

**Minutes of the Meeting of GOLDENFIELDS WATER COUNTY COUNCIL held at  
GOLDENFIELDS WATER COUNTY COUNCIL – FEBRUARY 2016**

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The meeting commenced at 12.51pm.

**PRESENT**

Cr P Speirs (Chair), Cr A Clinton, Cr C Manchester, Cr A Miller, Cr K Morris, and Cr D Palmer.

**ALSO IN ATTENDANCE**

Mr P Rudd (Acting General Manager), Mr G Carr (Acting Manager Finance & Administration), Mr C Lasdauskas (Manager Technology), Mr T Goodyer (Acting Manager Distribution and Construction) Mrs A Coleman (Executive Assistant)

**1. APOLOGIES**

**16/001 RESOLVED** on the motion of Crs Manchester and Palmer that leave of absence be granted to Cr D McCann and Cr P Templeton.

**2. DECLARATION OF PECUNIARY INTERESTS**

**Declaration of Interest**

Nil

**3. CONFIRMATION OF MINUTES OF MEETINGS HELD ON 18 DECEMBER 2015**

**16/002 RESOLVED** on the motion of Crs Palmer and Miller that the minutes of the meeting held 18 December 2015 having been circulated and read by members be confirmed.

**4. BUSINESS ARISING FROM MINUTES**

Nil

**5. PUBLIC ACCESS**

Nil

**6. NOTICES OF MOTION / RESCISSION MOTIONS**

No Notices of Motion or Rescission Motions have been received.

**7. ADMISSION OF LATE REPORTS**

**16/003 RESOLVED** on the motion of Crs Miller and Manchester that Council consider the late report of **9.3.5 Electricity Contract**

At the time of preparation of the Business Paper the Chairperson had not issued a report for publication.

**8. Chairpersons Minute**

Nil

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**9. GENERAL MANAGERS REPORTS**

**9.1 FINANCIAL AND PRODUCTION REPORTS**

**9.1.1 COUNCIL INVESTMENTS (G35507005)**

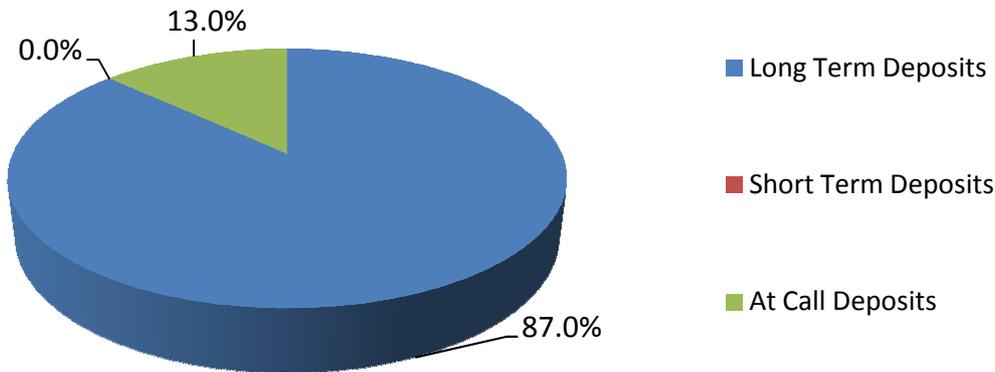
**16/004 RESOLVED** on the motion of Crs Morris and Manchester that the report detailing Council Investments at 31 January 2016 be received and noted.

**Report prepared by Acting Manager Finance & Administration**

This report is presented for information on Council Investments in accordance with clause 212 of the Local Government (General) Regulation 2005. The following details Council Investments as at 31 January 2016:

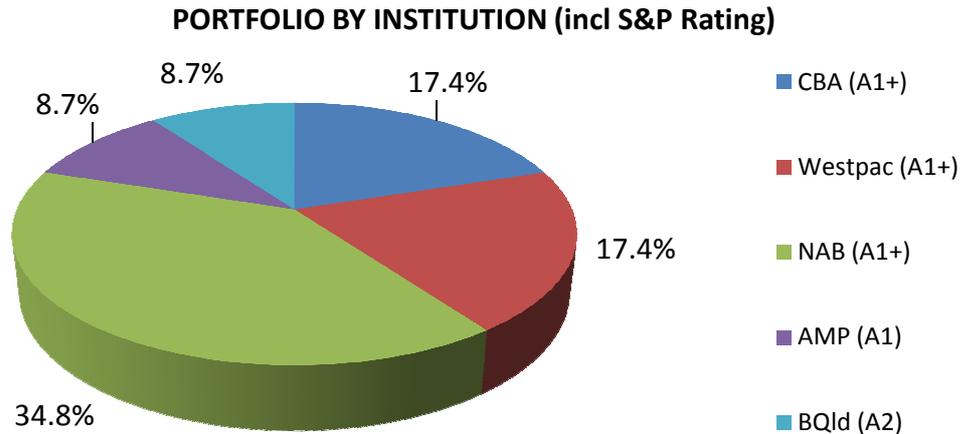
	<b>Market Value (\$)</b>	<b>Term (days)</b>	<b>Rate</b>	<b>Maturity Date</b>	<b>% of Portfolio</b>
<b>Long Term Deposits</b>	<b>30,000,000.00</b>				<b>87.0%</b>
National Australia Bank	3,000,000.00	1,096	3.73%	05/11/17	8.7%
Bank of Queensland	3,000,000.00	1,098	3.60%	05/12/17	8.7%
National Australia Bank	3,000,000.00	1,097	3.70%	04/12/17	8.7%
AMP	3,000,000.00	1,097	3.40%	19/12/17	8.7%
National Australia Bank	3,000,000.00	1,097	3.57%	08/01/18	8.7%
National Australia Bank	3,000,000.00	1,096	3.36%	12/02/18	8.7%
Commonwealth Bank	3,000,000.00	1,097	3.11%	17/03/18	8.7%
Commonwealth Bank	3,000,000.00	1,096	3.06%	20/04/18	8.7%
Westpac Banking Corporation	3,000,000.00	1,096	3.04%	25/06/18	8.7%
Bank of Queensland	3,000,000.00	1,098	3.00%	29/10/18	8.7%
<b>Short Term Deposits</b>	<b>0.00</b>				<b>0.0%</b>
	0.00				0.0%
<b>At Call Deposits</b>	<b>4,500,000.00</b>				<b>13.0%</b>
Commonwealth Bank At Call A/c	2,500,000.00	At Call	2.45%	N/A	7.2%
AMP Bank At Call A/c	2,000,000.00	At Call	3.35%	N/A	5.8%
<b>Total Value of Investment Funds</b>	<b>34,500,000.00</b>				<b>100.0%</b>

