

**MINUTES of the MEETING of GOLDENFIELDS WATER COUNTY COUNCIL
held in the TEMORA office on 23 FEBRUARY 2012**

The meeting commenced at 1.00pm.

PRESENT

Cr P Speirs (Chair), Cr J Macaulay, Cr C Manchester, Cr H Mangelsdorf, Cr K Morris, Cr J O'Brien and Cr D Palmer.

ALSO IN ATTENDANCE

Mr A Grant (General Manager), Mr T McClellan (Manager Administration), Mr B West (Manager Engineering), Mr C Perry (Acting Manager Production & Distribution) and Miss K Turner (Executive Assistant).

1. APOLOGIES

An apology for non-attendance was received from Cr McGregor.

12/001 RESOLVED on the motion of Crs Palmer and Mangelsdorf that leave of absence be granted.

2. DECLARATION OF PECUNIARY INTERESTS

No interests were declared at this time.

3. CONFIRMATION OF MINUTES OF MEETING HELD ON 16 DECEMBER 2011

12/002 RESOLVED on the motion of Crs O'Brien and Palmer that the minutes of the meeting held on 16 December 2011, having been circulated and read by members, be confirmed.

4. BUSINESS ARISING FROM MINUTES

No business arising from the minutes was raised.

5. PUBLIC ACCESS

No requests for public access were received.

6. NOTICES OF MOTION / RESCISSION MOTIONS

No notices of motion or rescission motions were received.

7. ADMISSION OF LATE REPORTS

No late reports were received.

8. CHAIRPERSON'S MINUTE

The Chairman did not submit a Chairperson's Minute to the meeting.

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9. GENERAL MANAGER'S REPORTS

9.1 FINANCIAL REPORTS

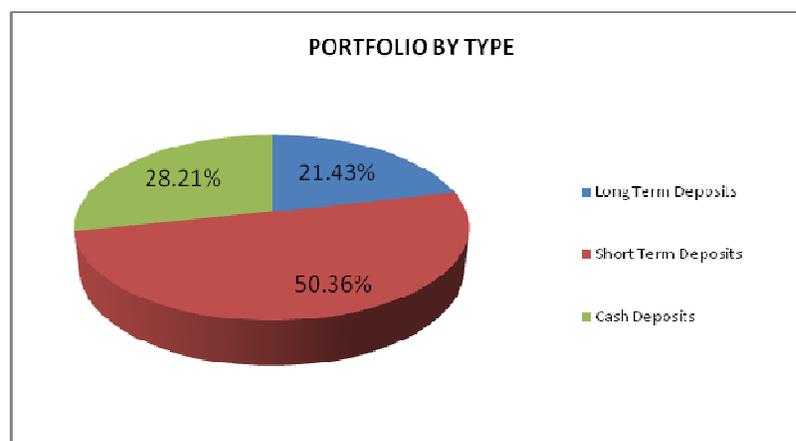
9.1.1 COUNCIL INVESTMENTS (G35507005)

12/003 RESOLVED on the motion of Crs Manchester and Macaulay that the report detailing Council Investments as at 31 January 2012 be received and noted.

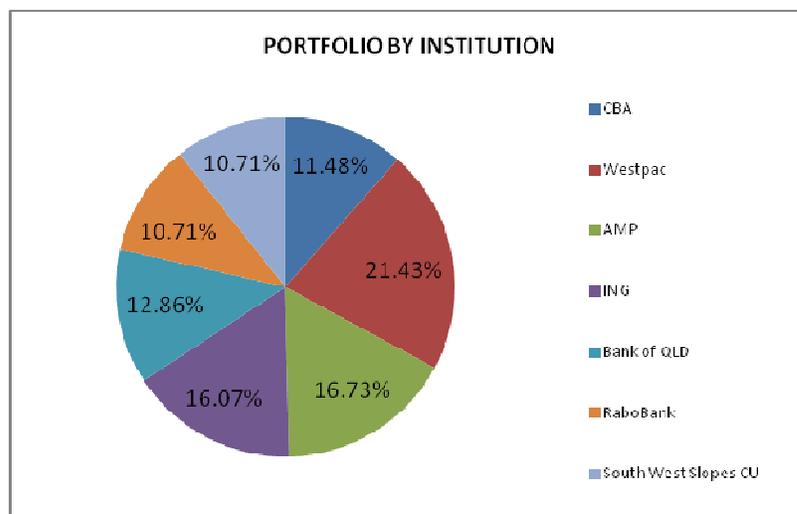
Report prepared by Manager Administration

This report is presented for information on Council Investments in accordance with clause 212 of the Local Government (General) Regulation 2005. The following details Council Investments as at 31 January 2012:

