

**PRESENT**

Cr P Speirs (Chair), Cr A Clinton, Cr D McCann, Administrator C Ferguson (Gundagai Council), Cr K Morris, Cr P Templeton, Administrator W Tuckerman (Hilltops Council).

**ALSO IN ATTENDANCE**

Mr P Rudd (General Manager), Mr G Carr (Acting Manager Finance & Administration), Mr C Lasdauskas (Manager Technology), Mr T Goodyer (Acting Manager Distribution & Construction), Mrs A Coleman (Executive Assistant)

**1. APOLOGIES**

Nil

**2. DECLARATION OF PECUNIARY INTERESTS**

*Administrator Ferguson declared a non direct pecuniary interest in item 11.3 New Water Service Connection. Administrator Ferguson will not vote on this matter.*

**3. CONFIRMATION OF MINUTES OF MEETINGS HELD ON 28 April 2016.**

**16/050 RESOLVED** on the motion of Crs Clinton and Templeton that the minutes of the meetings held on 28 April 2016 having been circulated and read by members be confirmed.

**4. BUSINESS ARISING FROM MINUTES**

Nil

**5. PUBLIC ACCESS**

Nil

**6. NOTICES OF MOTION / RESCISSION MOTIONS**

Nil

**7. ADMISSION OF LATE REPORTS**

Nil

**8. CHAIRPERSON'S MINUTE**

Nil

**Minutes of the Meeting of GOLDENFIELDS WATER COUNTY COUNCIL held at  
TEMORA OFFICE on 23 June 2016**

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**9. GENERAL MANAGERS REPORTS**

**9.1 FINANCIAL & PRODUCTION REPORTS**

**9.1.1 COUNCIL INVESTMENTS (G35507005)**

**16/051 RESOLVED** on the motion of Crs Clinton and Morris that the report detailing Council Investments at 31 May 2016 be received and noted.

**Report prepared by Acting Manager Finance & Administration**

**BACKGROUND**

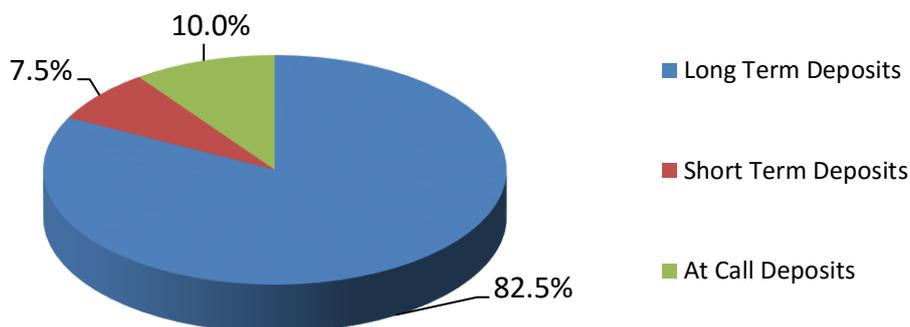
This report is presented for information on Council Investments in accordance with clause 212 of the Local Government (General) Regulation 2005.

**REPORT**

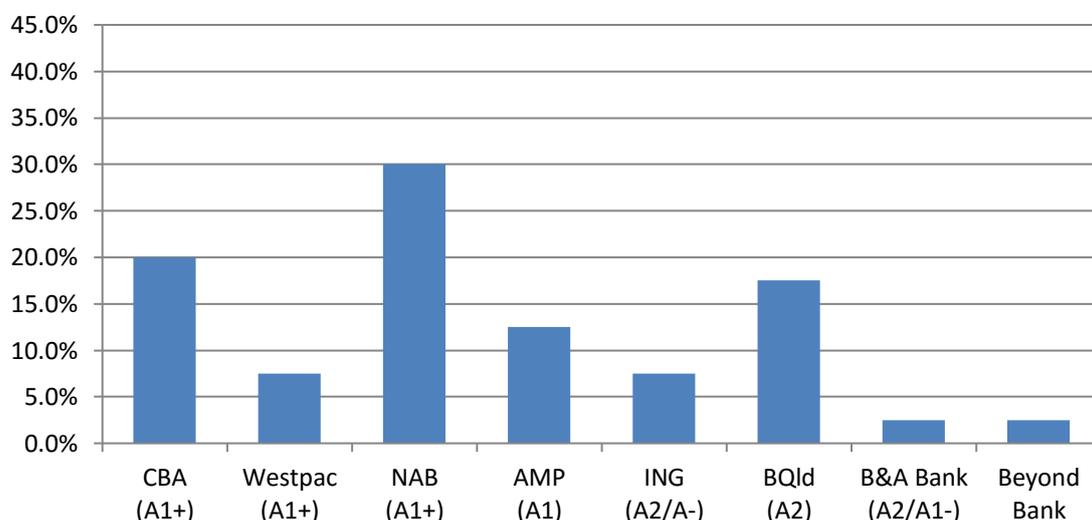
The following details Council Investments as at 31 May 2016:

	<b>Market Value (\$)</b>	<b>Term (days)</b>	<b>Rate</b>	<b>Maturity Date</b>	<b>% of Portfolio</b>
<b>Long Term Deposits</b>	<b>33,000,000.00</b>				<b>82.5%</b>
National Australia Bank	3,000,000.00	1,096	3.73%	05/11/17	7.5%
Bank of Queensland	3,000,000.00	1,098	3.60%	05/12/17	7.5%
National Australia Bank	3,000,000.00	1,097	3.70%	04/12/17	7.5%
AMP	3,000,000.00	1,097	3.40%	19/12/17	7.5%
National Australia Bank	3,000,000.00	1,097	3.57%	08/01/18	7.5%
National Australia Bank	3,000,000.00	1,096	3.36%	12/02/18	7.5%
Commonwealth Bank	3,000,000.00	1,097	3.11%	17/03/18	7.5%
Commonwealth Bank	3,000,000.00	1,096	3.06%	20/04/18	7.5%
Westpac Banking Corporation	3,000,000.00	1,096	3.04%	25/06/18	7.5%
Bank of Queensland	3,000,000.00	1,098	3.00%	29/10/18	7.5%
ING Direct	3,000,000.00	1,098	3.18%	18/03/19	7.5%
<b>Short Term Deposits</b>	<b>3,000,000.00</b>				<b>7.5%</b>
Bendigo & Adelaide Bank	1,000,000.00	365	2.97%	31/05/17	2.5%
Bank of Queensland	1,000,000.00	365	2.85%	31/05/17	2.5%
Beyond Bank	1,000,000.00	181	3.00%	28/11/16	2.5%
<b>At Call Deposits</b>	<b>4,000,000.00</b>				<b>10.0%</b>
Commonwealth Bank At Call A/c	2,000,000.00	At Call	1.70%	N/A	5.0%
AMP Bank At Call A/c	2,000,000.00	At Call	2.55%	N/A	5.0%
<b>Total Value of Investment Funds</b>	<b>40,000,000.00</b>				<b>100.0%</b>

