all current claims are identified and appropriately dealt with before an acquisition proceeds to gazette notification.

Where evidence of native title extinguishment has not been identified for Crown land subject to a proposed acquisition, the authority is to issue a PAN to the Native Title Corporation (NTSCorp) in addition to any Native title claimant/s.

Further information on native title can be found at <https://www.industry.nsw.gov.au/lands/what-we-do/our-work/native-title> .

Tenure holders and Crown land managers

The authority is requested to contact the identified tenure holders and Crown land managers regarding impact on their interests in the subject land.

Travelling stock reserve

Travelling Stock Reserves are managed by Local Land Services. The authority is requested to contact the manager of any Travelling Stock Reserves affected by the proposed acquisition.



ATTACHMENT B – OTHER INTERESTED PARTIES

Proposed compulsory acquisition by Goldenfields Water County Council for easement over Lots 54 & 55 DP750630, Barmedan.

Date: 29 August 2019

	Lot/DP	Reference number	Interested party
Native title presumed to exist			Native Title Corporation (NTSCorp)

GOLDENFIELDS WATER COUNTY COUNCIL – AUGUST 2020

LOCAL GOVERNMENT NSW ANNUAL CONFERENCE

Report prepared by General Manager

COUNCIL OFFICER RECOMMENDATION

That the Board:

1. Endorse the Chairperson as Goldenfields Water's voting delegate for the LGNSW Annual Conference
2. Approve the attendance of the General Manager and the Chairperson
3. Nominate an additional Board member to attend if desired.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

03 Strategic Water Management

BACKGROUND

The Local Government NSW Annual Conference is the annual policy making event for NSW Councils and where councillors come together to share ideas and debate issues that shape the way their councils are governed.

REPORT

The LGNSW Annual Conference will be held at the Crowne Plaza Hunter Valley from Sunday 22 November 2020 to Tuesday 24 November 2020.

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

ATTACHMENTS: LGNSW Annual Conference 2020 Draft Program

TABLED ITEMS: Nil



Local Government NSW Annual Conference 2020

Sunday 22 November – Tuesday 24 November 2020

Main conference venue: Crowne Plaza Hunter Valley, 430 Wine Country Drive, Lovedale NSW 2325

Theme: Growing Community Resilience

DRAFT PROGRAM (as of 29 July 2020)

PRE – OPENING OF CONFERENCE, OPTIONAL WORKSHOPS AND SPECIAL EVENTS	
SUNDAY 22 NOVEMBER 2020, CROWNE PLAZA HUNTER VALLEY	
1.00pm – 7.00pm	Registration opens at the Galleria, Conference and Events Centre
1.30pm – 3.00pm	<p>1. Presentation Panel: Semillon 1 (180 pax)</p> <p>Cooling Our Cities</p> <ul style="list-style-type: none"> • Dr Sebastian Pfautsch, Senior Research Fellow – Western Sydney University, Climate and environmental changes ▪ Ms Stephanie Barker, Executive Director City Strategy, Greater Sydney Commission ▪ Dr Rebecca Huntley, Principal Consultant, Vox Populi Research
1.30pm – 3.00pm	<p>2. Workshop: Semillon 2 (180 pax)</p> <p>Leading a Safe Organisation: The roles and responsibilities of councils to lead in child protection & domestic violence prevention presented by the Office of the Children’s Guardian and Domestic Violence (DVNSW)</p> <p>and</p> <p>Collaborating for Informed Decision Making presented by Maire Sheehan, Facilitator, Educator and former mayor and councillor</p>
1.30pm – 3.00pm	<p>3. Workshop: Semillon 3 (180 pax)</p> <p>Population migration panel session facilitated by Cr Dai Le, LGNSW Board Member. A facilitated panel session on population shifts, migration and successful refugee resettlement. Panel presentations will be followed by a 30 minute question and answer session.</p> <p>Panel members:</p> <ul style="list-style-type: none"> • Multicultural NSW (MNSW) • Settlement Services International (SSI)
1.30pm – 2.30pm	<p>4. Presentation: The Verdelho Room (80pax)</p> <p>“It’s a jungle out there. Biosecurity can bite. Are you ready for it?”</p> <p>Nicola Dixon, State Priority Weeds Coordinator, and Ian Turnbull, Invasive Species Officer, Department of Primary Industries.</p>

2.00pm – 3.00pm	Bus transfers begin departing from select hotels going to Crowne Plaza Hunter Valley for the Ministers sessions and the welcome reception
3.00pm – 5.00pm	<p>The Galleria, Conference and Events Centre, Cabernet Merlot Room</p> <p>Meet the Politicians Forum with Masters of Ceremony: Cr Linda Scott, President and Scott Phillips, CE, LGNSW</p> <p>Addresses from:</p> <ul style="list-style-type: none"> • The Hon. Shelley Hancock MP, Minister for Local Government • Ms Jodi McKay, Leader of the Opposition <p>Followed by the Politicians’ panel: What is the best way for State Government to partner with councils to assist in a locally led recovery?</p> <ul style="list-style-type: none"> • The Hon. Shelley Hancock MP, Minister for Local Government • The Hon. Melinda Pavey MP, Minister for Water, Property and Housing • Mr David Shoebridge, MLC • Mr Greg Warren MP, Shadow Minister for Local Government • The Hon. John Barilaro MP, Deputy Premier and Minister for Regional NSW Trade and Industry (invited) • The Hon. Adam Marshall MP, Minister for Agriculture and Western NSW <p>Presentation of the AR Bluett Awards by the Trustees</p> <p>This session is optional. Attendance is free to members registered to attend the conference. RSVPs are required as part of the conference registration.</p>

CONFERENCE OPENS – WELCOME RECEPTION	
SUNDAY 22 NOVEMBER 2020, POOLSIDE AT CROWNE PLAZA HUNTER VALLEY	
5.00pm – 8.00pm	<p>President’s Welcome Reception:</p> <ul style="list-style-type: none"> • Welcome by Master of Ceremonies Cr Bob Pynsent, Mayor, Cessnock City Council • Address by Cr Linda Scott, President, LGNSW • Sponsor address by Chair, Statewide Mutual <p>Registration will be available at this event.</p>
From 7.30pm	Bus transfers back to conference hotels to commence

MONDAY 23 NOVEMBER 2020 – Business Session Day 1, Crowne Plaza Hunter Valley	
7.30am – 5.00pm	Registration opens at the Galleria, Conference and Events Centre
8.00am – 4.00pm	Trade exhibition opens at the Exhibition Centre and Sauvignon Room Delegate Lounge opens for networking
8.45am	Doors open for official conference proceedings Distribution of voting materials and electronic handsets
9.05am – 9.10am	Conference introduction by Scott Phillips , Chief Executive, LGNSW