INVESTMENT PORTFOLIO	Market Value (\$)	Term (days)	Rate	Maturity Date	% of Portfolio
Long Term Deposits	2,000,000.00				21.43%
Westpac Coupon Select Deposit (5yr)	2,000,000.00	3m BBSW+1.3%	5.66%	27/10/15	21.43%
Short Term Deposits (<1 yr)	4,700,000.00				50.36%
Bank of Queensland	1,200,000.00	91	6.00%	5/03/12	12.86%
South West Slopes CU	1,000,000.00	272	6.40%	5/03/12	10.71%
ING Bank (Australia) Limited	1,500,000.00	148	5.88%	3/04/12	16.07%
Rabobank Australia	1,000,000.00	364	6.50%	9/05/12	10.71%
Cash Deposits	2,632,819.04				28.21%
Commonwealth Bank At Call A/c	750,000.00	At Call	4.20%	N/A	8.04%
AMP Bank At Call A/c	1,561,003.13	At Call	5.10%	N/A	16.73%
CBA Premium Business A/c	321,815.91	At Call	Various	N/A	3.45%
	9,332,819.04				100.00%



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Movements within Bank account for the reporting period (\$)

Cash Book balance as at 30 November 2011	297,826.25
Plus Deposits	
December	8,184,629.65
January	6,293,500.70
Less Payments	
December	8,393,031.57
January	5,962,388.35
Cash Book balance as at 31 January 2012	420,536.68
Less Outstanding Deposits	100,412.13
Plus Unpresented Cheques	1,691.36
Bank balance as at 31 January 2012	321,815.91

It is hereby certified that the above investments have been secured in accordance with:

- Local Government Act, 1993;
- Local Government (General) Regulation, 2005;
- Investment Order - dated 12 January 2011; and
- Council's Investment Policy (adopted 28/4/2011).

Recommendation

Recommendation made was adopted.

9.1.2 OUTSTANDING DEBTORS (G35307005)

12/004 RESOLVED on the motion of Crs O'Brien and Palmer that the report detailing Council's outstanding debtors as at 31 January 2012 be received and noted.

Report prepared by Manager Administration

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This report is presented for information on Council's outstanding debtors as at 31 January 2012:

\$'s	Arrears	Interest	Current	Total
Access Charges	84,766.22	7,584.76	347,381.24	439,732.22
Consumption Charges	208,720.52	25,502.65	1,111,808.32	1,346,031.49
Deferred Headworks	56,250.00	103.97	2,947.00	59,300.97
Sub-Totals	349,736.74	33,191.38	1,462,136.56	1,845,064.68
Less Overpayments Received				-116,630.89
Total Outstanding				1,728,433.79
Less Bulk Council Accounts Outstanding				-523,464.68
Less Headworks Accounts Outstanding				-59,300.97
Total Outstanding from Retail Customers				1,145,668.14

It should be noted that these figures include the latest retail accounts issued, with the payment due date being 6 February 2012.

The question was raised at the last meeting about the level of overpayments that Council maintains. The following list of statistics and characteristics is provided as information about the make-up and cyclical movement of this figure:

- At 9/1/12 (immediately prior to billing), 1,323 of Council's 10,647 retail water accounts or 12.4% were in credit ranging from \$0.01 to \$2,202.77 and representing \$195,036.52 in total.
- Following the processing of water accounts on 10/1/12, the number of accounts in credit was reduced to 429, representing \$102,115.80 in total.
- Between 10/1/12 and 2/2/12 (report date above) \$14,515.09 has been added to the credit balance.
- Many customers make regular periodic payments. These occur via BPay, Centrelink deductions, direct bank deposits and payroll deductions (5 employees).
- Council regularly receives requests for some or all of a credit balance to be refunded. For the first 6 months of this financial year, 29 refunds totaling \$12,275.71 were made.

Recommendation

Recommendation made was adopted.

**9.1.3 QUARTERLY BUDGET REVIEW STATEMENT – DECEMBER 2011
(G35201005)**

12/005 RESOLVED on the motion of Crs Manchester and Morris that the Quarterly Budget Review Statement for the period ended 31 December 2011 be received and noted with the variations to income and expenditure adopted as the revised Budget estimates for the year ended 30 June 2012.

