

**Minutes of the Meeting of GOLDENFIELDS WATER COUNTY COUNCIL held at
TEMORA OFFICE on 26 October 2023**

The meeting commenced at 10.00am

PRESENT

Cr B Callow, Cr A McAlister, Cr L McGlynn, Cr J Piper, Cr G Sinclair, Cr M Stadtmiller.

ALSO IN ATTENDANCE

Mr A Drenovski (General Manager), Mr G Veneris (Production and Services Manager), Mr T Goodyer (Operations Manager), Mrs T Bilske (Corporate Services Manager), Miss S Jung (Engineering Manager), Miss A Burnett (Executive Assistant).

1. LEAVE OF ABSENCE/APOLOGIES

BOARD RESOLUTION

23/059 RESOLVED on the motion of Crs Collow and McGlynn that a leave of absence be granted to Cr A White and Cr K Morris.

2. ATTENDANCE OF COUNCILLORS BY AUDIO VISUAL LINK

Nil

3. WEBCASTING OF COUNCIL MEETINGS

Attendees of this meeting are reminded that:

- a) The meeting is being recorded and made publicly available on Council's website, and
- b) Persons attending the meeting should refrain from making any defamatory statements.

4. STATEMENT OF ETHICAL OBLIGATIONS

Councillors are reminded of the oath or affirmation of office they have taken under section 233A of the Act.

The governing body of a county council is responsible for managing the affairs of the county council. Each Councillor as a member of the governing body has a responsibility to make considered and well-informed decisions to ensure that the exercise of the functions of Goldenfields Water are performed to benefit the whole of the area of operations of Goldenfields Water.

In addition Councillors are reminded of their obligations under council's code of conduct to disclose and appropriately manage conflicts of interest.

5. ACKNOWLEDGEMENT OF COUNTRY

I would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land. I would also like to pay respect to their people both past and present and extend that respect to other Aboriginal Australians who are present.

6. PRESENTATIONS

Nil

7. DECLARATION OF PECUNIARY INTERESTS

Nil

8. DECLARATION OF NON PECUNIARY INTERESTS

Nil

9. CONFIRMATION OF MINUTES OF MEETINGS HELD ON 7 SEPTEMBER 2023

BOARD RESOLUTION

23/060 RESOLVED on the motion of Crs Piper and McGlynn that the minutes of the meetings held on the 7 September 2023, having been circulated and read by members be confirmed.

10. BUSINESS ARISING FROM MINUTES

Nil

11. CORRESPONDENCE

Nil

12. MATTERS OF URGENCY

Nil

13. NOTICES OF MOTION / RESCISSION MOTIONS

Nil

14. CHAIRPERSON'S MINUTE

Nil

15. PUBLIC PARTICIPATION – CONFIDENTIAL SESSION – 10.03am

In accordance with the Local Government Act 1993 and the Local Government (General) Regulations 2021, in the opinion of the General Manager the following business is of a kind as referred to in section 10A(2) of the Act and should be dealt with in part of the meeting closed to the media and the public.

BOARD RESOLUTION

23/061 RESOLVED on the motion of Crs Sinclair and Callow that Council move into **CONFIDENTIAL SESSION**.

16. MATTERS TO BE SUBMITTED TO CONFIDENTIAL SESSION

16.1. MATTERS SUBMITTED BY PRODUCTION AND SERVICES MANAGER

**16.1.1. TENDER 04/2023 – JUGIONG WATER TREATMENT PLANT HV LV
ELECTRICAL INSTALLATION**

BOARD RESOLUTION

23/062 RESOLVED on the motion of Crs McGlynn and McAlister that Council:

- a) note the information detailed within the report
- b) approve to award the contract (Tender 04/2023) for the Jugiong WTP HV LV Electrical Installation Project to JRC Pty Ltd for \$2,249,543.09 (exc GST).
- c) Approve a budgetary provision of \$500k in the 2023/24 financial year, for the purchase of new electrical motors and their installation at the Jugiong WTP clear water pump station site.
- d) Pursuant to s55(3)(i) of the Local Government Act 1993, the Board considers that a satisfactory result would not be achieved by inviting tenders before entering into a contract for the purchase of new motors for Jugiong Number 1 and 2 pump stations, due to extenuating circumstances, being:
 - 1. currently there is a significant risk in long lead times for assets and their associated spares. This is exacerbated when manufactured overseas and custom built.
 - 2. Council previously tendered contract 05/2022 which provided the selection of new pumps and motors for the Oura HV site.
 - 3. flexibility in purchasing the same motors as per the previous tender 05/2022 reduces councils' risk of any failures across our HV sites by providing commonality and enabling the swapping out of any equipment across all three sites without any down time.
 - 4. Significant savings are made when equipment purchased has commonality and spares to be carried are minimalised.
 - 5. The training of staff with common assets provides greater service and reduces risk of downtime when incidents occur.
- e) authorise the General Manager or their delegate the delegation to negotiate the purchase of new 900kw motors from Toshiba International Corporation PTY LTD and enter into any such Agreements as necessary.

*This report is **CONFIDENTIAL** in accordance with Section 10A(2)(d)(i) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:*

- a) *Commercial information of a confidential matter that would, if disclosed:
 - i. prejudice the commercial position of the person who supplied it,*

16.2. MATTERS SUBMITTED BY ENGINEERING MANAGER

16.2.1. EASEMENT AND ACQUISITION ADVICE AND POLICY UPDATE

BOARD RESOLUTION

23/063 RESOLVED on the motion of Crs Sinclair and Callow that Council:

- a. Note the information detailed within the report.
- b. Adopt the Draft PP032 Easement and Acquisition Policy
- c. Council proceed with the compulsory acquisition of the interest in the land described as 6m wide easement through Lot 1 DP 1119238, Lot 132 DP 753600 and Lot 2 DP 701208 for the purpose of a water supply pipeline in accordance with the requirements of the *Land Acquisition (Just Terms Compensation) Act 1991*.
- d. Council make an application to the Minister and the Governor for approval to acquire a 6m wide easement through Lot 1 DP 1119238, Lot 132 DP 753600 and Lot 2 DP 701208 by compulsory process under section 186(1) of the *Local Government Act 1993*.
- e. That the land is to be classified as operational land.

*This report is **CONFIDENTIAL** in accordance with Section 10A(2)(d)(i) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:*

- c) Information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business*

General Manager, Mr Aaron Drenovski declared a Significant Pecuniary Interest and vacated the Board Room the time being 10:34am.

All Council Staff vacated the Board Room the time being 10:34am.

16.3. MATTERS SUBMITTED BY GENERAL MANAGER

16.3.1. GENERAL MANAGER'S PERFORMANCE REVIEW

BOARD RESOLUTION

23/064 RESOLVED on the motion of Crs McGlynn and Sinclair that Council:

1. Note the attachments of the General Manager's report and;
2. They will form part of a final report which will return to Council at its next meeting.

*This report is **CONFIDENTIAL** in accordance with Section 10A(2)(d)(i) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:*

- a) Personnel matters concerning particular individuals (other than councillors)*

16.3.2. GENERAL MANAGER'S CONTRACT

BOARD RESOLUTION

23/065 RESOLVED on the motion of Crs McGlynn and Piper that this report will be returned to Council.

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- a) *Personnel matters concerning particular individuals (other than councillors)*

General Manager, Mr Aaron Drenovski and Council staff returned to the meeting the time being 11:10am.

BOARD RESOLUTION

23/066 RESOLVED on the motion of Crs Callow and Piper that there being no further confidential items that the Board revert back to Open Session, and that the resolutions made in Confidential Session be made public.

11:12am – Confidential Session exited.

The General Manager and Chairperson read out the resolutions made in CONFIDENTIAL session

17. MATTERS TO BE SUBMITTED TO OPEN COUNCIL

17.1. MATTERS SUBMITTED BY CORPORATE SERVICES MANAGER

17.1.1. COUNCIL CASH AND INVESTMENTS

BOARD RESOLUTION

23/067 RESOLVED on the motion of Crs Sinclair and McAlister that the report detailing Council Cash and Investments as at 30th September 2023 be received and noted.

Report prepared by Corporate Services Manager

COUNCIL OFFICER RECOMMENDATION

That the report detailing Council Cash and Investments as at 30th September 2023 be received and noted.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

Priority 2 Customer Service Focus

BACKGROUND

A report on Council's Investments is required to be presented for Council's consideration in accordance with Clause 212 of the Local Government (General) Regulation 2021.

REPORT

**Minutes of the Meeting of GOLDENFIELDS WATER COUNTY COUNCIL held at
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Council's cash and investment portfolio decreased by \$1,573,451.50 from \$32,108,971.23 as at 31st August 2023 to \$30,535,519.73 as at 30th September 2023.