**PORTFOLIO BY TYPE**



**PORTFOLIO BY INSTITUTION (incl S&P Rating)**



**Movements within Bank account for the reporting period (\$)**

Cash Book balance as at 31 March 2016	\$231,704.80
Plus Deposits	
April	\$2,069,817.18
May	\$6,697,313.70
Less Payments	
April	-\$1,858,556.03
May	-\$6,442,535.42
 Cash Book balance as at 31 March 2016	 \$697,744.23
Less Outstanding Deposits	-\$183,605.67
Plus Unpresented Cheques	\$10,270.25
 Bank balance as at 31 May 2016	 <b>\$524,408.81</b>

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It is hereby certified that the above investments have been secured in accordance with:

- Local Government Act, 1993;
- Local Government (General) Regulation, 2005;
- Investment Order - dated 12 January 2011; and
- Council's Investment Policy (adopted 25/6/2015).

Councillors will note the reintroduction of short-term investments. There has been gradual decline in rates offered in the 2-3 year term deposit market. In early June 'At Call' investments were reduced to \$2,000,000 with a \$1,000,000 conversion to a 12 month term deposit at AMP and \$1,000,000 18 month investment at Bendigo and Adelaide Bank both at 3.0%.

**Attachments:** Nil

**Tabled Items:** Nil

**RECOMMENDATION**

Recommendation made was adopted.

**9.1.2 OUTSTANDING WATER DEBTORS (G35307005)**

**16/052 RESOLVED** on the motion of Crs McCann and Administrator Ferguson that the reports detailing Council's water production status be received and noted.

**Report prepared by Acting Manager Finance & Administration**

**BACKGROUND**

Presented to provide an overview of Council's outstanding water debtors.

**REPORT**

This report is presented for information on Council's outstanding water debtors as at 31 May 2016:

<b>\$'s</b>	<b>Arrears</b>	<b>Interest</b>	<b>Current</b>	<b>Total</b>
Access Charges	\$233,668.76	\$25,244.96	\$303,042.50	\$561,956.22
Consumption Charges	\$425,633.94	\$54,166.00	\$1,303,231.67	\$1,783,031.61
Deferred Developer Charges	\$15,842.00	\$0.00	\$327,581.00	\$343,423.00
<b>Sub-Totals</b>	<b>\$675,144.70</b>	<b>\$79,410.96</b>	<b>\$1,933,855.17</b>	<b>\$2,688,410.83</b>
Less Overpayments Received				<b>-\$150,977.79</b>
<b>Total Outstanding</b>				<b>\$2,537,433.04</b>
				<b>Less Bulk Council Accounts Outstanding</b>
				<b>-\$565,877.71</b>
				<b>Less Developer Chg Accounts Outstanding</b>
				<b>-\$343,423.00</b>
<b>Total Outstanding from Retail Customers</b>				<b>\$1,628,132.33</b>

As at the 9 June the Total Outstanding from Retail Customers was \$1,402,798.42. 2,100 Reminder Notice were issued on the 10 June.

**Attachments:** Nil

**Tabled Items:** Nil

**RECOMMENDATION**

Recommendation made was adopted.

**9.1.3 WATER PRODUCTION UPDATE (G95809505)**

**16/053 RESOLVED** on the motion of Crs McCann and Templeton that the reports detailing Council's water production status be received and noted.

**Report prepared by Acting Manager Finance and Administration**

**BACKGROUND**

Current and historical water production information from Councils water sources.

**REPORT**

The attached graphs shows water production comparatives between 2014/15, the 18 year average (1997-2015), maximum allocations for Council's water sources, and year to date productions to the 26 May 2016.

Overall production is up 1.3 % or 114 megalitres compared to the same period in 2014/15. Individually Jugiong is up 2.7 % and Oura up 1.6%. The remaining three sources Mr Arthur, Mr Daylight and Hylands Bridge together are down 5.2%.

Overall production with only June remaining shows a similar result to the 2014/15 year.

