

The meeting commenced 1.05pm

PRESENT

Cr P Speirs (Chair), Cr A Clinton, Cr D McCann, Cr P Templeton. Mr C Manchester (representing Hilltops Council) Mr D Palmer (representing Gundagai Council)

ALSO IN ATTENDANCE

Mr P Rudd (General Manager), Mr G Carr (Acting Manager Finance & Administration), Mr C Lasdauskas (Manager Technology), Mr T Goodyer (Operations Manager), Mrs A Coleman (Executive Assistant)

1. APOLOGIES

16/068 RESOLVED on the motion of Crs McCann and Clinton that Cr K Morris, Ms W Tuckerman and Mrs C Ferguson be granted leave of absence.

2. DECLARATION OF PECUNIARY INTERESTS

Nil

3. CONFIRMATION OF MINUTES OF MEETINGS HELD ON 23 June 2016

16/069 RESOLVED on the motion of Crs Templeton and McCann that the minutes of the meetings held on 23 June 2016 having been circulated and read by members be confirmed.

4. BUSINESS ARISING FROM MINUTES

Nil

5. PUBLIC ACCESS

Nil

6. NOTICES OF MOTION / RESCISSION MOTIONS

Nil

7. ADMISSION OF LATE REPORTS

Nil

8. CHAIRPERSON'S MINUTE

Nil

**Minutes of the Meeting of GOLDENFIELDS WATER COUNTY COUNCIL held at
TEMORA OFFICE on 25 AUGUST 2016**

9. GENERAL MANAGER'S REPORTS

9.1 FINANCIAL & PRODUCTION REPORTS

9.1.1 COUNCIL INVESTMENTS (G35507005)

16/070 RESOLVED on the motion Crs McCann and Clinton that the report detailing Council Investments at 31 July 2016 be received and noted.

Report prepared by Acting Manager Finance & Administration

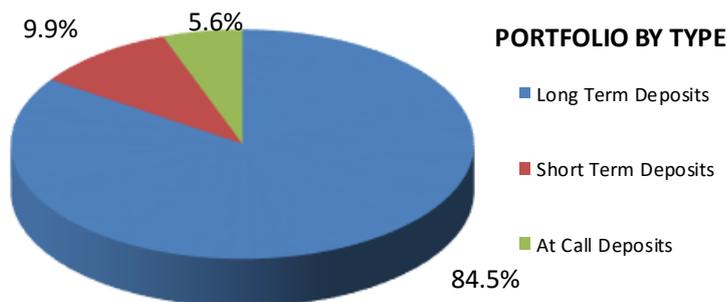
BACKGROUND

A report on Council's Investments is required to be presented for Council's consideration in accordance with clause 212 of the Local Government (General) Regulation 2005. Council's Investment Policy PP-004 - Reporting and Reviewing Investments also requires the provision of a bi-monthly report detailing the investment portfolio in terms of performance, percentage exposure of total portfolio, maturity date and market value.

REPORT

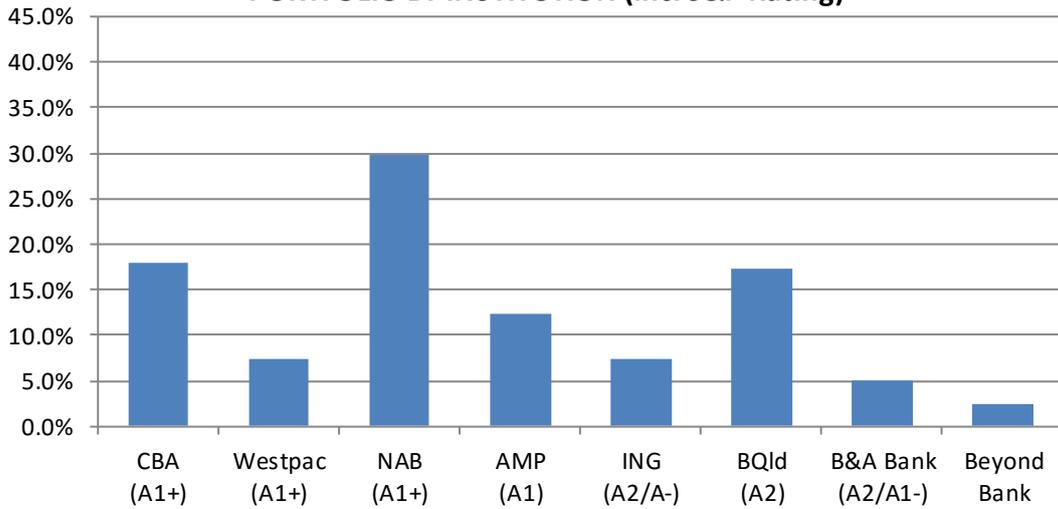
The following details Council Investments as at 31 July 2016:

	Market Value (\$)	Term (days)	Rate	Maturity Date	% of Portfolio
Long Term Deposits	34,000,000.00				84.5%
National Australia Bank	3,000,000.00	1,096	3.73%	05/11/17	7.5%
Bank of Queensland	3,000,000.00	1,098	3.60%	05/12/17	7.5%
National Australia Bank	3,000,000.00	1,097	3.70%	04/12/17	7.5%
AMP	3,000,000.00	1,097	3.40%	19/12/17	7.5%
National Australia Bank	3,000,000.00	1,097	3.57%	08/01/18	7.5%
National Australia Bank	3,000,000.00	1,096	3.36%	12/02/18	7.5%
Commonwealth Bank	3,000,000.00	1,097	3.11%	17/03/18	7.5%
Commonwealth Bank	3,000,000.00	1,096	3.06%	20/04/18	7.5%
Westpac Banking Corporation	3,000,000.00	1,096	3.04%	25/06/18	7.5%
Bank of Queensland	3,000,000.00	1,098	3.00%	29/10/18	7.5%
ING Direct	3,000,000.00	1,098	3.18%	18/03/19	7.5%
Bendigo & Adelaide Bank	1,000,000.00	548	3.00%	1/12/17	2.5%
Short Term Deposits	4,000,000.00				9.9%
Bendigo & Adelaide Bank	1,000,000.00	365	2.97%	31/05/17	2.5%
Bank of Queensland	1,000,000.00	365	2.85%	31/05/17	2.5%
Beyond Bank	1,000,000.00	181	3.00%	28/11/16	2.5%
AMP Bank	1,000,000.00	181	3.00%	28/11/16	2.5%
At Call Deposits	2,250,000.00				5.6%
Commonwealth Bank At Call A/c	1,250,000.00	At Call	1.70%	N/A	3.1%
AMP Bank At Call A/c	1,000,000.00	At Call	2.55%	N/A	2.5%
Total Value of Investment Funds	40,250,000.00				100.0%