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Report prepared by Manager Administration

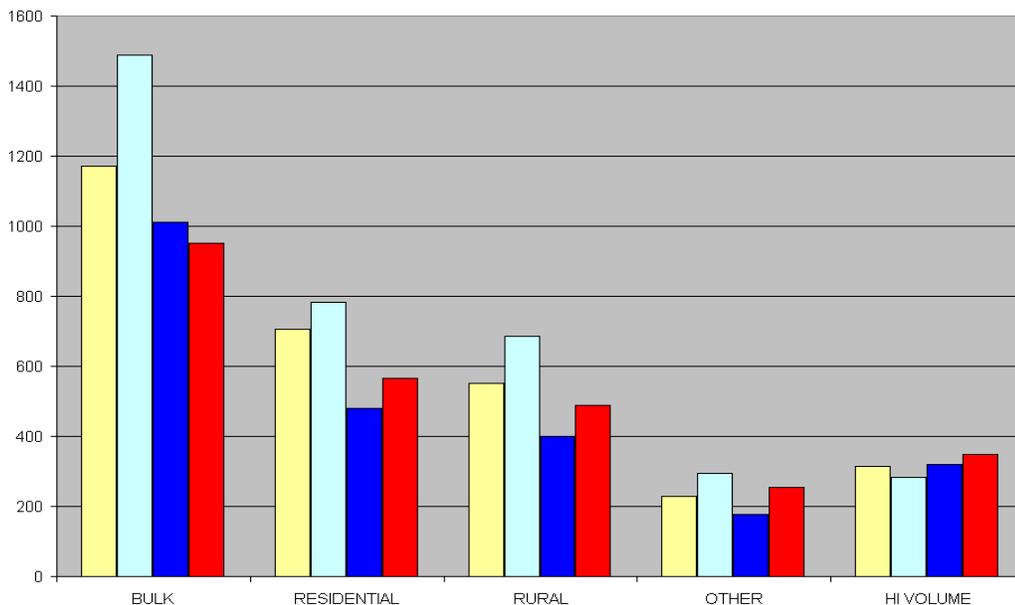
This report is presented to Council to revise estimates of income and expenditure in accordance with clause 203 of the Local Government (General) Regulation 2005. The review is for the quarter ending 31 December 2011 and is attached for Council's consideration.

The report is provided in the format prescribed by the Division of Local Government (DLG). A separate Investments Report has been maintained in its existing format to compliment the Cash and Investments Budget Review Statement contained in the QBRs. It should be noted that the Cash and Investments Budget Review Statement is as at 31 December 2011, while the Investments Report is as at 31 January 2012.

The budget review statement is provided in two formats. The first being by type and reflective of how the Income Statement is reported at yearend. The second being by activity as Special Schedule 3 is reported in the Financial Reports.

At the September Review, Council's budgeted Operating Result before Capital Items forecast a profit of \$39,000. The December QBR result, as presented, reflects a decrease from that projected at September by \$1,850,000 (water sales), resulting in a budgeted deficit result of \$1,811,000.

The wet year to date has again been less than conducive to selling water. Water sales have been projected down by 16.3%. A graphical representation of first half water sales is provided below. It compares this year's first half usage figures (red column) with the comparable period of the last two years (light blue column 2010, dark blue column 2011) and the volumetric estimate used to forecast water sales for the first half this year (yellow column). Volumes are in megalitres.



Please refer to the attached statements for the specific financial details.

Recommendation

Recommendation made was adopted.

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9.2 WORKS REPORTS

9.2.1 DECEMBER 2011 / JANUARY 2012 (G95507005)

12/006 RESOLVED on the motion of Crs Palmer and Mangelsdorf that the Works Report for December and January be received and noted.

Report prepared by Acting Manager Production & Distribution

Water Losses & Mains Repairs

NUMBER	DATE	TIME		LOCATION	PIPE DIAMETER	CONSUMERS AFFECTED	ESTIMATED LOSS (KI)	REASON
		Off	On					
133.	1/12	-	-	Ganmain, Showground Road	150	-	50	Split Pipe
134.	1/12	-	-	Weethalle, Kolkilberto Road	100	-	20	Split Pipe
135.	3/12	10.00	5.30	Coolamon, Cowabbie Street	100	-	150	Split Pipe
136.	5/12	-	-	Cootamundra, Pinkerton Road	375	-	12	Hole in Pipe
137.	5/12	-	-	Cootamundra, Jugiong Road	375	-	2	Joint Failure
138.	5/12	-	-	Cootamundra, Jugiong Road	375	-	2	Joint Failure
139.	5/12	2.30	9.00	Cootamundra, Pinkerton Road	375	20	2	Split Pipe
140.	6/12	-	-	Cootamundra, Turners Lane	375	-	2	Joint Failure
141.	6/12	-	-	Cootamundra, Jugiong Road	375	-	2	Split Pipe
142.	6/12	-	-	Cootamundra, Pinkerton Road	375	-	2	Split Pipe
143.	6/12	-	-	Cootamundra, Pinkerton Road	375	-	2	Split Pipe
144.	7/12	-	-	Eurongilly, Kameruka Lane	30	-	100	Split Pipe
145.	7/12	-	-	Marrar, Coffin Rock Lane	150	-	5	Split Pipe
146.	8/12	-	-	June, Roediger's Lane	200	-	100	Split Pipe
147.	8/12	-	-	June, Roediger's Lane	150	-	-	Split Pipe
148.	9/12	-	-	Cootamundra, Jugiong Road	375	-	2	Joint Failure
149.	9/12	-	-	Cootamundra, Jugiong Road	375	-	2	Joint Failure
150.	9/12	-	-	Cootamundra, Pinkerton Road	375	-	2	Joint Failure
151.	9/12	-	-	Cootamundra, Jugiong Road	375	-	2	Joint Failure
152.	9/12	-	-	Matong, June Road	100	-	200	Other
153.	9/12	-	-	Illabo, Eulomo Settlement Road	80	-	80	Split Pipe
154.	10/12	-	-	Coolamon, Mimosa Street	100	-	20	Split Pipe
155.	12/12	10.00	1.00	Garoolgan, Barellan Road	80	-	10	Joint Failure
156.	13/12	-	-	Coolamon, Ardlethan Road	150	-	50	Hole in Pipe

