

**MINUTES for the MEETING of GOLDENFIELDS WATER COUNTY COUNCIL
held in the TEMORA office on 29 APRIL 2010**

The meeting commenced at 1.06pm

PRESENT

Cr C Manchester (Chair), Cr J McGregor, Cr J Macaulay, Cr D Palmer, Cr J O'Brien and Cr H Mangelsdorf.

ALSO IN ATTENDANCE

Mr P Wearne (General Manager), Mr T McClellan (Manager Administration), Mr B West (Manager Engineering), Mr A Moston and Mr C Perry (joint Acting Managers Production and Distribution) and Miss K Turner (Executive Assistant).

1. APOLOGIES

An apology for non-attendance was received from Cr Speirs and Cr Morris.

10/020 RESOLVED on the motion of Crs Palmer and O'Brien that leave of absence be granted.

2. DECLARATION OF PECUNIARY INTERESTS

No interests were declared at this time.

**3. CONFIRMATION OF MINUTES OF MEETING HELD ON
26 FEBRUARY 2010**

10/021 RESOLVED on the motion of Crs Mangelsdorf and Macaulay that the minutes of the meeting held on 26 February 2010, having been circulated and read by the members, be confirmed.

4. BUSINESS ARISING FROM MINUTES

No Business Arising from the Minutes was raised.

5. PUBLIC ACCESS

5.1 REQUEST FOR REINSTATEMENT/RELOCATION (ACCOUNT 80243)

In accordance with section 6.12 of Council's Code of Meeting Practice a request to address Council on a matter listed in the agenda for this meeting has been received from Mr Peter McCarten of Rankin Springs. The item Mr McCarten wishes to speak to is Item 11.1 of the Closed Session.

CLOSED SESSION – 1.12PM

10/022 RESOLVED on the motion of Crs O'Brien and Mangelsdorf that Council meet in Closed Session as the following business is of a kind as referred to in section 10A(2) of the Local Government Act 2001 and should be dealt with in part of the meeting closed to the media and public.

**MINUTES for the MEETING of GOLDENFIELDS WATER COUNTY COUNCIL
held in the TEMORA office on 29 APRIL 2010**

Peter and Greg McCarten addressed Council in relation to Item 11.1 of the Closed Session.

Messrs McCarten left the meeting.

OPEN SESSION – 1.30PM

10/023 RESOLVED on the motion of Crs O'Brien and Palmer that Council revert back to Open Session.

NB: There were no resolutions arising from the Closed Session.

6. NOTICES OF MOTION/RESCISSION MOTIONS

No Notices of Motion or Rescission Motions were received.

7. ADMISSION OF LATE REPORTS

No late reports were received.

8. CHAIRPERSON'S MINUTE

The Chairman did not submit a Chairperson's Minute to the meeting.

9. GENERAL MANAGER'S REPORTS

9.1 FINANCIAL REPORTS

9.1.1 COUNCIL INVESTMENTS (G35507005)

10/024 RESOLVED on the motion of Crs Mangelsdorf and McGregor that the report detailing Council Investments as at 31 March 2010 be received and noted.

Report prepared by Manager Administration

This report is presented for information on Council Investments in accordance with clause 212 of the Local Government (General) Regulation 2005. The following details Council Investments as at 31 March 2010:

**MINUTES for the MEETING of GOLDENFIELDS WATER COUNTY COUNCIL
held in the TEMORA office on 29 APRIL 2010**

Institution / Investment Type	Amount Invested	Term (days)	Rate	Maturity Date
NSW Treasury Hour Glass Facility	\$6,882,990.29	At Call	3.25%	
LG Financial Services FOCF	\$2,025,043.75	At Call	4.42%	
LG Financial Services 12 Month Cash	\$344,169.53	At Call	6.71%	
Commonwealth Bank At Call A/c	\$600,000.00	At Call	3.95%	
Local Govt Financial Service	1,800,000.00	59	5.60%	1/04/10
Westpac Bank	1,000,000.00	60	5.50%	6/04/10
SGE Credit Union	1,000,000.00	30	5.28%	14/04/10
Qld Teachers Credit Union	600,000.00	60	5.68%	16/04/10
Westpac Bank	700,000.00	59	5.66%	23/04/10
Defence Force Credit Union	1,000,000.00	90	6.10%	27/04/10
Qld Teachers Credit Union	1,000,000.00	62	5.65%	4/05/10
Qld Teachers Credit Union	400,000.00	90	5.71%	6/05/10
Police & Nurses Credit Union	900,000.00	59	5.69%	21/05/10
Local Govt Financial Service	900,000.00	79	5.65%	26/05/10
Westpac Bank	1,000,000.00	92	5.48%	1/06/10
Total Invested	\$20,152,203.57			
+ General Bank A/c (with CBA)	\$50,462.85			
TOTAL CASH	\$20,202,666.42			

Movements within Bank account for the reporting period

Cash Book balance at 31 January 2010	\$298,022.51
Plus Deposits	
February	\$3,629,389.36
March	\$3,099,097.71
Less Payments	
February	-\$3,586,280.04
March	-\$3,390,465.94
Cash Book balance at 31 March 2010	\$49,763.60
Less Outstanding Deposits	-\$738.85
Plus Unpresented Cheques	\$1,438.10
Bank balance at 31 March 2010	\$50,462.85

It is hereby certified that the above investments have been secured in accordance with:

- Local Government Act 1993;
- Local Government (General) Regulation 2005;
- Investment Order – gazetted 15 August 2008; and
- Goldenfields Water County Council's Investment Policy (adopted 27/10/05).