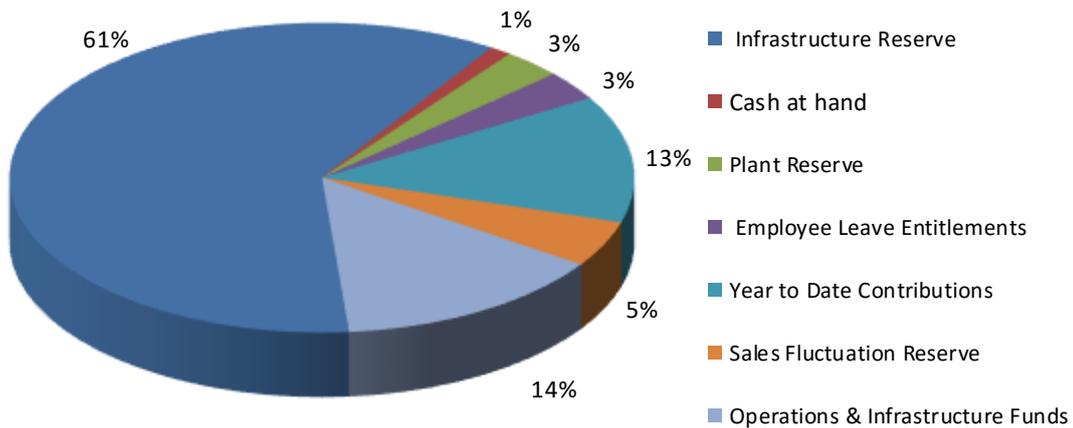


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PORTFOLIO BY INSTITUTION (incl S&P Rating)



RESERVES & CASH OR CASH EQUIVALENTS



Movements within Bank account for the reporting period (\$)

Cash Book balance as at 31 May 2016	\$697,744.23
Plus Deposits	
June	\$2,993,764.23
July	\$2,458,726.62
Less Payments	
June	-\$2,507,647.27
July	-\$2,390,387.54
 Cash Book balance as at 31 July 2016	 \$1,252,200.27
Less Outstanding Deposits	-\$57,005.64
Plus Unpresented Cheques	\$41,239.79
 Bank balance as at 31 July 2016	 \$1,236,434.42

It is hereby certified that the above investments have been secured in accordance with:

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25 August 2016

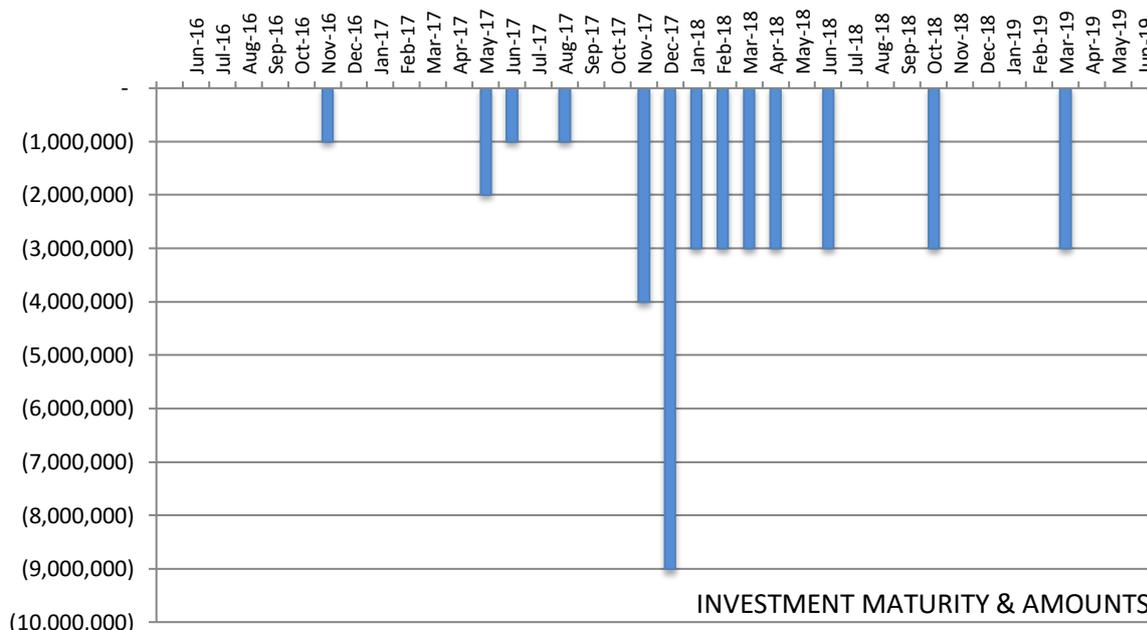
General Manager.....Chairperson.....

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- Local Government Act, 1993;
- Local Government (General) Regulation, 2005;
- Investment Order - dated 12 January 2011; and
- Council's Investment Policy (adopted 25/6/2015).

Councillors will be aware of Council's Restricted Assets, which will now form part of the report.

The following table sets out GWCC's investment maturity timetable.



Since the report was completed a further short term investment of \$1,000,000 has been made at 2.67% for 12 months.

Attachments: Nil

Tabled Items: Nil

FINANCIAL IMPACT STATEMENT

While there is no immediate financial impact, the August 2016 announcement to lower interest rates by 0.25% had an immediate effect on some of Council's At-Call Funds now at 1.45%. The investment market remains soft, major institutions rates suggest they are not seeking funds outside of their present portfolios. Should the official interest rate decline toward the end of 2016 and early 2017 as suggested, then late 2017 to mid-2018 Council's returns on investment will be reduced.

RECOMMENDATION

Recommendation made was adopted.

9.1.2 OUTSTANDING WATER DEBTORS (G35307005)

16/071 RESOLVED on the motion of Crs Templeton and McCann that the report detailing Council's outstanding water debtors as at 31 July 2016 be received and noted.

Report prepared by Acting Manager Finance & Administration

BACKGROUND

Presented to provide an overview of Council's outstanding debtors.