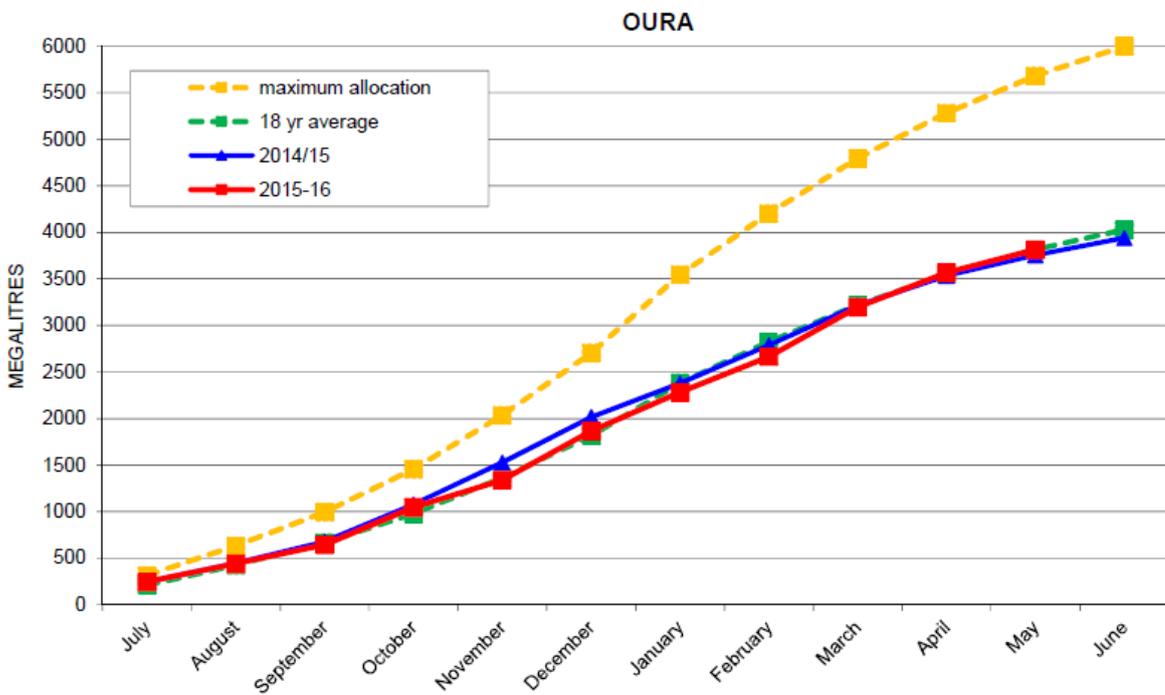
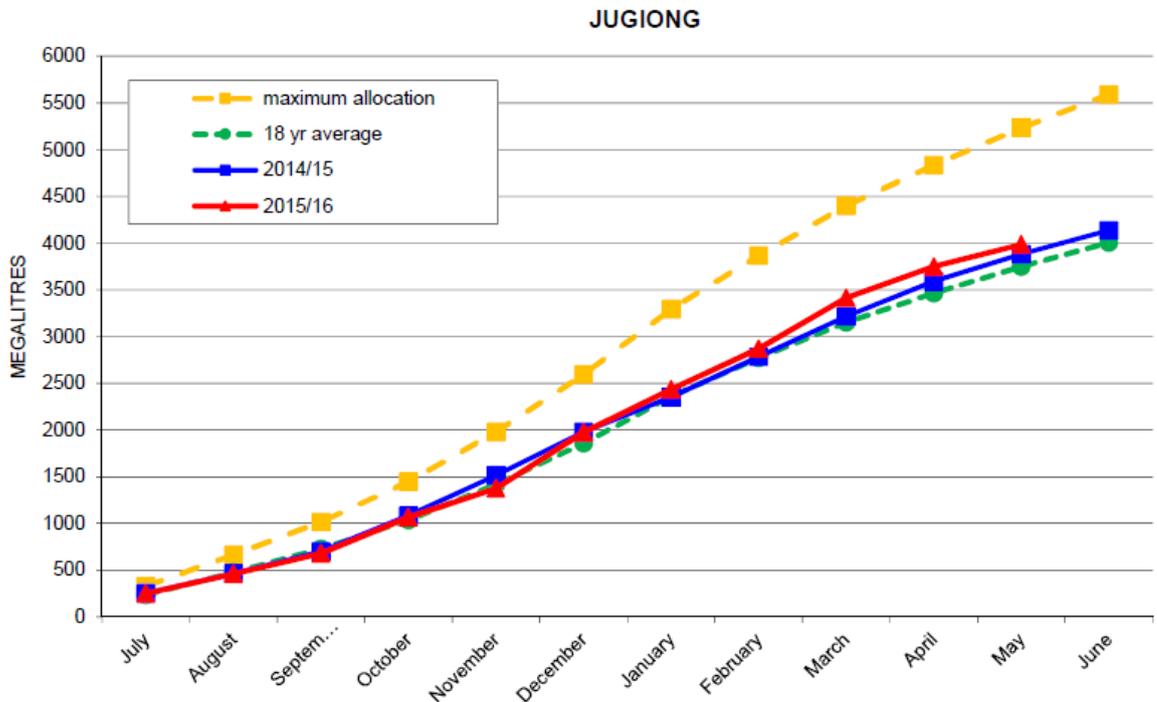
**Attachments:** Water Production Graphs for Jugiong, Oura, Mount Arthur, Daylight and Hylands Bridge respectively.

**Tabled Items:** Nil

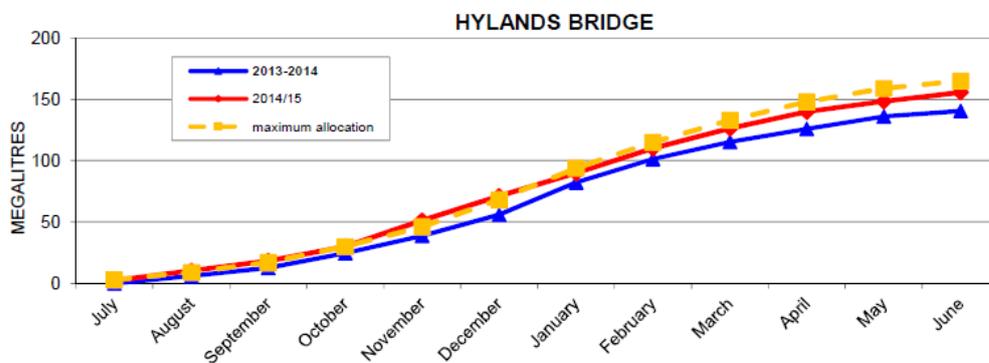
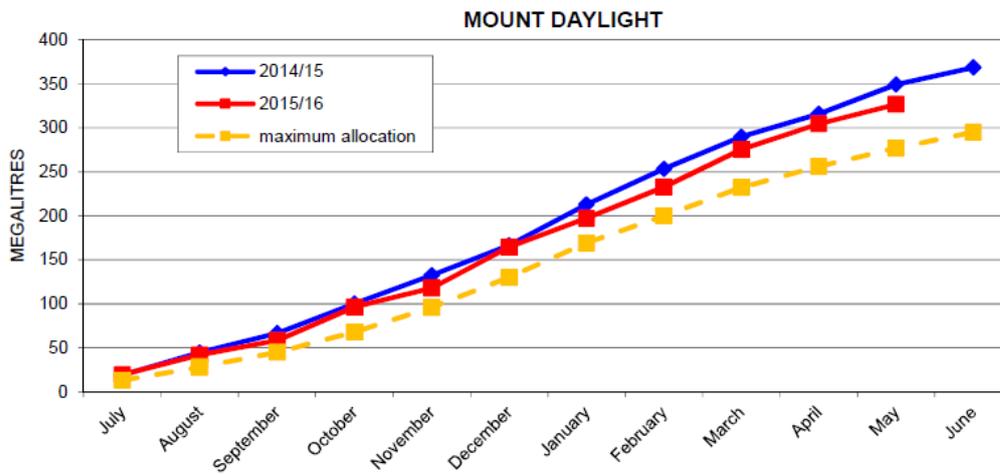
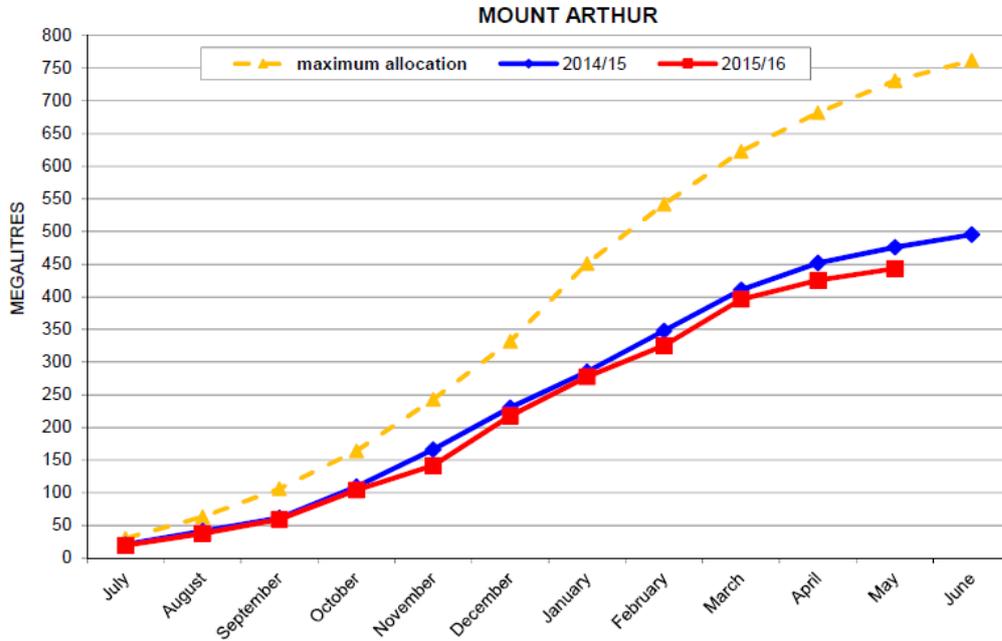
**RECOMMENDATION**