Cash and Investment Portfolio

Type	Rating	CQ RATING	Issuer	Frequency	Purchase	Maturity	Days	Rate	Benchmark*	Principal
TD	BBB-	A2	Judo Bank	At Maturity	5/07/2023	4/10/2023	91	5.40	3.37	\$2,000,000
TD	AA-	A1+	NT Treasury	Annual	10/09/2020	15/12/2023	1191	1.00	3.37	\$2,000,000
TD	BBB	A2	Defence Bank	At Maturity	16/02/2023	16/02/2024	365	5.00	3.37	\$3,000,000
TD	AA-	A1+	NAB	At Maturity	24/02/2023	26/02/2024	367	4.98	3.37	\$1,000,000
TD	A+	A1	Macquarie Bank	At Maturity	5/04/2023	3/04/2024	364	4.55	3.37	\$1,500,000
TD	BBB+	A2	Credit Union of Aust	At Maturity	31/01/2023	17/04/2024	442	4.67	3.37	\$1,000,000
TD	BBB+	A2	Australian Unity	At Maturity	9/02/2023	9/05/2024	455	4.80	3.37	\$1,000,000
TD	AA-	A1+	NAB	At Maturity	26/06/2023	25/06/2024	365	5.48	3.37	\$1,000,000
TD	BBB-	A2	Judo Bank	At Maturity	23/01/2023	24/07/2024	548	4.45	3.37	\$1,000,000
TD	AA-	A1+	NAB	At Maturity	24/02/2023	16/08/2024	539	4.95	3.37	\$2,000,000
TD	BBB	A1	AMP Bank	At Maturity	2/08/2023	4/09/2024	399	5.45	3.37	\$2,000,000
TD	BBB	A2	AMP Bank	At Maturity	15/03/2023	19/09/2024	554	4.80	3.37	\$1,000,000
TD	AA-	A1+	NT Treasury	Annual	28/09/2020	15/12/2024	1539	1.10	3.37	\$1,000,000
TD	BBB	A2	AMP Bank	At Maturity	12/01/2023	13/01/2025	732	4.55	3.37	\$2,000,000
TD	AA-	A1+	NAB	At Maturity	24/02/2023	24/02/2025	731	4.93	3.37	\$1,000,000
TD	BBB	A2	AMP Bank	At Maturity	1/09/2023	4/03/2025	550	5.05	3.37	\$2,000,000
TD	BBB	A2	Police Financial Services	At Maturity	1/03/2023	13/03/2025	743	5.15	3.37	\$1,000,000
TD	BBB	A2	Defence Bank	At Maturity	8/03/2023	27/03/2025	750	4.90	3.37	\$1,000,000
TD	NR	NR	Summerland Credit Union	At Maturity	22/03/2023	8/05/2025	778	4.80	3.37	\$1,000,000
CASH	AA-	A1+	CBA	Monthly				4.10	2.89	\$2,240,530
CASH	AA-	A1+	CBA	N/A				0.20	2.89	\$794,990
TOTAL:										\$30,535,520

Portfolio Performance

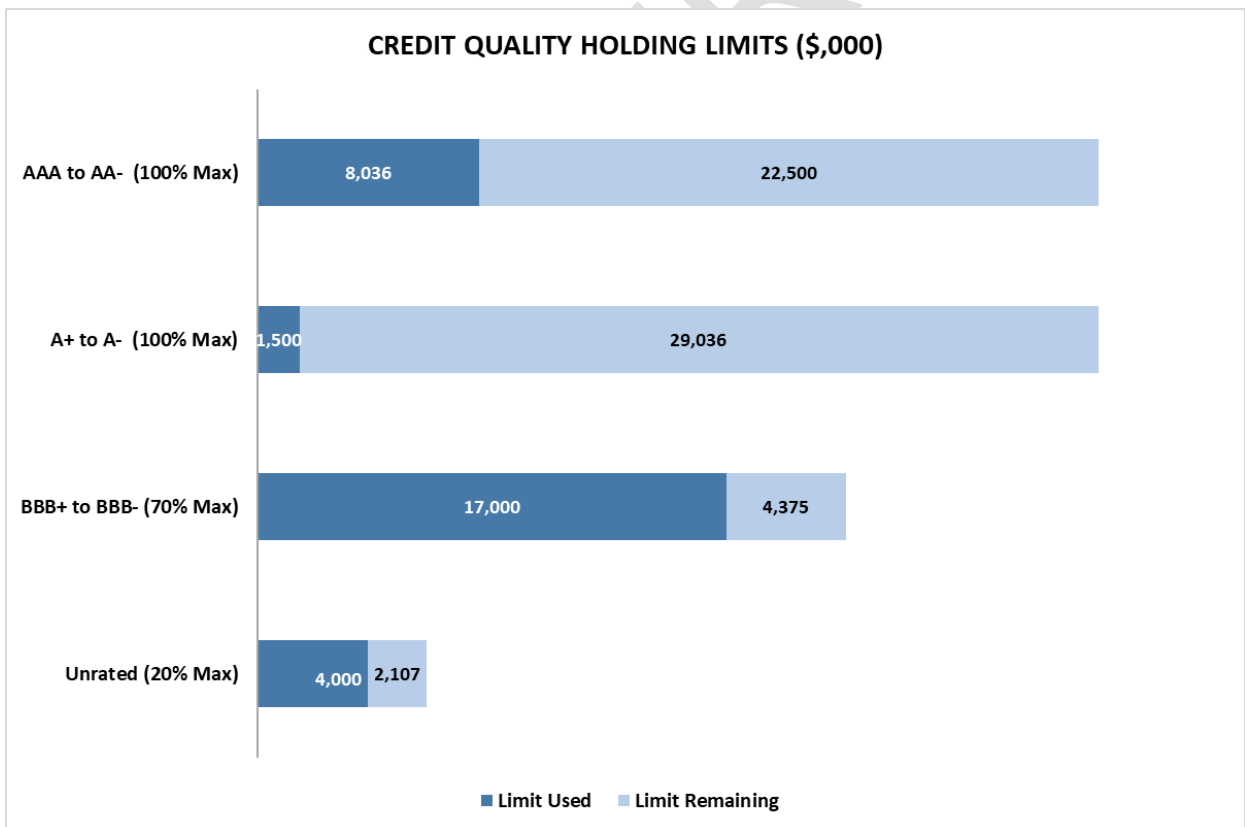
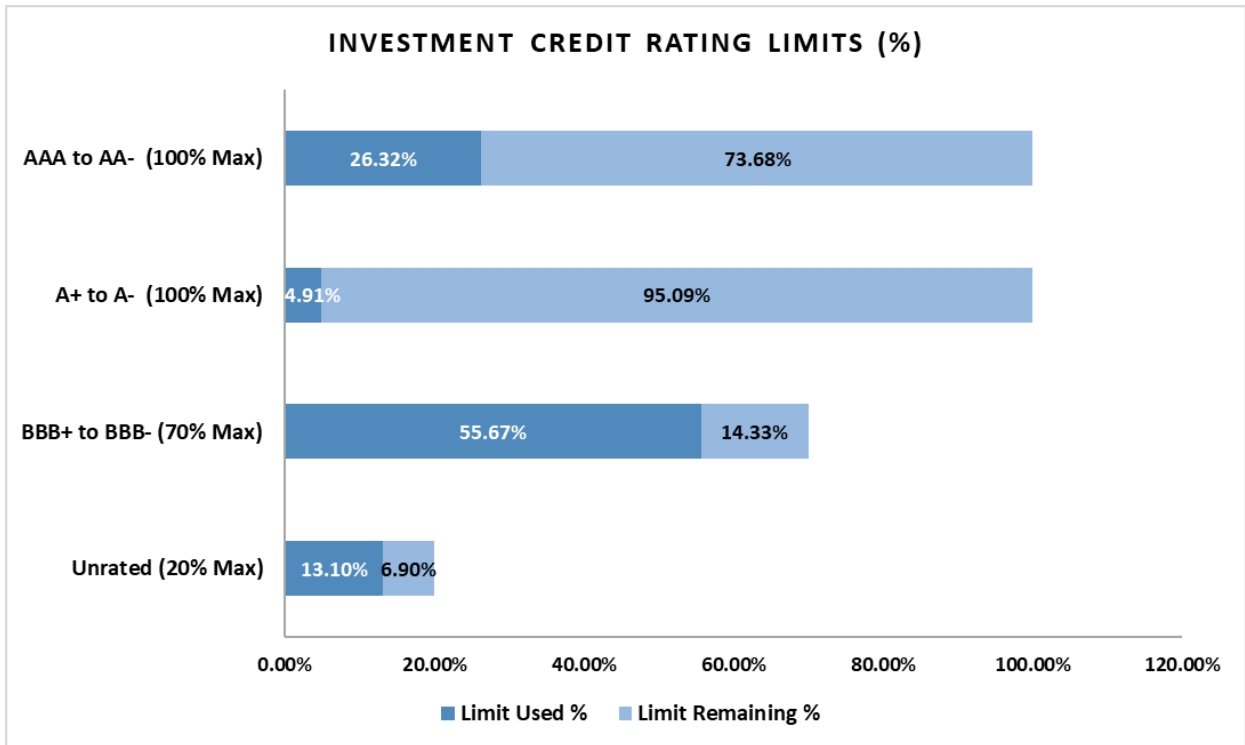
Goldenfields Water County Council's investment portfolio outperformed by 0.07% in comparison to the relevant BBSW Index benchmark. The average weighted yield for September was 4.21%.