Recommendation

Recommendation made was adopted.

**MINUTES for the MEETING of GOLDENFIELDS WATER COUNTY COUNCIL
held in the TEMORA office on 29 APRIL 2010**

9.1.2 OUTSTANDING DEBTORS (G35307005)

10/025 RESOLVED on the motion of Crs Palmer and O'Brien that the report detailing Council's outstanding debtors as at 31 March 2010 be received and noted.

Report prepared by Manager Administration

This report is presented for information on Council's outstanding debtors as at 31 March 2010:

	Arrears	Interest	Current	Total
Access Charges	\$46,459	\$6,688	\$348,445	\$401,592
Consumption Charges	\$162,993	\$25,438	\$2,175,266	\$2,363,697
Deferred Headworks	\$63,000	\$0	\$33,000	\$96,000
Sub-Totals	\$272,452	\$32,126	\$2,556,711	\$2,861,289
Less Overpayments Received				-\$133,122
Total Outstanding				\$2,728,167
Less Bulk Council Accounts Outstanding				-\$85,173
Less Headworks Accounts Outstanding				-\$96,000
Total Outstanding from Retail Customers				\$2,546,994

It should be noted that the payment due date for retail customers third quarter accounts is 28 April 2010.

Recommendation

Recommendation made was adopted.

9.1.3 QUARTERLY BUDGET REVIEW – MARCH 2010 (G35201005)

10/026 RESOLVED on the motion of Crs Mangelsdorf and Macaulay that the Budget Review for the period ended 31 March 2010 be adopted with the variations to income and expenditure duly noted.

Report prepared by Manager Administration

This report is presented to Council to revise estimates of income and expenditure in accordance with clause 203 of the Local Government (General) Regulation 2005. The review is for the quarter ending 31 March 2010 and is attached for Council's consideration.

At the December Review Council's budget result showed a surplus of \$343,064. The March QBR result, as presented, reflects a loss of \$316,177 leaving a budgeted surplus result of \$26,887.

**MINUTES for the MEETING of GOLDENFIELDS WATER COUNTY COUNCIL
held in the TEMORA office on 29 APRIL 2010**

Major adjustments impacting on this review include: -

- ✓ Residential and Non-Residential Charges - a combined loss of \$440,928 expected due to mitigating circumstances including original forecasting issues, the impact of best practice pricing, imposition of water restrictions and expected reductions in consumption resulting from good early season rain and the closure of the Young Abattoirs. This loss has been funded from the Sales Fluctuations reserve (resulting in an expected reserve balance at 30 June 2010 of \$911,000);
- ✓ Grants – a gain of \$3,000 on Pensioner Subsidies Rebate based on year-to-date subsidies applied for;
- ✓ Headworks Contributions – an expected loss of at least \$100,000 based upon contributions received year-to-date;
- ✓ Mains Operation Expenses – an expected loss of \$110,000 due to additional resources being allocated to Water Quality and Testing budgets;
- ✓ Treatment Chemical Costs - an increase of \$95,000 due to the quality of the water being extract from the Murrumbidgee River after recent rain events that has required additional chemical treatment. This revised estimated is based on the year-to-date expenditure trend;
- ✓ Miscellaneous Expenses – adjustments to Private Works expenditure and Loss on Sale of Assets have negated each other. These adjustments have been instigated by the year-to-date trends;
- ✓ Carrying Amount of Assets Sold (Page 2) - a vote increase of \$90,000 is the result of an under-estimate of the written down value of plant sold. This adjustment is offset by a reduction in the Transfer to Internally Restricted Assets (Plant & Equipment);
- ✓ Repayments from Deferred Debtors (Page 2) - a gain \$6,416 resulting from an increase in staff housing loan repayments expected; and
- ✓ Acquisition of Assets (Page 2) - a net gain of \$6,798,357 is a result of adjustments to the capital works programmed expenditure to 30 June 2010. The following is a summary of the capital projects are either postponed to future financial years or considered no longer necessary (denoted by an asterisk):

Oura (Additional) Storage	\$1,990,000
Oura Bores – Additional / Replacement	262,600
Cootamundra No.4 Pump Station Upgrade *	170,422
Jugiong No.1 Pump Station Upgrade	1,020,000
Cootamundra to Bauloora Mains Replacement	2,846,000
Jugiong Filtration Plant – Replace Control System	500,000
Temora Depot – Internal Lining of Depot Shed to create a Records Storage Facility	30,000
Total	\$6,819,022

**MINUTES for the MEETING of GOLDENFIELDS WATER COUNTY COUNCIL
held in the TEMORA office on 29 APRIL 2010**

The difference of \$20,665 is for the purchase of Global Positioning equipment and is the subject of a separate report from the Manager Engineering for Council's consideration, elsewhere in the business paper.

The Cootamundra No.4 Pump Station upgrade has been determined not to be required in favour of making provision for a new station, more strategically placed, during the Cowangs to Bauloora Mains Replacement project. The pump station can be then easily added if the need arises in the future.