**PORTFOLIO BY TYPE**



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**Movements within Bank account for the reporting period (\$)**

Cash Book balance as at 30 November 2015	\$473,569.98
Plus Deposits	
December	\$2,874,334.07
January	\$1,225,868.49
Less Payments	
December	-\$2,469,325.10
January	-\$1,660,589.06
 Cash Book balance as at 31 January 2016	 \$443,858.38
Less Outstanding Deposits	-\$1,935.78
Plus Unpresented Cheques	\$1,215.07
 Bank balance as at 31 January 2016	 \$443,137.67

It is hereby certified that the above investments have been secured in accordance with:

- Local Government Act, 1993;
- Local Government (General) Regulation, 2005;
- Investment Order - dated 12 January 2011; and
- Council's Investment Policy (adopted 26/6/2014).

**Recommendation**

Recommendation made was adopted.

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**9.1.2 OUTSTANDING WATER DEBTORS (G35307005)**

**16/005 RESOLVED** on the motion of Crs Clinton and Manchester that the report detailing Council’s outstanding water debtors as at 4 February 2016 be received and noted.

**Report prepared by Acting Manager Finance & Administration**

This report is presented for information on Council’s outstanding water debtors as at 4 February 2016:

<b>\$'s</b>	<b>Arrears</b>	<b>Interest</b>	<b>Current</b>	<b>Total</b>
Access Charges	\$247,125.31	\$23,196.57	\$778,050.04	\$1,048,371.92
Consumption Charges	\$620,514.28	\$49,523.15	\$2,946,906.54	\$3,616,943.97
Deferred Developer Charges	\$23,763.00	\$0.00	\$375,601.00	\$399,364.00
<b>Sub-Totals</b>	<b>\$891,402.59</b>	<b>\$72,719.72</b>	<b>\$4,100,557.58</b>	<b>\$5,064,679.89</b>
Less Overpayments Received				<b>-\$124,124.78</b>
<b>Total Outstanding</b>				<b>\$4,940,555.11</b>
				<b>-\$738,440.42</b>
				<b>-\$399,364.00</b>
<b>Total Outstanding from Retail Customers</b>				<b>\$3,802,750.69</b>

The above charges include October to December quarterly retail water accounts issued 1 February 2016.

**Recommendation**

Recommendation made was adopted.

**9.1.3 WATER PRODUCTION UPDATE (G95809505)**

**16/006 RESOLVED** on the motion of Crs Manchester and Palmer that the reports detailing Council’s water production status be received and noted.

**Report prepared by Senior Revenue Officer**

The attached graph shows water production comparatives between 2013/14, 2014/15 and the sale’s estimate for Council’s two main water sources, Jugiong and Oura to the 28 January 2016.

Overall production is down 0.90 % or 48 megalitres compared to the same period in 2014/15. Individually Jugiong is up 3.6 % and Oura down 4.0%.

The year to date production is now similar to the same periods in the 2012/13 and 2013/14 years. Overall February 2016 production is less than expected. It is prudent to downgrade the expected sales forecasts which are reported in the Quarterly Budget Review.

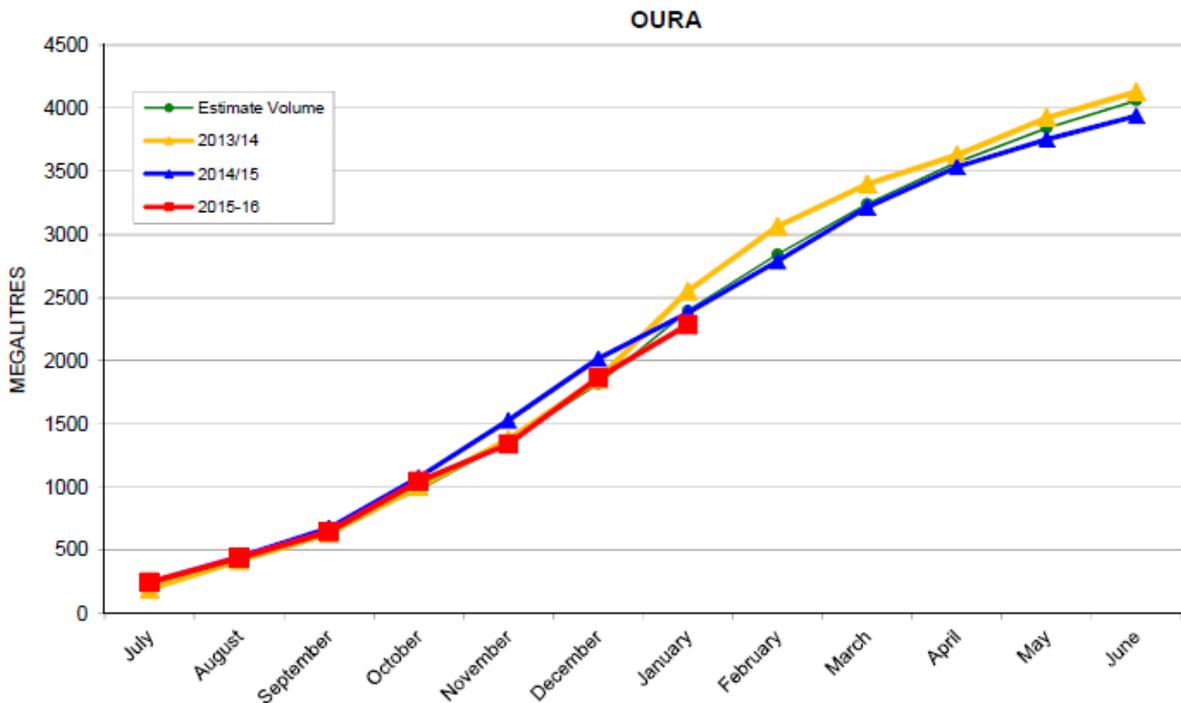
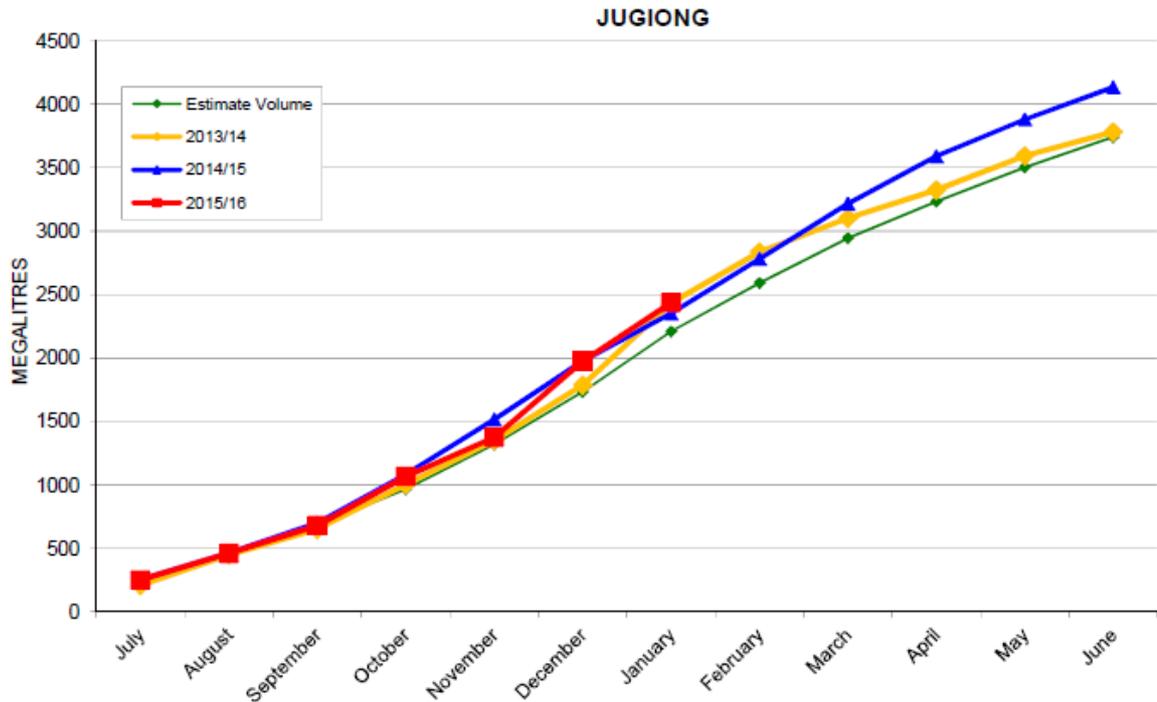
**Recommendation**