REPORT

This report is presented for information on Council's outstanding water debtors as at 31 July 2016:

\$'s	Arrears	Interest	Current	Total
Access Charges	\$217,289.75	\$25,272.05	\$541,506.41	\$784,068.21
Usage Charges	\$534,929.79	\$56,685.97	\$1,144,984.31	\$1,736,600.07
Deferred Developer Charges	\$15,842.00	\$0.00	\$468,732.00	\$484,574.00
Sub-Totals	\$768,061.54	\$81,958.02	\$2,155,222.72	\$3,005,242.28
Less Overpayments Received				-\$137,205.96
Total Outstanding				\$2,868,036.32
				<i>Less Bulk Council Accounts Outstanding</i>
				-\$175,456.44
				<i>Less Developer Chg Accounts Outstanding</i>
				-\$484,574.00
Total Outstanding from Retail Customers				\$2,208,005.88

April to June quarterly water accounts were issued 15 July 2016 which have a final date to pay of 8 August 2016. Reminder Notices will be issued week commencing 15 August 2016.

Attachments: Nil

Tabled Items: Nil

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

RECOMMENDATION

Recommendation made was adopted.

9.1.3 2015/16 FINANCIAL STATEMENTS (G35401005)

16/072 **RESOLVED** on the motion of Crs Clinton and Templeton that

1. The Financial Statements for the year ended 30 June 2016 (including movements in restricted assets) be referred to Council's Auditor;
2. The Chairperson, nominated Councillor, Cr McCann, General Manager and Responsible Accounting Officer be authorised to sign the Statements by Councillors and Management on the preparation of the General Purpose and Special Purpose Financial Statements for the year ended 30 June 2016;
3. The General Manager be delegated the authority to issue the audited Financial Statements immediately upon receipt of the auditors reports subject to their being no material audit changes or audit issues; and
4. Council present the final audited Financial Statements and Auditor's Reports to the public at a public meeting to be held in conjunction with its ordinary meeting in October.

Report prepared by Acting Manager Finance & Administration

BACKGROUND

Under section 413 (1) of the Local Government Act 1993, Council is required prepare financial reports and must refer its draft Financial Statements for audit.

REPORT

Council's draft Financial Statements for the year ended 30 June 2016 are being prepared. It is envisaged that Council will present its Financial Statements to the public in conjunction with its ordinary October meeting. Councillors will be supplied with a complete set of reports, including the Auditor's Reports, before the public meeting.

Attachments: Nil

Tabled Items: Update on Financial Statements

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

RECOMMENDATION

1. The Financial Statements for the year ended 30 June 2016 (including movements in restricted assets) be referred to Council's Auditor;
2. The Chairperson, nominated Councillor, General Manager and Responsible Accounting Officer be authorised to sign the Statements by Councillors and Management on the preparation of the General Purpose and Special Purpose Financial Statements for the year ended 30 June 2016;
3. The General Manager be delegated the authority to issue the audited Financial Statements immediately upon receipt of the auditors reports subject to their being no material audit changes or audit issues; and

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4. Council present the final audited Financial Statements and Auditor's Reports to the public at a public meeting to be held in conjunction with its ordinary meeting in October.

9.1.4 CARRY OVER OF INCOMPLETE WORKS (G35201005)

16/073 RESOLVED on the motion of Crs McCann and Templeton that the following capital works items listed below be carried-over to the 2016/17 financial year.

Capital Works Budget Item	(\$)
Water refill stations	50,000
water quality investigation	8,700
Temora Workshop	68,800
Mains Replacement Cootamundra Rd	60,500
Mains Replacement Fishers Lane	483,700
Renewals Reservoirs	17,100
Jugiong #2 Hi Voltage upgrade	12,200
Pump Stn -Jugiong Raw	3,900
Pump Stn -Jugiong No 1	10,100
Pump Stn -Rosehill	29,800
Pump Stn -Demondrille	1,600
Pump Stn -Marinna	10,100
Pump Stn -Talbingo Lane	6,400
Pump Stn -Thanowring Rd	5,200
Pump Stn -Nth Weethalle	13,700
Pump Stn -Scada	20,000
Pump Stn - Electrical Spares	8,600
Computer - Equipment Purchases	3,200
Corporate Software Investigations	18,400
Jugiong WTP internal upgrade	34,600
	866,600

Report prepared by Acting Manager Finance and Administration

BACKGROUND

In order to carry over incomplete works as at 30 June to the new financial year, it is necessary for Council to consider and re-vote the unexpended portion of those works.

REPORT

The following is a list of capital works not completed at 30 June 2016. It is requested that the required funds to complete these works, be carried over into the new 2016/17 capital works program.

Major items are:

- Water Refill Stations to be delivered in 2016/17
- Temora Workshop, and Mains Replacements being severely weather delayed
- Reservoir renewal works ongoing
- Jugiong Hi voltage upgrade which is continuing
- Pump Station Capital Works to progress during the winter months

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- Corporate Software investigation was delayed
- Jugiong WTP internal upgrade programmed to be completed in 2016/17 some to be in conjunction with external works included in 2016/17 budget.

Council Programs	(\$)
Water refill stations	50,000
water quality investigation	8,700
Temora Workshop	68,800
Mains Replacement Cootamundra Rd	60,500
Mains Replacement Fishers Lane	483,700
Renewals Reservoirs	17,100
Jugiong #2 Hi Voltage upgrade	12,200
Pump Station Capital Works	109,400
Computer-Equipment Purchases	3,200
Corporate Software Investigations	18,400
Jugiong WTP internal upgrade	34,600
Total	866,600

Attachments: Nil

Tabled Items: Nil

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

RECOMMENDATION

Recommendation made was adopted.

9.1.5 WATER PRODUCTION UPDATE (G95809505)

16/074 RESOLVED on the motion of Crs McCann and Templeton that the reports detailing Council's water production status be received and noted.

Report prepared by Acting Manager Finance and Administration

BACKGROUND

Current and historical water production information from Council's water sources.

REPORT

The attached graphs shows Jugiong's production of 4,244 Megalitres was 2.6% above the 4,136 MI for 2014/15. Oura's production of 4,067 MI was 3.2% above the 3,940 MI for 2014/15.

The combined minor sources of Mt Arthur, Hyland's Bridge and Daylight were down 5% compared to 2014/15. Total production from all sources for 2015/16 of 9,279 MI was 2% higher compared to 9,095 MI in 2014/15.

Also attached are graphs for Jugiong, Oura, Mt Daylight and Hyland's Bridge for July 2016. While production is down compared to 2015/16, it is comparable with July 2012 and July 2013.

Attachments: Water production Graphs for Jugiong, Oura, Mt Arthur, Hylands Bridge.