The \$6,819,022 gross gain is offset by a corresponding reduction in the Transfer from Internally Restricted Assets (Infrastructure Replacement reserve).

It is the Responsible Accounting Officer's opinion that the revised estimate of income and expenditure is such that the short term liquidity position of Council is satisfactory.

Recommendation

Recommendation made was adopted.

9.1.4 GOODS AND SERVICES TAX COMPLIANCE (G35703505)

10/027 RESOLVED on the motion of Crs Mangelsdorf and McGregor that Council certify, to the best of its knowledge and belief: -

- Voluntary GST has been paid by Goldenfields Water County Council for the period 1 May 2009 to 30 April 2010;
- Adequate management arrangements and internal controls were in place to enable the Council to adequately account for its GST liabilities and recoup all GST input tax credits eligible to be claimed;
- No GST non-compliance events by the Council were identified by or raised with the Australian Taxation Office; and

That the Chairperson, Deputy Chairperson, General Manager and Responsible Accounting Officer (Manager Administration) be authorised to sign the required certificate on behalf of Council.

Report prepared by Manager Administration

Councils are requested to provide the Division of Local Government with advice as to its compliance with regard to GST requirements before 1 June each year. The Division will then provide the advice to NSW Treasury for confirmation with the Commonwealth Commissioner of Taxation.

Initially Council's Auditor was required to undertake a GST Audit Review of Council's operations and certify Council's compliance with regard to GST requirements.

**MINUTES for the MEETING of GOLDENFIELDS WATER COUNTY COUNCIL
held in the TEMORA office on 29 APRIL 2010**

This requirement was changed for the 2004/05 financial year and beyond, and now Councils are required to supply their own certificate of confirmation to the Department in place of the Auditor's Review Report.

The following is an extract from the (former) Department of Local Government's communiqué to councils: -

By 8 June each year, the Commonwealth seeks from members of the GST Administration Subcommittee (GSTAS) advice on voluntary GST payments by local government bodies.

The timing of this request is to allow the Commonwealth Commissioner of Taxation to make a determination concerning the amount of GST collected in the financial year in question. Information sought by the Commonwealth is simply instances of where voluntary payments should have been, but were not, paid by local government bodies.

Accordingly, local governing bodies are requested to provide the department with this advice before 1 June each year. The department will then provide the advice to NSW Treasury for confirmation with the Commonwealth Commissioner of Taxation.

The certificate is to be signed by the Mayor, one other Councillor, the General Manager and the Responsible Accounting Officer (if the Responsible Accounting Officer is not the General Manager). The certificate is to be signed in accordance with a resolution of Council.

Given that Council will not meet again before the compliance date, a small liberty has been taken with regard to the reporting period.

Recommendation

Recommendation made was adopted.

9.2 WORKS REPORTS

10/028 RESOLVED on the motion of Crs Palmer and Mangelsdorf that the Works Reports for February and March be received and noted.

**MINUTES for the MEETING of GOLDENFIELDS WATER COUNTY COUNCIL
held in the TEMORA office on 29 APRIL 2010**

9.2.1 FEBRUARY 2010 (G95507005)

Water Losses & Mains Repairs

DATE	TIME		LOCATION	PIPE DIAMETER	CONSUMERS AFFECTED	ESTIMATED LOSS (KI)	REASON
	Off	On					
2/02/10	-	-	Stockinbingal Road, Cootamundra	375	-	1	Joint failure
2/02/10	-	-	Temora Road, Temora	375	-	10	Joint failure
2/02/10	-	-	Jugiong Road, Cootamundra	375	-	1	Joint failure
3/02/10	-	-	Wantabadgery	-	-	-	Other
4/02/10	9.30	12.30	Malebo Range	200	-	10	Split pipe
5/02/10	11.30	1.30	Airport Road, Temora	100	20	30	Split pipe
5/02/10	9.00	10.00	Junction Street, Junee	100	20	20	Joint failure
6/02/10	2.30	5.30	Hoskins Street, Temora	100	-	20	Split pipe
8/02/10	-	-	Olympic Way, Junee	100	-	4	Split pipe
8/02/10	-	-	Junee Road, Cootamundra	100	-	2	Hole in pipe
9/02/10	-	-	Mount Daylight	195	-	-	Other
10/02/10	2.00	3.30	Pretoria Street, Junee	100	10	5	Split pipe
10/02/10	-	-	Stockinbingal Road, Cootamundra	375	-	5	Joint failure
16/02/10	-	-	Stockinbingal	100	-	4	Split pipe
16/02/10	-	-	Pinkerton Lane, Cootamundra	375	-	2	Joint failure
17/02/10	-	-	Jugiong Road, Cootamundra	375	-	2	Joint failure
17/02/10	4.30	9.30	Stockinbingal	100	5	20	Split pipe
17/02/10	-	-	Turners Lane, Cootamundra	375	-	2	Joint failure
18/02/10	-	-	Bootoowa Road, Naradhan	80	-	50	Hole in pipe
20/02/10	5.30	7.30	Malebo Range	80	15	50	Split pipe
21/02/10	2.30	4.30	Boundary Road, Marrar	80	15	20	Split pipe
21/02/10	1.45	2.30	Malebo Range	80	20	10	Split pipe
22/02/10	-	-	Temora Road, Springdale	375	-	10	Hole in pipe