9.10am – 9.15am	Welcome to Country
9.15am – 11.00am	Address by Cr Linda Scott , President, LGNSW Opening of the Federal Conference including demonstration of voting units, adoption of standing orders, presentation of the auditor's report, general financial report and operating report to members, business session and consideration of motions. Opening of the State Conference including adoption of standing orders, presentation of the auditor's report, general financial report and operating report to members, business sessions, and consideration of motions. Chaired by Cr Linda Scott
11.00am – 11.30am	Morning tea in trade exhibition, sponsored by Local Government Super
11.30am – 1.00pm	Consideration of conference business continued, chaired by LGNSW President
1.00pm – 2.00pm	Lunch in trade exhibition, sponsored by Local Government Super
1.00pm – 2.00pm	StateCover General Manager's Lunch - Semillon 1 and 2, Level 2 (exclusive to GMs)
2.00pm – 2.05pm	Distinguished sponsor topic by Local Government Super
2.00pm – 3.30pm	Consideration of conference business continued, chaired by LGNSW President
3.30pm – 4.00pm	Afternoon tea in trade exhibition sponsored by Transport for NSW
4.00pm – 5.00pm	Consideration of conference business continued, chaired by LGNSW President Collection of all electronic handsets and motions voting cards
5.00pm	Conference business session closes
5.30pm – 6.00pm	Transfer buses begin departing for the conference hotels
7.00 pm – 7.30pm	Transfer buses to pick up from designated hotels, going to Hope Estate
Conference Dinner at Hope Estate, 2213 Broke Road, Pokolbin NSW 2320	
7.30pm	StateCover sponsor address
8.00pm	LGNSW President and Elite Sponsor present Outstanding Service Awards to elected members
8.30pm	Dinner and entertainment begins
10.00pm	Transfer buses to begin departing back to conference hotels
11.00pm	Dinner ends
TUESDAY 24 November 2020 – Business Session Day 2, Crowne Plaza Hunter Valley	

7.30am – 5.00pm	Registration opens at the Galleria, Conference and Events Centre
7.30am – 8.45am	Semillon 1 and 2 Australian Local Government Women’s Association (ALGWA NSW) Breakfast “Big Expectations: how to make a difference and why community is important” Panel guest speakers: The Shahrouk Sisters , facilitated by Ellen Fanning
8.00am – 4.00pm	Trade exhibition opens, The Exhibition Centre and Sauvignon Room Delegate Lounge opens for networking
8.45am	Doors open for conference official proceedings Distribution of voting materials and electronic handsets if required
9.00am	Introduction by Ellen Fanning , Master of Ceremonies
9.05am – 9.30am	Keynote address: Building resilience through partnership. Presented by Commissioner of Resilience NSW, Shane Fitzsimmons
9.30am – 9.35am	Planning sponsor address by Resilience NSW
9.35am – 10.30am	Opening Keynote Panel: Recovery and Resilience: local strategies and actions to prepare for, recover from and build resilience to disasters and crisis. <ul style="list-style-type: none"> • Leanne Barnes OAM, GM, Bega Shire Council • Mick Willing, NSW Assistant Police Commissioner, Bushfire Recovery (invited) • Dr Adrian Zammit, CEO, Landcare NSW Inc, regarding strategies to manage bushfires moving forward • James McTavish, NSW Cross Border Commissioner, Department of Planning, Industry and Environment
10.30am – 11.00am	Morning tea in trade exhibition, sponsored by Landcom
11.00am – 11.05am	Distinguished sponsor address by Landcom
11.05 – 11.20am	Address from Cr Linda Scott , President, LGNSW, on Association Initiatives
11.20am – 11.30am	Treasurer’s report, Cr Jerome Laxale , Treasurer, LGNSW Locally Led campaign launch, Cr Linda Scott , President, LGNSW
11.30am – 12.30pm (one hour)	Presentation: Panel Regional Services: ‘Regional renaissance: how to help regional communities bounce back and thrive in a post pandemic world’ <ul style="list-style-type: none"> ▪ The Hon. Mark Coulton MP, Minister Regional Health, Regional Communications and Local Government ▪ The Hon. Jason Clare MP, Shadow Minister for Regional Services, Territories and Local Government ▪ Brendan Nelson, CEO Regional Growth, Department of Regional NSW (invited)

12.30pm – 1.00pm (30 mins)	Presentation: Craig Foster , Former Soccerroo, Broadcaster, Adjunct Professor of Sport & Social Responsibility and Humanist presents 'Tapping into the Here and Now: Social and Community Strength'
1.00pm – 1.05pm	Distinguished sponsor topic by Transport for NSW
1.05pm – 2.00pm	Lunch in trade exhibition, sponsored by Landcom
2.05pm – 3.05pm	Closing Address: Dr Norman Swan , Medical & Health Broadcaster, Host, Health Report ABC RN, Commentator & Journalist ABC TV, cofounder Tonic Health Media, presents Control is the Source of Community Resilience. How can systems and organisations acknowledge and allow for individual and community control?
3.05pm – 3.15pm	Close of conference, Cr Linda Scott , LGNSW President
3.15pm – 3.45pm	Afternoon tea in trade exhibition sponsored by Transport for NSW

This program is correct at the time of publication; speakers and program details may have changed due to unforeseen circumstances.

GOLDENFIELDS WATER COUNTY COUNCIL – AUGUST 2020

PP001 PROCUREMENT OF GOODS, SERVICES AND MATERIALS POLICY

Report prepared by WHS Coordinator

COUNCIL OFFICER RECOMMENDATION

That the Board adopts the revised PP001 Procurement and Disposal of Goods, Services and Materials Policy.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

07 Efficient Operations

BACKGROUND

Council last adopted the policy on 22 August 2019. The policy has been reviewed after recommendations from Goldenfields Water's Audit Risk and Improvement Committee (ARIC).

REPORT

The policy has been reviewed and updated noting the ARIC audit recommendations to allow for comment on the disposal of assets. This also included updating the title of the policy to include disposal.

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

ATTACHMENTS: PP001 Procurement and Disposal of Goods, Services and Materials Policy

TABLED ITEMS: Nil



Policy No. PP001

Procurement and Disposal of Goods, Services and Materials Policy

Procurement and Disposal of Goods, Services and Materials Policy

1 INFORMATION ABOUT THIS POLICY

POLICY INFORMATION

Date Adopted by Board	Resolution No.
Policy Responsibility General Manager	
Review Timeframe 2 yearly	
Last Review 07/2020	Next Scheduled Review 07/2022

DOCUMENT HISTORY

DOCUMENT NO.	DATE AMENDED	SUMMARY OF CHANGES
	24/08/2017	Board Resolution No.17/060
	05/09/2018	Update Quotation Threshold Values - Table 1
	21/12/2018	Board Resolution No.18/117
	01/08/2019	Update Related Legislation, Definition – Goldenfields Water area of operation, sections 7, 9 and Table 1 – Quotation Threshold
	22/08/2019	Board Resolution No.19/072
	22/07/2020	Update policy title to include Disposal, additional section 15, Disposal of Assets and section 16 updated to include disposal

FURTHER DOCUMENT INFORMATION AND RELATIONSHIPS

Related Legislation	NSW Local Government Act 1993 (in particular section 55) Local Government Amendment Bill 2019 (NSW) NSW Local Government General Regulation 2005 (in particular section 7) NSW Local Government Financial Regulation
Related Policies	Goldenfields Water Code of Conduct PP030 Corporate Credit Card Policy
Related Procedures, Protocols, Statements and Documents	P003 Procurement and Disposal of Goods, Services and Materials Procedure P011 Corporate Credit Card Procedure



Procurement and Disposal of Goods, Services and Materials Policy

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Procurement and Disposal of Goods, Services and Materials Policy

3 PURPOSE

Goldenfields Water is committed to implementing best practice procurement policy, principles and procedures for the procurement of goods, services and materials.

Goldenfields Water recognises that by conducting its procurement activities in a cost effective, socially responsible, sustainable, accountable and ethical manner we are ensuring value for money and best possible outcome for the community and the environment.