Recommendation made was adopted.

Attachment 9.1.3

# WATER PRODUCTION

UP TO 28/01/2016



**9.1.4 QUARTERLY BUDGET REVIEW STATEMENT – DECEMBER 2015  
(G35201005)**

**16/007 RESOLVED** on the motion of Crs Morris and Manchester that the Quarterly Budget Review Statement for the period ended 31 December 2015 be received and noted with the variations to income and expenditure adopted as the revised Budget estimates for the year ended 30 June 2016.

**Report prepared by Acting Manager Finance & Administration**

This report is presented to Council to revise estimates of income and expenditure in accordance with clause 203 of the Local Government (General) Regulation 2005. The review is for the half year ending 31 December 2015 and is attached for Council's consideration.

The budget review statement is provided in two formats. The first being by type and reflective of how the end of year Income Statement is reported. The second being by activity as Special Schedule 3 is reported in the Financial Statements.

The December QBR result, as presented, reflects a decrease of \$2,242,000 in Council's budgeted Operating Result before Capital items. The projected budgeted surplus result of before Capital is \$5,523,000.

The major components of the reviewed surplus are listed below:

- Overall Water Sales have been decreased by \$1,500k following review of year to date production, expected sales results of the second quarter and long range forecasts. This is a 10% reduction in the sales revenue with Residential Water Sales reduced by \$250k and Non-residential water sales are reduced by \$1,250k The latter is made up of \$150k of Bulk Sales, \$350k in Rural Sales, \$250k in Hi-Volume Sales, \$100k in Other Non-Residential Sales and \$400k in temporary Water Sales.
- Increase in expected Interest of \$20k.
- \$71k decrease in Other Income, the majority an adjustment Tapping, Service and Meter Charges.
- An Overall \$180k decrease in Capital Contributions. With uncertainty in the timing of environmental approvals, Mandamah Capital and Augmentation contributions have been reduced by \$250k. A \$60k increase in Capital Contributions for new water mains has been included.
- Overall Administration estimates have been increased by \$511k. \$129k increase in salaries, \$29k increase in Long Service Leave, \$139k in Redundancy Payments to reflect actuals. Staff Recruitment has been increased by \$100k to reflect actuals and anticipated requirements.
- A \$50k increase in estimates for the GWCC 500 Wildlife Corridor.
- \$10k increase in Community Service and Support Contributions and \$13k increase in GWCC/Council Traineeship Program with another constituent Council appointing a trainee.

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Also included are adjustments since the September QBR including, \$265k for The new Temora Depot, \$119K for Uley Lane Ardlethan Water Main Stage 1, \$30k for Jugiong No 2 Restitution, \$100k mains replacement and associated works for Jugiong No5 Pump Station, \$50k in Legal Costs and \$13k in workshop equipment.

Please refer to the attached statements for financial details and accompanying notes.

**Recommendation**

Recommendation made was adopted.

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**Attachment 9.1.4**

Goldenfields Water County Council

**Quarterly Budget Review Statement**  
for the period 01/10/15 to 31/12/15

**Report by Responsible Accounting Officer**

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulations 2005:

It is my opinion that the Quarterly Budget Review Statement for Goldenfields Water County Council for the quarter ended 31/12/15 indicates that Council's projected financial position at 30/6/16 will be satisfactory at year end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

Signed: 

date: 16.2.16

Gerard Carr  
Responsible Accounting Officer

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**Quarterly Budget Review Statement**  
for the period 01/10/15 to 31/12/15