**MINUTES for the MEETING of GOLDENFIELDS WATER COUNTY COUNCIL
held in the TEMORA office on 29 APRIL 2010**

22/02/10	-	-	Watson Street, Wallendbeen	100	-	2	Other
22/02/10	-	-	Gilgal Road, Cootamundra	100	-	1	Split pipe
23/02/10	1.00	3.00	Corner Wood & Britannia Street, Stockinbingal	100	40	15	Split pipe
23/02/10	9.00	11.00	Broadway, Junee	20	1	-	Other
23/02/10	-	-	Springdale	300	-	5	Hole in pipe
23/02/10	-	-	Malebo Range	200	-	5	Split pipe
23/02/10	-	-	Springdale	375	-	5	Joint failure
23/02/10	4.30	8.30	Dudauman Street, Stockinbingal	150	-	10	Split pipe
24/02/10	-	-	Jugiong Road, Cootamundra	375	-	7	Joint failure
24/02/10	-	-	School Street, West Wyalong	100	-	-	Joint failure
25/02/10	-	-	Wantabadgery	-	-	-	Other
25/02/10	11.00	2.00	Malebo Range	150	10	20	Split pipe
26/02/10	-	-	Garoolgan	100	-	2	Split pipe
26/02/10	9.00	11.00	Junee	100	-	1	Split pipe
26/02/10	-	-	South Weethalle	100	-	10	Hole in pipe
26/02/10	-	-	Olympic Way, Junee	100	-	1	Split pipe
27/02/10	5.00	12.00	Dullah Road, Ganmain	100	2	15	Split pipe
27/02/10	-	-	South Weethalle	100	-	20	Split pipe

Complaints

Water Quality

Dirty Water – Junee

Nil.

Dirty Water – Other

1/02/2010 9-11 Hill Street, Ganmain.

24/02/2010 40 Hibernia Street, Stockinbingal.

Other Problems:

Nil.

A total of 45 service difficulty and fault reports were received for the month of February.

Construction & Major Maintenance

The following significant works were undertaken in February 2010:-

- Jugiong WTP – repairs to fluoride plant.
- Hylands Bridge – replaced drive bearing No.2 pump.

**MINUTES for the MEETING of GOLDENFIELDS WATER COUNTY COUNCIL
held in the TEMORA office on 29 APRIL 2010**

- Jugiong No.1 Pump Station – reinstalled No.3 pump motor after overhaul.
- Jugiong WTP – repaired faulty filter valves.
- Jugiong WTP – replaced faulty pipework in fluoride room.
- Oura Pump Station – replaced No.2 pump DE bearing.
- Thanowring Road Pump Station – replaced overhauled pump.
- Jugiong No.2 Pump Station – high voltage switch gear fault, swapped No.1 vacuum contactor unit to No.2 pump, replacement units to be sourced.

9.2.2 MARCH 2010 (G95507005)

Water Losses & Mains Repairs

DATE	TIME		LOCATION	PIPE DIAMETER	CONSUMERS AFFECTED	ESTIMATED LOSS (KI)	REASON
	Off	On					
1/03/10	10.30	12.30	Wyoming Lane, Junee	150	-	20	Split pipe
2/03/10	-	-	South Weethalle	100	-	10	Hole in pipe
3/03/10	-	-	Malebo Range	80	-	10	Split pipe
3/03/10	11.00	3.30	Malebo Range	150	-	2	Split pipe
4/03/10	-	-	Hannan Road, Naradhan	150	-	20	Split pipe
6/03/10	1.00	2.45	Springdale	375	30	50	Hole in pipe
9/03/10	-	-	Burley Griffin Way, Springdale	375	-	2	Hole in pipe
9/03/10	-	-	Temora – Bauloora	375	-	2	Hole in pipe
9/03/10	1.00	4.30	Martin Street, Stockinbingal	100	-	20	Split pipe
10/03/10	-	-	Frampton – Brawlin	100	-	2	Split pipe
10/03/10	10.00	3.00	Springdale	375	-	20	Hole in pipe
11/03/10	-	-	Weethalle	200	-	10	Split pipe
11/03/10	-	-	Goldfields Way, Old Junee	150	-	30	Split pipe
11/03/10	-	-	Aerodrome Lane, Junee	200	-	50	Split pipe
12/03/10	-	-	Malebo Range	150	-	-50	Split pipe
12/03/10	-	-	Hanks Lane, Old Junee	-	-	-	Split pipe
15/03/10	-	-	Junee	100	-	50	Split pipe
16/03/10	12.00	1.30	Boundary Road, Marrar	80	15	40	Split pipe
17/03/10	-	-	Cootamundra	375	-	2	Joint failure
17/03/10	-	-	Malebo Range	80	-	50	Split pipe
17/03/10	-	-	Turners Lane, Cootamundra	375	-	5	Joint failure