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NUMBER	DATE	TIME		LOCATION	PIPE DIAMETER	CONSUMERS AFFECTED	ESTIMATED LOSS (KI)	REASON
		Off	On					
157.	13/12	-	-	Cootamundra, Olympic Way	100	-	5	Split Pipe
158.	13/12	1.30	4.30	Naradhan, Kooba Street	150	-	50	Split Pipe
159.	13/12	-	-	June, Talbingo Lane	200	-	-	Split Pipe
160.	16/12	-	-	Coolamon, Lonsdale Lane	150	-	10	Other
161.	16/12	10.00	2.00	Coolamon, Wade Street	100	10	100	Split Pipe
162.	16/12	-	-	Coolamon, Wade Street	100	10	-	Split Pipe
163.	16/12	-	-	Coolamon, Wade Street	100	10	-	Split Pipe
164.	17/12	10.00	1.30	Barellan, Yapunyah Street	100	30	5	Joint Failure
165.	19/12	-	-	Naradhan, Monia Gap Road	80	-	80	Split Pipe
166.	19/12	-	-	Naradhan, Monia Gap Road	80	-	50	Split Pipe
167.	20/12	-	-	Cootamundra, Bauloora Lane	100	-	5	Joint Failure
168.	20/12	-	-	Coolamon, Furners Lane	90	-	-	Split Pipe
169.	22/12	-	-	Naradhan, Alexanders Lane	80	-	5	Hole in Pipe
170.	22/12	-	-	Naradhan, Bootoowa Road	80	-	5	Split Pipe
171.	22/12	-	-	June, Harefield Road	100	-	50	Split Pipe
172.	23/12	-	-	Marrar, Millers Lane	80	-	100	Split Pipe
173.	23/12	-	-	Weethalle, Kolkilberto Road	100	-	10	Split Pipe
174.	29/12	3.00	4.00	Coolamon, Methul Street	100	10	50	Split Pipe
175.	3/01	9.30	10.00	Temora, Austral Street	100	-	15	Joint Failure
176.	3/01	-	-	Temora, Barbys Lane	50	-	30	Split Pipe
177.	4/01	12.00	2.00	June, Boundary Street	100	-	-	Joint Failure
178.	4/01	-	-	Cootamundra, Turners Lane	375	-	2	Joint Failure
179.	4/01	-	-	Cootamundra, Turners Lane	375	-	2	Joint Failure
180.	4/01	-	-	Stockinbingal, Martin Street	100	-	10	Other
181.	4/01	-	-	Stockinbingal, Martin Street	100	-	13	Split Pipe
182.	5/01	6.00	8.00	Ardlethan, Bygoo Road	90	-	50	Joint Failure
183.	5/01	10.00	2.00	June, Broadway Street	100	30	5	Joint Failure
184.	6/01	5.00	7.00	Weethalle, Kolkilberto Road	100	-	50	Hole in Pipe
185.	7/01	-	-	Marrar, McCormack's Lane	50	3	50	Split Pipe
186.	9/01	-	-	Ganmain, Hill Street	100	-	-	Split Pipe
187.	10/01	-	-	Cootamundra, Turners Lane	375	-	2	Joint Failure