Total Cost	Yearly Interest Received	Weighted Average Term
30,535,520	117,099	289 days
Total Portfolio Value	Monthly Interest Received	Weighted Average Yield
31,139,918	24,449	4.21%

Credit Quality Compliance

Council's investment portfolio was compliant with policy in terms of S&P long term rating credit quality limits, as displayed below.

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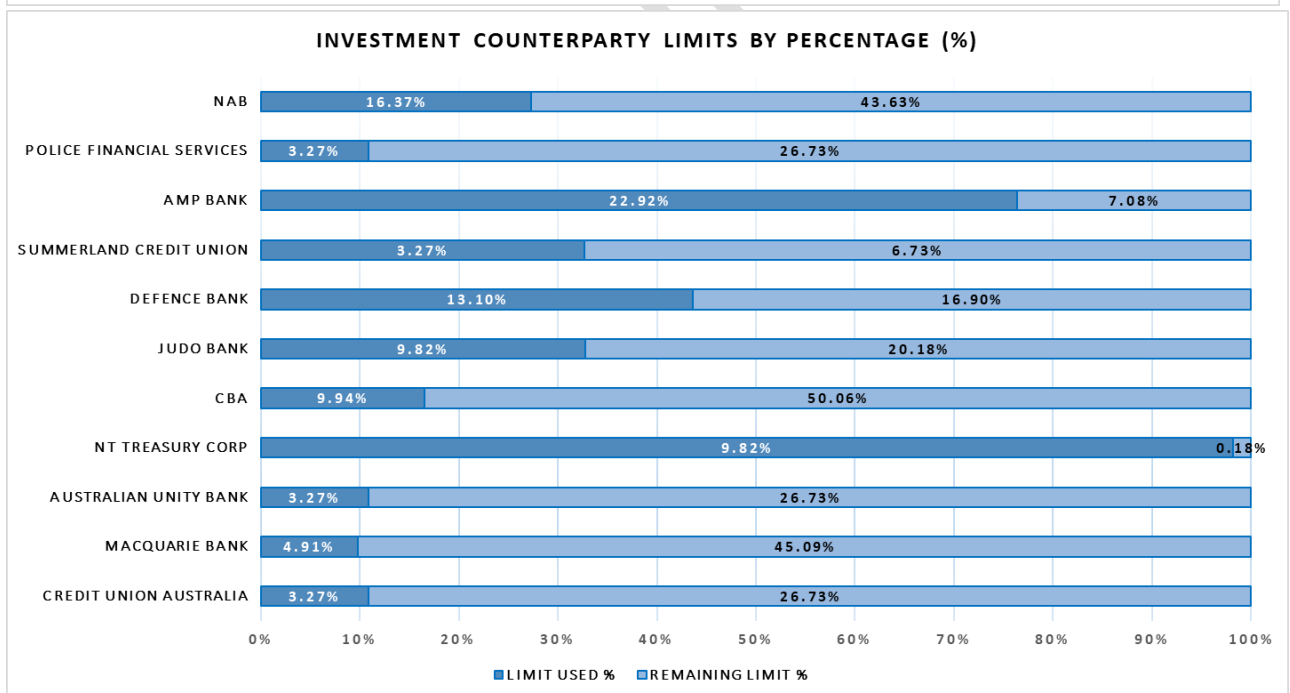
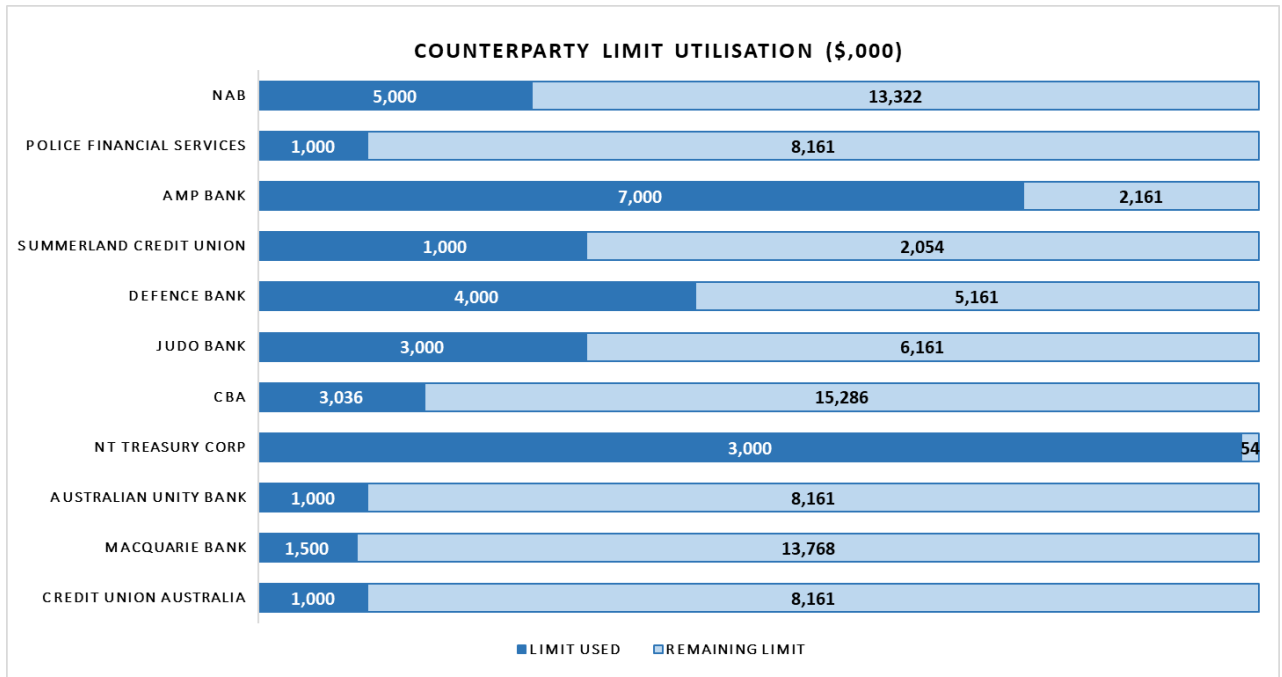


Counter Party Compliance

As at the end of September, Council was compliant with policy in terms of individual financial institution capacity limits. It is worth noting that capacity limits are affected by changes in the on-call account balance compared to the total portfolio balance.

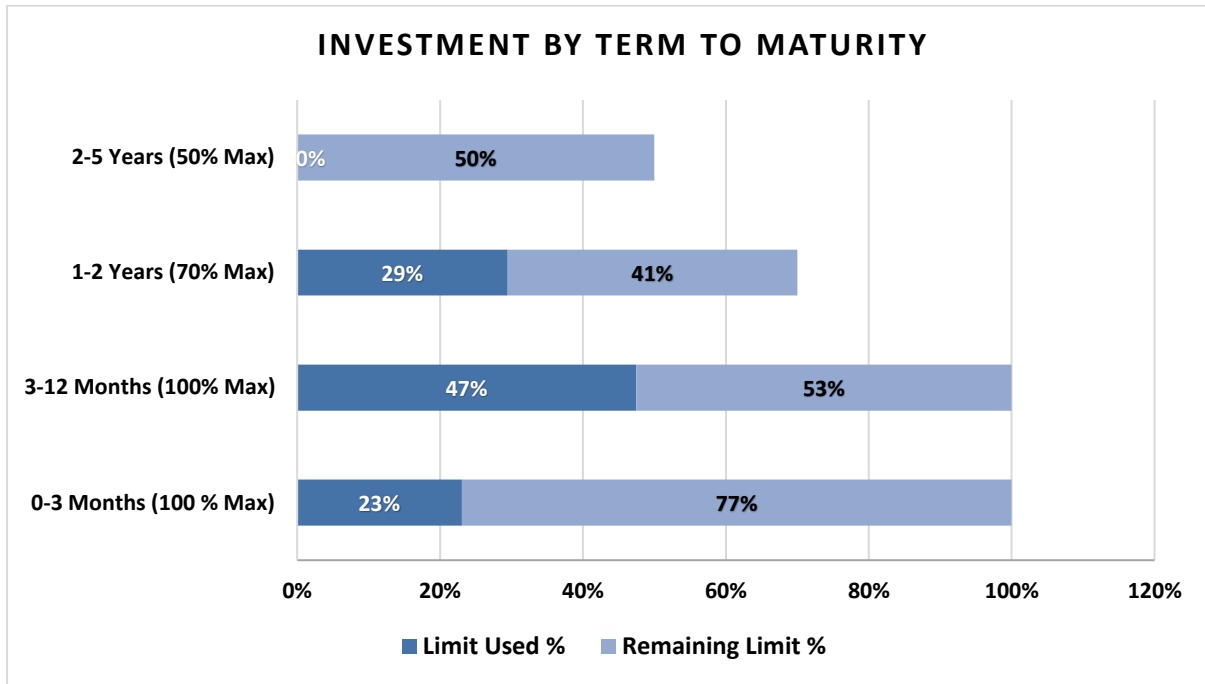
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Overall, the portfolio is diversified across a variety of credit ratings, including some exposure to unrated ADIs.