**Goldenfields Water County Council**

**Income & Expenses Budget Review Statement**

Budget review for the quarter ended 31 December 2015

**Income & Expenses - Council Consolidated**

(\$000's)	Original Budget 2015/16	Approved Changes			Revised Budget 2015/16	Variations for this Dec Qtr	Notes	Projected Year End Result	Actual YTD figures
		Carry Forwards	Other than QBRs	by QBRs					
<b>Income</b>									
Annual Charges	4,545			5	4,550		4,550	1,251	
User Charges and Fees	14,885		(65)		14,820	(1,500)	13,320	2,830	
Interest and Investment Revenues	1,050		150		1,200	20	1,220	560	
Other Revenues	320		57		377	(71)	306	192	
Grants & Contributions - Operating	160		(64)		96		96	68	
Grants & Contributions - Capital	600		1,202		1,802	(180)	1,622	955	
Net gain from disposal of assets	-				-		-	1	
<b>Total Income from Continuing Operations</b>	<b>21,560</b>	-	-	<b>1,285</b>	<b>22,845</b>	<b>(1,731)</b>	<b>21,114</b>	<b>5,857</b>	
<b>Expenses</b>									
Employee Costs	4,080				4,080	438	4,518	2,003	
Borrowing Costs	-				-		-	-	
Materials & Contracts	1,840		(300)		1,540	50	1,590	1,224	
Depreciation	5,075		365		5,440		5,440	2,671	
Legal Costs	10		50		60		60	68	
Consultants	50				50		50		
Other Expenses	3,910				3,910	23	3,933	1,217	
<b>Total Expenses from Continuing Operations</b>	<b>14,965</b>	-	<b>50</b>	<b>65</b>	<b>15,080</b>	<b>511</b>	<b>15,591</b>	<b>7,183</b>	
<b>Net Operating Result from Continuing Operations</b>	<b>6,595</b>	-	<b>(50)</b>	<b>1,220</b>	<b>7,765</b>	<b>(2,242)</b>	<b>5,523</b>	<b>(1,326)</b>	
Discontinued Operations - Surplus/(Deficit)									
<b>Net Operating Result from All Operations</b>	<b>6,595</b>	-	<b>(50)</b>	<b>1,220</b>	<b>7,765</b>	<b>(2,242)</b>	<b>5,523</b>	<b>(1,326)</b>	
<b>Net Operating Result before Capital Items</b>	<b>5,995</b>	-	<b>(50)</b>	<b>18</b>	<b>5,963</b>	<b>(2,062)</b>	<b>3,901</b>	<b>(2,281)</b>	

This statement forms part of Council's Quarterly Budget Review Statement (QBRs) for the quarter ended xxx/xx/xx and should be read in conjunction with the total QBRs report

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**Quarterly Budget Review Statement**  
for the period 01/10/15 to 31/12/15

**Goldenfields Water County Council**

**Income & Expenses Budget Review Statement**

Budget review for the quarter ended 31 December 2015  
**Income & Expenses - Council Consolidated**

(\$000's)	Original Budget 2015/16	Approved Changes				Revised Budget 2015/16	Variations for this Dec Qtr	Notes	Projected Year End Result	Actual YTD figures
		Carry Forwards	Other than QBRs	Sep QBRs	Dec QBRs					
Income										
Residential Access Charges	1,185			5	1,190	-		1,190	300	
Residential Usage Charges	4,560			(350)	4,210	(250)	1	3,960	609	
Non-Residential Access Charges	3,360				3,360			3,360	951	
Non-Residential Usage Charges	10,325			285	10,610	(1,250)	1	9,360	2,221	
Interest	1,050			150	1,200	20	2	1,220	560	
Other Income	320			57	377	(71)	3	306	192	
Operating Grants & Contributions	160			(64)	96			96	68	
Capital Grants & Contributions	600			1,202	1,802	(180)	4	1,622	955	
Net gain from disposal of assets										
<b>Total Income from Continuing Operations</b>	<b>21,560</b>	<b>-</b>	<b>-</b>	<b>1,285</b>	<b>22,845</b>	<b>(1,731)</b>		<b>21,114</b>	<b>5,857</b>	
Expenses										
Management Operations	3,600		50	(240)	3,410	511	5, 6, 7	3,921	2,081	
Operations & Maintenance:										
Mains	1,445				1,445			1,445	668	
Reservoirs	185				185			185	73	
Pumping Stations	3,470			(300)	3,170			3,170	947	
Treatment	660				660			660	376	
Other	755				755			755	354	
Less: Plant Dep'n Costed to Operations	(240)			240	-			-		
Depreciation	5,075			365	5,440			5,440	2,671	
Miscellaneous Expenses	15				15			15	13	
<b>Total Expenses from Continuing Operations</b>	<b>14,965</b>	<b>-</b>	<b>50</b>	<b>65</b>	<b>15,080</b>	<b>511</b>		<b>15,591</b>	<b>7,183</b>	
<b>Net Operating Result from Continuing Operations</b>	<b>6,595</b>	<b>-</b>	<b>(50)</b>	<b>1,220</b>	<b>7,765</b>	<b>(2,242)</b>		<b>5,523</b>	<b>(1,326)</b>	
Discontinued Operations - Surplus/(Deficit)										
<b>Net Operating Result from All Operations</b>	<b>6,595</b>	<b>-</b>	<b>(50)</b>	<b>1,220</b>	<b>7,765</b>	<b>(2,242)</b>		<b>5,523</b>	<b>(1,326)</b>	
<b>Net Operating Result before Capital Items</b>	<b>5,995</b>	<b>-</b>	<b>(50)</b>	<b>18</b>	<b>5,963</b>	<b>(2,062)</b>		<b>3,901</b>	<b>(2,281)</b>	

This statement forms part of Council's Quarterly Budget Review Statement (QBRs) for the quarter ended xxxxxx and should be read in conjunction with the total QBRs report.



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**Goldenfields Water County Council**

**Capital Budget Review Statement**

Budget review for the quarter ended 31 December 2015

**Capital Budget - Council Consolidated**

**Quarterly Budget Review Statement**  
for the period 01/10/15 to 31/12/15

(\$000's)	Original Budget 2015/16	Approved Changes			Revised Budget 2015/16	Variations for this Dec Qtr	Projected Year End Result	Actual YTD figures
		Carry Forwards	Other than by QBRS	Mar QBRS				
<b>Capital Expenditure</b>								
New Assets								
- Plant & Equipment	100	-	657	757	-	757	642	
- Land & Buildings	530	219	497	1,246	-	1,246	804	
- Water Supply Infrastructure	1,720	531	-	2,251	-	2,251	306	
Renewal Assets (Replacement)								
- Plant & Equipment	838	-	14	852	-	852	566	
- Land & Buildings	-	-	-	-	-	-	-	
- Water Supply Infrastructure	450	304	249	1,530	-	1,530	322	
<b>Total Capital Expenditure</b>	<b>3,638</b>	<b>1,054</b>	<b>1,417</b>	<b>6,636</b>	<b>-</b>	<b>6,636</b>	<b>2,640</b>	
<b>Capital Funding</b>								
Rates & Other United Funding	-	-	-	-	-	-	-	
Capital Grants & Contributions	-	-	462	462	-	462	492	
Reserves:								
- Internal Restrictions/Reserves	3,068	1,054	1,417	5,604	-	5,604	1,904	
New Loans	-	-	-	-	-	-	-	
Receipts from Sale of Assets	570	-	-	570	-	570	244	
- Plant & Equipment	-	-	-	-	-	-	-	
- Land & Buildings	-	-	-	-	-	-	-	
<b>Total Capital Funding</b>	<b>3,638</b>	<b>1,054</b>	<b>1,417</b>	<b>6,636</b>	<b>-</b>	<b>6,636</b>	<b>2,640</b>	
<b>Net Capital Funding - Surplus/(Deficit)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	