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NUMBER	DATE	TIME		LOCATION	PIPE DIAMETER	CONSUMERS AFFECTED	ESTIMATED LOSS (KI)	REASON
		Off	On					
188.	10/01	-	-	Cootamundra, Jugiong Road	375	-	2	Joint Failure
189.	10/01	-	-	Cootamundra, Jugiong Road	375	-	2	Joint Failure
190.	10/01	-	-	June, Goldenfields Way	150	-	-	Split Pipe
191.	12/01	-	-	Temora, Aurora Street	100	-	10	Hole in Pipe
192.	12/01	-	-	Weethalle, Kolkilberto Road	100	-	20	Split Pipe
193.	12/01	-	-	Weethalle, Kolkilberto Road	100	-	20	Split Pipe
194.	16/01	-	-	West Wyalong, Boltes Road	100	-	10	Hole in Pipe
195.	16/01	-	-	West Wyalong, Boltes Road	100	-	10	Hole in Pipe
196.	16/01	-	-	Cootamundra, Olympic Way	100	-	2	Split Pipe
197.	19/01	-	-	Cootamundra, Rosehill Road	375	-	5	Joint Failure
198.	19/01	-	-	Cootamundra, Rosehill Road	375	-	2	Joint Failure
199.	19/01	-	-	Kingsvale, Back Creek Road	50	-	5	Split Pipe
200.	20/01	9.30	12.30	Tallimba, Buralyang Road	150	30	150	Split Pipe
201.	21/01	-	-	Barellan, Wilga Street	100	-	5	Joint Failure
202.	23/01	-	-	Binya, Ceddes Road	100	-	2	Split Pipe
203.	23/01	5.00	9.00	June, Crudens Lane	150	60	50	Split Pipe
204.	24/01	10.00	11.00	Ardlethan, Parks Street	100	-	-	Other
205.	24/01	-	-	Cootamundra, Olympic Way	100	-	2	Split Pipe
206.	25/01	-	-	Temora, Deutcher Street	100	-	10	Split Pipe
207.	25/01	-	-	Eurongilly, Wantool Road	32	-	-	Split Pipe
208.	27/01	-	-	Eurongilly, Kameruka Lane	32	-	-	Split Pipe
209.	30/01	-	-	Marrar, McKelvies Lane	100	-	10	Split Pipe
210.	31/01	-	-	Ganmain, Showground Road	100	4	-	Split Pipe

Complaints

Water Quality

Dirty Water

1/12/2011 55 Percy Street, June.
 1/12/2011 8 Percy Street, June.
 6/12/2011 Langham Street, Ganmain.
 16/12/2011 70 Stinson Street, Coolamon.
 23/12/2011 Lot 13 Kingdom Drive, Coolamon.
 3/01/2012 34 Broadway, June.
 3/01/2012 61 Broadway, June.

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11/01/2012 34 Moore Street, Ganmain.
17/01/2012 Commins Street, Junee.
17/01/2012 16 Ducker Street, Junee.
17/01/2012 21 Elizabeth Street, Junee.
17/01/2012 19 Cox Street, Junee.
17/01/2012 78 Main Street, Junee.
17/01/2012 32 George Street, Junee.
17/01/2012 5 Williams Street, Junee.
17/01/2012 80 Main Street, Junee.
18/01/2012 2 Harold Street, Junee.
19/01/2012 Milvale Road, Temora.
20/01/2012 Young Road, Temora.
20/01/2012 61 Broadway, Junee.
20/01/2012 Iverach Street, Coolamon.
25/01/2012 5 Evatt Street, Temora.
25/01/2012 6 Kurrawong Street, Temora.
25/01/2012 52 Deutcher Street, Temora.
27/01/2012 16 Mimosa Street, Coolamon.

Other Problems:

24/01/2012 14 Goulburn Street, Junee – distasteful water.

A total of 102 service difficulty and fault reports were received for December / January.

Construction & Major Maintenance

The following significant works were undertaken in December 2011 / January 2012:-

- Serviced ACV's and PRV's across the scheme.
- Serviced, inspected and repaired vehicles and small plant.
- Fabricated, painted and fitted pitch roof pit lid for Demondrille new magflow.
- Repaired hole in steel pipeline – Cowangs to Bauloora project.
- Fabricated and erected skillion and electrical pole for new store yard at Cootamundra Depot.
- Dug trenches for new auto valve at Cootamundra Depot.
- Raised stepped draw bar on Wyalong excavator trailer.
- Replaced hinges on door to Naradhan Reservoir for security, replaced whirly bird, fabricated and installed new stainless steel grates for hatches.
- Fabricated two blanking flanges with 100mm outlet and a 100mm flange with 50mm socket.
- Overhauled pump at Rosehill Pump Station.
- Serviced valves at Binya.
- Fitted new bearings in motor at Eurollie Road Pump Station.
- Conducted pump maintenance at Aria Park.
- Installed new fluoride pump at Jugiong Water Treatment Plant.
- Installed new brackets at Marina Reservoir to support roof beams and replaced broken roof beams.
- Serviced pumps across the scheme – changed oil and grease.
- Completed 5 underbores on Bygoo Street Ardlethan project.
- Read meters for Harden Shire Council.
- Repaired bursts and attended to dirty water complaints.

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- Replaced rubber on hydrants, service renewals and disconnections.
- Weed spraying.
- Asbestos collected from Coolamon, Junee and Temora.
- Preparation work on Lawson Street/Britannia Street Temora project – located underground utilities/services, cut roadway ready for excavation, materials delivered to site.
- Lawson Street/Britannia Street Temora project – laid pipe, installed service points on the new main, pressure tested, flushed, chlorinated, transferred services from old main to new main and completed all associated cut-ins for Lawson Street only.
- Carried out preliminary work on the transferring of services with the Cowangs to Bauloora project – pressure tested existing services, organised gear.