Term to Maturity

Council's investment portfolio maturities shown graphically below were also compliant with policy requirements.



Application of Investment Funds

The table below details the allocation of cash balances in terms of restricted funds, noting restrictions are all internal rather than external.

Restricted Funds:	
Employee Leave Entitlement	2,551,897
Plant & Vehicle Replacement	3,291,257
Infrastructure Replacement	22,842,053
Unrestricted Funds	1,850,312
TOTAL	30,535,520

Declaration

I hereby certify that investments listed in the report have been made in accordance with Section 625 of the Local Government Act 1993, Clause 212 of the Local Government (General) Regulation 2005 and Council’s Investment Policy PP004.

Signed

Corporate Services Manager

FINANCIAL IMPACT STATEMENT

Council's cash and investment portfolio decreased by \$1,573,451.50 from \$32,108,971.23 as at 31st August 2023 to \$30,535,519.73 as at 30th September 2023.

ATTACHMENTS: Nil.

TABLED ITEMS: Nil.

17.1.2. PROGRESS REPORT - CAPITAL WORKS EXPENDITURE

BOARD RESOLUTION

23/067 RESOLVED on the motion of Crs Piper and Sinclair that the Capital Works Progress Report as at 30th September 2023 be received and noted

Report prepared by Corporate Services Manager

COUNCIL OFFICER RECOMMENDATION

That the Capital Works Progress Report as at 30th September 2023 be received and noted.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

Priority 2 Customer Service Focus

BACKGROUND

The Quarterly Budget Review Statement is presented to Council in accordance with Clause 203(2) of the Local Government (General) Regulations 2021, for the purpose of periodically reviewing and revising estimates of income and expenditure.

REPORT

The Quarterly Review of Council's Budget for the period ended 30 September 2023 is submitted for examination by Council.

The revised operating result for 2023/24 anticipates a deficit of \$1,482,000 as adopted for 2023/24 excluding Capital Income.

The Capital Works expenditure is not included in the Operating Result and is an additional outlay. Further detail about capital works can be found in the Capital Works Progress Report item of the business paper.

Proposed September 2023 quarterly review adjustments:

Operational Additional Income

- Nil

Operational Additional Expenditure

- Nil

Capital Expenditure

Additional Expenditure

Oura Pump Station Renewal	\$1,700,000
Jugiong Water Treatment Plant HV LV Electrical Installation	\$500,000

FINANCIAL IMPACT STATEMENT

The recommendation has increased Council's Capital Works Expenditure by \$2,200,000.

ATTACHMENTS: Quarterly Budget Review 30-9-23

TABLED ITEMS: Nil

17.1.3. 2022/23 BUDGET REVOTES

BOARD RESOLUTION

23/068 RESOLVED on the motion of Crs McGlynn and Sinclair that expenditure totalling \$2,820,350 be revoted from 2022/23 and included in the 2023/24 budget.

Report prepared by Corporate Services Manager

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

09 Financially Sustainable

BACKGROUND

Clause 211 of the Local Government (General) Regulation 2005 requires Council to formally adopt the inclusion of unspent prior year budget expenditure into the next year's budget.

REPORT

Annual approval is sought from the Board in relation to carrying forward budget allocations from the prior year into the current year. 2022/23 budgets items have been reviewed and management advises that the following listed items should be revoted into the 2023/24 budget to enable the completion of planned works.

Description	2022-23 Original Budget	2022-23 Revised Budget	Actual Expenditure to 30 June 2023	Unspent to 30 June 2023	Revote Required 2023-24 Budget
Capital Expenditure:					
New Temora Depot Building	\$0	\$100,000	\$50,215	\$49,785	\$49,780
Plant & Equipment	\$1,585,000	\$1,585,000	\$1,225,948	\$359,052	\$359,050
Wyalong Reliability Project Investigation & Design	\$4,000,000	\$100,000	\$61,849	\$38,151	\$10,000
Rosehill Pipeline	\$600,000	\$600,000	\$136,889	\$463,111	\$463,000

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Pump Station – Lonsdale Control Panel	\$0	\$46,000	\$31,527	\$14,473	\$14,470
Marina Pump 2	\$10,000	\$10,000	\$1,569	\$8,431	\$8,430
Jugiong CWPS1 P1 & 2 Inlet Manifold 2022	\$120,000	\$190,000	\$121,103	\$68,897	\$68,890
Matong Pump Station – 2022	\$10,000	\$20,000	\$7,071	\$12,929	\$12,930
Pump Station – Electrical Items SB etc.	\$420,000	\$420,000	\$287,696	\$132,304	\$132,300
Switchboard Renewals	\$75,000	\$75,000	\$60,853	\$14,147	\$14,140
Jugiong Compressor	\$35,000	\$70,000	\$1,093	\$68,907	\$68,900
Jugiong WTP – Valve & Pneumatic Upgrade	\$70,000	\$140,000	\$71,447	\$68,552	\$68,550
West Wyalong Transfer Pump Station	\$0	\$540,000	\$461,380	\$78,958	\$78,620
Microwave link sites for Scada	\$250,000	\$1,110,000	\$241,784	\$868,216	\$868,210
West Wyalong Standpipe Res	\$1,500,000	\$3,820,750	\$3,716,902	\$103,848	\$103,840
Oura Reservoirs and Aerator	\$3,000,000	\$1,000,000	\$500,757	\$499,243	\$499,240
Total Capital Expenditure	\$11,675,000	\$9,826,750	\$6,978,083	\$2,849,004	\$2,820,350

FINANCIAL IMPACT STATEMENT

The recommendation increases 2023/24 budgeted capital expenditure by \$2,820,350 from \$22,643,000 to \$25,463,350.

ATTACHMENTS: Nil.

TABLED ITEMS: Nil.

17.2. MATTERS SUBMITTED BY PRODUCTION AND SERVICES MANAGER

17.2.1. WATER PRODUCTION REPORT

BOARD RESOLUTION

23/069 RESOLVED on the motion of Crs Callow and Sinclair that the Water Production Report be received and noted.

Report prepared by Production and Services Manager

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

Priority 3 A Healthy Natural Environment

BACKGROUND

Goldenfields Water provides the essential water requirements of about 40,000 people spread over an area in excess of 20,000 square kilometres between the Lachlan & Murrumbidgee Rivers in the South West of NSW.

Goldenfields Waters' supply system consists of five separate water schemes, Jugiong, Oura, Mt Arthur, Mt Daylight and Hylands Bridge. Goldenfields Water carries out water supply functions within the Local Government areas of Bland, Coolamon, Cootamundra, Hilltops, Junee, Temora, and parts of Narrandera and Wagga Wagga.

Hilltops Shire Council, Cootamundra Gundagai Shire Council and Riverina Water County Council are retailers, who purchase bulk water from Goldenfields and supply the water to retail customers in their respective local government areas.