This statement forms part of Council's Quarterly Budget Review Statement (QBRS) for the quarter ended xxx/xx/xx and should be read in conjunction with the total QBRS report

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Goldenfields Water County Council

**Quarterly Budget Review Statement**  
for the period 01/10/15 to 31/12/15

**Cash & Investments Budget Review Statement**

**Investments**

Investments have been invested in accordance with Council's Investment Policy.

**Cash**

The Cash at Bank figure included in the Cash & Investment Statement totals \$878,579

This Cash at Bank amount has been reconciled to Council's physical Bank Statements.  
The date of completion of this bank reconciliation is 31/12/15

**Reconciliation Status**

The YTD Cash & Investment figure reconciles to the actual balances held as follows:		<b>\$ 000's</b>
Cash at Bank (as per bank statements)		879
Investments on Hand		34,250
less: Unpresented Cheques	(Timing Difference)	(1)
add: Undeposited Funds	(Timing Difference)	1
less: Identified Deposits (not yet accounted in Ledger)	(Require Actioning)	-
add: Identified Outflows (not yet accounted in Ledger)	(Require Actioning)	-
less: Unidentified Deposits (not yet actioned)	(Require Investigation)	-
add: Unidentified Outflows (not yet actioned)	(Require Investigation)	-
<b>Reconciled Cash at Bank &amp; Investments</b>		<b>35,129</b>
<b>Balance as per Review Statement:</b>		<b>35,129</b>
Difference:		-

This statement forms part of Council's Quarterly Budget Review Statement (QBRS) for the quarter ended xx/xx/xx and should be read in conjunction with the total QBRS report

**9.1.5 MANDAMAH SCHEME DESIGN AND CONSTRUCTION (G95259210)**

**16/008 RESOLVED** on the motion of Crs Clinton and Palmer that interest is paid at 3% for Contribution made for Stage One until Construction commences, and that amounts credit the individual's future Annual Developer Infrastructure Charges.

**Report prepared by Acting Manager Finance & Administration**

Council has been receiving Contributions for Stage One with the expectation that construction would have already commenced. With the delays following Federal Environmental Review a firm date to commence construction is yet to be determined.

A significant number of applications were via Rural Assistance Authority funding. So as not to disadvantage the landholders, it is proposed that Council pay interest for the contributions made until the date construction commences.

Council will not issue any further Letters of Offer for future Stages until the redesign has been completed.

**Recommendation**

Recommendation made was adopted.

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**9.2 WORKS REPORTS**

**9.2.1 DECEMBER 2015 / JANUARY 2016 (G95507005)**

**16/009 RESOLVED** on the motion of Crs Manchester and Palmer that the Works Report for December 2015/January 2016 be received and noted

**Report prepared by Acting Manager Distribution & Construction**

**Pipeline Repairs**

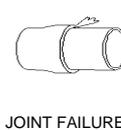
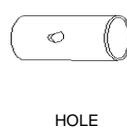
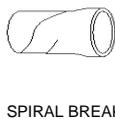
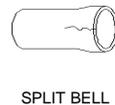
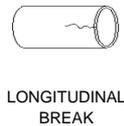
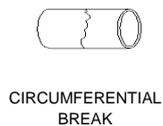
NUMBER	DATE	TIME		LOCATION	PIPE DIAMETER	REASON
		Off	On			
98.	18/12	8:30	11:30	Weethalle, Fishers Lane	100	Hole
99.	22/2	8:30	10:30	Cootamundra, Dudauman Road	50	Hole
100.	6/12	6:30	9:30	Coolamon, Doubleday Lane	100	Circumferential Break
101.	12/12	14:00	18:00	June, Harefield Road	100	Longitudinal Break
102.	21/12	10:00	12:00	June, Olympic Hwy	80	Longitudinal Break
103.	21/12	13:00	16:30	Coolamon, Mirrool Street	150	Longitudinal Break
104.	22/12	12:30	16:00	Cootamundra, Eulomo Settlement Road	80	Longitudinal Break
105.	26/12	16:30	0:00	Wyalong, Newell Hwy	150	Longitudinal Break
106.	5/1	7:30	11:30	Weethalle, Fishers Lane	100	Hole
107.	5/1	12:30	14:00	Coolamon, Rannock Road	150	Circumferential Break
108.	6/1	7:00	11:00	Cootamundra, Blackgate Road	100	Longitudinal Break
109.	6/1	12:30	14:00	Ganmain, Cave Street	100	Circumferential Break
110.	6/1	18:00	20:00	Ganmain, Ford Street	100	Longitudinal Break
111.	7/1	14:00	16:00	Ganmain, Menangle Street	100	Longitudinal Break
112.	10/1	14:30	20:00	Cootamundra, Stockinbingal Road	375	Hole
113.	10/1	18:00	19:30	Cootamundra, Old Cootamundra Road	100	Longitudinal Break
114.	13/1	9:00	12:00	Cootamundra, Olympic Hwy	100	Longitudinal Break

This is Page 15 of the Minutes to the Goldenfields Water County Council meeting held on  
25 February 2016

Chairperson.....General Manager.....