Tabled Items: Nil

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

RECOMMENDATION

Recommendation made was adopted.

9.2 WORKS REPORTS

9.2.1 JUNE / JULY 2016 (G95507005)

16/075 RESOLVED on the motion of Crs Templeton and McCann that the works reports for June 2016 and July 2016 be received and noted.

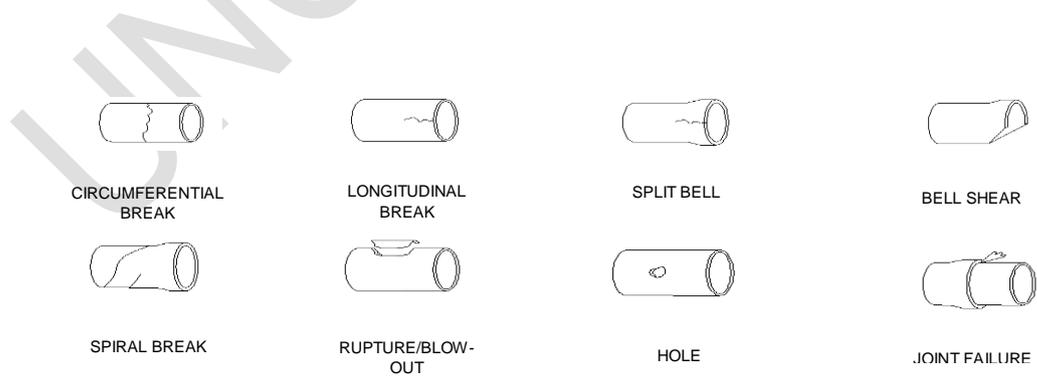
Report prepared by Operations Manager

Pipeline Repairs

NUMBER	DATE	TIME		LOCATION	PIPE DIAMETER	REASON
		Off	On			
222.	1/6	14:30	20:30	Ardlethan, Newell Hwy	150	Spiral Break
223.	6/6	8:30	12:30	Cootamundra, Olympic Hwy	100	Longitudinal Break
224.	7/6	9:00	11:00	Junee, Turners Lane	80	Longitudinal Break
225.	7/6	10:00	11:30	Coolamon, Berry Jerry Lane	50	Hole
226.	8/6	16:00	2:00	Temora, Hoskins Street	150	Longitudinal Break
227.	9/6	9:30	3:30	Naradhan, Bootoowa Road	80	Hole
228.	10/6	16:00	19:00	Junee, Coursing Park Road	150	Longitudinal Break
229.	10/6	10:30	12:30	Naradhan, Kikoira Street	150	Longitudinal Break
230.	11/6	9:30	11:30	Naradhan, Hannan Road	150	Longitudinal Break
231.	14/6	16:30	19:00	Junee, Mckenzie's Road	80	Hole
232.	14/6	9:00	13:00	West Wyalong, Old Hospital Road	100	Circumferential Break
233.	15/6	10:30	12:30	Cootamundra, Pinchgut Lane	80	-
234.	16/6	12:00	14:00	Junee, Dollar Vale Road	80	Circumferential Break
235.	21/6	12:00	14:00	Marrar, Junee Road	100	Joint Failure
236.	24/6	10:00	13:00	Junee, French Street	100	Circumferential Break
237.	25/6	6:00	11:00	Coolamon, Cowabbie Street	100	Longitudinal Break

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NUMBER	DATE	TIME		LOCATION	PIPE DIAMETER	REASON
		Off	On			
238.	28/6	14:00	16:30	Naradhan, Bootoowa Road	80	Hole
239.	30/6	12:00	16:00	Naradhan, Bootoowa Road	150	Circumferential Break
1.	2/7	16:30	18:00	Coolamon, Cowabbie Street	100	Circumferential Break
2.	7/7	3:30	7:30	Ungarie, Wollongough Lane	100	Circumferential Break
3.	7/7	8:00	11:00	Bethungra, Eulomo Settlement Road	80	Longitudinal Break
4.	9/7	7:30	10:30	Junee, Hammond Street	100	-
5.	10/7	12:00	16:30	Junee, Cassia Way	100	Circumferential Break
6.	18/7	15:30	21:30	Temora, Junee Road	100	Circumferential Break
7.	19/7	7:30	11:30	Ungarie, Ethel Street	100	Circumferential Break
8.	24/7	10:00	13:00	Junee, Cassia Way	100	Circumferential Break
9.	26/7	7:30	18:30	Harden, Harden Balance Tank	375	Longitudinal Break
10.	28/7	10:00	12:30	Cootamundra, Stockinbingal Road	375	Joint Failure
11.	31/7	14:00	22:00	Ardlethan, Hawthorne Pde	100	Circumferential Break



Construction and Major Maintenance

- Pump checks for prevention monitoring and abnormalities
- Servicing of ACV and PRV within the scheme
- Bird proofing and repairs to reservoir roofs
- Replacing fatigued flex-joints
- Cootamundra - New vehicle fit out. Including light mounting brackets, rear bars and tool boxes
- Trencher Trailer - fabricate trailer to suit required needs for maintenance and upkeep to trencher
- Rosehill Pump Station - Pump No2 major servicing. Clearances brought back to factory, new bearings, mechanical seals refurbished, cleaned and painted
- Jugiong No1 Pump Station - Pump No2 major servicing. Clearances brought back to factory, new bearings, mechanical seals refurbished, cleaned and painted
- Thanowring Rd - Pump No2 major servicing. Clearances brought back to factory, new bearings, mechanical seals refurbished, cleaned and painted
- Hyland Bridge 1 - Pump No1 major servicing. Clearances brought back to factory, new bearings, mechanical seals refurbished, cleaned and painted
- Eurollie Rd Pump No2 servicing. new bearings, mechanical seals refurbished, cleaned and painted
- Marinna 2 - Bore Pump No2 major servicing. Clearances brought back to factory, new bearings, mechanical seals refurbished, cleaned and painted
- Oura No3 Bore - Install bore, yield test and test run.
- Temora Workshop - Fabricate side fence, prepare display pump, receive benches and cupboards, fabricate steel racking and Lathe training and set up
- Daylight - repairs to motor 1. Replace bearing
- Talbingo Ln - Replace leaking mechanical seal on pump 1
- Garoolgan Pump Station - Pump No1 major servicing. Clearances brought back to factory, new bearings, mechanical seals refurbished, cleaned and painted
- Cootamundra - Fabricating standard pit lids
- Jugiong WTP Clarifier maintenance - flocculator bearings and shafts, scraper rubber and winch cables
- Hannan Reservoir overflowing. Investigated and repaired
- Nobbies Hill Reservoir overflowing. Investigated and repaired
- Condo Rd Reservoir overflowing. Investigated and repaired
- Cootamundra - Serviced refluxes for Lachlan Shire
- Temora - Plumb up and fit out Drinking water stations
- Naradhan - Designing new Pump Station layout.
- Cootamundra - Fitting retractable tarps to trucks
- Garoolgan Reservoir - Install new centre pole and ladder
- Jugiong Water Treatment Plant – No. 1 Clarifier and Flocculator cleaned
- Replace 150mm Stop Valve at Stockinbingal PRV
- Hydrant and Stop Valve maintenance - Stockinbingal, Bethungra and Illabo reticulation
- Hydrant maintenance - Replace 3 Hydrant Tops Stockinbingal
- Brawlin, Frampton and Dirnaseer reservoirs drained, inspected and cleaned
- Replaced Air valve at Days PRV
- Cowangs to Temora Trunk Main - Re-rubber Hydrant situated behind Cootamundra Abattoirs