REPORT

Jugiong drinking Water Scheme

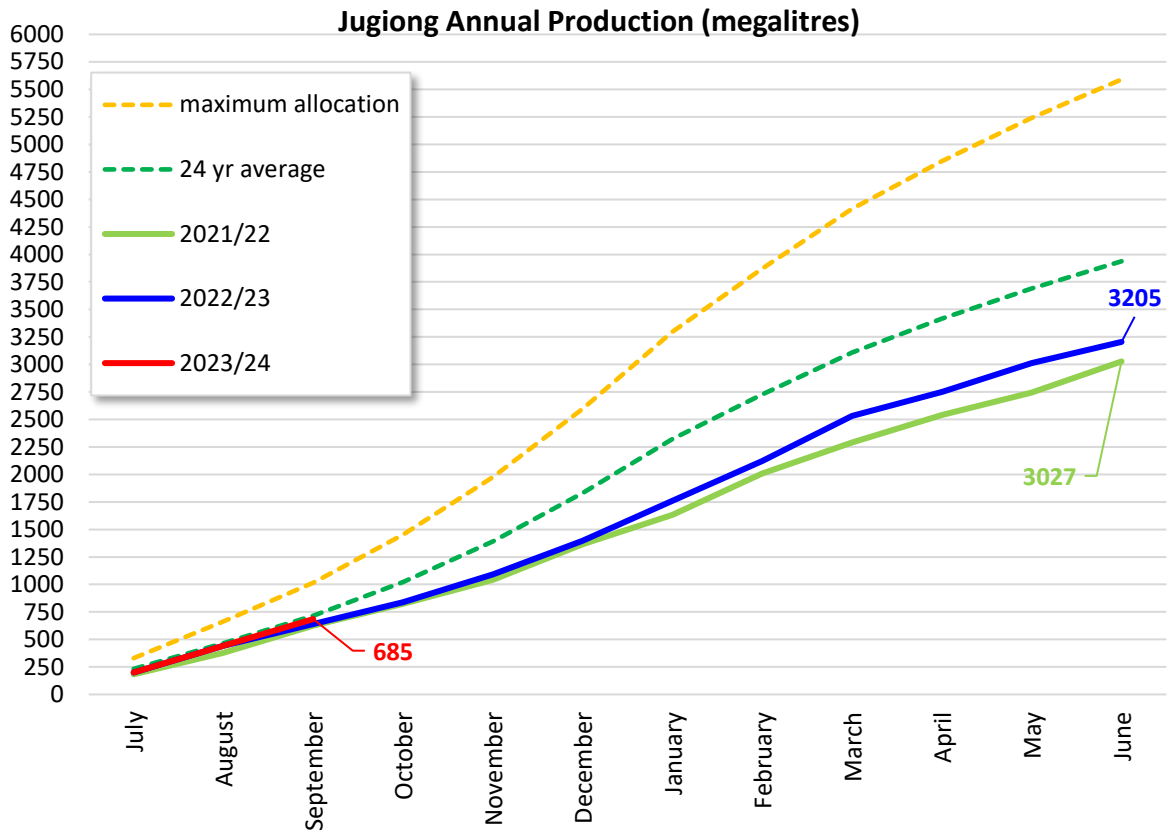
The Jugiong drinking water scheme sources water from the Murrumbidgee River and has an extraction licence entitlement of 5590ML per annum. Water from the Murrumbidgee River is treated through a 40ML/day, conventional Water Treatment Plant that consists of: Coagulation, Flocculation, Clarification, Filtration, Disinfection and Fluoridation.

The Jugiong Scheme has 14 sets of reservoirs and 8 pumping stations. The Jugiong Scheme supplies bulk water to the Hilltops and Cootamundra-Gundagai Regional Councils for supply to the townships of Cootamundra, Harden and Young with a population of approximately 6800, 2200 and 8000 respectively.

Goldenfields Water also provides additional retail supply to approximately 600 customers in the villages of Stockinbingal, Wallendbeen and Springdale.

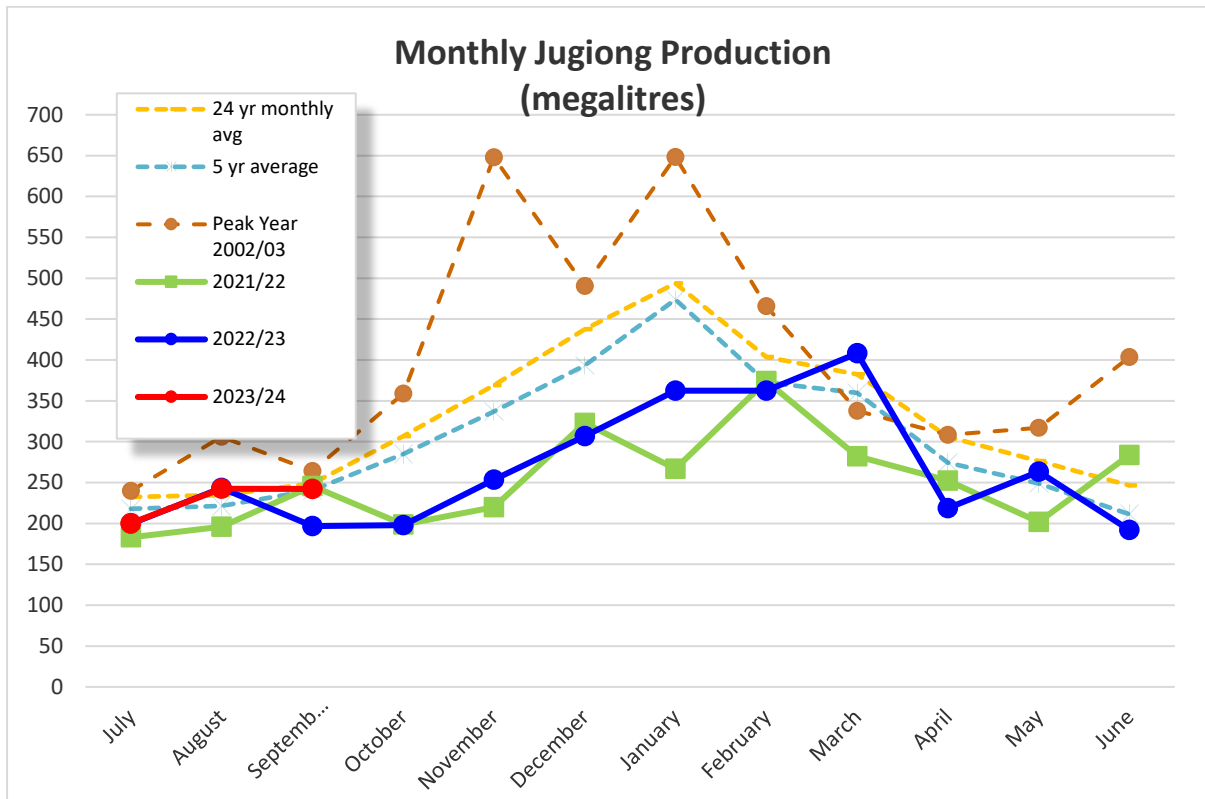
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For the first 3 months of the 2023/24 financial year, 685ML of water had been extracted from the Murrumbidgee River and processed at the Jugiong Water Treatment plant. This is slightly higher than for the 2022/23 FY where 640ML was extracted. An increase of 45ML. This is illustrated in the graph below.



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Jugiong monthly production started slightly higher in July with 200ML extracted and treated for the month. August saw a further increase in production with 242ML extracted and treated and September was like August with 242ML extracted and treated.