4 SCOPE

The requirements of this policy apply to tenders, quotations, and expressions of interest, lease agreements and contracts involving either expenditure or income. This policy does not apply to employment contracts or real estate property acquisitions and sales.

5 DEFINITIONS

Goldenfields Water area of operation - Local Government areas of Bland, Coolamon, Cootamundra-Gundagai, Hilltops (Harden and Young), Junee, Temora and parts of Carrathool, Lachlan, Narrandera and Wagga Wagga.

Local Supplier - A supplier of goods, services and materials that can effectively demonstrate that they are operating a business premises within the Goldenfields Water area of operation.

Quotation - The process of inviting offers to provide goods, services and materials. Generally not advertised and used for contracts that are not regulated.

Regulated Contract - A contract that is regulated by Section 55 of the Local Government Act 1993 and the Local Government (General) Regulation 2005.

Tender - The process of inviting parties, from a predetermined list or via public advertisement submit an offer to provide goods, services and materials. Generally used for regulated contracts.

6 PROBITY AND CONFIDENTIALITY

All procurement activities are to be conducted in an ethical manner and in accordance with Goldenfields Water's Code of Conduct.

Goldenfields Water expects tenderers and suppliers to Goldenfields Water to conduct their business in an ethical manner. Canvassing of Board Members and Goldenfields Water employees at any stage up to and including the acceptance of Tenders, may disqualify the applicant.

Information in tenders and quotations, including the price, may be contained in the Business Agenda Paper, as well as on Goldenfields Water's website and therefore be a public record in accordance with Government Information (Public Access) Act 2009 (GIPA Act).

Procurement and Disposal of Goods, Services and Materials Policy

7 REGULATED CONTRACTS

Regulated contracts refer to contracts involving either expenditure or income with an estimated total contract value greater than or equal to \$250,000 (including GST if applicable). The estimated value must include the total amount payable to the service provider over the life of the contract, including any potential extensions, variations or contingencies. In addition to this policy, regulated contracts are subject to the requirements of the Local Government Act 1993 and the Local Government General Regulation 2005.

8 VALUE FOR MONEY

Value for money in procurement is about selecting the supply of goods, services and materials taking into account both cost and non-cost factors including:

- Cost-related factors including whole-of-life costs and transaction costs associated with the purchase, utilisation, maintenance and disposal of the goods, services and materials; and
- Non-cost factors such as fit for purpose, quality, service and support.

9 LOCAL SUPPLIERS

Goldenfields Water recognises that money spent within Goldenfields Water's area of operation will facilitate growth in local commerce and employment. It is in Goldenfields Water's interest to promote opportunities for local firms to compete for Goldenfields Water business and encourage active competition provided that the quality of goods, services or materials are not compromised.

Goldenfields Water will:

- Apply a discount of five percent in the price assessment of tenders (for value equal to or greater than \$250,000), if the local supplier receives the same or better evaluation point score for non-price criteria; and
- Promote the utilisation of local suppliers across the organisation.

10 REGIONAL ORGANISATION OF COUNCILS

Goldenfields Water staff may participate with other Councils in regional agreements for the acquisitions of goods, services and materials.

11 PRESCRIBED AGENCIES

Section 55 of the Local Government Act 1993 provides Goldenfields Water with an exception from the requirement to call for tenders for the provision of goods, services and materials for value equal to or greater than \$250,000 where such items are available under contract through agencies prescribed under the act.

12 REQUIREMENTS UNDER THE GIPA ACT

Pursuant to the GIPA Act, contracts over a prescribed monetary value will be entered into Goldenfields Water's contracts register. The register is available on the Goldenfields Water website.

Procurement and Disposal of Goods, Services and Materials Policy

Furthermore, it is a condition of engagement that contractors, regardless of the value of the relevant contract, agree to Goldenfields Water requirements with respect to access to information contained in records held by the contractor in relation to the engagement.

13 TENDERING REQUIREMENTS

Tenders are to be called in accordance with Section 55 of the Local Government Act 1993, the Local Government General Regulation 2005 and procedures approved by the General Manager.

14 QUOTATION THRESHOLDS

Quotations are to be called where supply agreements are not regulated. The quotation thresholds are:

For order/agreement value (GST inclusive)	Minimum requirements
Less than \$1,000	Direct Purchase (Credit Card or PO)
\$1,001 to \$5,000	One quotation (verbal or written)
\$5,001 to \$25,000	Two written quotations
\$25,001 to \$249,999	Three written quotations
Equal to, or greater than \$250,000	Prescribed agency purchase or tender in accordance with the Act and Regulation

Table 1 - Quotation Thresholds

15 DISPOSAL OF ASSETS

The disposal of assets must be carried out in a manner consistent with relevant policies and procedures ensuring optimum value for Goldenfields Water.

16 PROCEDURES

Procurement and disposal procedures that facilitate the application of this policy are to be implemented and approved by the General Manager.

GOLDENFIELDS WATER COUNTY COUNCIL – AUGUST 2020

PECUNIARY INTEREST RETURNS

Report prepared by General Manager

COUNCIL OFFICER RECOMMENDATION

That Council note the report and the tabling of the Pecuniary Interest returns for the year ended 30 June 2020.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

07 Efficient Operations

BACKGROUND

Under section 6.21 of the Code of Conduct, councillors and designated persons must provide a declaration of pecuniary interest as contained in the prescribed form.

REPORT

Declaration of Pecuniary interest returns must be completed and lodged with the General Manager within three (3) months after becoming a councillor or designated person, 30 June of each year and upon becoming aware of an interest they are required to disclose as per the Code of Conduct.

Returns must be tabled at the first meeting held after the required lodgement date.

In accordance with the Local Government Act 1993, these returns are now tabled before Council as public documents.

Councillors and staff are reminded that it is imperative their honesty and transparency is maintained at all times. A pecuniary interest return may be lodged at any time during the year should circumstances deem it necessary.

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

ATTACHMENTS: Nil

TABLED ITEMS: Pecuniary Interest Returns

GOLDENFIELDS WATER COUNTY COUNCIL – AUGUST 2020

PROPERTY DEVELOPMENT

Report prepared by General Manager

COUNCIL OFFICER RECOMMENDATION

That the Board approves \$51,000 for the demolition and removal of the buildings at the 121-123 Crowley Street property.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

07 Efficient Operations

BACKGROUND

The purchase of 121-123 Crowley Street, Temora was endorsed at the Council meeting held 25 June 2020. Settlement on these properties occurred 14 August 2020.

REPORT

Development consent for the demolition of the buildings on the site has been received. It is suggested that we proceed with the demolition as soon as practicable, with the quoted cost being \$51,000. The demolition includes extensive asbestos removal, demolition and disposal of debris.

The General Manager has commenced discussing Goldenfields requirements with architectural firms to obtain concept designs for the long term development of the site.

Further information will be provided to the Board for consideration as it becomes available.

FINANCIAL IMPACT STATEMENT

\$25,000.00 is currently allocated within the property purchase reserve and an adjustment will be made in the quarterly budget review for the remaining funds required to demolish the dwellings.