**MINUTES for the MEETING of GOLDENFIELDS WATER COUNTY COUNCIL
held in the TEMORA office on 29 APRIL 2010**

18/03/10	-	-	Gunters Close, West Wyalong	100	-	10	Hole in pipe
19/03/10	-	-	Stockinbingal Road, Cootamundra	375	-	20	Hole in pipe
19/03/10	-	-	Eurongilly	-	-	10	Split pipe
19/03/10	-	-	Coolamon	200	-	50	Split pipe
20/03/10	11.30	1.30	Malebo Range	150	-	20	Hole in pipe
23/03/10	-	-	Geddes Road, Binya	100	-	5	Split pipe
24/03/10	1.00	6.00	Cowabbie Street, Coolamon	150	50	50	Split pipe
24/03/10	-	-	Naradhan	150	-	-	Split pipe
25/03/10	10.00	1.00	Brawlin Road, Cootamundra	50	2	2	Other
25/03/10	10.00	1.00	Yammatree Road, Cootamundra	50	2	1	Hole in pipe
26/03/10	-	-	Bootoowa Road, Naradhan	80	-	-	Hole in pipe
26/03/10	-	-	Garoolgan	100	-	5	Split pipe
29/03/10	10.45	3.00	Thanowring Road, Temora	250	30	50	Split pipe
30/03/10	1.00	2.30	Ungarie Road, West Wyalong	100	20	2	Other
30/03/10	10.30	1.30	Welcome Street, West Wyalong	100	40	2	Other
30/03/10	-	-	Cowangs – Bauloora	375	-	2	Joint failure
31/03/10	1.00	3.00	Dirnaseer Road, Cootamundra	50	3	2	Hole in pipe

Complaints

Water Quality

Dirty Water – Junee

Nil.

Dirty Water – Other

- 11/03/2010 14 Britannia Street, Stockinbingal.
- 22/03/2010 Wynhardie Road, Barellan.
- 22/03/2010 Leeton Road, Barellan.
- 24/03/2010 Leeton Road, Barellan.
- 24/03/2010 Stevensons Road, Binya.
- 25/03/2010 112 Methul Street, Coolamon.
- 26/03/2010 3 Kindra Crescent, Coolamon.

Other Problems:

- 24/03/2010 Francis Street, Binya – milky coloured water.

**MINUTES for the MEETING of GOLDENFIELDS WATER COUNTY COUNCIL
held in the TEMORA office on 29 APRIL 2010**

A total of 52 service difficulty and fault reports were received for the month of March.

Construction & Major Maintenance

The following significant works were undertaken in March 2010:-

- Oura Pump Station – pulled out No.3 pump and motor for overhaul.
- Matong Bore – No.2 bore pump removed as cabling damaged, sent pump for overhaul.
- Marinna Reservoir – replaced valve and actuator.
- Made up new pit lids fro Rosehill and Prunevale Pump Stations.
- Coolamon Reservoir – replaced stop valves.
- Jugiong WTP – replaced sight glasses on alum tanks.
- Barmedman Pump Station – replaced damaged pipework in pump station, made up new length/flanges, etc.

Recommendation

Recommendation made was adopted.

9.2.3 CAPITAL WORKS PROGRESS REPORT (G35201005)

10/029 RESOLVED on the motion of Crs O'Brien and Macaulay that the Capital Works Progress Report for the period ending 31 March 2010 be received and noted.

Report prepared by Manager Engineering

Attached for the information of Councillors is the Capital Works Progress Report for the period ending 31 March 2010.

Recommendation

Recommendation made was adopted.

9.3 OTHER REPORTS

9.3.1 DRAFT PLANT PROCUREMENT POLICY (G75105005)

10/030 RESOLVED on the motion of Crs Mangelsdorf and Macaulay that

1. The draft Plant Procurement Policy, CP025 be adopted.
2. Council endorse the use of Plant Tender Documents similar to the examples tabled at the meeting when calling for Tenders/Quotations for the disposal of and/or supply of items of plant.
3. The Plant Procurement Policy, as amended, be placed on public display for comment.
4. Motor vehicle traders within the GWCC area be offered the opportunity to supply their details so as to receive automatic notification of vehicle tenders.

**MINUTES for the MEETING of GOLDENFIELDS WATER COUNTY COUNCIL
held in the TEMORA office on 29 APRIL 2010**

Report prepared by General Manager

In accordance with Minute 10/003 of the February 2010 meeting a draft policy for the procurement of items of plant has been prepared and is attached. Also attached are copies of draft tender documents that are, subject to adoption by Council, to be used.

Historically the purchase and disposal of items of plant have been undertaken by the General Manager under delegated authority pursuant to Section 377 of the Local Government Act 1993. The underlying principle has been to provide best value for Council while still providing items of plant appropriate for the organisation to carry out its functions.

Ongoing changes to vehicle specifications, vehicle availability/delivery, market forces and Council's requirements mean that complying with standard guidelines is difficult thus requiring a degree of flexibility when making decisions. Vehicles are "housed" at various locations within Council's area and this also impacts on matters such as regular servicing, maintenance works and warranty work.

The replacement of sedans and station wagons within Councils fleet is relatively straight forward and generally comes down to the changeover price. However the vehicle requirements for field staff and heavy plant items are a little more complex.

Council's fleet include a number of excavators which are used for emergency works, and also used regularly as part of day to day operations. The list consists of two large (7 tonne) and six mini (1.6 tonne) excavators that are strategically placed at various depots within the GWCC area.

The two large excavators are transported to various locations on large trailers that are towed by one of the two 12 tonne tip truck within the fleet. The annual plant usage of these combinations is less than optimal but such combinations are essential for emergency situations.

The six small excavators are primarily to respond to emergency works in a timely manner but are also used by staff to carry out routine maintenance works. Again the plant income generated from these is less than optimal but they are essential for emergency situations.