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NUMBER	DATE	TIME		LOCATION	PIPE DIAMETER	REASON
		Off	On			
115.	15/1	6:00	12:00	Temora, Crowley Street	100	Circumferential Break
116.	15/1	12:30	14:00	Temora, Crowley Street	100	Circumferential Break
117.	18/1	6:30	10:00	Cootamundra, Olympic Hwy	100	Longitudinal Break
118.	18/1	10:30	11:30	Cootamundra, Dudauman Road	50	Longitudinal Break
119.	18/1	11:30	13:00	Cootamundra, Dudauman Road	50	Longitudinal Break
120.	18/1	12:30	14:30	Karmarh, Burley Griffin Way	100	Circumferential Break
121.	20/1	7:30	12:00	Naradhan, Rankins Springs Road	80	Longitudinal Break
122.	20/1	8:45	14:00	Weethalle, Malones Lane	80	Longitudinal Break
123.	20/1	12:30	13:30	Ungarie, Merrengreen Road	100	Circumferential Break
124.	21/1	12:00	15:00	Ganmain, Junee Road	100	Circumferential Break
125.	23/1	12:00	13:00	Junee, Regent Street	100	Longitudinal Break
126.	24/1	13:00	14:00	Junee, Thomas Street	100	Longitudinal Break
127.	24/1	13:30	14:30	West Wyalong, North Street	100	Circumferential Break
128.	28/1	8:30	13:30	Ariah Park, Firmans Lane	80	Hole



**Construction and Major Maintenance**

- Rosehill Pumpstation mains replacement 80% complete
- Uley Ln mains construction
- Jugiong plant clean low lift wells
- Surge tank Harden Jugiong Road replace reflux and back on line
- Flush dead ends Coolamon, Ganmain
- Marrarvale Lane mains construction
- Replace stop valve at Five ways intersection Temora
- Meter rereading all areas across the scheme
- Flush dead ends Temora reticulation
- Flush dead ends Coolamon ,Ganmain
- Lower main Gallipoli Street Temora for subdivision
- Replace air valve Tara/Ariah Park
- Uley Lane mains construction
- Marrarvale Lane mains construction
- North Weethalle No 1 pump full overhaul
- Ardlethan Reservoir serviced ACV due to failure
- Oura Scheme replaced high pressure LCV and pipework going into reservoir
- Ganmain No 6 pump replace bearing and seals due to high vibrations and bearing failure
- Fit new entry hatch to Young terminal storage
- Fabricate new door for Jugiong Treatment Plant chlorine room
- Fabricate valve caps for pit lids
- Fabricate levelling screen for bobcat
- Matong Bore No 1 Install replacement pump due to failure
- Jugiong Treatment plant maintenance to flocculator glands, serviced gearboxes for scrapers and flocculators
- Old Temora Rd PRV serviced due to failure
- Cootamundra Aerodrome PRV serviced due to failure
- Marrar PRV serviced due to failure
- Lonesdale pump station replaced mechanical seal due to failure
- Marrar town ACV serviced due to fault
- Jugiong Treatment Plant replaced raw water pump due to failure
- Surge tank Rosehill serviced LCV due to failure
- Old Temora Rd Cootamundra PRV serviced blow off valve
- Wombat Reservoir Prunevale fabricated ladder
- Barellan Reservoir fabricated doors
- Ganmain pump station No 2 pump serviced reflux due to failure
- Oura bore pumps fabricated air vents
- Old Temora offtake Cootamundra weld patches on burst trunk main
- Warre Warral Lane Temora install bypass at PRV
- Rosehill pump station fabricated for pipe upgrade

**Recommendation**

Recommendation made was adopted.

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**9.2.2 CAPITAL WORKS PROGRESS REPORT (G35201005)**

**16/010 RESOLVED** on the motion of Crs Morris and Clinton that the report detailing Council's Capital Works Program and amendments as at 31 January 2016 be received and noted.

**Report prepared by Acting Manager Finance & Administration**

This report is presented for information on the progress of Council's Capital Works Program as at 31 January 2016:

Description	Total 2015/16 Projected \$	Expended to Date \$	Status
<b>New System Assets</b>			
New Temora Depot	1,353,500	923,500	In Progress
Temora Depot Plant & Equipment	100,000	0	TBA
Site Easement Acquisitions	20,000	7,700	In Progress
Mains Extensions to be determined	50,000	0	TBA
Mains Extension Uley Ln	300,000	300,000	In Progress
Scheme Mandamah	2,000,000	0	TBA
	<b>3,823,500</b>	<b>1,231,200</b>	
<b>Renewals</b>			
Jugiong WTP Internal Painting	50,000	0	TBA
Pump Stns Major Maintenance Program	50,000	10,900	In Progress
Mains Replacement / Augmentation	342,000	195,700	In Progress
Jugiong Hi Voltage Agreement-Switch & Upgrade	71,000	1,100	In Progress
Bores-Oura Additional/Replacement	0	0	Postponed
Pump Stns-Daylight Pump Replacement	0	0	Postponed
Jugiong & Oura Pump Stn Investigations	0	0	Postponed
Pump Stns MTA Panel & Motor Replacement	0	0	Postponed
	<b>513,000</b>	<b>207,700</b>	
<b>Plant and Equipment</b>			
Computer-Equipment	40,000	300	In Progress
Office Equipment	8,000	2,100	TBA
Water meter & Taggle replacement	100,000	3,000	In Progress
Electrical Spares	10,000	0	TBA
Plant Purchases Estimate Only	650,000	3,000	In Progress
Plant Sales Estimate Only	-570,000	-184,100	In Progress
Double Check Valves	0	0	Postponed
	<b>238,000</b>	<b>-175,700</b>	
<b>Totals</b>	<b>4,574,500</b>	<b>1,263,200</b>	
<b>Additions</b>			
Trencher	657,000	641,500	Completed
Pump Stn Mt Arthur Bore 1 Pump & Motor Renewal	50,000	29,900	In Progress
Mains R/ment Cootamundra -Temora Rd	39,600	0	TBA
Mains R/ment Weethalle Kolkiberbo Rd	468,000	51,700	In Progress
Restitution-Jugiong Main East of No2 P/Stn	30,000	6,800	In Progress
Mains Replacement-Jugiong No5 P/Stn	100,000	48,600	In Progress
Workshop equipment ex 2013/14 budget	13,800	13,800	Completed
Water Quality Investigation	20,000	0	TBA
Corporate Computer System Investigation	20,000	0	TBA
SCADA System Investigations	20,000	0	TBA
	<b>1,358,400</b>	<b>792,300</b>	
<b>Grand Total</b>	<b>5,932,900</b>	<b>2,055,500</b>	

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The following Capital works have been postponed:

- |  |          |
|--|----------|
| ➤ Bores-Oura Additional/ Replacement                 | \$45,000 |
| ➤ Pump Stations-Daylight Pump Replacement            | \$50,000 |
| ➤ Jugiong & Oura Pump Station Investigations         | \$50,000 |
| ➤ Pump Station Lonsdale Ln Panel & Motor replacement | \$65,000 |
| ➤ Double Check Valves                                | \$20,000 |

\$60,000 has been redirected to the following:

- Water Quality Investigation
- Corporate Computer and Document Management Systems Investigation
- SCADA Systems Investigations

Plant and Equipment-Electrical Spares has been reduced by \$30,000 and Computer-Equipment Purchases has been increased by \$20,000.