ATTACHMENTS: Nil

TABLED ITEMS: Nil

GOLDENFIELDS WATER COUNTY COUNCIL – AUGUST 2020

DELIVERY PROGRAM PROGRESS REPORT – JANUARY TO JUNE 2020

Report prepared by General Manager

COUNCIL OFFICER RECOMMENDATION

That Council's January – June 2020 Delivery Program Progress Report be received and noted.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

07 Efficient Operations

BACKGROUND

Section 404 of the Local Government Act 1993 - *Delivery Program*, stipulates that regular progress reports (at least 6 monthly) be provided to Council to report on progress toward the principal activities detailed in the Delivery Program.

REPORT

Council's January to June 2020 Delivery Program Progress Report has been created, measuring the organisations progress toward the Delivery Program. The report is attached for Council's information.

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

ATTACHMENTS: Delivery Program Progress Report January to June 2020

TABLED ITEMS: Nil



DELIVERY PROGRAM UPDATE

January to June 2020



Contents

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Progress Report Explained

As a NSW county council, Goldenfields Water is required as part of the Integrated Planning and Reporting framework for NSW local government to implement a suite of interrelated strategic planning documents.

The documents include a long-term Business Activity Strategic Plan, four-year Delivery Program and annual Operational Plan. These documents are supported by the Resourcing Strategy, which comprises a Long Term Financial Plan, Workforce Management Plan and Asset Management Plan.

At least every six months, a progress report must be produced that provides information about Goldenfields Water's progress towards achieving the objectives set out in its four-year Delivery Program.

This current progress report is for the period from January to June 2020, which covers the final six months of the third year of Goldenfields Water's Delivery Program for 2017–2021.

The detailed progress report in Section 2 uses the icons below to show the status of each project, program or action. A comment is also provided about the specific progress made so far in completing each project, program or action.



Green – Completed



Blue – Progressing



Red – Not yet started



Profile

Goldenfields Water is a single-purpose county council that has been responsible for providing water supply services to many communities in the South West Slopes and Riverina regions of NSW since 1997.

Goldenfields Water's supply system covers 22,500 square kilometres between the Lachlan and Murrumbidgee rivers. It services over 46,000 people and includes more than 2,400 kilometres of water mains (the longest in NSW).

Water is sourced from protected natural catchments at Jugiong, Oura, Mt Arthur, Mt Daylight and Hylands Bridge before undergoing a world-class treatment process at either of Goldenfields Water's two water treatment plants.

As a county council, Goldenfields Water is a unique organisation given it is made up of seven constituent councils that each depend on it to deliver essential drinking water for their communities.

Goldenfields Water's seven constituent councils are:

- Bland Shire Council
- Coolamon Shire Council
- Junee Shire Council
- Temora Shire Council
- Cootamundra-Gundagai Regional Council
- Narrandera Shire Council
- Hilltops Council

Currently, Goldenfields Water supplies all drinking water directly to the almost 11,000 rural, residential, commercial and other properties in the local government areas of Bland, Coolamon, Junee, Temora, and parts of Cootamundra-Gundagai and Narrandera.

Goldenfields Water supplies water in bulk to Cootamundra-Gundagai and Hilltops councils, which then distribute water directly to their residents (except those already supplied directly by Goldenfields Water in parts of Cootamundra-Gundagai).

It also provides water in bulk to Riverina Water County Council as well as non-potable water (untreated water for non-drinking purposes) directly to 250 properties.

Mission Statement

To provide regional economic opportunity and lifestyle choices through provision of a quality water supply by innovative leadership showing environmental responsibility in cooperation with the community, constituent councils and governments.

Vision

To be innovative leaders in the supply and distribution of water through regional efficiency, technical excellence and customer service.

Values

Integrity

All staff act in the best interest of the communities that we serve, demonstrating and promoting moral and ethical principles in all that we do.

Trust

Built on from the value of Integrity, mutual trust is established between teams and staff at all levels. Open communication lines and transparency in our operations reflects and further builds on this trust.

Respect

All staff treat others with courtesy, politeness and kindness. Differences in viewpoints and beliefs are recognised and considered, with all people being treated fairly and equally.

Teamwork

All staff work together collaboratively and support one another in achieving the operational objectives of GWCC. Our staff understand the importance of working with each other to achieve our objectives.

Continuous Improvement

Staff feel confident and comfortable to offer ideas and suggestions to ensure that GWCC is continually working to deliver better services to our community and finding more efficient ways of undertaking business.



Strategic Priorities

This progress report is categorised in-line with the nine strategic priorities established by Goldenfields Water's long-term Business Activity Strategic Plan and the strategic objectives and strategies outlined in its 2017–2021 Delivery Program to achieve those priorities.

Strategic Priority 01: Excellence in Service Provision

Objective: Provision of excellence in delivery of water supply and customer service to all stakeholders.

Strategic Priority 02: Maximising Regional Water Supply

Objective: Planning of water supply for regional development through network analysis and partnerships with constituent councils.

Strategic Priority 03: Strategic Water Management

Objective: Demand management and efficiency improvements through customer awareness and selective asset enhancement.

Strategic Priority 04: Best Practice Pricing

Objective: Generation of income through transparent, equitable and solution driven pricing structures.

Strategic Priority 05: Proactive Customer Relations

Objective: Promotion of customer relations through communication, customer orientation of staff and targeted information delivery.

Strategic Priority 06: Environmental Protection and Sustainability

Objective: Environmental stewardship in carrying out of construction and operational activities.

Strategic Priority 07: Efficient Operations

Objective: Efficiency driven by use of technology, monitoring and performance analysis.

Strategic Priority 08: Highly Skilled and Energetic Workforce

Objective: Highly skilled and driven workforce encouraged by challenging positions and reward for effort and innovation.

Strategic Priority 09: Financially Sustainable

Objective: Financial planning based upon delivery of efficiencies and recovery of costs with growth built upon customer focused solutions.

DELIVERY PROGRAM PROGRESS REPORT January– June 2020

The following is Goldenfields Water's detailed report on its progress towards achieving the strategic objectives and implementing the strategies in its Delivery Program during the period January-June 2020. Progress is reported under Goldenfields Water's nine strategic priorities.



1: Excellence in service provision

1.1: Monitor and report compliance with regulatory, service and other organisational requirements

1.1.2: Increased drinking water assurance

Code	Operational Plan Desired Outcome	Performance Measure	Responsible Officer Position	Traffic Lights	Progress	Comments
1.1.2.1	Develop and implement an annual drinking water performance scorecard.	Develop and submit Council's Annual Drinking Water Management Report.	Production & Services Manager		100%	Goldenfields has developed and implemented a Drinking Water Management System. This system is reviewed around October every year and the performance of the management system is provided within an annual report to the October or December Council meeting. The review and annual performance report was provided to the Board at the December 2019 Council Meeting.

1.2: Provide a reliable and quality drinking water supply

1.2.2: Assets are managed strategically, across whole of life to improve delivery of services and financial management

Code	Operational Plan Desired Outcome	Performance Measure	Responsible Officer Position	Traffic Lights	Progress	Comments
1.2.2.1	Annually review asset performance data. Implementation of an app to capture burst data. Undertake 1 pump station audit each quarter	Implementation of an app to capture burst data. Undertake 1 pump station audit each quarter.	Engineering Manager		100%	Condition rating and Piping and Instrumentation Diagrams (P&IDs) have been developed for all pump stations.