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- Bulk Meter reads
- Meter re-reads Southern rural and town reticulations
- Preventive flushing in the towns of Coolamon, Ganmain, Matong and Grong Grong
- Jugiong Water Treatment Plant – No. 2 Clarifier and Flocculator cleaned
- Hydrant maintenance - Replace Hydrant top Wallendbeen
- Reservoir inspection and cleaning - Bethungra, Ganmain 1,2,3,4, Tenandra, Eurongilly and Wantabadgery
- Preventive Flushing in the towns of Coolamon, Ganmain, Matong and Grong Grong
- Commenced preliminary works and investigations re Bore 2A at Oura
- Tewkesbury Rd Temora mains extension
- Hoskins St Temora hydrant repairs
- Showground Rd Wyalong Commission stage two of Wyalong Bypass
- Rees St Arian Park mains extension
- Cleaning Calleen Reservoirs
- Cleaning Garoolgan Reservoirs
- Daylight – Repair and clean Nobbies reservoir
- Meter rereads Northern area
- Cleaning Brobenah Reservoirs
- Underbore commence and commission stage three of Wyalong Bypass
- Cleaning Narriah reservoir
- Cleaning Condobolin Rd Ungarie reservoir

Attachments: Nil

Tabled Items: Nil

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

RECOMMENDATION

Recommendation made was adopted.

9.2.2 CAPITAL WORKS PROGRESS REPORT (G35201005)

16/076 RESOLVED on the motion of Crs Clinton and McCann that the report detailing Council's Capital Works Program as at 30 June 2016 be received and noted.

Report prepared by Acting Manager Finance & Administration

BACKGROUND

Capital Works represents an important part of Council's activities and expenditure. This report give progress year to date on the Programed and Emergent Capital Works. Water Mains represent a significant part of the annual program and are also reported in more detail.

REPORT

This report is presented for information on the progress of Council's Capital Works Program as at 30 June 2016:

Description	2015/16 Estimate	Costing to 30/06/2016
Total New -Water Mains-Developers	\$ -	\$ 63,300
Total New -Water Mains	\$ 370,000	\$ 367,500
Total New System Assets-Reservoirs	\$ -	\$ -
Total New System Assets-Pumping Stations	\$ -	\$ -
Total New System Assets-Treatment	\$ 20,000	\$ 11,200
Total New System Assets-Bores	\$ -	\$ 3,000
Total New System Assets-Services-Meters	\$ 100,000	\$ 126,800
Total New Plant & Equipment	\$ 50,000	\$ -
Total New Assets-Buildings	\$ -	\$ -
Capital New Asset Buildings-Temora Workshop	\$ 1,353,506	\$ 1,284,600
Total New Capital	\$ 1,893,506	\$ 1,856,400
Total New System Assets-Manadamah Stage 1	\$ 2,000,000	\$ -
Total New Capital (incl Mandamah)	\$ 3,893,506	\$ 1,856,400
Total Renewals Mains	\$ 1,241,300	\$ 704,800
Total Renewals Reservoirs	\$ 85,000	\$ 67,800
Total Renewals Pump Stations	\$ 261,000	\$ 142,600
Total Renewals Treatment	\$ -	\$ -
Total Renewals Bores	\$ 130,000	\$ 211,500
Total Renewals Services Meters-Taggles	\$ -	\$ 8,100
Total Renewals Plant and Equipment	\$ 156,800	\$ 77,000
Total Renewals-Buildings	\$ 50,000	\$ 18,200
Total Capital Renewals	\$ 1,924,100	\$ 1,230,000
Total Plant Purchases	\$ 1,325,000	\$ 310,348
Total Plant Sales	-\$ 570,000	-\$ 162,678
Grand Total	\$ 6,572,606	\$ 3,234,070

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New Capital Works required by developers have been separated and Wyalong Showground Road renewals have also been funded by contributions. Plant Purchases and Sales are correct but include clearance amounts for plant depreciation. The following table shows Water Mains to 30 June 2016.

Description	2015/16 Estimate	Costing to 30/06/2016
New System Assets-Mains Developer Paid		
Water Mains-Developers	\$ -	\$ 26,512
New System Assets-Mains		
Total Ardlethan Uley Lane	\$ 349,315	\$ 349,315
Total New -Water Mains	\$ 370,000	\$ 360,837
Capital Renewals-Mains		
Mains Renewal- Cartwrights Hill Ware Warral Ln	\$ 6,000	\$ 5,817
Mains Renewal-Coolamon Maravale Ln	\$ 184,834	\$ 185,818
Mains Renewal -Marrar- Webb/Hare Ln	\$ 10,000	\$ 10,488
Restitution-Jugiong Main East of #2	\$ 30,000	\$ 6,588
Mains Renewal Jugiong Rosehill #5	\$ 100,000	\$ 61,431
Total Naradhan Monia Gap	\$ 100,000	\$ 68,227
Total Cootamundra-Temora Road	\$ 60,466	\$ -
Total Weethalle Fishers Lane	\$ 720,000	\$ 237,302
Total Coolamon Wade & Lewis	\$ 20,000	\$ 37,725
Total Ganmain-Loch St	\$ 10,000	\$ 7,887
Total Wyalong-Showground Road RMS	\$ -	\$ 78,550
Total Renewals Mains	\$1,241,300	\$ 699,832

Attachments: Nil

Tabled Items: Nil

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

RECOMMENDATION

Recommendation made was adopted.