**Recommendation**

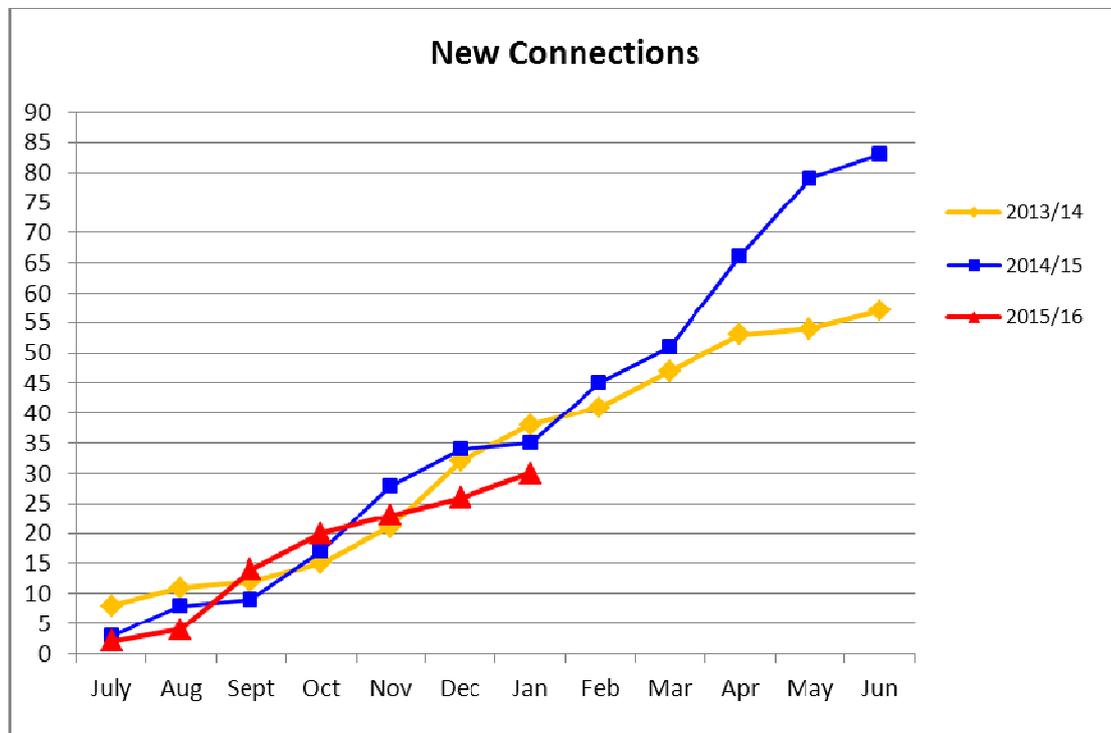
Recommendation made was adopted.

**9.2.3 NEW WATER SERVICE CONNECTIONS (G95151005)**

**16/011 RESOLVED** on the motion of Crs Miller and Clinton that the report detailing new water service connections be received and noted.

**Report prepared by Acting Senior Revenue Officer**

The following graph shows the number of new connections to 31 January 2016.



There are a further 5 new connection work orders pending, 2 of which are require main extensions. 20 letters of offer are still valid with 14 new water applications have been received since January 2016.

**Recommendation**

Recommendation made was adopted.

**9.3 OTHER REPORTS**

**9.3.1 CODE OF CONDUCT AND APPOINTMENT OF REVIEW PANEL (G40350505)**

**16/012 RESOLVED** on the motion of Crs Manchester and Palmer that Council:

1. Adopt the Code of Conduct as presented to Council
2. Approve the utilisation of the REROC Regional Code of Conduct Panel

**Report prepared by Acting General Manager**

A new Model Code of Conduct framework has been issued by the Division of Local Government commencing November 2015.

Under the Local Government Act Section 440, Council is required to adopt a *Code of Conduct*.

Copies of the Draft Code of Conduct are included in the mail out to Councillors as separate attachments to the Business Paper.

Riverina Eastern Regional Organisations of Councils (REROC) have an established Regional Code of Conduct Panel that can be called upon by member councils to inquire into alleged breaches of the Code by the Chairman, Councillors or the General Manager.

**Recommendation**

Recommendation made was adopted.

**9.3.2 UPDATE OF COUNCIL POLICIES (G40057005)**

**16/013 RESOLVED** on the motion of Crs Clinton and Miller that the report on Update of Council Policies be received and noted.

**Report prepared by Acting General Manager**

A review of all existing Council (Board adopted and Management) policies has been undertaken, the review identified:

- A number of policies that were overdue for revision;
- Board adopted policies that should be Management policies;
- Gaps / missing policies.

The following Council policies are overdue for revision and will be brought to subsequent Council meetings for approval and comment;

- Backflow Prevention Policy
- Community Service and Support
- Connections to Leasehold Land
- Disconnections & Reconnections
- Deferred Payment of Headworks
- Off Peak Season Supply
- Isolation (Stop) Valves on Customer Side of Meter
- Temporary Connections
- Debt Recovery
- Pensioner Concession
- Capital Contributions by Developers
- Connection to small diameter mains
- Investment Policy
- Lease Council Infrastructure
- Code of Meeting Practice
- Public Interest Disclosures
- Gifts for Departing Employees

The following policies have previously been considered to be Council policies (adopted by the Board) however following a review it has been determined that they should be considered as internal policies and will be updated as required for approval by Council Managers and Executives (MANEX).

- Hydrants – Conditions of Use
- Kidney Dialysis Machine Users
- Gathering Information
- Metering Abnormalities
- Return to Work
- Workers Compensation
- Equal Employment Opportunity
- Indoor Staff Uniform
- Alcohol and Drugs

- Bullying and Harassment
- Asset Management

The review identified the requirement of a number of additional policies, these will be drafted and will be brought to future Council meetings for approval and comment.

### **Recommendation**

Recommendation made was adopted.

### **9.3.3 WATER REFILL STATIONS (G30058005)**

A motion was put by Cr Manchester to rescind resolution 14/015 and notify Councils of the decision not to proceed based on escalating cost and Savewater ceasing to operate. The motion was seconded by Cr Clinton.