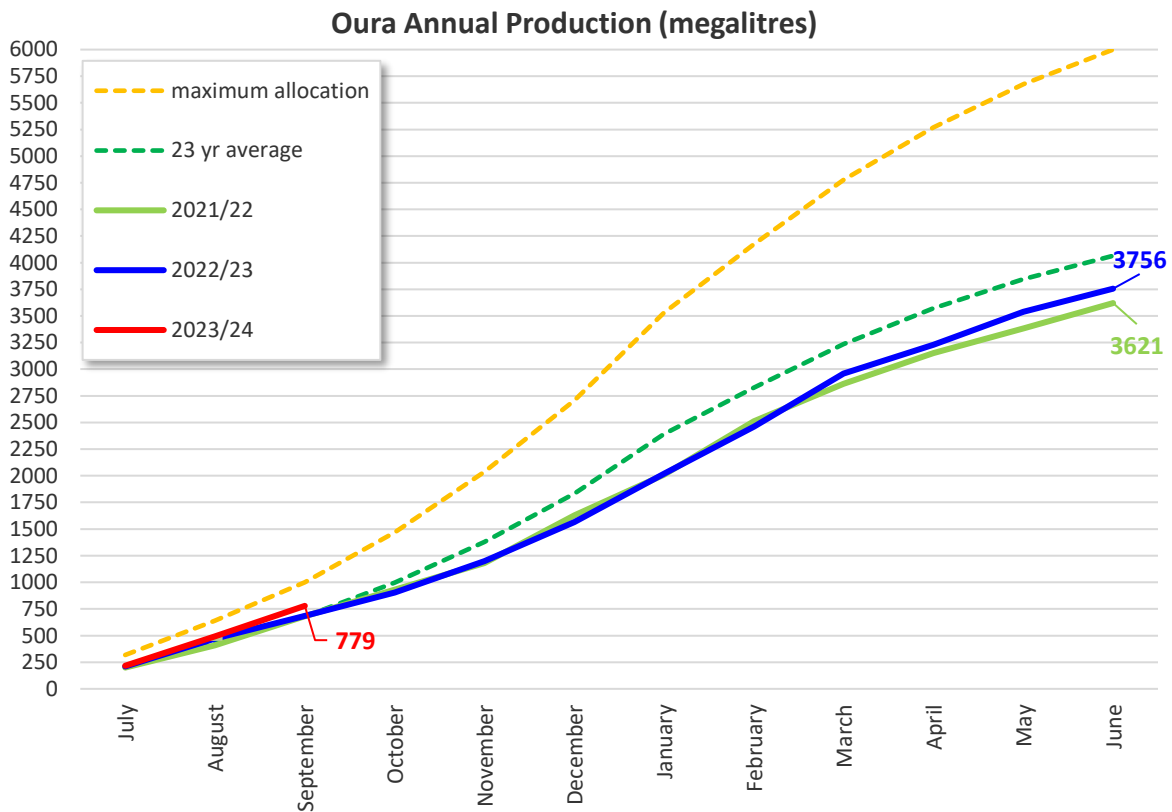


Oura Drinking Water Scheme

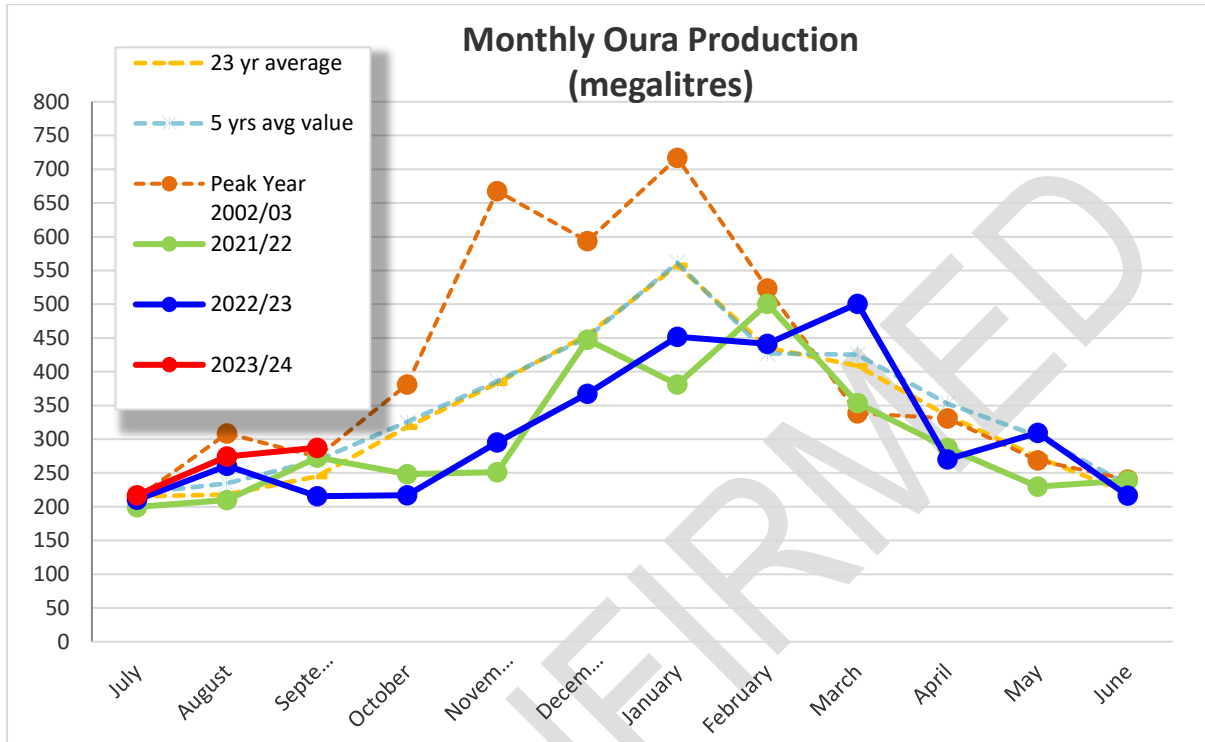
The water source at Oura is the Murrumbidgee inland alluvial aquifer, this water is extracted from 4 bores namely: Bores 2, 3, 4 and 6. The raw water then goes through a treatment process at the Oura Water Treatment Plant that includes Aeration, Disinfection and Fluoridation.

The Oura scheme has 33 sets of reservoirs and 19 pumping stations, produces drinking water for approximately 14,600 people in the Bland, Coolamon, Junee, Narrandera and Temora Shires. The Oura scheme can also supply water to the Northern side of the rural area of Wagga Wagga City when required.

For the first 3 months of the 2023/24 financial year, 779ML of water has been extracted from the Oura Borefield and processed at the Oura Water Treatment Plant. This is a slight increase in production compared to 2022/23 FY where 686ML of water was extracted for the same period. An increase in production of 93ML. This is depicted in the graph below.



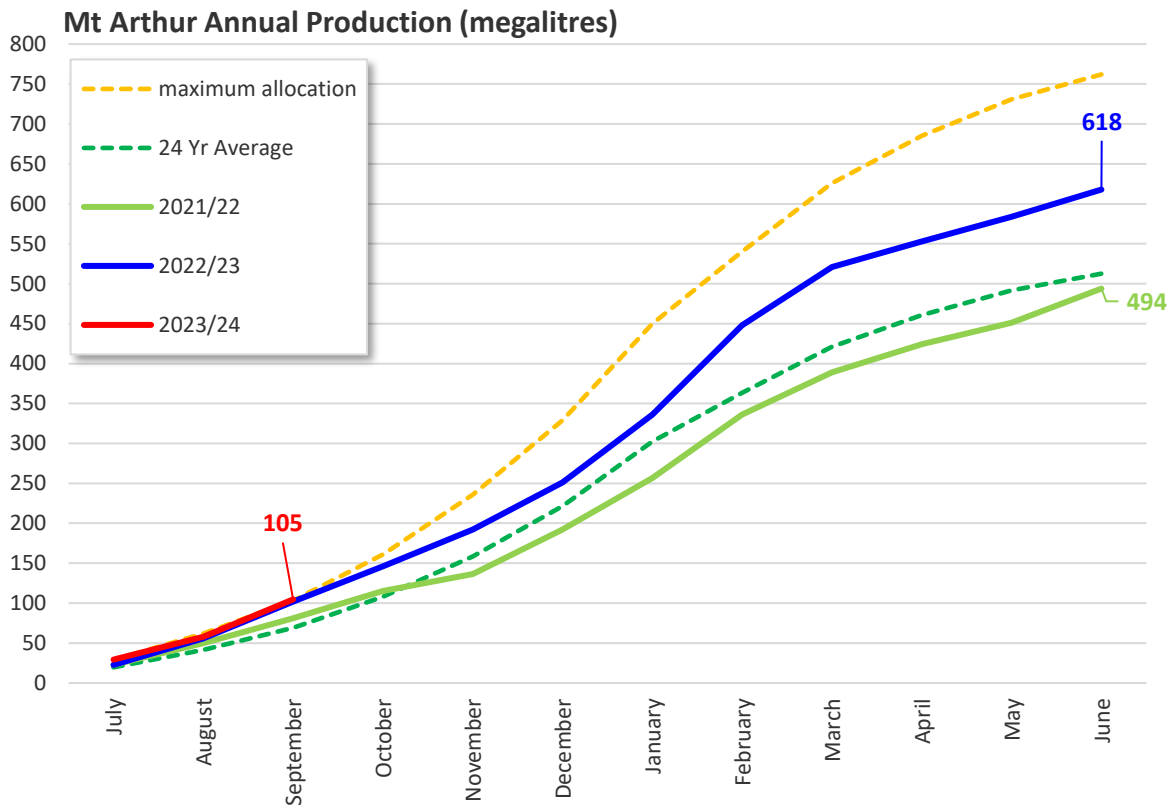
Oura monthly water production has started slightly higher in July where 217ML was extracted from the Oura bores. August saw an increase in production where 274ML was extracted, a further increase in production for September saw 287ML extracted.



Mount Arthur Drinking Water Scheme

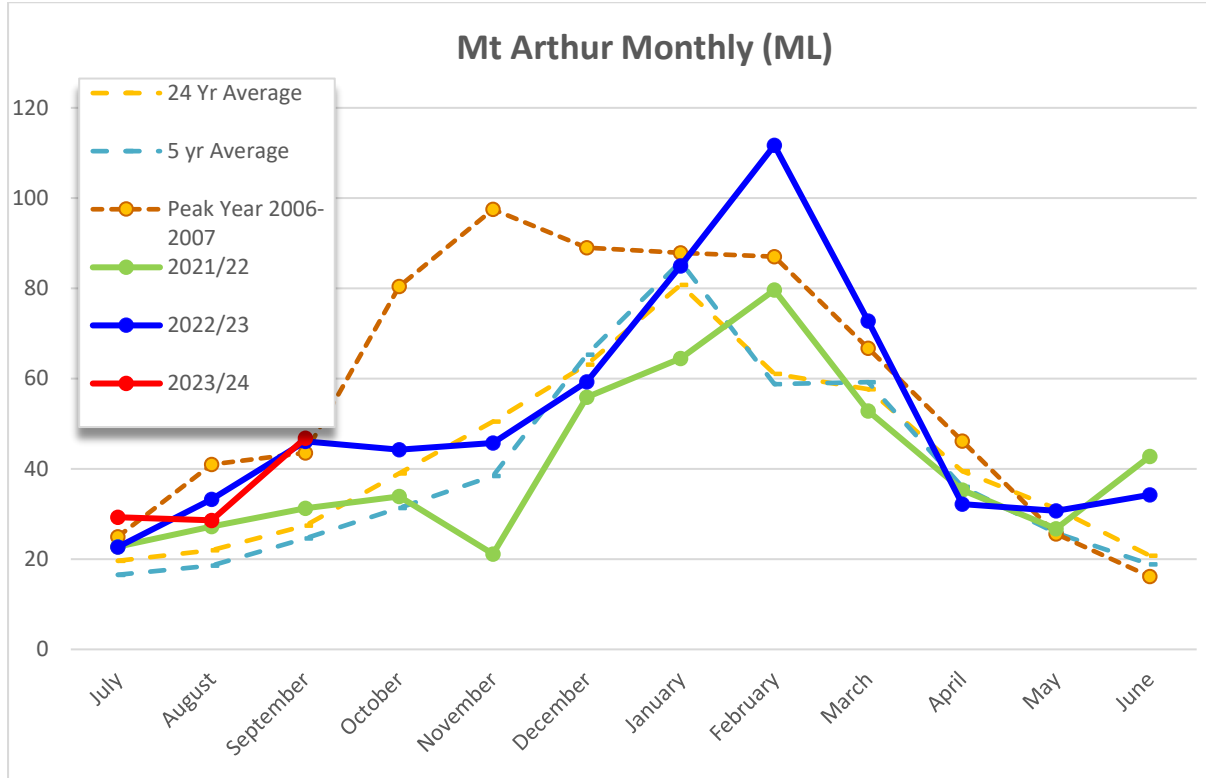
The Mount Arthur Water Source is from the Lachlan Fold belt Aquifer System. The water is extracted via two bores, bores 1 and 2 located in the Wagga Wagga City Council area South of Matong. The water is disinfected before distribution through 9 sets of reservoirs supplying approximately 2400 people with water in the Coolamon shire.