Code	Operational Plan Desired Outcome	Performance Measure	Responsible Officer Position	Traffic Lights	Progress	Comments
1.2.2.4	Hydrant and valve maintenance/replacement program has been established and resources allocated. Reservoir cleaning/maintenance & inspections is on-going with reports actioned to Engineering department.	Achieve greater than 85% of program	Operations Manager		100%	Hydrant/valve maintenance/replacement program is on target with approximately 3257 completed. A total of 5744 are outstanding and due for completion in 20/21. (2 year program) Reservoir cleaning/maintenance program is ongoing and working in conjunction with Engineering re unplanned and emergent works
1.2.2.6	Maintain asset data in a register and complete revaluation every 3-5 years. A revaluation is not due in the 19/20 FY.	Maintain asset data register and complete revaluation every 3-5 years. Not due in 2019/2020.	Engineering Manager		100%	Conditions ratings and Piping and Instrumentation Diagrams have been completed for all above ground assets. Improved data collation for asset register. Revaluation undertaken due to changes in condition rating.

1.2.3: Contamination resulting from backflow is minimised

Code	Operational Plan Desired Outcome	Performance Measure	Responsible Officer Position	Traffic Lights	Progress	Comments
1.2.3.1	Continue with backflow prevention installation program	Achieve greater than 85% of program	Engineering Manager		20%	This has not progressed due to issues identified with low pressure in some areas. Investigations underway to maintaining pressure in these areas prior to backflow prevention devices being installed.



Code	Operational Plan Desired Outcome	Performance Measure	Responsible Officer Position	Traffic Lights	Progress	Comments
1.2.3.2	Monitor success of new filling stations	Monitor usage of the automated filling stations in comparison to existing standpipes.	Engineering Manager		100%	Bulk filling station use is monitored through an online platform

1.2.4: Water mains are systematically renewed and extended, based on asset performance data

Code	Operational Plan Desired Outcome	Performance Measure	Responsible Officer Position	Traffic Lights	Progress	Comments
1.2.4.1	Develop and implement a water main renewal program. For the extended Coursing Park area and Daylight scheme develop a renewal program for the next 5 years.	Renewal programs are developed to inform future capital works.	Engineering Manager		100%	Known pipelines in poor condition have been identified as priorities for renewals. Currently further developing mains renewals program.
1.2.4.2	Continue with Mandamah water main extension program	Complete 30km of the Mandamah project.	Engineering Manager		100%	Mandamah construction is significantly ahead of schedule



1.2.5: Water Pumping Stations are systematically renewed based on asset performance data

Code	Operational Plan Desired Outcome	Performance Measure	Responsible Officer Position	Traffic Lights	Progress	Comments
1.2.5.1	Develop and implement a water pumping station renewal program	Program to be developed and continually updated in accordance with Councils Asset Management Risk Management Framework, Condition Manual and Investment Prioritisation Model.	Production & Services Manager		100%	A renewal program has been developed for the 2019/20 financial year via a registered log of run hours and condition assessments of Councils pump assets. Thus far Oura pump 3, Pump 2 at Jugiong Number 2, Talbingo Lane Pump 2, Temora Transfer pump 3, Junee Reefs, Ganmain Pump 2 and Aria Park 1 & 3 have been completed.

1.2.6: Trunk mains are systematically renewed based on asset performance data

Code	Operational Plan Desired Outcome	Performance Measure	Responsible Officer Position	Traffic Lights	Progress	Comments
1.2.6.1	Develop and implement a trunk main renewal program	Complete a minimum of 5km of trunk main renewal.	Engineering Manager		100%	Known pipelines in poor condition have been identified as priorities for renewals. Currently further developing trunk renewals program.



1.2.8: Telemetry system is systematically renewed and extended, based on asset performance data

Code	Operational Plan Desired Outcome	Performance Measure	Responsible Officer Position	Traffic Lights	Progress	Comments
1.2.8.1	Develop and implement a telemetry renewal program	Telemetry and SCADA equipment to be renewed as failures occur.	Production & Services Manager		100%	Goldenfields Water has installed all new communication towers and associated equipment for the Mt Daylight Scheme. In addition to the communication systems, all new electrical switchboards have been installed at Hannan, Daylight and Naradhan pump stations. The integration of control for the Ballyrogan Bores between Carathool Shire and Goldenfields has also been completed.

1.2.9: Flow meters are systematically renewed and extended, based on asset performance data

Code	Operational Plan Desired Outcome	Performance Measure	Responsible Officer Position	Traffic Lights	Progress	Comments
1.2.9.1	Develop and implement a flow meter renewal program. Validate the calibration of all production flow meters	Validate the calibration of all production flow meters.	Engineering Manager		30%	New flow meter installed at Matong bore 2 due to calibration issues with existing meter

1.2.10: System valves are systematically renewed and extended, based on asset performance data

Code	Operational Plan Desired Outcome	Performance Measure	Responsible Officer Position	Traffic Lights	Progress	Comments
1.2.10.1	Develop and implement an air valve, scour and reflux renewal program	Achieve greater than 85% of program	Engineering Manager		80%	Valves are now included in asset register. Asset management plans under development which will include a renewal program
1.2.10.2	Develop and implement a pressure reducing valve and surge tank renewal program	Achieve greater than 85% of the program	Engineering Manager		100%	Mechanical team work to a PRV renewal program. PRVs and surge tanks have undergone renewal as required as well as additional works to improve WHS.



Code	Operational Plan Desired Outcome	Performance Measure	Responsible Officer Position	Traffic Lights	Progress	Comments
1.2.10.4	Develop and implement a control valve renewal program	Achieve greater than 85% of program	Engineering Manager	●	90%	Valves are now included in asset register. Asset management plans under development which will include a renewal program. A tender to renew some of our critical valves is under development for release in the following financial year.
1.2.10.6	Develop and implement a stop valve renewal program	Achieve greater than 85% of program	Engineering Manager	●	80%	Valves are now included in asset register. Asset management plans being development which will include a renewal program. A tender to renew some of our critical valves is under development for release in the following financial year.

1.2.11: Hydrants are systematically renewed based on asset performance data

Code	Operational Plan Desired Outcome	Performance Measure	Responsible Officer Position	Traffic Lights	Progress	Comments
1.2.11.1	Develop and implement a hydrant renewal program	Achieve greater than 85% of program	Operations Manager	●	100%	Hydrant renewal program is being undertaken in conjunction with the valve maintenance program. Approximately 50% of hydrants have had maintenance work and 10% have been renewed. This is a 2 year program, due for completion in 2020/21.



1.2.12: Instrumentation installations are systematically renewed and extended, based on asset performance data

Code	Operational Plan Desired Outcome	Performance Measure	Responsible Officer Position	Traffic Lights	Progress	Comments
1.2.12.1	Develop and implement an instrumentation renewal program	Undertake renewal of water quality and SCADA instrumentation equipment as required.	Production & Services Manager		100%	Instrumentation is replaced when and where required. In addition to the general replacement program, new Burket chlorine analysers were purchased for Jugiong, Oura, Bradman St and Ganmain. Jugiong was the initial trial site for the new technology with successful results in terms of reliability and minimising maintenance. Oura and Bradman Street have also been completed.
1.2.12.2	Develop and implement an instrumentation expansion program	Expansion of water quality and SCADA instrumentation to occur as required to ensure continuous improvement of water quality and demand data.	Production & Services Manager		80%	Staff continually seek opportunities for the expansion of instrumentation that provides greater data capture and control systems to Goldenfields Waters operations. Staff are currently working with Hilltops Council for the potential to install additional analysers at the Prunevale pump station. In addition to this, 6 new turbidity meters were installed at the Jugiong Water Treatment Plant for capturing essential performance data on each individual filter process.