Cr Palmer opposed the motion to rescind as the original resolution was a gesture to General Purpose Councils with ageing populations which was well received and Goldenfields should fulfil its obligations.

The motion to rescind resolution 14/015 was put to the vote and declared lost.

Crs Palmer, Miller and Morris voted against the motion.

**16/014 RESOLVED** on the motion of Crs Palmer and Miller that Council allocate \$50,000 to allow funding of the additional 7 water refill stations to be installed in constituent councils.

### **Report prepared by Acting General Manager**

At the February 2014 Council meeting the following report was tabled;

### **9.3.4 Savewater!® Alliance MEMBERSHIP AND WATER REFILL STATIONS (G30058005)**

#### **Report prepared by Business Enterprise Officer**

*This report outlines the opportunity for council to strengthen community ties and promote GWCC through the installation of 1 water refill station per GP council area.*

*This project will also enhance the GWCC and GP council relationship through collaboration and offers community members fresh drinking water in prominent areas.*

*Total price for ordering 8 units is \$28,800 plus GST, however with membership this is reduced to \$17,240 plus GST (membership cost is \$8,500 per annum). Delivery cost is \$699 + GST per pallet (4 units per pallet). Total saving to council is \$1,660.*

*Savewater units are competitively priced: Aquafil units are priced at \$5,428 plus GST and delivery.*

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Council resolved the following;

**14/015 RESOLVED** on the motion of Crs McCann and Templeton that council:

1. Approve installation of 1 water refill station per GP council to strengthen community ties and promote GWCC in the community.
2. Approve Savewater!® Alliance membership and to supply 8 water refill stations.
3. Approve the General Manager to write to the 8 Constituent Councils with a letter of offer outlining the conditions of the water refill stations.

Subsequent to the above resolution Council paid the \$8500 membership to Savewater and ordered and paid for 5 water refill stations at a cost of \$14 349.50. Only one was delivered and installed in Temora.

Savewater commenced a structured wind down of business in October 2014 and ceased functions in March 2015.

Additional refill stations are available from an alternative supplier at approximately \$6,000 per unit (ex GST).

If Council considers the project continues to have merit, additional budget of \$50,000 must be allocated to allow funding of the additional 7 units.

**Recommendation**

For Councils' consideration.

**9.3.4 PRESENTATION TO COUNCIL - NSW HEALTH AND DEPARTMENT OF  
PRIMARY INDUSTRIES (G95871010)**

**16/015 RESOLVED** on the motion of Crs Manchester and Palmer that the report be received and noted.

**Report prepared by Acting General Manager**

NSW Health (Health) and Department of Primary Industries (DPI), will present the following topics to Council.

Health

- Public Health Act
- Drinking Water Monitoring Program
- Drinking Water Management System

DPI

- Section 60 of the Local Government Act
- Section 61 of the Local Government Act
- NSW Best Practice Guidelines

**Recommendation**

Recommendation made was adopted.

**9.3.5 ELECTRICITY CONTRACT (G25500505)**

**16/016 RESOLVED** on the motion of Crs Clinton and Palmer that Council:

- 1) Authorise the General Manager to accept pricing and enter into a contract, new or renewal, for the supply of electricity to large and/or small sites;
- 2) Authorise the affixing of Council's common seal to documents as required.

**Report prepared by Manager Technology**

On 1 July 2014, Council started a contract with Origin Energy for the supply of Electricity. The contract was a result of a joint tendering process conducted with Riverina Water County Council and Wagga Wagga City Council.

Council has benefited from considerably lower prices obtained through this joint approach, for example, at least \$144,000 in 14/15 over the previous arrangements for the same amount of electricity, and managed better prices than other organisations were able to obtain.

The contract was for up to three years, with yearly opportunities to accept new price offerings. The next opportunity to accept a price offer from Origin, or to seek new suppliers, is approaching as the current period expires on 30 June 2016. 2016/17 is the final year of the contract.

We (GWCC, RWCC & WWCC) were recently approached by Local Government Procurement to take part in their electricity tender for 2 or 3 year contracts. The initial stages of this are commitment free and offer an opportunity to obtain (maximum/worst case) pricing to compare to Origin's extension offer pricing.

Offers made via LGP and Origin will involve short timelines for acceptance (4 – 7 days as they are based on Electricity Futures pricing), with offers traditionally arriving between Council Meetings. To enable acceptance of the most cost efficient contract, delegated authority from Council to the General Manager is required.

**Recommendation**

Recommendation made was adopted.

**9.3.6 NEXT MEETING**

The next Ordinary Meeting of Council is scheduled to be held on Thursday 28 April 2016 at 1.00PM.

**10. QUESTIONS AND STATEMENTS**

*Cr Palmer enquired if Taggle was continuing to be progressive.*

*Mr Rudd replied that the current focus is better data management of Taggle data.*

*Cr Palmer enquired if the GWCC Wildlife Corridor was continuing.*

*Mr Rudd confirmed it is progressing using a third party to implement.*

*Cr Palmer enquired why the Water Production Costs details and graph was not included in the Council meeting.*

*Mr Rudd replied that it was included in the newsletter circulated to Councillors and staff.*

*Cr Palmer enquired if bi monthly Council meetings were sufficient and suggested monthly meetings.*

*Mr Rudd responded that the Newsletter was being trialled as a way of updating Councillors between meetings, however changing the frequency of meetings was a decision to be made by Council.*

*Cr Speirs indicated the new General Manager would guide Council on this matter once appointed.*

*Cr Morris was approached by a member of the Colinroobie Water Scheme, stating that Goldenfields had advised the area was outside our proclamation.*

*Mr Rudd advised that the area does appear to be outside our proclamation and that legal advice is being sought on operating outside of our proclamation.*

*Cr Clinton thanked Mr Rudd for the Newsletter and asked that it be supplied on a monthly basis.*

*Cr Speirs raised the following on behalf of Cr McCann – The Local Government Act does not allow for Councillors to liaise with staff regarding staff issues with General Managers. This is an issue that needs to be raised for consideration with either the Minister for Local Government or the Local Government and Shires Association of NSW.*

**16/017 RESOLVED** on the motion of Crs Clinton and Manchester that the Chairperson and Deputy Chairperson raise the issue of Councillor interaction with staff regarding issues with General Managers with the Minister for Local Government and the Local Government and Shires Association of NSW.

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There being no further business requiring the attention of the Council, the Meeting closed at 2.32pm.

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