Recommendation

Recommendation made was adopted.

9.2.2 CAPITAL WORKS COSTING REPORT (G35201005)

12/007 RESOLVED on the motion of Crs Manchester and Palmer that Council endorse the new process for capital project selection and prioritisation.

Report prepared by Acting Manager Production & Distribution

Changes have been made to Council's Capital Works Program to identify the most inefficient pipelines for replacement. The aim is to get the best value for money out of Council's assets. The cost in repairing the asset is compared to interest accumulated for the replacement, as shown below:

1. Costing per leak including travel
2. Construction date and life of asset
3. Life left in the asset
4. Maintenance verses Capital ratio

The maintenance verses capital is based on 6% interest on the monies allocated. The cost per leak including travel x leaks per year. This figure is divided by the interest on the money allocated to produce a percentage. Once the maintenance verses capital percentage approaches 100% the asset will be considered for replacement.

For example: Weethalle towards Barellan line:

\$625,000 allocated for 5km of replacement @ 6% = \$37,500

12 leaks per year @ \$995 per leak = \$11,940

\$11,940 x 100 divided by \$37,500 = 32% of the interest on
capital allocated.

Recommendation

Recommendation made was adopted.

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9.2.3 CAPITAL WORKS PROGRESS REPORT (G35201005)

12/008 RESOLVED on the motion of Crs Macaulay and Mangelsdorf that the report detailing the progress of Council's Capital Works Program as at 31 January 2012 be received and noted.

Report prepared by Manager Administration

This report is presented for information on the progress of Council's Capital Works Program as at 31 January 2012:

Description	Location	Anticipated Start Date	Anticipated Completion Date	Program Estimate (\$)	Total Expend to Date (\$)	Comment
New System Assets						
Site Acquisition / Construct Radio Facilities	\$10k opportunistic budget per year	1/7/2011	30/6/2012	10,000	0	Earmarked for Council's contribution to the development of the Rosemont Radio Site in conjunction with the NSWFB
Mains Extension	\$50k opportunistic budget per year	1/7/2011	30/6/2014	80,000	N/A	To be allocated - 2012/13 (\$30k) & 2013/14 (\$50k)
Mains Extension	Loftus St Temora	1/7/2011	30/11/2012	20,000	4,102	Remainder of job shifted to 2012/13 due to additional funding req'd for Cypress St job
Mains Extension	Ford, Wright Sts Ganmain	1/5/2011	30/8/2011	23,000	22,912	Completed
Mains Extension	Cut-in Marrar Rd, Marrar	1/5/2011	30/7/2011	3,000	3,148	Completed
Mains Extension	Cypress St West Wyalong	1/10/2011	31/12/2011	46,000	47,162	Completed - An additional \$20k req'd due to extension to nearest main being further than expected (trfd from Loftus St job)
Additional Storage	Junee	1/7/2011	30/6/2012	3,000,000	1,500	Review of project being undertaken
New Chlorinator	Mt Daylight	1/7/2011	30/6/2012	35,000	41,465	Completed
New Inlet Arrangements	Mt Daylight	1/7/2011	30/6/2012	15,000	0	In progress
Renewals						
Bore Construction or Replacement	Oura Bores	1/7/2010	30/6/2012	300,000	0	Kelly Bore - still with solicitors
Depot Upgrade	Cootamundra Depot	1/7/2010	30/9/2011	160,000	109,128	Final works currently being undertaken
Office	Temora Office Records Storage	1/11/2011	30/6/2012	30,000	0	Preliminary investigations commenced
Major Upgrade	Jugiong No.1 Pump Station	1/7/2009	30/6/2013	6,000,000	91,360	HV upgrade in progress