Recommendation made was adopted.

## WATER PRODUCTION UP TO 26/05/2016



## WATER PRODUCTION UP TO 26/05/2016



**9.1.4 MAKING CHARGES FOR 2016/17 (G05601005)**

**16/054 RESOLVED** on the motion of Crs Clinton and Templeton that Council make the Interest Rate on overdue charges 8.0% for the year 1 July 2016 to 30 June 2017.

**Report prepared by Acting Manager Finance & Administration**

**BACKGROUND**

Making of rates and charges is required by August 1 under Local Government Act 1993 s533.

**REPORT**

It is necessary for Council to pass a formal resolution adopting the charges for Goldenfields Water County Council for the 2016/17 financial year, as proposed in Council's Draft 2016/17 Operational Plan Part 2 Financials.

The Office of Local Government determined that the Section 603 Certificate approved fee will be unchanged at \$75.00, but set the maximum rate of interest payable on overdue charges for 2016/17 at 8.0%.

(Office of Local Government Circular No 16-11)

**Attachments: Appendix C Fees & Charges from DRAFT Operational Plan 2016**

**Tabled Items:** Nil

**RECOMMENDATION**

Water Charges

That Council make the Charges shown in Council's Draft 2016/17 Operational Plan Part 2 Financials Appendix C-Fees and Charges and also listed on Attachment 1, for the year 1 July 2016 to 30 June 2017.

Interest on Overdue Charges

That Council make the Interest Rate on overdue charges 8.0% for the year 1 July 2016 to 30 June 2017.

### 9.1.5 INTERNALLY RESTRICTED ASSETS (G35401005)

16/055 **RESOLVED** on the motion of Crs Clinton and McCann that;

1. The report on internally restricted assets be received and noted;
2. Council maintains the existing four reserves in their current format; and
3. Council re-introduce a sales fluctuation reserve.

#### **Report prepared by Acting Manager Finance & Administration**

#### **BACKGROUND**

Council currently has four internal restrictions (reserves) for specific purposes. Transfers to and from the restrictions are described below:

##### ***Plant Reserve***

Transfer to Restriction - Plant depreciation (equivalent value) plus the written down value of plant sold, plus an interest calculation to negate inflationary pressures.

Transfer from Restriction - plant purchases are funded from this reserve.

##### ***Infrastructure Reserve***

Transfer to Restriction - Infrastructure asset depreciation (equivalent value) as per Note 9 and the value of capital contributions received from Developer Infrastructure Charges. If there are insufficient funds to finance this transfer, in situations of deficit operating results, then these transfers should be caught-up when operating results allow.

Transfer from Restriction - all infrastructure projects, whether new or renewal / replacement, are funded from this reserve.

##### ***Employee Leave Entitlement (ELE) Reserve***

Transfer to / from Restriction - is determined by the balance of Council's ELE liability provision at yearend (excluding related on-cost expenses). Council reserves 100% of its provision.

##### ***Deposits, Retentions & Bonds Reserve***

This reserve restrict monies that Council is temporarily holding under some sort of contractual or policy arrangement.

Transfer to / from Restriction - is determined by the balance of Council's liability provision at yearend.

**REPORT**

In preparation for completing Council's Financial Statements for the year ended 30 June 2016, now is a good time to reconfirm Council's funding of internally restricted assets.

The current balances of Internally Restricted Assets are as follows:

Fund	Amount
Employee Leave Entitlements	\$1,286,841.00
Plant	\$1,275,121.00
Infrastructure	\$25,244,744.00
Deposits, Retentions & Bonds	\$15,000.00
<b>Total</b>	<b>\$27,821,706.00</b>

It is prudent for a water business such as GWCC to consider future years where there may be a shortfall in anticipated revenues due to seasonal conditions.

**Attachments:** Nil

**Tabled Items:** Nil

**RECOMMENDATION**

Recommendation made was adopted.

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**9.2 WORKS REPORTS**

**9.2.1 APRIL 2016 / MAY 2016 (G95507005)**

**16/056 RESOLVED** on the motion of Crs Templeton and Clinton that the works reports for April 2016 and May 2016 be received and noted.

**Report prepared by Acting Manager Distribution & Construction**

**BACKGROUND**

Overview of Councils mains breaks, dirty water issues and major works for April and May 2016.

**REPORT**

**Water Losses & Mains Repairs**

NUMBER	DATE	TIME		LOCATION	PIPE DIAMETER	REASON
		Off	On			
183.	4/4	8:00	11:00	Cootamundra, Pinchgut Lane	50	Hole
184.	4/4	11:00	13:00	Naradhan, Monia Gap Road	80	Longitudinal Break
185.	4/4	15:00	18:00	Cootamundra, Dirnaseer Road	100	Hole
186.	6/4	13:00	16:30	Wyalong, Gun Club Road	150	Joint Failure
187.	7/4	12:30	16:30	Ariah Park, Common Road	50	Circumferential Break
188.	8/4	8:30	12:30	Naradhan, Naradhan Road	100	Longitudinal Break
189.	8/4	12:30	16:30	Weethalle, Youngs Lane	80	Longitudinal Break
190.	11/4	7:30	12:30	Barmedman, Loftus Street	150	Circumferential Break
191.	11/4	9:30	10:00	June, Kemp Street	100	Longitudinal Break
192.	11/4	13:00	14:00	June, Olympic Hwy	80	Longitudinal Break
193.	11/4	16:30	17:30	June, Old June Road	80	Joint Failure
194.	12/4	13:00	14:00	Cootamundra, Dirnaseer Road	100	Longitudinal Break
195.	13/4	8:00		Cootamundra, Lismore Road	50	Hole
196.	13/4	10:30	12:30	Temora, Golf Club Road	100	Circumferential Break
197.	13/4	15:00	17:00	Coolamon, Mary Gilmore Way	100	Circumferential Break
198.	14/4	7:00	9:00	Ganmain, Grant Street	100	Circumferential Break
199.	18/4	14:00	15:30	Cootamundra, Dirnaseer Road	100	Longitudinal Break
200.	18/4	15:30	17:30	Cootamundra, Blackgate Road	100	Longitudinal Break
201.	19/4	8:30	10:00	Barellan, Yapunyah Street	100	Circumferential Break