The small excavators are transported on purpose built trailers that have a Gross Vehicle Mass (GVM) or maximum carrying capacity of 3.5 tonne. The gross weight of excavator, associated fittings and trailer is, on average, just less than 3.0 tonne. They are towed by either the small 7 tonne tip truck or by a four wheel drive utility that has a towing capacity of at least 3.0 tonne. These four wheel drive utilities are used by field staff to undertake their day to day duties and provide them with the ability to access rural mains. They also provide staff with quick response capabilities by way of ready access to an appropriate vehicle with which to transport the small excavators to work sites. As stated above changes within the motor vehicle industry are reducing the number of four wheel drive vehicles available to meet these requirements.

Council does not have a policy on local purchasing although staff endeavour to use local suppliers where appropriate. Given the aforementioned changes within the motor vehicle industry, particularly with respect to four wheel drive utilities,

**MINUTES for the MEETING of GOLDENFIELDS WATER COUNTY COUNCIL
held in the TEMORA office on 29 APRIL 2010**

the number of dealers within the GWCC area is limited. These dealers have an advantage when the servicing of vehicles is taken into consideration. To further limit competition by only having "local" dealers on a preferred tender list would not be in the best business interests of Council. The Draft Plant Procurement Policy has therefore made no provision for "local" dealers so that all tenders can be considered on merit.

Recommendation

1. That the draft Plant Procurement Policy, CP025 be adopted.
2. That Council endorse the use of Plant Tender Documents similar to the examples tabled at the meeting when calling for Tenders/Quotations for the disposal of and/or supply of items of plant.
3. That the Plant Procurement Policy, as amended, be placed on public display for comment.

9.3.2 CRITICAL WATER AVAILABILITY FOR 2009-10 (G95809505)

10/031 RESOLVED on the motion of Crs O'Brien and Palmer that the Critical Water Availability report to the end of March 2010 be received and the information be noted.

Report prepared by General Manager

Included in the Business Paper (refer attached) are the water production graphs for the five sources and the three bulk councils to the end March 2010. Table 1 below provides more detail on the total consumption during the period.

Table 1 - Period - 1 July 2009 to 31 March 2010

Source	Current Allocation (%)	YTD Consumption	YTD Maximum Allocation	Revised YTD Maximum Allocation	Percentage of Revised Allocation
Jugiong	95%	3,076	4,393	4,173	73.71%
Oura	100%	3,271	4,781	4,781	68.42%
Mt Arthur	100%	420	620	620	67.74%
Mt Daylight	100%	197	238	238	82.77%
Hylands Bridge	95%	117	132	125	93.30%
Total All Sources		7,081	10,164	9,938	71.25%
Cootamundra	95%	577	1,231	1,169	49.34%
Harden *	95%	381	966	918	41.52%
Young	95%	1,106	1,626	1,545	71.60%

NB:

YTD Consumption for Harden does not include Harden Minor Consumers.

**MINUTES for the MEETING of GOLDENFIELDS WATER COUNTY COUNCIL
held in the TEMORA office on 29 APRIL 2010**

The total year to date consumption as at the end of March 2010 is running at 71% of the revised allocations which indicates that customers are generally adhering to the restriction levels imposed, or recent rain events have reduced demand or a combination of both. It is anticipated that consumption during the last quarter of the financial year will be slightly below average.

Restrictions for domestic garden use are still in place and with the onset of the cooler weather the removal of restrictions would have minimal impact.

Recommendation

Recommendation made was adopted.

9.3.3 DRAFT STRATEGIC BUSINESS PLAN (G05601505)

10/032 RESOLVED on the motion of Crs O'Brien and Mangelsdorf that the Strategic Business Plan, as amended, be adopted.

Report prepared by General Manager

In accordance with Minute 10/013 of the February Meeting, Council's Draft Strategic Business Plan was placed on public display for comment. No submissions were received by the closing date of 8 April 2010. Council is now required to formally adopt the Plan.

Recommendation

Recommendation made was adopted.

**9.3.4 2010 SHIRES ASSOCIATION OF NSW ANNUAL CONFERENCE
(G45405005)**

10/033 RESOLVED on the motion of Crs Mangelsdorf and O'Brien that Council be represented at the 2010 Shires Association Conference by Cr Macaulay and the General Manager and that Cr Macaulay be the Voting Delegate.

Report prepared by General Manager

The 2010 Shires Association of NSW Annual Conference will be held at the Sofitel Wentworth, Sydney from 31 May to 2 June. So that registrations forms can be submitted and accommodation arranged, I seek an indication from Council who will be attending on behalf of Goldenfields and who will be its Voting Delegate at the conference. In past years the General Manager has also attended as an observer.

Recommendation

Recommendation made was adopted.

9.3.5 2010/13 DRAFT MANAGEMENT PLAN (G05601005)

10/034 RESOLVED on the motion of Crs Palmer and Mangelsdorf that the increase in both Access and Consumption Charges from 2009/10 to 2010/11 be capped at a maximum of 3%.