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Description	Location	Anticipated Start Date	Anticipated Completion Date	Program Estimate (\$)	Total Expend to Date (\$)	Comment
Standpipe Relocation	Wyalong	1/11/2011	30/6/2012	10,000	1,254	In progress
Mains Replacement, Augmentation	\$1m budget/yr programmed as priorities determine	1/7/2011	30/6/2014	1,867,000	N/A	To be allocated - 2011/12 (\$242k), 2012/13 (\$625k) & 2013/14 (\$1m)
Mains Replacement	A/Park to Ard'thn Stage 2	1/7/2014	30/6/2015	800,000	0	Pushed back to 2014/15
Mains Replacement	Weethalle towards Barellan	1/7/2011	30/6/2012	625,000	0	Not Commenced
Mains Replacement	Brit, Lawson Sts Temora	1/7/2011	30/6/2012	130,000	115,845	In progress
Mains Replacement	Harefield Rd Junee	1/7/2011	30/6/2012	35,000	0	Not commenced
Mains Replacement	Coursing Park	1/7/2011	30/6/2012	200,000	0	Not commenced
Mains Replacement	Oura Pump Stn	1/7/2011	30/6/2012	20,000	0	Not commenced
Mains Replacement	Frampton	1/7/2012	30/6/2013	375,000	0	Pushed back to 2012/13
Mains Replacement	Wyalong Depot	1/5/2011	30/8/2011	182,000	177,879	Completed
Mains Replacement	Demondrille PS Pipework	16/5/2011	30/4/2012	150,000	131,669	To be completed after summer
Mains Replacement	Nixon Park, Temora (\$14k cont TSC)	1/5/2011	30/7/2011	30,000	31,201	Completed
Site / Easement Acquisition	\$50k opportunistic budget per year	1/7/2011	30/6/2012	50,000	50,610	In progress
Mains Replacement	Cowangs - Bauloora	1/4/2010	31/5/2012	15,600,000	16,310,647	Progress report in business paper
GWCC costs for Inlet / Outlet Replacement	Cowangs Reservoirs	1/7/2010	30/6/2012	20,000	4,572	Inlet / outlet replacement included in Cowangs to Bauloora contract
Inlet / Outlet Replacement	Cowangs Reservoirs	1/7/2011	30/6/2012	700,000	15,059	In progress - expenditure included in mains replacement
Inlet / Outlet Replacement	Bauloora Reservoirs	1/7/2011	30/6/2012	150,000	87,890	In progress
Replace Control System	Jugiong Filtration Plant	2/4/2010	30/6/2012	500,000	28,562	Contract awarded - In progress
Reservoirs Painting	Temora Reservoir	1/7/2010	31/8/2011	370,000	357,155	Completed
Reservoirs Painting	Junee Reservoir	1/12/2011	30/6/2012	314,000	0	Specification is currently being prepared
Reservoir Rehabilitation Program	Various Reservoirs	1/7/2010	30/6/2012	600,000	413,708	Continuing
Reservoir Fencing	Young Terminal Storage	1/11/2011	30/6/2012	25,000	21,870	Completed
Replace Pump	Hylands Bridge Pump Station	1/7/2010	30/10/2011	20,000	21,408	Completed

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Recommendation

Recommendation made was adopted.

9.3 OTHER REPORTS

9.3.1 CRITICAL WATER AVAILABILITY FOR 2011/12 (G95809505)

12/009 RESOLVED on the motion of Crs Manchester and O'Brien that the Critical Water Availability report to the end of January 2012 be received and noted.

Report prepared by Executive Assistant

Included in the Business Paper (refer attached) are the water production graphs for the five sources and the three bulk councils to the end of January 2012. Table 1 below provides more detail on the total consumption during the period.

Table 1 - Period - 1 July 2011 to 31 January 2012

Source	Current Allocation (%)	YTD Consumption	YTD Maximum Allocation	Revised YTD Maximum Allocation	Percentage of Revised Allocation
Jugiong	100%	2,015	3,271	3,271	61.60%
Oura	100%	1,985	3,521	3,521	56.38%
Mt Arthur	100%	278	444	444	62.59%
Mt Daylight	100%	132	123	123	107.15%
Hylands Bridge	100%	76	92	92	82.83%
Total All Sources		4,486	7,451	7,451	60.21%
Cootamundra	100%	363	907	907	40.04%
Harden *	100%	250	713	713	35.12%
Young	100%	560	1,227	1,227	45.62%

NB:

YTD Consumption for Harden does not include Harden Minor Consumers.

The total year to date consumption as at the end of January 2012 is running at 60% of allocations and is slightly below the 14 year average and consumption predictions.

Recommendation

Recommendation made was adopted.

9.3.2 REVIEW OF BACKFLOW PREVENTION POLICY (CP:001) (G95801005) (G40057005)

12/010 RESOLVED on the motion of Crs Manchester and Palmer that Council

1. Place the amended Backflow Prevention Policy on public display for comment for a period of 28 days.
2. Include in its revenue policy for 2012/13, an increase of \$20 in access fees per connection to pay for the DCV and a yearly charge of \$50 for properties, as DCV's are installed on each property (these amounts to be CPI indexed annually).

3. Liaise with the bulk customers to encourage uniformity with the policy.

Report prepared by General Manager

The previous Backflow Prevention Policy has been reviewed taking into account current information on backflow events, the cost of backflow prevention devices, legislation and the position of other water service providers in relation to backflow.

Urban residential, commercial and industrial connections will remain unchanged, apart from properties greater than 1 hectare in a residential area requiring an RPZD (Reduced Pressure Zone Device).

The previous policy of allowing air gap separation for rural properties has been impracticable from an enforcement viewpoint and costly from the consumer's perspective. The new policy is aimed at providing a balance between cost and risk.