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NUMBER	DATE	TIME		LOCATION	PIPE DIAMETER	REASON
		Off	On			
202.	22/4	11:30	14:30	Ungarie, Wollongough Street	100	Hole
203.	26/4	13:00	14:00	Junee, Roedigers Lane	200	Longitudinal Break
204.	27/4	4:30	13:50	Coolamon, Mirrool Street	100	Longitudinal Break
205.	3/5	9:30	10:30	Cootamundra, Dirnaseer Road	100	Longitudinal Break
206.	3/5	10:30	12:30	Cootamundra, Dirnaseer Road	100	Longitudinal Break
207.	3/5	13:00	15:00	Cootamundra, Temora Road	300	Joint Failure
208.	5/5	7:30	12:30	Naradhan, Lake Road	80	Hole
209.	5/5	10:30	12:30	Cootamundra, Old Cootamundra Road	100	Hole
210.	7/5	3:30	1:30	Weethalle, Woolners Lane	80	Longitudinal Break
211.	9/5	5:00	9:00	Ardlethan, Bygoo Road	80	Circumferential Break
212.	17/5	9:30	13:00	Springdale	375	Hole
213.	18/5	13:00	4:00	Junee, Kemp Street	100	Longitudinal Break
214.	19/5	7:30	9:30	West Wyalong, Airport Road	80	Circumferential Break
215.	20/5	7:30	11:30	Weethalle, Fishers Lane	100	Hole
216.	23/5	9:30	11:30	Cootamundra, Suttons Lane	100	Longitudinal Break
217.	24/5	7:30	10:00	Cootamundra, Dirnaseer Road	100	Longitudinal Break
218.	24/5	10:30	15:30	Stockinbingal, Dudauman Street	150	Rupture / Blow Out
219.	24/5	20:00	3:00	Tallimba, Bygoo Road	150	Longitudinal Break
220.	25/5	9:00	10:30	Cootamundra, Blackgate Road	100	Longitudinal Break
221.	27/5	15:30	20:00	Bethungra, Eulomo Settlement Road	100	Longitudinal Break



CIRCUMFERENTIAL BREAK



LONGITUDINAL BREAK



SPLIT BELL



BELL SHEAR



SPIRAL BREAK



RUPTURE/BLOW-OUT



HOLE



JOINT FAILURE

**Construction and Major Maintenance**

- Pump checks for prevention monitoring and abnormalities
- Servicing of ACV and PRV within the scheme
- Bird proofing and repairs to reservoir roofs
- Replacing fatigued flex-joints
- New vehicle fit out. Including light mounting brackets, rear bars and tool boxes
- Heavy Plant Trailer - fabricate trailer to suit required needs for plant maintenance
- Demondrille/Cootamundra Pump No2 major servicing. Clearances brought back to factory, new bearings, mechanical seals refurbished, cleaned and painted
- Junee Beach Street Reservoir overflowing. Investigated and repaired
- Olympic Way PRV. Equalised. Investigated and repaired
- Removing old vacuum pumps for display at Temora Workshop
- Oura No.3 Bore servicing. Clearances measured, new bearings, mechanical seals refurbished, cleaned, sand blasted and painted
- Temora Workshop - Insulate and line internal walls for welding section. Remove fence. Install electrical board and flash
- Trencher - tensioning chain and scheduled maintenance
- Jugiong No.1 Pump Station Pump No2 major servicing. Clearances brought back to factory, new bearings, mechanical seals refurbished, cleaned and painted
- Jugiong Water Treatment Plant - Soda ash pump. Investigated and repaired
- Jugiong Water Treatment Plant Flocculator. Oil seal leaking into motor. Repaired
- Barellan High Level Reservoir. Set up and service ACV for operation as Low level reservoir out of service
- Demondrille Pump No. 2. Repair pipe blow out on equalising line
- Junee Reservoirs - Repairs to roofs
- Fabricate and modifying 100mm fire service to silos in Junee.
- Replace stop valve Turners Lane Junee
- Replace Hydrant Wallendbeen
- Junee Silos raise Fire Service
- Mains replacement Loch Street Ganmain
- Rural meter re-reads
- Preventative flushing Coolamon
- Cleaned valve pits in Stockinbingal, Wallendbeen, Bethungra (preventative maintenance)
- Locations Rosehill pipe replacement from offtake to pump station

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- Mains replacement Wade & Lewis Street Coolamon
- Coolamon mains extension Hornby Subdivision 50% complete
- Replace Air valve Marrar rural.
- Repair pipework Matong pump station
- Replace hydrant Loughan Street Junee
- Temora Airport – cut main out that runs under the hanger
- Monia Gap Naradhan – completion of stage 2 and commission
- Main Extension Evans Street West Wyalong
- Commence mains replacement Fishers Lane – 6.3km pipe laid.
- Railway underbore Wyalong bypass and cut in stage 2 and commission
- New air valve Tallimba.

**Attachments:** Nil

**Tabled Items:** Nil

**RECOMMENDATION**

Recommendation made was adopted.

**9.2.2 CAPITAL WORKS PROGRESS REPORT (G35201005)**

**16/057 RESOLVED** on the motion of Cr Templeton and Administrator Tuckerman that the report detailing Council's Capital Works Program as at 31 May 2016 be received and noted and that \$20,000 be approved for Emergent works at Wyalong Pump Station.

**Report prepared by Acting Manager Finance & Administration**

**BACKGROUND**

Councils Capital Works Program progress is provided for Councils information.