For the first 3 months of the 2023/24 financial year, 105ML of water has been extracted from the Mt Arthur Borefield. This is an increase compared to the 2022/23 FY where 102ML was extracted from the Mt Arthur bores for the same period. An increase of 3ML.As can be seen in the graph below, production is trending slightly higher to previous years.



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Mt Arthur monthly water production started slightly higher to previous years with 29ML of water extracted from the bores in July, August saw a slight decrease to 28ML extracted and September a further increase to 47ML extracted.

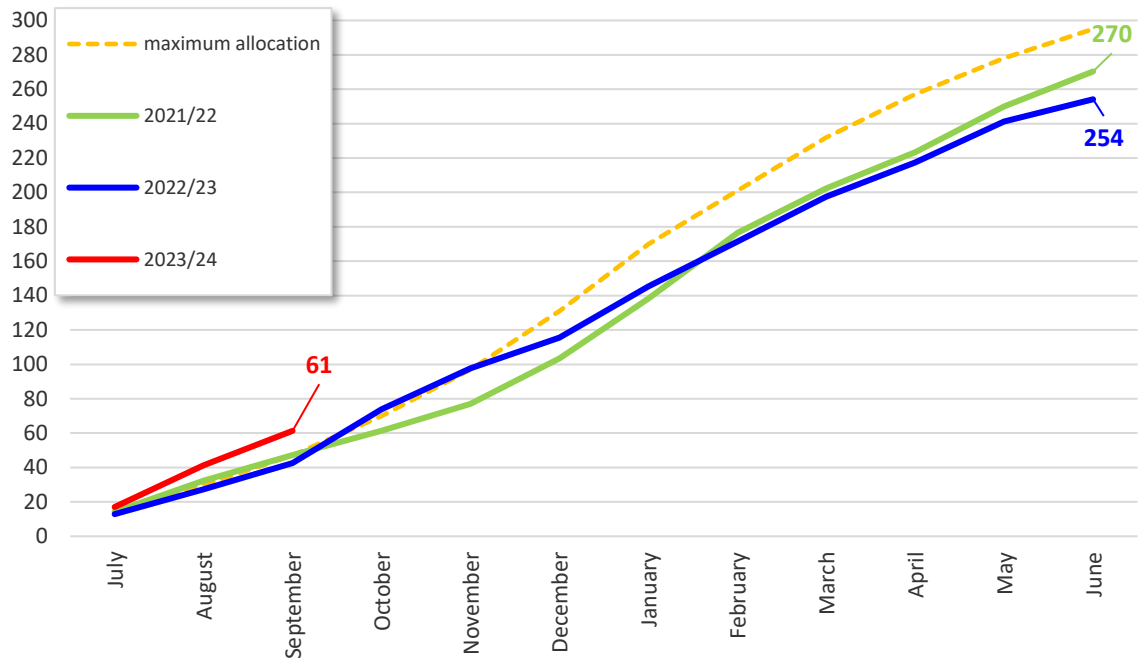


Mount Daylight Drinking Water Scheme

The Mount Daylight water source is from the Lower Lachlan alluvium aquifer. The Mount Daylight bores are jointly operated with Carathool Shire Council. Carathool Shire Council is responsible for bore management. There are 7 sets of reservoirs in the Mt Daylight scheme. Mt Daylight supplies water to approximately 125 people in the villages of Naradhan, Weethalle and Tallimba which is located within the Bland Shire.

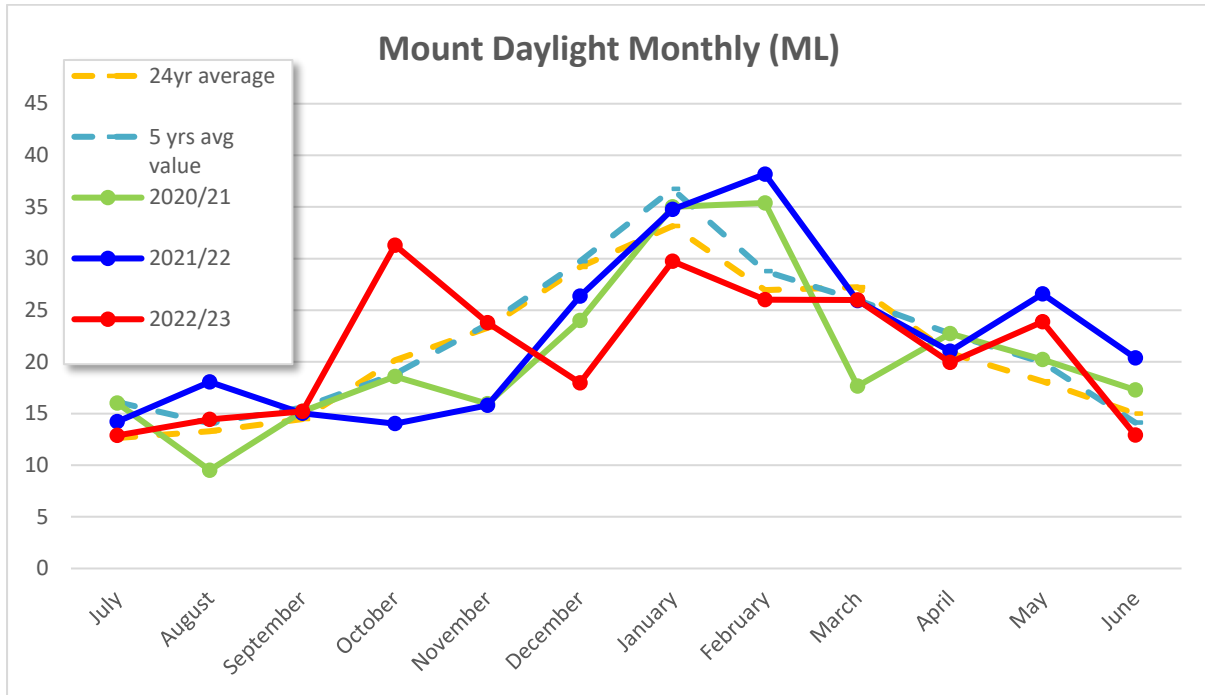
For the first 3 months of the 2023/24 financial year 61ML of water has been extracted from the Mt Daylight Borefield. This is an increase in volume of 18ML compared to the 2022/23 FY where 43ML was produced over the same period.

Daylight Annual Volume (megalitres)



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The monthly extraction totals for the Mt Daylight bores started very consistently with July seeing 17ML extracted with slight increases in August 24ML, September was slightly lower in production with 20ML extracted from the Mt Daylight Bores.