1.2.13: We inform and involve our community about projects, programs and other activities

Code	Operational Plan Desired Outcome	Performance Measure	Responsible Officer Position	Traffic Lights	Progress	Comments
1.2.13.1	Regularly update and publish information on Goldenfields website relating to major projects, water outages, meeting minutes, billing, recent announcements and staffing updates.	Provision of timely, accurate and relevant information	Community Engagement Officer	●	100%	Relevant information has been published and updated on Council's website.
1.2.13.2	Proactively provide project specific information to relevant stakeholders as required and respond to any stakeholder requests in a timely manner.	Provision of timely, accurate and relevant information	General Manager	●	100%	Goldenfields stakeholders have been provided relevant information through quarterly customer newsletters, website updates and social media engagement. Stakeholder requests are responded to in line with the customer service charter.
1.2.13.3	Report financial information internally.	Report financial information internally at least monthly.	Corporate Services Manager	●	100%	Monthly reports provided to management. A new costing system is being adopted from 1 July 2020 to enable better reporting and budgeting in future years.
1.2.13.4	Report financial performance to regulators as per compliance and to the community through bi-monthly Council meeting agendas and the Annual Report.	All external financial reporting is compliant with the Act and Regulations	Corporate Services Manager	●	100%	Statutory financial reporting obligations to Council meetings and regulators are being met within required timeframes.



Code	Operational Plan Desired Outcome	Performance Measure	Responsible Officer Position	Traffic Lights	Progress	Comments
1.2.13.5	Report compliance information to regulators.	<p>1) Report any non-conformance with the Drinking Water Management System to NSW Health.</p> <p>2) Report any non-conformance with the Jugiong Water Treatment Plant's Environmental Protection Licence.</p> <p>3) Develop and submit an Annual Drinking Water Quality Report to NSW Health</p> <p>4) Development and submit the Environmental Protection Licence Annual Return to NSW EPA for the Jugiong Water Treatment Plant.</p>	Production & Services Manager	●	100%	Staff report to a number of regulators throughout the financial year. These include NSW Public Health, EPA & DoPIE. For the reporting year staff have completed and submitted the Annual Benchmark Reporting to DoPIE, Environmental Protection Licence for Jugiong WTP to EPA and the Annual DWMS Review to NSW Public Health with good results.



2: Maximising regional water supply

2.1: Plan for the regions future water supply

2.1.1: Future water supply options are proactively identified and evaluated

Code	Operational Plan Desired Outcome	Performance Measure	Responsible Officer Position	Traffic Lights	Progress	Comments
2.1.1.1	Review, and monitor any opportunities for expansion of raw water sources and associated licenses.	Review, maintain and monitor raw water sources and associated licenses.	Production & Services Manager		100%	Staff are continually looking for opportunities to expand Goldenfields Waters access to Raw Water provisions. Staff are currently sourcing any opportunities for the Oura (Gumly Gumly) groundwater source. In addition to this, Staff have met with DoPIE and advised the need to for additional entitlement to the Jugiong Water Treatment Plant if Boorowa was to be serviced form this scheme.

2.2: Plan for the region's future growth

2.2.1: Our water supply network is able to respond to community growth and development

Code	Operational Plan Desired Outcome	Performance Measure	Responsible Officer Position	Traffic Lights	Progress	Comments
2.2.1.1	Liaise closely with constituent councils regarding growth and development	Meet at least annually with Constituent Councils counterparts.	General Manager		100%	The General Manager has met with the Hilltops, Coolamon, and Cootamundra Gundagai General Managers, and staff have liaised with their counterparts at Constituent Councils.



2.2.2: Water supply system constraints are identified

Code	Operational Plan Desired Outcome	Performance Measure	Responsible Officer Position	Traffic Lights	Progress	Comments
2.2.2.1	Enhance the system-wide hydraulic model	Hydraulic model is enhanced as opportunities arise.	Engineering Manager		100%	Staff have undertaken training to improve hydraulic model knowledge.
2.2.2.2	Calibrate the hydraulic model with water meter and SCADA data.	Progressively calibrate the new water model through the investigation and review of Councils water supply network	Production & Services Manager		0%	The Water Model is yet to be developed and therefore any integration with SCADA has been postponed until it has been finalised.



3: Strategic water management

3.1: Become an industry leader in the water sector

3.1.1: We are open to emerging technology and water cycle management methods

Code	Operational Plan Desired Outcome	Performance Measure	Responsible Officer Position	Traffic Lights	Progress	Comments
3.1.1.1	Monitor emerging technology and incorporate into future plans.	Investigate any opportunities for continuous improvement of services through emerging technologies.	Production & Services Manager		100%	Staff are continually seeking new technologies to help deliver greater efficiencies and services to our customers. During July and October 2019, Staff engaged No-Des, a mobile flushing technology company to trial its flushing system within the Mt Arthur water supply scheme. Around 35km of reticulation main was flushed through the trial at a cost of around \$90,000. The results were very positive and staff will look at a number of options to continue its improvement of the system in future years.



3.1.2: We have the capacity to influence water industry direction

Code	Operational Plan Desired Outcome	Performance Measure	Responsible Officer Position	Traffic Lights	Progress	Comments
3.1.2.1	Explore opportunities to influence water industry policy and direction through participation in industry groups and bodies.	1) Represent Goldenfields Water as an elected Executive Committee Member for the NSW Water Directorate. 2) Participate in any opportunities to make submissions or represent the Council when and where appropriate	Production & Services Manager		100%	Council's Production and Services Manager is a current Executive Committee member of the NSW Water Directorate and the current subcommittee Chair for its Digital Utilities committee. A number of submissions have been made to the State with the most recent being in relation to the proposed Regional and State Water Strategies.



4: Best practice pricing

4.1: Ensure water metering is accurate

4.1.1: There is a high level of confidence in accuracy of water metering internally and amongst stakeholders

Code	Operational Plan Desired Outcome	Performance Measure	Responsible Officer Position	Traffic Lights	Progress	Comments
4.1.1.1	Develop and implement a water meter replacement program.	Achieve greater than 85% of program	Operations Manager		30%	Water meter replacement program is progressing slowly on an as needs basis and come 2022 it is envisaged that the program should be fully underway and coincide with the original 10 year replacement program

4.2: Levy and collect water charges

4.2.1: Water meters are read accurately and water account notices issued correctly

Code	Operational Plan Desired Outcome	Performance Measure	Responsible Officer Position	Traffic Lights	Progress	Comments
4.2.1.1	Read 97% of water meters by using the AMR network	97% of meters are read using the automated meter reading network.	Corporate Services Manager		100%	Consistently achieving 98% of meters being read using the automated meter reading network.
4.2.1.2	Water account notices issued within agreed timeframes	Water account notices are issued within agreed time frames.	Corporate Services Manager		100%	Accounts issued within agreed timeframes.



5: Proactive customer relations

5.1: Improve customer and community engagement

5.1.1: Feedback from customers is regularly captured and used in decision-making

Code	Operational Plan Desired Outcome	Performance Measure	Responsible Officer Position	Traffic Lights	Progress	Comments
5.1.1.1	Undertake customer survey in line with Community Engagement Strategy	The method of delivery and content is considered to undertake the survey in 2021 as per Community Engagement Strategy.	Community Engagement Officer		100%	The customer survey has been scheduled to commence in August 2020. An external provider has been engaged to identify the current expectations of our customers and the community overall, and over time, track our progress toward meeting those expectations.