**REPORT**

This report is presented for information on the progress of Council's Capital Works Program as at 31 May 2016:

Description	2015/16 Estimate	Costing to 31/05/2016
Total New -Water Mains-Developers	\$ -	\$ 26,512
Total New -Water Mains	\$ 370,000	\$ 360,837
Total New System Assets-Reservoirs	\$ -	\$ -
Total New System Assets-Pumping Stations	\$ -	\$ -
Total New System Assets-Treatment	\$ 20,000	\$ 5,170
Total New System Assets-Bores	\$ -	\$ -
Total New System Assets-Services-Meters	\$ 100,000	\$ 113,694
Total New Plant & Equipment	\$ 50,000	\$ -
Total New Assets-Buildings	\$ -	\$ -
Capital New Asset Buildings-Temora Workshop	\$ 1,353,506	\$ 1,134,330
<b>Total New Capital</b>	<b>\$ 1,893,506</b>	<b>\$ 1,640,543</b>
Total New System Assets-Manadamah Stage 1	\$ 2,000,000	\$ -
<b>Total New Capital (incl Mandamah)</b>	<b>\$ 3,893,506</b>	<b>\$ 1,640,543</b>
Total Renewals Mains	\$ 1,241,300	\$ 655,737
Total Renewals Reservoirs	\$ 85,000	\$ 67,845
Total Renewals Pump Stations	\$ 261,000	\$ 113,371
Total Renewals Treatment	\$ -	\$ -
Total Renewals Bores	\$ 130,000	\$ 181,530
Total Renewals Services Meters-Taggles	\$ -	\$ 8,164
Total Renewals Plant and Equipment	\$ 156,800	\$ 51,338
Total Renewals-Buildings	\$ 50,000	\$ 18,196
<b>Total Capital Renewals</b>	<b>\$ 1,924,100</b>	<b>\$ 1,096,181</b>
Total Plant Purchases	\$ 1,325,000	\$ 310,348
Total Plant Sales	-\$ 570,000	-\$ 162,678
<b>Grand Total</b>	<b>6,572,606</b>	<b>2,884,394</b>

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As advised at the last meeting, Capital Works in the General Ledger has been amended into standard asset classes. Major projects like the New Temora Workshop and Mandamah will be reported separately.

Water Main Renewals have had additional job numbers introduced to identify variable travelling and associated costs depending on where in the GWCC supply area the works are being carried out. This will provide more data to better determine replacement rates per metre for future projects. New Capital Works required by developers have been separated and Wyalong Showground Road renewals have also been funded by contributions.

Emergent works were required at Wyalong Pump Station for Electrical Cable Replacement of \$20,000.

The following table shows Water Mains to 31 May 2016.

Description	2015/16 Estimate	Costing to 31/05/2016
<b>New System Assets-Mains Developer Paid</b>		
Water Mains-Developers	\$ -	\$ 26,512
<b>New System Assets-Mains</b>		
Total Ardlethan Uley Lane	\$ 349,315	\$ 349,315
Total New -Water Mains	\$ 370,000	\$ 360,837
<b>Capital Renewals-Mains</b>		
Mains Renewal- Cartwrights Hill Ware Warral Ln	\$ 6,000	\$ 5,817
Mains Renewal-Coolamon Maravale Ln	\$ 184,834	\$ 185,818
Mains Renewal -Marrar- Webb/Hare Ln	\$ 10,000	\$ 10,488
Restitution-Jugiong Main East of #2	\$ 30,000	\$ 6,588
Mains Renewal Jugiong Rosehill #5	\$ 100,000	\$ 61,431
Total Naradhan Monia Gap	\$ 100,000	\$ 66,652
Total Cootamundra-Temora Road	\$ 60,466	\$ -
Total Weethalle Fishers Lane	\$ 720,000	\$ 196,655
Total Coolamon Wade & Lewis	\$ 20,000	\$ 35,225
Total Ganmain-Loch St	\$ 10,000	\$ 7,887
Total Wyalong-Showground Road RMS	\$ -	\$ 74,448
<b>Total Renewals Mains</b>	<b>\$1,241,300</b>	<b>\$ 655,737</b>

**Attachments:** Nil

**Tabled Items:** Nil

**RECOMMENDATION**

Recommendation made was adopted.

**9.2.3 NEW WATER SERVICE CONNECTIONS (G5151005)**

**16/058 RESOLVED** on the motion of Cr Morris and Administrator Ferguson that the report detailing new water service connections be received and noted.

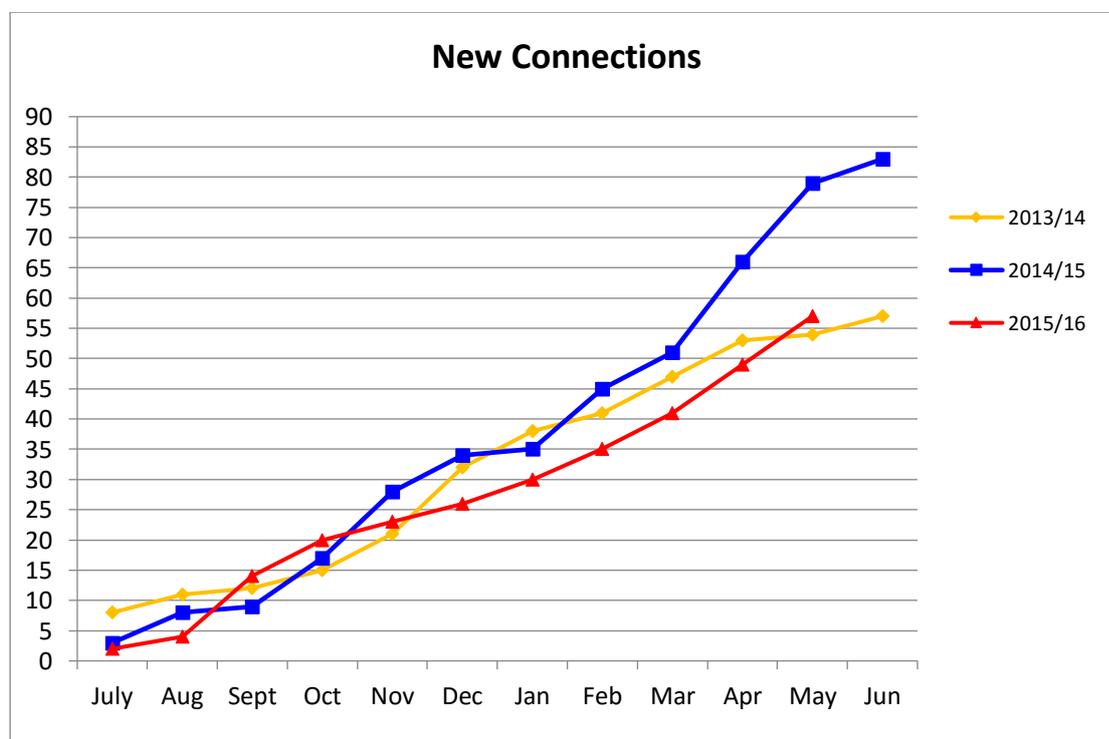
**Report prepared by Acting Senior Revenue Officer**

**BACKGROUND**

Current and historical water connection information is provided for Councils information.

**REPORT**

The following graph shows the number of new connections to 31 May 2016.



There are a further 6 new connection work orders pending, 9 letters of offer are still valid with 2 under investigation.