10/035 RESOLVED on the motion of Crs O'Brien and McGregor that, in accordance with s406 of the Local Government Act 1993, Council adopt the following: -

1. The water charges as proposed in the draft management plan for 2010/11, as amended;
2. The maximum allowable rate of interest on overdue charges for the 2010/11 water billing year;
3. The estimates of income and expenditure, as amended;
4. The capital budget, as amended;
5. The fees & charges proposed for 2010/11, as amended;
6. The proposed estimates, as amended, for incorporation into Council's draft management plan; and
7. Council's 2010/13 draft management plan, as amended, for placement on public exhibition.

***NB:** The above resolution (Minute 10/034) was an amendment to the original pricing structure and budget contained in the 2010/13 Draft Management Plan presented to Council.*

Report prepared by General Manager

The Draft Management Plan for 2010/13 (the Plan) has been prepared and a copy is enclosed with the business paper. The Plan differs from previous years in that the format and content has been standardised in-line with Council's Draft Strategic Business Plan (SBP) with additional explanation / information where required. The draft SBP has been on public display and is included in this business paper for final adoption (refer item 9.3.3).

The Plan includes the Objectives and Strategies identified in the SBP as well as the Actions and Performance Targets that Goldenfields will strive to achieve. The inclusions of these provide Council with a self assessment process through which it can monitor its performance. It also provides stakeholders, both existing and potential, and the general public with information of Council's policy position in respect of many of the day to day issues that arise.

Included in the Management Plan are Estimates of Income and Expenditure for the next three financial years. Significant factors that have been taken into consideration in preparing these estimates are listed below:

- *Estimates of Income and Expenditure* - The recurrent works programs have generally remained reasonably consistent with those voted for 2009/10, except where known or well-informed estimates have been able to be obtained or calculated. Materials have generally been increased by 2% in line with CPI.

**MINUTES for the MEETING of GOLDENFIELDS WATER COUNTY COUNCIL
held in the TEMORA office on 29 APRIL 2010**

The wages estimate (\$4.6m) has been calculated allowing for a 3.5% increase. This allows for an anticipated industry increase and employee re-grades that occur during the year.

Depreciation (\$6m) has been increased by 3% to allow for the annual asset revaluation process. Electricity (\$2m) and Chemical Costs (\$0.4m) make up a majority of the remaining expenditure essential to continued operations.

- *Developer (Infrastructure) Charges* have been amended in line with the adopted Development Servicing Plans (DSP). As the current DSP expires at the end of the 2010/11 year, provision for a review of the DSP has been allowed for and will be undertaken over the next twelve months.
- *Pricing Structure* – The Plan continues to apply Best Practice Pricing (BPP) principles as previously adopted by Council. It assumes that water sales will be similar to previous years and takes into consideration the possibility that water allocations, determined by the NSW Office of Water, may be less than 100% of license entitlements. An 8% increase in access charges and a 5% increase in consumption charges have been proposed. The following table shows the variation in charges for 2009/10 and 2010/11 in general terms.

Charge	2009/10	2010/11
Residential Access Charge (20mm) pa	\$125.00	\$135.00
Non-Residential Access Charge (20mm) pa	\$125.00	\$135.00
Residential Usage Charge (< 600kl pa)	\$1.52	\$1.60
Residential Usage Charge (> 600kl pa)	\$2.30	\$2.40
Non-Residential Usage Charge / kl	\$1.52	\$1.60
Bulk Councils Access Charge pa / connection	\$85.00	\$92.00
Bulk Councils Usage Charge / kl	\$1.03	\$1.09

Residential and non-residential customers with meter sizes larger than 20mm will be charged an access charge in accordance with the size of their connection. Access charges for larger connections are detailed in section 5.1.4.1 of the Plan. Larger volume users will pay \$2.40/kl after having used 600kl during the water billing year.

- *Capital Works Program* – The three year Capital Works Program is based on Council's adopted 30 year Capital Works Program with some minor adjustment to the timing of projects. It is anticipated that some projects within the 2009/10 Program will continue into 2010/11 and unexpended votes at the end of the year will be carried forward subject to the approval of Council. A detailed report on these projects will be submitted to Council for consideration at the end of the current financial year.

It should be noted that the Cowangs Reservoir to Bauloora Reservoir Pipeline Replacement project has been bought forward as a result of Council's successful application for a Federal Government grant. Grant funding of \$7.5m under the Strengthening Basin Communities Water Savings Initiatives program, matched by Council, will allow the

**MINUTES for the MEETING of GOLDENFIELDS WATER COUNTY COUNCIL
held in the TEMORA office on 29 APRIL 2010**

completion of this project in advance of previous timeframes resulting in significant savings to both Council and its customers.

- *Tapping, Service and Meter Charge* – The tapping fee for a standard 20mm connection has been increased by \$100 and sizes from 25mm to 50mm have been increased by the same amount. This is still approximately half of the average cost.
- *Sundry Fees and Charges* – Regulatory fees and charges have been changed as advice from the relevant authorities has been received. At the time of preparation, the maximum allowable interest rate on overdue charges has not been released (2009/10 - 9%). Should advice be received prior to the adoption of the Plan then amendments will be made and reported to Council. Other sundry charges have been amended to better reflect the actual cost of providing the service.

The organisation structure includes amendments approved by Council at its February 2010 meeting and reflects the minimum resources required for Council to continue to provide its adopted levels of service.

Recommendation

Recommendation made was adopted.