5.1.2: Our community understands what we do and has regular opportunities to be involved with us

Code	Operational Plan Desired Outcome	Performance Measure	Responsible Officer Position	Traffic Lights	Progress	Comments
5.1.2.1	Continue to achieve key actions listed in the four year Community Engagement Strategy and seek opportunities within our communities to further increase our level of community engagement.	Key actions within the Customer Engagement Strategy have been met.	Community Engagement Officer		75%	Key actions continue to be met where possible however COVID-19 has impacted the engagement with schools and attending community events.



5.1.3: Our customer service goals are contained within a published Customer Service Charter, and we are accountable to them

Code	Operational Plan Desired Outcome	Performance Measure	Responsible Officer Position	Traffic Lights	Progress	Comments
5.1.3.1	Consultation with the community regarding deliverable service levels will be held in conjunction with the customer survey due in 2021 to ensure financial synergy.	Method of delivery and content is considered in preparation for the 2021 customer survey.	Corporate Services Manager		50%	Next Customer Survey to be undertaken in 2020/21 as per Community Engagement Strategy. Survey scheduled to be undertaken in August 2020. Survey in process of being developed in conjunction with IRIS Research.

5.1.4: We participate in improving understanding of water management and sustainable water practices in our community

Code	Operational Plan Desired Outcome	Performance Measure	Responsible Officer Position	Traffic Lights	Progress	Comments
5.1.4.1	Engage with the community and stakeholders through traditional media methods, social media, website, community presentations, educational programs, media launches, branding at community events and face to face meetings.	Variety of channels utilised when communicating to the community	Community Engagement Officer		100%	Goldenfields utilises newsletters, radio advertising, newspapers, App notifications, social media and our website to disseminate information to key demographics within our community.



Code	Operational Plan Desired Outcome	Performance Measure	Responsible Officer Position	Traffic Lights	Progress	Comments
5.1.4.2	Schools within our supply scheme will be offered to attend Goldenfields Waters 'Depth Day' program at the Jugiong Water Treatment Plant, to learn more about the water treatment process. During National Water Week, Goldenfields will work with local schools and preschools to encourage and educate youths about sustainable water practices.	Educational resources are developed.	Community Engagement Officer		60%	While extensive preparations were made for the Depth Day Program, COVID-19 forced the cancellation of the event.

5.2: Develop and maintain strong links with stakeholders

5.2.1: We have close relationships with the Riverina Eastern Regional Organisation of Councils (REROC)

Code	Operational Plan Desired Outcome	Performance Measure	Responsible Officer Position	Traffic Lights	Progress	Comments
5.2.1.1	Participate in opportunities for resource, expertise and knowledge sharing with REROC	Goldenfields actively attends REROC meetings	General Manager		100%	REROC and RIVJO meetings are regularly attended enabling opportunities for resource, expertise and knowledge sharing to be identified.



Code	Operational Plan Desired Outcome	Performance Measure	Responsible Officer Position	Traffic Lights	Progress	Comments
5.2.1.2	Work closely with REROC to improve service efficiency and effectiveness and promote matters of common interest	Goldenfields participates in projects with a joint interest.	General Manager		100%	Goldenfields is actively involved in attending REROC meetings and contributing to discussions in matters of common interest such as the COVID-19 stimulus funding and the REROC workforce development group.

5.2.2: We have close relationships with our constituent councils

Code	Operational Plan Desired Outcome	Performance Measure	Responsible Officer Position	Traffic Lights	Progress	Comments
5.2.2.1	Meet at least annually with Constituent Council counterparts.	Meet with Constituent Council counterparts at least annually.	General Manager		100%	The General Manager has met with the Hilltops, Coolamon, and Cootamundra Gundagai General Managers, and staff regularly engage with their counterparts at Constituent Councils. In addition REROC meetings and correspondence provide the opportunity to engage with constituent councils.
5.2.2.2	Assist Constituent Councils where possible to attract growth and new business to the region	Joint projects undertaken where viable	General Manager		100%	Goldenfields continues to assist Cootamundra Gundagai Council Nangus supply growth project.



5.2.3: We have a positive corporate reputation within our community and wider industry

Code	Operational Plan Desired Outcome	Performance Measure	Responsible Officer Position	Traffic Lights	Progress	Comments
5.2.3.1	Customers, stakeholders and Constituent Councils will be updated with Goldenfields Waters' current works, upcoming major works, educational programs and general updates through the distribution of the Customer Newsletter every October and April. Customers and stakeholders will regularly be updated with announcements via Goldenfields Waters social media platforms and traditional media. The development of a video series highlighting the service provided by Goldenfields Water will be rolled out in 19/20.	Variety of communication channels utilised to ensure stakeholders are informed	Community Engagement Officer		100%	The customer newsletter has been circulated quarterly and Goldenfields regularly engages through various mediums. A suite of 'meet our staff' videos have been created and released.



6: Environmental protection and sustainability

6.2: Ensure natural resources are used efficiently

6.2.1: We regularly review energy use to proactively identify and implement usage reduction activities to lower costs and reduce carbon foot print

Code	Operational Plan Desired Outcome	Performance Measure	Responsible Officer Position	Traffic Lights	Progress	Comments
6.2.1.1	Investigate opportunities for energy cost reductions.	1) Investigate and manage energy contracts 2) identify any opportunities where energy consumption can be reduced	Production & Services Manager		100%	Staff continually seek ways to optimise or include efficiencies for energy usage and associated costs. During the 2019/20 financial year staff investigated opportunities with an external contractor to provide Power Purchase Agreements/solar installations across 12 operational sites. From these 12 sites, only 2 sites were deemed appropriate for a solar installation. Staff will therefore seek alternative opportunities in reducing its energy costs.
6.2.1.2	Educate operators responsible for sites with highest energy consumption.	Update and educate staff where operational control measures will be modified to investigate potential savings in energy consumption.	Production & Services Manager		100%	All Water Treatment Plant operators and relevant staff are trained and educated in optimising plant operations.



Code	Operational Plan Desired Outcome	Performance Measure	Responsible Officer Position	Traffic Lights	Progress	Comments
6.2.1.3	As per item 6.2.1.2 operators will be encouraged to identify and implement savings. Consider suitable areas for onsite renewable energy.	Suitable areas for onsite renewable energy are identified.	Production & Services Manager		100%	Twelve sites were investigated by an external party for the potential to install solar energy systems to help alleviate some of the costs associated with water operations. Of these twelve sites only two were deemed appropriate for a viable solar installation project. Staff will continue to seek alternative options for reducing its ongoing energy costs.
6.2.1.4	As per item 6.2.1.3 efficiencies are encouraged to reduce usage and renewable options will be considered.	Efficiencies are identified to reduce energy.	Production & Services Manager		100%	Energy use is proactively monitored throughout the year. Goldenfields Water maintain a cloud based software system that monitors all electrical usage and costs associated with its operations. Carbon footprint activity is also monitored and reported in the Annual NSW Benchmark Report. Council was able to modify Control changes for the West Wyalong Pump Station during the 2019/20 financial year which has seen an annual saving of around \$15k per annum based on projected time of use requirements.