**Attachments:** Nil

**Tabled Items:** Nil

**RECOMMENDATION**

Recommendation made was adopted.

**9.3 OTHER REPORTS**

**9.3.1 ADOPTION OF OPERATIONAL PLAN 2016-2017 (G05601005)**

**16/059 RESOLVED** on the motion of Crs Clinton and McCann that Council adopts the draft 2016-2017 Operational Plan (Part 1 and 2)

**Report prepared by the General Manager**

**BACKGROUND**

Legislative requirements for Integrated Planning and Reporting require the Operational Plan to be updated annually and placed on public exhibition for a period of 28 days.

**REPORT**

In accordance with legislative requirements the Draft 2016-2017 Operational Plan – Part 1 and Part 2 incorporating the 2016/2017 budget have been on public exhibition for 28 days. No submission have been received.

The Draft 2016-2017 Operational Plan – Part 1 and Part 2 are now re-presented to Council for adoption.

**Tabled Items:** Draft 2016-2017 Operational Plan (Parts 1 and 2)

**Financial Impact Statement**

The recommendation does not impact on Council's financial position.

**RECOMMENDATION**

Recommendation made was adopted.

### 9.3.2 COUNCILLORS FEES FOR 2016/17 (G40202005)

**16/060 RESOLVED** on the motion of Crs Clinton and McCann on the motion of Crs Clinton and Morris that Councillors fees be increased by 2.5% as per Local Government Remuneration Tribunal advice and that Councillors fees remain at the maximum amount allowable.

#### Report prepared by Acting Manager Finance & Administration

#### BACKGROUND

The Local Government Remuneration Tribunal Determinations provide the minimum and maximum amounts of fees for Councillors and Chairpersons for the coming year. The determination is pursuant to s 239 and s241 of the Local Government Act 1993.

#### REPORT

The Local Government Remuneration Tribunal Annual Report and Determination has advised, *that the Tribunal considers that an increase of 2.5 per cent in the maximum and minimum fee for each category of councillor and mayoral, including county councils is appropriate and so determines.*

This will be effective from 1 July 2016.

The Annual Fees for County Councils - Water are as follows:

	Minimum	Maximum
Councillor	\$1,700	\$9,410
Chairperson-additional	\$3,640	\$15,460

Council resolved at its June 2013 meeting (Minute 13/048) *“that Councillors fees be increased to the maximum amount allowable as determined by the Local Government Remuneration Tribunal”*.

Based on this resolution, the table below sets out the changes as of 1 July 2016 if this policy was maintained:

	2015/16	2016/17
Councillor	\$9,180	\$9,410
Chairperson	\$15,080	\$15,460

**Attachments:** Nil

**Tabled Items:** Local Government Remuneration Tribunal Annual Report and Determination 2016- Determination No2 Determination

#### FINANCIAL IMPACT STATEMENT

Based on Council Resolution 13/048, the increase in expenditure will be \$2,220.00  
The recommendation does not impact on Council's financial position.

#### RECOMMENDATION

For Councillors' consideration.

**Attachment 9.3.2**

**Local Government Remuneration Tribunal**

**Determination No. 2- Determination Pursuant to Section 241 of Fees  
for Councillors and Mayors**

Pursuant to s.241 of the Local Government Act 1993, the annual fees to be paid in each of the categories to Councillors, Mayors, Members and Chairpersons of County Councils effective on and from 1 July 2016 are determined as follows:

**Table 3: Fees for General Purpose and County Councils**

Table 3: Fees for General Purpose and County Councils				
Category	Councillor/Member Annual Fee		Mayor/Chairperson Additional Fee	
	Minimum	Maximum	Minimum	Maximum
<b>General Purpose Councils</b>				
Principal City	25,670	37,640	157,030	206,620
Major City	17,110	28,240	36,360	82,270
Metropolitan Major	17,110	28,240	36,360	82,270
Metropolitan Centre	12,830	23,950	27,260	63,640
Metropolitan	8,540	18,840	18,180	41,090
Regional Rural	8,540	18,840	18,180	41,090
Rural	8,540	11,290	9,080	24,630
<b>County Councils</b>				
Water	1,700	9,410	3,640	15,460
Other	1,700	5,630	3,640	10,270

\*This fee must be paid in addition to the fee paid to the Mayor/Chairperson as a Councillor/Member (s.249(2)).

**The Local Government Remuneration Tribunal**

*Signed*

**Dr Robert Lang**

**Dated: 29 March 2016**

**9.3.3 PAYMENT OF EXPENSES & PROVISION OF FACILITIES TO COUNCILLORS  
POLICY (PP003) (G40350505)**

**16/061 RESOLVED** on the motion of Crs Templeton and Clinton that Council endorses the draft Payment of Expenses and Provision of Facilities to Councillors Policy (PP:003) to be placed on public display for a period of 28 days.

**Report prepared by Acting Manager Finance & Administration**

**BACKGROUND**

It is necessary to annually review Council's Payment of Expenses and Provision of Facilities to Councillors Policy. It is also required to be placed on public exhibition for a period of 28 days.

**REPORT**

The Policy has been reformatted, additions of Scope and Definitions, and

- References to Council amended to GWCC,
- Chairperson instead of Chairman,
- Deputy Chairperson instead of Deputy Chairman.
- Definitions within the policy have been relocated To Definitions section (pages 4 & 5),
- Relocated Legislative Provisions to Related Legislation Table (page 2)
- Relocated Other Government policy provisions relate to this Policy to Related Procedures/ Protocols, Statements , Documents Table (page 2)
- Payment of Expenses removed Deputy Chairman from heading.
- Removed "Spouse" from Section 7 included "Spouse" in Accompanying Persons definition,
- Amended 7.2 (c) the repayment period from seven (7) days to thirty (30) days being GWCC standard invoice payment period ,
- 8.1 now includes "Substitute" , added 8.1 substitute nomination, removed separate sub-heading for Substitute attendee
- 8.3.3 (c) replaced reference to clause with "Award" now included in Definitions.
- 8.3.3 (d) & 8.3.4 (d) replaced with "Local Travel Costs, now included in Definitions
- 8.4 auto payment option added, and included in Definitions
- 10 Previous omission from the 2014/2015 and 2013/14 Policies regarding Care and Other Related Expenses has been included using the Office of Local Government guidelines.
- 13 Removed Chairman from Heading, Addition of "or Deputy Chairperson when delegated by the Chairperson"
- Addition of 14.6 GWCC Personal Device into Provision of Facilities generally, 14 Councillors
- Inclusion of "Deputy Chairperson" section 15
- Addition of "with GWCC" at the end of section 16.