9.2.3 NEW WATER SERVICE CONNECTIONS (G95151005)

16/077 RESOLVED on the motion of Crs McCann and Templeton that the report detailing new water service connections be received and noted.

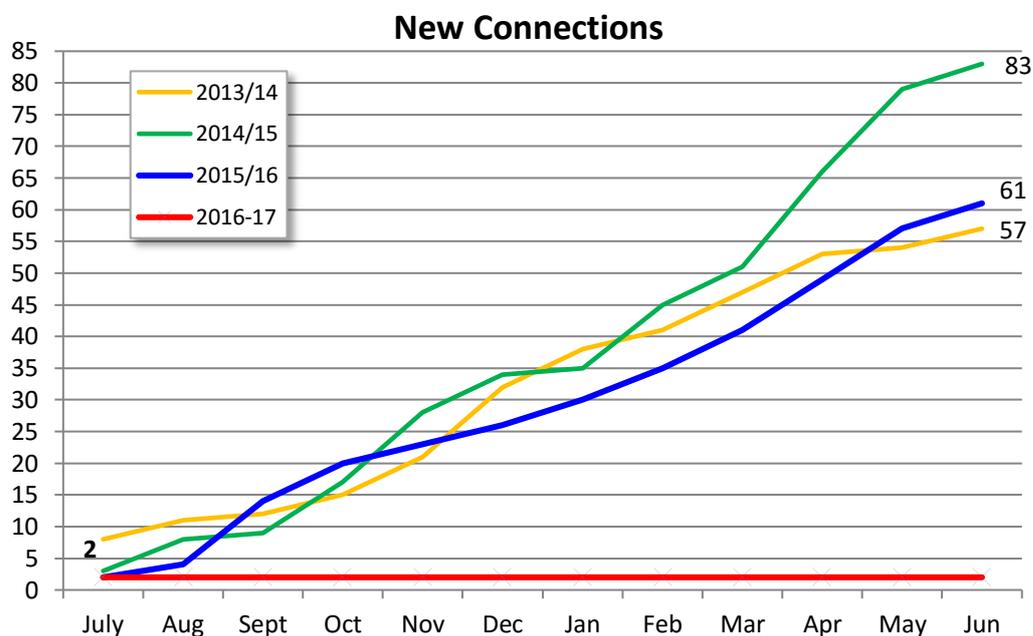
Report prepared by Acting Senior Revenue Officer

BACKGROUND

The number of new connections for the current year provides a comparison of development and new business.

REPORT

The following graph shows the number of new connections to 31 July 2016 and the 61 new connections for the 2015/16 year compared to the previous two years.



There are a further 3 new connection work orders pending, 8 letters of offer are still valid with 3 under investigation.

Attachments: Nil

Tabled Items: Nil

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

RECOMMENDATION

Recommendation made was adopted.

9.3 OTHER REPORTS

9.3.1 RESULTS FROM STAFF OPINION SURVEY (G70650505)

16/078 RESOLVED on the motion of Crs McCann and Clinton that the report be received and noted.

Report prepared by the General Manager

BACKGROUND

Council resolved at the 28th April 2016 meeting for:

- A. The General Manager undertakes annual Employee Opinion Survey
- B. Employee Opinion Survey to be an ongoing requirement of GWCC Operational Plans
- C. Annual Employee Opinion Survey results to be presented to the Board

REPORT

The first Employee Opinion Survey was conducted by Ptok consulting during the period of Monday 27th June to Friday 8th July with an outstanding response rate of 96%. A brief summary of the results will be provided by the consultant to the Board.

The consultant will workshop with senior management and staff the development of strategies to address the issues raised, these strategies will be incorporated in the new delivery plan.

Attachments: Nil

Tabled Items: NIL

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

RECOMMENDATION

Recommendation made was adopted.

9.3.2 CSU ENGINEERING CADET (G70805005)

16/079 RESOLVED on the motion of Crs Clinton and Templeton that Council appoint an engineering cadet for 12 months commencing 2017/18 financial year with an assessment of the cadet to take place after 12 months to consider continuation of the appointment for a further 3 years.

Report prepared by General Manager

BACKGROUND

Council is proposing to employ a CSU Engineering Student in 2017/2018 Financial Year.

REPORT

To ensure Council retains appropriate Professional Staff to maintain and operate Council's Distribution Network, It is proposed to establish a Student employment program for Engineers.

Council has recently had conversations with Charles Sturt University (CSU). CSU is considered appropriate for an educational partnership, as they are a local university that supports regional and rural students.

CSU runs an Engineering Degree (Bachelor of Technology) through Its Bathurst Campus. The course consists of 18 months full time study, and 4 years of part time study, which involves Industry Placement. The first students will be looking for employment in July 2017. Details on the course are attached.

Options include employing a new student every 12 months, or employing the student for the full four year period. It is proposed that Council initially look at a 12 month placement, and consider extending this placement to a 4 year period if the student proves suitable to the organisation.

Attachments: Nil

Tabled Items: Engineering Course Brochure from CSU

FINANCIAL IMPACT STATEMENT

The Traineeship will have an estimated annual budget of \$100,000 (Salary + On Costs)

RECOMMENDATION

That Council employ a CSU Student Engineer starting in the 2017/2018 Financial Year.

9.3.3 COMMUNITY ENGAGEMENT STRATEGY (G03401005)

16/080 **RESOLVED** on the motion of Crs Clinton and Templeton that Council adopt the development of a Community Engagement Strategy.

Report prepared by the General Manager

BACKGROUND

Effective engagement by Goldenfields Water with consumers, community and constituent councils is integral to high-quality public service and to ensure that Goldenfields Water's policies and strategies reflect local circumstances and aspirations.

REPORT

It is timely to develop a Community Engagement Strategy that can be incorporated into the new four (4) year Delivery Program that is required to be developed and adopted by Council within the first twelve (12) months of the new Council.

The new Community Engagement Strategy will recognise the importance of community input in developing and delivering better services. It will be a guide for involving residents, industry, business, non-government organisations, constituent Councils and other tiers of government prior to Board decision making, so that decisions will be more likely to reflect all of the concerns and interests, and provide well thought through solutions.

A brief will shortly be prepared to engage a consultant to facilitate workshop(s) with the Board and GWCC staff and develop a draft Community Engagement Strategy for adoption by the new Council.

Attachments: Nil

Tabled Items: NIL

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

RECOMMENDATION

Recommendation made was adopted.