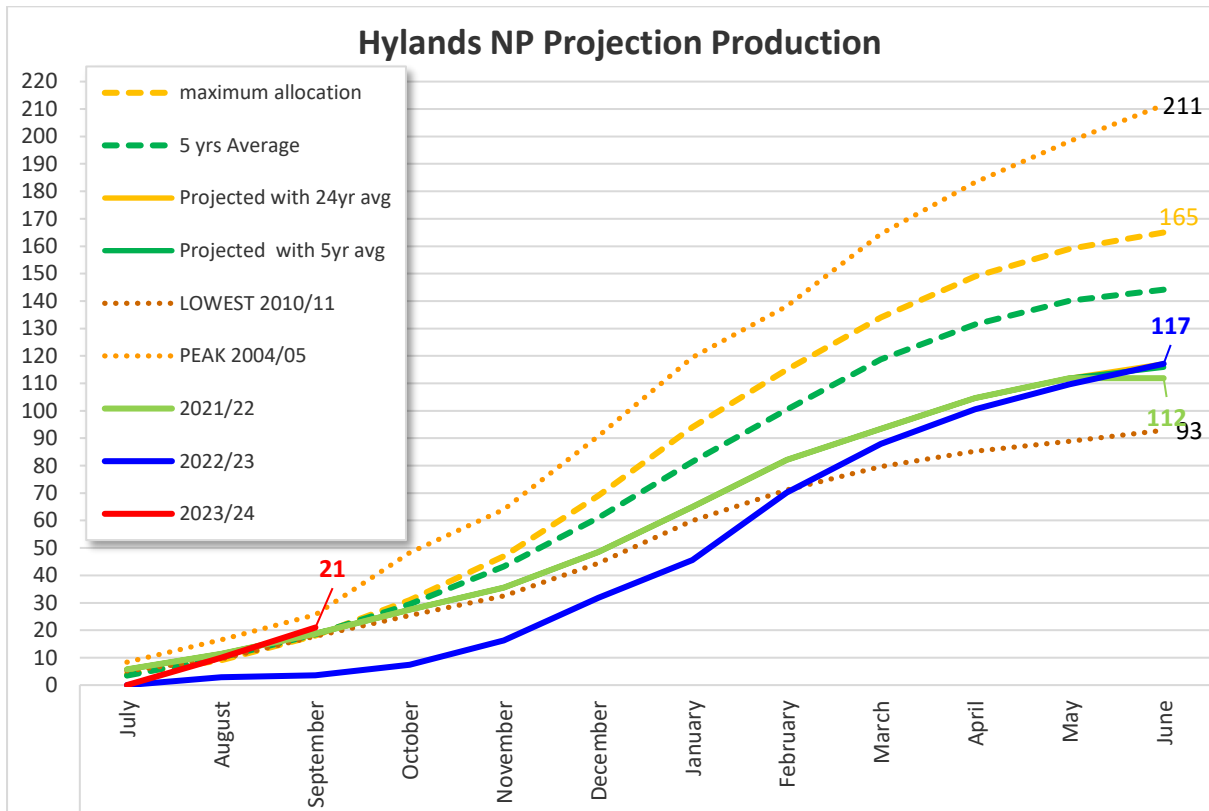


UNCONFIDENTIAL

Hylands Bridge - Non-Potable

Hylands Bridge supplies Non-Potable water to Barellan and Binya. The water is sourced through the Murrumbidgee Irrigation Area where Goldenfields Water holds 165ML shareholding for water entitlement.

For the first 3 months of the 2023/24 financial year 21ML of water has been extracted from the Hylands Bridge Raw Water scheme This is a large increase compared to the same period last year where only 4ML had been extracted.



FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

LOCAL PREFERENCE

N/A

ATTACHMENTS: Nil

TABLED ITEMS: Nil

17.3. MATTERS SUBMITTED BY THE GENERAL MANAGER

17.3.1. DELIVERY PROGRAM PROGRESS REPORT – JANUARY TO JUNE 2023

BOARD RESOLUTION

23/070 RESOLVED on the motion of Crs Sinclair and McGlynn that the January to June 2023 Delivery Program Progress Report be received and noted.

Report prepared by General Manager

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

Priority 1 High Quality, Secure and Efficient Water Supplies

BACKGROUND

Council's January to June 2023 Delivery Program Progress Report has been created, measuring the organisations progress toward the Delivery Program. The report is attached for Council's information.

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

ATTACHMENTS: Delivery Program Progress Report January to June 2023

TABLED ITEMS: Nil

17.3.2. DISCLOSURES BY COUNCILLORS AND DESIGNATED PERSONS' RETURN

BOARD RESOLUTION

23/071 RESOLVED on the motion of Crs McAlister and Callow that the Disclosures by Councillors and Designated Persons' Return be received and noted.

Report prepared by General Manager

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

07 Efficient Operations

BACKGROUND

Under section 6.21 of Goldenfields' Code of Conduct, councillors and designated persons must make and lodge with the general manager a return disclosing the councillor's or designated person's interests as specified in schedule 1 of the code within 3 months of the following:

- a) *becoming a councillor or designated person, and*
- b) *30 June of each year, and*

c) the councillor or designated person becoming aware of an interest they are required to disclose under schedule 1 that has not been previously disclosed in a return lodged under paragraphs (a) or (b).

REPORT

All Councillors have now lodged a Disclosure Return with the General Manager under paragraph (a).

The returns are now tabled as per item 6.26 of Goldenfields' Code of Conduct.

Information contained in returns made and lodged under clause 6.21 is to be made publicly available in accordance with the requirements of the Government Information (Public Access) Act 2009, the Government Information (Public Access) Regulation 2009 and any guidelines issued by the Information Commissioner.

Councillors and staff are reminded that it is imperative their honesty and transparency is maintained at all times. A pecuniary interest return may be lodged at any time during the year should circumstances deem it necessary.

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

ATTACHMENTS: Nil

TABLED ITEMS: Councillors Disclosure of Interest Returns

17.3.3. COUNCIL RESOLUTIONS UPDATE REPORT

BOARD RESOLUTION

23/072 RESOLVED on the motion of Crs McAlister and Sinclair that the Council Resolutions Update be received and noted.

Report prepared by General Manager

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

Priority 1 High Quality, Secure and Efficient Water Supplies

BACKGROUND

The General Manager is responsible for ensuring that Council's resolutions are implemented efficiently and in a timely manner.

REPORT

After a Council meeting is held, actions required from the resolutions made are listed and distributed to the Management Team for their attention. This list is included on the fortnightly Management meeting agenda to ensure timely completion of tasks.

The resolutions update table attached is provided to the Board to deliver an overview of the tasks completed since the previous meeting and to identify any outstanding tasks that still

require action. This allows greater transparency for the Board into the actioning of the resolutions made and a timely reminder for Management to progress these actions.

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

ATTACHMENTS: Council Meeting Resolution Action Table

TABLED ITEMS: Nil.

17.3.4. COUNCIL MEETING DATES 2023/2024

BOARD RESOLUTION

23/073 RESOLVED on the motion of Crs Sinclair and Piper that 2023/2024 Meeting Schedule be received and noted.

Report prepared by General Manager

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

Priority 2 Customer Service Focus

BACKGROUND

Councils Code of Meeting Practice states that Council shall, by resolution, set the frequency, time, date and place of its ordinary meetings. Council has previously resolved that Ordinary Council meetings are held on the fourth Thursday of every second month at the Temora Office, commencing at 10.00am.

REPORT

Ordinary Council Meetings are generally held on the fourth Thursday of every second month, with a review of the meeting schedule for the ensuing 12 months being considered annually. The December council meeting date is proposed to be held 2 weeks prior to the regular schedule to avoid conflict with Constituent Council Meetings and to facilitate the end of year councillor and management function.

In order to allow advance public notification of Council meeting dates for the next twelve months, the following program is put forward for consideration:

- Thursday 14 December 2023 commencing at 4.30pm
- Thursday 22 February 2024 commencing at 10.00am
- Thursday 11 April 2024 commencing at 10.00am
- Thursday 27 June 2024 commencing at 10.00am
- Thursday 22 August 2024 commencing at 10.00am
- Thursday 24 October 2024 commencing at 10.00am

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

ATTACHMENTS: Nil.

TABLED ITEMS: Nil.

17.3.5. OFFICE CLOSURE 2023/2024

BOARD RESOLUTION

23/074 RESOLVED on the motion of Crs McAlister and Piper that proposed Office Closure from 12:00pm Friday 22 December, reopening Tuesday 2 January 2024 be received and noted.

Report prepared by General Manager

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

Priority 2 Customer Service Focus

BACKGROUND

Council has previously closed its office for a period of two weeks during the Christmas and New Year Period, with minimal disruption to Council's normal operations.

Goldenfields traditionally hosts an end of year staff function to acknowledge the efforts of employees over the preceding year.

REPORT

The office closure is proposed to be for a week from 12.00pm Friday 22 December 2023, reopening Tuesday 2 January 2024.

Rostered staff will be on call to attend to operational issues (water breaks, breakdowns etc) and for major emergencies key staff will be recalled.

Customers can pay accounts through Australia Post, Direct Deposit and Direct Debit, and Bpay facilities.

Notice will be provided to the public of the office closure period through advertising during December.

The end of year staff function will be held on Friday 22 December 2023, commencing at 12.30pm. To facilitate the hosting of the function the office will be closed from 12.00pm Friday 22 December 2023 for the remainder of the day.

Transportation will be arranged as required for employees whose roles are based outside Temora.

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

ATTACHMENTS: Nil

TABLED ITEMS: Nil

18. NEXT MEETING

The next ordinary meeting of Council is scheduled to be held on Thursday 14 December 2023 at 4:30pm.

19. CLOSE OF BUSINESS

There being no further business requiring the attention of Council the meeting was declared closed at 11.23am

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