**Attachments:** Draft Payment of Expenses and Provision of Facilities to Councillors Policy (PP003)

**Tabled Items:** Nil

**FINANCIAL IMPACT STATEMENT**

The recommendation does not impact on Council's financial position.

**9.3.4 INVESTMENT POLICY (G40350505)**

**16/062 RESOLVED** on the motion of Administrators Ferguson and Tuckerman that Council adopt the Investment Policy

**Report prepared by Acting Manager Finance & Administration**

**BACKGROUND**

Under GWCC's Investment Policy it is necessary to annually review its Investment Policy at least once a year.

**REPORT**

While there are no material changes to the Investment Policy attached for consideration Council's attention is drawn to the following:

- The policy has been reformatted,
- Purpose, Scope and Definitions have been added for clarity.
- Generally references to 'council' have been amended to 'GWCC'.
- Preservation of capital is the principal objective of the investment portfolio in part 7 Objectives has been highlighted for emphasis (page 5)
- Market, Liquidity and Maturity Risk definitions (now duplicated) were removed from part 14 Risk Management Guidelines. (page 6)
- Policy Review now separate from Reporting and Reviewing of Investments. (page 7)

**Attachments** Draft Investment Policy (PP004)

**Tabled Items:** Nil

**RECOMMENDATION**

Recommendation made was adopted.

### **9.3.5 TENDER REPORT – SUPPLY OF VEHICLES (G75105005)**

**16/063 RESOLVED** on the motion of Crs Templeton and Clinton that Council set aside the Tender Report until the Closed Session Report 11.1.

#### **Report prepared by the General Manager**

#### **BACKGROUND**

Tenders for the supply of three (3) extra cab and two (2) dual cab 4x4 Utility Vehicles have been called to replace existing plant.

#### **EVALUATION REPORT**

Tenders for the supply of three (3) extra cab and two (2) dual cab 4x4 utilities were called in accordance with the Local Government General Regulation 2005 – Section 7 Tendering.

- Tenders Advertised: 13<sup>th</sup> May 2016
- Tenders Closed: 2:00pm 10<sup>th</sup> June 2016
- No of Tenders Received: Four (4)
- Non-conforming tenders: Two (2)

Tenders were evaluated in accordance with the predetermined criteria and weighting in the Tender Evaluation Plan.

#### **Summary of Tenders Received**

<b>TENDERER</b>	<b>LOCATION</b>
Armstrong Toyota	West Wyalong
Cootamundra Holden	Cootamundra
Cootamundra Toyota	Cootamundra
Palmer Ford	Cootamundra

\* The business requirements have changed since the tender being released with the requirements of three (3) extra cab and (3) dual cab utility vehicles being required.

The tender from Palmer Ford is considered to provide the best value for Council. Their submission scored well across all non-priced and priced criteria.

**Attachments:** Nil

**Tabled Items:** Nil

#### **FINANCIAL IMPACT STATEMENT**

The recommendation does not impact on Council's financial position.

## LOCAL PREFERENCE

The local preference policy was considered in the assessment and did not affect the outcome of the tender.

## RECOMMENDATION

Tender for the supply of extra and dual cab utility vehicles from Palmer Fords be accepted.

### 9.3.6 NEXT MEETING

The next Ordinary Meeting of Council is scheduled to be held on Thursday 25 August 2016 at 1.00PM.

## 10. QUESTIONS AND STATEMENTS

*Cr McCann welcomed Administrators Ferguson and Tuckerman, but expressed his disappointment in the amalgamations that had taken place causing Mr Manchester and Mr Palmer to lose their roles as Councillors.*

*Cr McCann thanked Mr Manchester and Mr Palmer for their guidance and support.*

*Cr McCann enquired as to whether Deputy Chair elections would be held to replace Mr Manchester. Chairperson Speirs replied that it would be premature to elect a Deputy and committed to raising the issue with the Minister.*

*Administrator Tuckerman acknowledged Mr Manchester and Mr Palmer and their knowledge, stating that is why they were in attendance.*

*Cr Morris stated that he would like Mr Manchester and Mr Palmer to continue to attend GWCC meetings.*

*Cr Templeton agreed with Cr Morris.*

*Cr Clinton stated it was great Mr Manchester and Mr Palmer were here and thanked the administrators for allowing it.*

*Chairperson Speirs added his support.*

*Mr Manchester thanked the Board for their confidence.*

*Mr Palmer thanked the Board and expressed his enjoyment of being on the Board over the years.*

**11. CLOSED SESSION – 2.25pm**

*In accordance with the Local Government Act 1993 and the Local Government (General) Regulations 2005, in the opinion of the General Manager the following business is of a kind as referred to in section 10A(2) of the Act and should be dealt with in part of the meeting closed to the media and public.*

**11.1 TENDER REPORT CONFIDENTIAL – SUPPLY OF VEHICLES (G75105005)**

*This report is **CONFIDENTIAL** in accordance with Section 10A(2)(d)(i) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:*

- (d) commercial information of a confidential nature that would if disclosed:*
  - (i) prejudice the commercial position of the person who supplied*

**16/064 RESOLVED** on the motion of Crs Clinton and Morris that the Tender for the supply of extra and dual cab utility vehicles from Palmer Ford be accepted for the tender price of \$280,071.90.

**11.2 GWCC ENTERPRISE AWARD 1 YEAR EXTENSION (G70204505)**

*This report is **CONFIDENTIAL** in accordance with Section 10A(2)(a) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:*

- (a) personnel matters concerning particular individuals (other than councillors)*

**16/065 RESOLVED** on the motion of Crs Templeton and McCann that the General Manager to be authorised to progress the Award extension negotiations.

**11.3 NEW WATER SERVICE CONNECTION**

*This report is **CONFIDENTIAL** in accordance with Section 10A(2)(c) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:*

- (c) Information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business.*

*Administrator Ferguson declared a non direct pecuniary interest in this matter and will refrain from voting.*

**16/066 RESOLVED** on the motion of Crs McCann and Templeton that Council request further clarification.

**11.4 PUBLIC LIABILITY CLAIM (G85107515)**

*This report is **CONFIDENTIAL** in accordance with Section 10A(2)(g) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:*

*(g) Advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.*

*Cr Clinton declared a non pecuniary interest in this matter. Cr Clinton chose to leave the meeting during this report.*

**11.5 2016-17 ELECTRICITY PRICING (G25500505)**

*This report is **CONFIDENTIAL** in accordance with Section 10A(2)(d)(i) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:*

*(d) commercial information of a confidential nature that would if disclosed:  
(i) prejudice the commercial position of the person who supplied it*

**16/067 RESOLVED** on the motion of Crs Templeton and McCann that the report be noted.

**OPEN SESSION – 3.40PM**

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There being no further business requiring the attention of Council, the Meeting was closed at 3.40pm.

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