**9.3.4 PAYMENT OF EXPENSES & PROVISION OF FACILITIES TO COUNCILLORS
POLICY (G40350505)**

16/081 RESOLVED on the motion of Crs Clinton and McCann that Council adopt the draft Payment of Expenses and Provision of Facilities.

Report prepared by Acting Manager Finance and Administration

BACKGROUND

It is necessary to annually review Council's Payment of Expenses and Provision of Facilities to Councillors Policy. It is also required to be placed on public exhibition for a period of 28 days.

REPORT

Council's draft expenses and facilities policy has been out on public exhibition and is now re-presented to Council for adoption.

No submissions were received.

Attachments: Nil

Tabled Items: Nil

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

RECOMMENDATION

Recommendation made was adopted.

9.3.5 BACKFLOW PREVENTION POLICY (G95801005)

16/082 RESOLVED on the motion of Crs McCann and Templeton that Council adopt the Backflow Prevention Policy, and recover annual costs of implementing the policy by increasing usage and access charges.

Report prepared by Engineering Coordinator

BACKGROUND

The Draft Backflow Prevention Policy as attached was presented and discussed at the Councillor Workshop on 4 August.

REPORT

GWCC's current backflow policy requires revision, as it fails to properly outline a process to assess properties based on their intended activities and likelihood of contaminating the water supply. The current policy also lists control measures that were never fully implemented.

A new policy has been drafted, based on the requirements of AS 3500.1:2015 Plumbing and Drainage – Water Services: Part 1. The Draft Policy is attached.

It is recommended that Council adopt the Backflow Prevention Policy.

Adoption of the policy will require Council to assess Rural, Dual supply Residential, Commercial / Industrial and Community Customers to ensure compliance with the policy. Council will install and maintain backflow prevention devices in accordance with the policy, where required on properties identified as high risk.

Attachments: Backflow Prevention Policy

Tabled Items: Nil

FINANCIAL IMPACT STATEMENT

Council has determined that backflow device installation, depreciation, and ensuring compliance with the backflow prevention policy will generate an annual cost of \$707,000. It is proposed to recover these costs by increasing usage and access charges, as detailed below:

**Minutes of the Meeting of GOLDENFIELDS WATER COUNTY COUNCIL held at
TEMORA OFFICE on 25 AUGUST 2016**

		2016-2017		increase	new rate
residential	access 20mm	\$ 183.40	1.49%	\$ 2.74	\$ 186.14
	usage	\$ 2.24		\$ 0.03	\$ 2.27
rural	access 20mm	\$ 582.40	13.96%	\$ 81.28	\$ 663.68
	usage	\$ 1.54		\$ 0.21	\$ 1.75
non res other	access 20mm	\$ 321.40	3.99%	\$ 12.82	\$ 334.22
	usage	\$ 1.86		\$ 0.07	\$ 1.93
high volume	access 20mm	\$ 272.20	0.73%	\$ 2.00	\$ 274.20
	usage	\$ 2.02		\$ 0.01	\$ 2.03
bulk	access 20mm	\$ 124.20	0.75%	\$ 0.93	\$ 125.13
	usage	\$ 1.52		\$ 0.01	\$ 1.53

This would see a slight shift in Projected Yields in Operational Plan

Projected Yields	existing	At year 5
Residential	29.32%	28.64%
Non Residential Rural	19.23%	21.09%
Non Residential Other	12.79%	12.80%
Non Residential High Volume	9.07%	8.79%
Non Residential Bulk	29.58%	28.68%

RECOMMENDATION

Recommendation made was adopted.

9.3.6 DEVELOPER CHARGES POLICY (G95881005)

16/083 **RESOLVED** on the motion of Crs Templeton and Clinton that Council adopt the Developer Charges Policy PP008.

Report prepared by Acting Manager Finance and Administration

BACKGROUND

The purpose of a new Developer Charge Policy is to centralise Council's existing requirements for Developments and to also include its previous Deferred Developer Charges Policy and Water Service Connections Supplying Multiple Premises Policy.

Developer Charges serve three related functions:

- They provide a source of funding for infrastructure required for new urban development;
- They provide signals regarding the cost of urban development and thus encourage less costly forms and areas of development; and
- Are an integral part of fair pricing of water related services

The Draft Developer Charges Policy was presented and discussed at the Council Workshop on 4 August 2016.

REPORT

GWCC levies Developer Charges in accordance with Section 64 of the NSW Local Government Act 1993 by way of cross referencing Division 5 of Part 2 of Chapter 6 of the Water Management Act 2000 Developer contributions to the construction of works, sections 305, 306 and 307. GWCC may also levy charges by way of Section 608 of the NSW Local Government Act 1993.

These charges will be applied to any development which creates new or increased demands upon water supply services, including new dwellings, subdivisions, commercial, industrial, community, institutional rural developments, including change of use.

Attachments: Draft Developer Charges Policy PP008

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

RECOMMENDATION

Recommendation made was adopted.

9.3.7 WATER SERVICE CONNECTION POLICY (G95151005)

16/084 RESOLVED on the motion of Crs Clinton and Templeton that Council adopt the Water Service Connection Policy.

Report prepared by Engineering Coordinator

BACKGROUND

The Draft Water Service Connection Policy as attached was presented and discussed at the Councillor Workshop on 4 August.

REPORT

It is recommended that the attached Water Service Connection Policy be adopted by Council.

Tabled Items: Nil

Attachments: Water Service Connection Policy

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

RECOMMENDATION

Recommendation made was adopted.

9.3.8 MATONG BORE REPLACEMENT (G95650506)

16/085 **RESOLVED** on the motion of Crs Clinton and McCann that:

1. Council place Matong Bore 1 on the capital works program for replacement within the next 3 years and an initial budget of \$200,000 be allocated and reviewed annually based on investigations.
2. That Council utilise \$10,000 from the Future Capital Design Investigation budget for a camera inspection and report into remaining life of Matong Bore 2.

Report prepared by Engineering Officer

BACKGROUND

Matong Bore 1 was drilled in 1994 making it 24 years old. While the pump was pulled out due to failure we took the opportunity to run CCTV cameras down the bore to gain condition information and estimate remaining useful life. Water resources drilling were engaged to conduct this work and provide a report.

REPORT

Two CCTV camera inspections were conducted on Matong Bore 1. The initial inspection conducted 24 May 2016 revealed an obstruction in the bore which was later identified as a reducer and required remedial work to allow the camera to gain full depth access. The second inspection was conducted 9 June 2016.