6.2.2: Water use efficiency is increased across the network

Code	Operational Plan Desired Outcome	Performance Measure	Responsible Officer Position	Traffic Lights	Progress	Comments
6.2.2.1	Develop and maintain an Integrated Water Cycle Management strategy.	Develop and Implement a new Drought and Demand management plan.	Production & Services Manager		50%	Council's IWCM project and associated Project Reference Group Workshop was to be held in March 2020. This had to be cancelled due to Covid-19 restrictions and has therefore been deferred to mid-August 2020 for commencement.



Code	Operational Plan Desired Outcome	Performance Measure	Responsible Officer Position	Traffic Lights	Progress	Comments
6.2.2.2	Customers have access to data portal and the MyH2O app to monitor their usage.	The MyH2O app is fully functioning and customers are encouraged to access and monitor their usage.	Corporate Services Manager		100%	MyH2O application and web portal fully functional and being used by customers.

6.3: Manage the water supply's sustainability and security

6.3.1: Risks to the water supply's sustainability and security are identified and monitored

Code	Operational Plan Desired Outcome	Performance Measure	Responsible Officer Position	Traffic Lights	Progress	Comments
6.3.1.2	Launch the MyH2O app and continue to encourage customers to sign up to MyH2O website to effectively monitor their water usage. Provide and educate customers about water efficient practices.	The percentage of customers using MyH2O has increased.	Community Engagement Officer		100%	Goldenfields has continued to encourage customers to utilise the Goldenfields App through social media campaigns, with an 18% increase in users from January to June 2020.



6.3.2: We have a multilayered approach to water quality control

Code	Operational Plan Desired Outcome	Performance Measure	Responsible Officer Position	Traffic Lights	Progress	Comments
6.3.2.1	Develop, Implement and Maintain an approved Drinking Water Management System.	Maintain and update Councils Drinking Water Management System when and where required.	Production & Services Manager		100%	Goldenfields developed and adopted its DWMS in Feb 2018. Since its initial adoption two reviews and an internal audit have been completed, confirming its effectiveness. The most recent review (DWMS Annual Report) was completed and submitted to NSW Public Health in December 2019.

7: Efficient operations

7.1: Improve business efficiency

7.1.2: Information management is integrated across the organisation

Code	Operational Plan Desired Outcome	Performance Measure	Responsible Officer Position	Traffic Lights	Progress	Comments
7.1.2.2	Continually update and improve the Geographic Information System	GIS enhancements are implemented	Engineering Manager		50%	Improved link between GIS and Asset Management. Additional GIS modules have been created to improve staff usability.

7.1.3: Corporate systems are implemented to support improvements in business efficiency

Code	Operational Plan Desired Outcome	Performance Measure	Responsible Officer Position	Traffic Lights	Progress	Comments
7.1.3.2	Develop an asset register structure and integrate with Civica and GIS.	Develop an asset register structure and integrate with CIVICA and GIS.	Engineering Manager		80%	Asset register structure has been developed. Improved asset data including condition rating and development of Piping and Instrumentation Diagrams for above ground infrastructure has been completed.



7.1.4: Corporate systems are integrated where practical to improve data

Code	Operational Plan Desired Outcome	Performance Measure	Responsible Officer Position	Traffic Lights	Progress	Comments
7.1.4.1	Integrate SCADA with hydraulic modelling software.	SCADA is integrated with hydraulic modelling software.	Production & Services Manager		0%	The Water Model is yet to be developed and therefore any integration with SCADA has been postponed until it has been finalised.

7.1.5: Fleet management is optimised

Code	Operational Plan Desired Outcome	Performance Measure	Responsible Officer Position	Traffic Lights	Progress	Comments
7.1.5.1	Review fleet requirements annually.	Fleet procurement decisions are based on whole of life costing	Corporate Services Manager		100%	Fleet replacement program developed and monitored throughout the year. 2020/21 program developed and included in Operational Plan.

7.3: Reduce exposure to business risks

7.3.1: We take an integrated approach to risk management

Code	Operational Plan Desired Outcome	Performance Measure	Responsible Officer Position	Traffic Lights	Progress	Comments
7.3.1.1	Develop and implement a risk management framework and corporate risk register.	Risk management framework and corporate risk register developed and implemented.	Corporate Services Manager		100%	Risk Management Framework adopted. Risk register created.



7.3.2: Environmental management practices are in place to reduce exposure to environmental risk

Code	Operational Plan Desired Outcome	Performance Measure	Responsible Officer Position	Traffic Lights	Progress	Comments
7.3.2.2	Review and maintain Councils compliance with environmental risks.	Council will maintain compliance with their Environmental Protection Licence and will develop and maintain a Pollution Incident Response Management Plan (PIRMP).	Production & Services Manager		100%	Goldenfields has one environmental protection licence associated with the Jugiong Water Treatment Plant operations. This licence is regulated through the EPA. This licence is reviewed annually and submitted to the EPA in around April of every year. Thus far Council has not had any breaches of its licence for the Jugiong Water Treatment Plant.

7.4: Improve the efficiency of operations in the field

7.4.1: We have an efficient, mobile workforce

Code	Operational Plan Desired Outcome	Performance Measure	Responsible Officer Position	Traffic Lights	Progress	Comments
7.4.1.1	Mobile platform for GIS developed and implemented.	Mobile GIS platform is developed and implemented.	Engineering Manager		100%	GIS is available on mobile platforms



8: Highly skilled and energetic workforce

8.1: Improve the management of human resources

8.1.1: Our workforce is motivated, skilled and flexible

Code	Operational Plan Desired Outcome	Performance Measure	Responsible Officer Position	Traffic Lights	Progress	Comments
8.1.1.2	Provide staff with professional development opportunities that meet future needs	Annual staff development plans completed, training undertaken for identified gaps	HR Coordinator		100%	Staff are encouraged to increase their skills through training programs and additionally conference attendance and education assistance opportunities.
8.1.1.3	Undertake an annual employee survey	Annual Survey undertaken and results reviewed and actioned	HR Coordinator		100%	Survey completed in September 2019, with results provided to the Board.



9: Financially sustainable

9.1: Deliver responsible financial management

9.1.1: Our organisation is financially sustainable

Code	Operational Plan Desired Outcome	Performance Measure	Responsible Officer Position	Traffic Lights	Progress	Comments
9.1.1.1	Develop a long-term financial management plan	Long term financial plan updated annually	Corporate Services Manager	●	100%	Long term financial plan created as part of 2020/21 budget and operational plan development.
9.1.1.3	Review schedule of fees and charges in-line with the annual operational plan	Revised scheduled of fees and charges adopted by Council as part of operational plan	Corporate Services Manager	●	100%	Fees and Charges reviewed and adopted in June 2019 in accordance with the four year price path adopted in 2015/16. 2020/21 Fees and Charges adopted in June 2020, with 0% increase due to effect of COVID-19.
9.1.1.4	Develop capital works programs in-line with the planned price path.	Capital works program adopted by Council and reflected in LTFP	Corporate Services Manager	●	100%	2020/21 Capital Work Program developed in conjunction with the development of the Long Term Financial Plan.

NEXT MEETING

The next ordinary meeting of Council is scheduled to be held on Thursday 22 October 2020 at 10.00am

CLOSE OF BUSINESS

There being no further business requiring the attention of Council the meeting may be declared closed.