***NB:** The original recommendation catered for amendments to the Draft Management Plan and therefore did not require alteration following the passing of Minute 10/034.*

9.3.6 GLOBAL POSITIONING (GPS) EQUIPMENT (G75707005)

10/036 RESOLVED on the motion of Crs Palmer and O'Brien that Council allocate \$20,665 in the current 2009/10 budget for the purchase of a Trimble GeoXH.

Report prepared by Manager Engineering

The necessary tool for surveying, mapping, preparing works as executed plans and setting out projects was initially the optical theodolite, then the total station which is an electronic/optical theodolite integrated with an electronic distance meter and now enhanced GPS accuracy enables general surveying to be carried out quickly with hand held equipment.

The cost of a total station and target prisms (generally a 2 man team and restricted to line of sight and walking between stations) with an accuracy of about 2 mm is approximately \$14000.

GPS Trials were recently carried out with both a Trimble GeoXH \$20,665 and Topcon GRS-1 \$25,280, with the Trimble being the preferred unit having a demonstrated accuracy ranging from 6mm to 59 mm for 4 accessible benchmarks in Temora. Prices for both included the GPS unit plus associated aerial, software, maps, aerial photographs and training.

Recommendation

Recommendation made was adopted.

9.3.7 TEMORA EAST RESERVOIR (G95258520)

10/037 RESOLVED on the motion of Crs O'Brien and Palmer that Council allocate \$16,000 in the current 2009/10 budget for the installation of cathodic protection to the Temora East Reservoir, to be funded from within the current Reservoir Maintenance Budget.

Report prepared by Manager Engineering

During routine cleaning of the reservoir in September 2009, rust blisters were discovered in the lower panels of the reservoir, whilst these were repaired promptly by the contractor, PMT Water Engineering, the cause was not obvious.

PMT Water Engineering appointed Corrosion Specialists Pty Ltd to investigate the corrosion, after carrying out electrical conductivity tests they have recommended the installation of a 3 stage "impressed current" cathodic protection system. The cost, estimated to be \$32,000 will be shared 50/50% between PMT Water Engineering and GWCC, i.e. each contributing \$16,000.

Recommendation

Recommendation made was adopted.

9.3.8 NEXT MEETING

The next Ordinary Meeting of Council is scheduled to be held on Thursday 24 June 2010 at Council's Temora office commencing at 1.00pm.

10. QUESTIONS AND STATEMENTS

Cr Palmer commended those staff involved in the development of the Draft Management Plan 2010/13.

Cr Mangelsdorf sought and was provided with information regarding the increase in electricity charges and the effect on Council.

11. CLOSED SESSION – 3.36PM (pink pages)

10/038 RESOLVED on the motion of Crs McGregor and Palmer that Council meet in Closed Session.

11.1 REQUEST FOR REINSTATEMENT/RELOCATION (ACCOUNT 80243)

This item is classified CONFIDENTIAL under section 10A(2)(a) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:

(a) Personnel matters concerning particular individuals.

**MINUTES for the MEETING of GOLDENFIELDS WATER COUNTY COUNCIL
held in the TEMORA office on 29 APRIL 2010**

10/039 RESOLVED on the motion of Crs O'Brien and Mangelsdorf that Council will approve the relocation of water account number 80243 subject to the following conditions:-

1. That in this instance Council is satisfied that the policy requirements regarding contiguously joined land have been met.
2. The property description to be serviced by water account 80243 shall be Lots 2 to 10 in DP 752357.
3. The applicants shall, at their cost, arrange for a main to be constructed westward from a point adjacent to Nobbies Reservoir to a point where a minimum of 12 metres head of pressure can be achieved.
4. The construction of such main is to be in accordance with Council's *Guide to Water Main Construction, April 2009*.
5. The above conditions are to be initially accepted by the applicant within six (6) months and construction of the main is to be completed within two (2) years of this resolution, to the satisfaction of Council.

11.2 RADIO SITE LEASE – GOGOBI LLY HILL (G10056010)

This item is classified CONFIDENTIAL under section 10A(2)(c) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:

(c) Information that would, if disclosed confer a commercial advantage on a person with whom the Council is conducting (or proposed to conduct) business.

10/040 RESOLVED on the motion of Crs Palmer and O'Brien that

1. Council authorise the General Manager to enter into an appropriate lease agreement for the land described as Lot 38 in DP 750619 at the Gogobilly radio site.
2. Council authorise the fixing of the Council Seal to the relevant documents.

11.3 COWANGS RESERVOIR TO BAULOORA RESERVOIR PIPELINE REPLACEMENT PROJECT (G95207002)

This item is classified CONFIDENTIAL under section 10A(2)(c) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:

(c) Information that would, if disclosed confer a commercial advantage on a person with whom the Council is conducting (or proposed to conduct) business.

10/041 RESOLVED on the motion of Crs Palmer and McGregor that the tender of GHD for \$875,441 (GST incl.) be accepted for Contract 01/2010 being Consultancy Services for the Cowangs Reservoir to Bauloora Reservoir Pipeline Replacement Project.

**MINUTES for the MEETING of GOLDENFIELDS WATER COUNTY COUNCIL
held in the TEMORA office on 29 APRIL 2010**

OPEN SESSION – 4.15PM

- 10/042 RESOLVED** on the motion of Crs McGregor and Macaulay that Council revert back to Open Session and that the resolutions made in Closed Session be made public.

There being no further business requiring the attention of the Council, the Meeting closed at 4.16pm.