The camera identified higher than expected levels of pitting, corrosion, and possible pin holes for an asset of this age. For this reason the bore was only subjected to a chemical clean as a mechanical clean had the potential to cause more harm than good.

The current bore has an expected remaining life of 5 years and is not listed on the current capital works program for replacement.

Bore 2 is of similar construction, drilled in 2000, so one would assume it would have approx. 11 years remaining life.

The current asset register has remaining lives of 31 and 25 years respectively for Bore 1 and 2 at Matong and as a result of these investigations will be adjusted accordingly.

Tabled Items: Nil

Attachments: Matong 1 Camera and Acoustic Televiewer Report

FINANCIAL IMPACT STATEMENT

A budget quotation was requested and an estimate of \$163,000 was provided to replace the bore and conduct required pump testing and bore development. This was for a stainless steel bore case to the same depth of the current bore. This will be more accurately defined once a test bore has been drilled and actual depths, screen sizes etc. are determined.

It is also recommended, given the condition of Bore 1, that Bore 2 be inspected as soon as operationally possible at an estimated price of \$10,000

RECOMMENDATION

Recommendation made was adopted.

9.3.9 SOLAR POWER FOR TEMORA OFFICE BUILDING (G25500505)

16/086 **RESOLVED** on the motion of Crs Templeton and McCann that GWCC install a photovoltaic power system at 84 Parkes Street, once sufficient quality of data is available to size it optimally and obtain quotations.

Report prepared by Manager Technology

BACKGROUND

Preliminary investigations have been made into the viability of supplying 84 Parkes St with electricity generated on site from Photovoltaic panels. Initial results are promising and warrant obtaining quotations for an installation.

REPORT

An investigation was carried out using two different analysis tools, one supplied by the Office of Environment and Heritage and a more detailed one from the Alternative Technology Association. Electricity usage data was derived from electricity bills and occupancy patterns for the building. A low STC (Small Scale Certificate) price of \$30, rather than the current \$38-39, was used to reflect future uncertainty.

Based on a 14kW installation, both tools reported positive results:

- Net Present Value of \$27,783 - \$72,936 (for a build cost of \$18,340 before STCs)
- Simple Payback in 5 - 6.5 years
- 21.6 tonnes of carbon/year saved or 6.3 car equivalents taken off the road
- Return on Investment 22.5% pa
- Levelised Cost of Energy 4.6 c/kWh (currently 18.4 c/kWh retail)

Modelling also indicated positive results even if the feed in tariff and STCs were removed (which may happen in future).

We have purchased an electricity logger which is collecting information about our use patterns in the building. Once this data has been obtained and fluorescent lighting changed to LED, we will be in a better position to size the system and obtain more accurate prices through quotations.

In future, 'Virtual Net Metering' is likely to make it viable to generate more power than can be used on site and have that excess power credited to other GWCC accounts, reducing their costs.

Attachments: Nil

Tabled Items: Nil

FINANCIAL IMPACT STATEMENT

The recommendation will improve Council's financial position over the life of the system..

RECOMMENDATION

That GWCC install a photovoltaic power system at 84 Parkes Street, once sufficient quality of data is available to size it optimally and obtain quotations.

9.3.10 NEXT MEETING

The next Ordinary Meeting of Council is scheduled to be held on Thursday 27 October 2016 at 1.00pm

10. QUESTIONS AND STATEMENTS

Mr Manchester thanked Cr Speirs and Cr Templeton for their service to Goldenfields.

Mr Manchester congratulated Cr McCann on his unopposed re election to Coolamon Shire.

Mr Manchester wished Cr Morris and Clinton best of luck for their respective elections.

Mr Palmer reiterated the comments made by Mr Manchester and declared his admiration for Cr Speirs' professional ability.

Cr McCann echoed the previous statements.

Cr McCann looks forward to Mr Manchester and Mr Palmers' positions being resolved soon.

Cr Templeton congratulated Cr Speirs and wished him well and thanked the other Councillors. It has been a pleasure working with them.

Cr Clinton thanked Cr Speirs for his leadership and support.

Cr Speirs stated that it has been enjoyable, challenging and rewarding experience being involved with Goldenfields and NRCC. Thanks to each and every remaining and existing Board members. Thanks to the depth and quality of staff involvement.

11. CLOSED SESSION – 3.45pm

In accordance with the Local Government Act 1993 and the Local Government (General) Regulations 2005, in the opinion of the General Manager the following business is of a kind as referred to in section 10A(2) of the Act and should be dealt with in part of the meeting closed to the media and public.

Mr C Manchester and Mr D Palmer left the meeting and did not return.

11.1 WORK HEALTH AND SAFETY REPORTABLE INCIDENT (G70400501)

*This report is **CONFIDENTIAL** in accordance with Section 10A(2)(a) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:*

(a) personnel matters concerning particular individuals (other than councillors)

16/087 RESOLVED on the motion of Crs McCann and Clinton that the report be received and noted.

11.2 ELECTRICITY TENDER UPDATE (G25500505)

*This report is **CONFIDENTIAL** in accordance with Section 10A(2)(d)(i) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:*

*(d) commercial information of a confidential nature that would if disclosed:
(i) prejudice the commercial position of the person who supplied it*

16/088 RESOLVED on the motion of Crs Templeton and McCann that the report be noted.

11.3 GOLDENFIELDS WATER ONLINE PORTAL COMMUNICATIONS STRATEGY (G55053020)

*This report is **CONFIDENTIAL** in accordance with Section 10A(2)(d)(i) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:*

*(d) commercial information of a confidential nature that would if disclosed:
(i) prejudice the commercial position of the person who supplied it*

16/089 RESOLVED on the motion of Crs Clinton and McCann that the Goldenfields Water Online Portal Communications Strategy be adopted.

11.4 JUGIONG HIGH VOLTAGE TRANSFORMER REPLACEMENT (G25406505)

This report is **CONFIDENTIAL** in accordance with Section 10A(2)(d)(i) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:

- (d) commercial information of a confidential nature that would if disclosed:
 - (i) prejudice the commercial position of the person who supplied it

16/090 RESOLVED on the motion of Crs Templeton and Clinton that the report be noted.

11.5 GENERAL MANAGERS PERFORMANCE AGREEMENT

This report is **CONFIDENTIAL** in accordance with Section 10A(2)(a) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:

- (a) personnel matters concerning particular individuals (other than councillors)

16/091 RESOLVED on the motion of Crs Templeton and Clinton that Council notes the General Manager Performance Agreement.

There being no further business requiring the attention of Council, the meeting was closed at 3.55pm.