Council has an unacceptable risk profile without a functioning Backflow Prevention Policy.

It is proposed to install testable Double Check Valves (as part of the meter replacement program); at a cost of approximately \$200 per rural connection. Yearly servicing would be in the region of \$50 per unit. It is proposed that this expense be spread over a 10 year period to increase acceptance and affordability. Installation as part of the meter replacement program will decrease costs.

This will mean a decrease in yearly costs for those customers that are complying with the current policy. Current backflow inspections charges are in excess of \$100.

The new policy will also allow separation of backflow and water storage issues on rural properties. The requirement for water storage can be addressed at a later date.

It is noted that Council's Plumbing Services Officer recommended a higher level of risk rating than that proposed.

Recommendation

1. That Council place the amended Backflow Prevention Policy on public display for comment for a period of 28 days.
2. That Council include in its revenue policy for 2012/13, an increase of \$20 in access fees per connection to pay for the DCV and a yearly charge of \$50 for properties, as DCV's are installed on each property (these amounts to be CPI indexed annually).

9.3.3 MEMORANDUM OF UNDERSTANDING WITH RIVERINA WATER COUNTY COUNCIL (G45406505)

- 12/011 RESOLVED** on the motion of Crs Manchester and O'Brien that Council indicate its willingness and direction on the scope of such an agreement, and authorise the General Manager to negotiate a memorandum of understanding with Riverina Water County Council for approval at a later Council meeting.

Report prepared by General Manager

After meetings between the General Manager and Riverina Water County Council (RWCC), it is proposed that a memorandum of understanding with RWCC would allow for better use of resources (plant, equipment and staff).

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RWCC has plant and equipment that would be of use to Goldenfields on a project basis, but would not be utilised sufficiently for purchase. Similarly with the difficulty in obtaining skilled staff in the current environment, sharing of specialist staff would be of benefit to both organisations.

This demonstrates to our stakeholders; that Goldenfields is proactive in seeking efficiencies and security in regional alliances.

It is proposed that Goldenfields enter into a memorandum of understanding with RWCC on the basis of consultation in selection and sharing of resources including but not limited to plant, equipment, staff, systems and procedures.

Recommendation

Recommendation made was adopted.

9.3.4 LOCAL INFRASTRUCTURE RENEWAL SCHEME APPLICATION (G35606005)

12/012 RESOLVED on the motion of Crs Macaulay and Mangelsdorf that Council endorse application for LIRS funding.

Report prepared by General Manager

The General Manager has indicated Council's intention to apply for Local Infrastructure Renewal Scheme (LIRS) funding from the Department of Local Government. This scheme provides a 4% interest subsidy on loans funds and would be of considerable financial benefit.

An indicative figure of \$13.8M for reservoir construction, meter replacement backlog, bore construction and rural mains replacement was given in the notification (refer attachment 9.3.4.A).

Projects must be started within 12 months of loan approval and loans cannot exceed 10 years. To receive the funding Council must satisfy criteria in regards to ability to complete projects, financial viability and suitability for planning of infrastructure provision, see guidelines attached (Attachment 9.3.4.B).

Recommendation

Recommendation made was adopted.

9.3.5 2011/14 MANAGEMENT PLAN QUARTERLY REPORT (G05601005)

12/013 RESOLVED on the motion of Crs Manchester and Morris that the 2011/14 Management Plan Quarterly Report to December 2011 be received and noted.

Report prepared by General Manager

Council is required to undertake a quarterly review of its Management Plan. A progress report for the quarter ending 31 December 2011 has been prepared (refer Attachment 9.3.5.A) providing the current status of the actions identified in the Plan. The Quarterly Budget Review is the subject of a separate report elsewhere in the Business Paper.

Recommendation

Recommendation made was adopted.

9.3.6 DELIVERY PROGRAM / OPERATIONAL PLAN (G05601005)

12/014 RESOLVED on the motion of Crs Palmer and Manchester that the following timetable be adopted in order for Council to meet its statutory requirements in preparing and adopting its 2012/16 Delivery Program that will incorporate its 2012/13 Operational Plan:

Tuesday 27 March 2012. Delivery Program workshop commencing at 10am.

Thursday 26 April 2012. Adopt a draft Delivery Program for public display at Council's ordinary meeting.

The draft Delivery Program is placed on public display seeking submissions & comments.

Thursday 28 June 2012. Consideration of submissions and adoption of the Delivery Program (incl Operational Plan) at Council's ordinary meeting.

Report prepared by Manager Administration

Council's implementation of the Integrated Planning and Reporting (IPR) framework is due to be finalised by 30 June 2012. Council is required to have a 4-year Delivery Program detailing the principal activities to be undertaken in implementing the strategies established by its Strategic Business Plan (SBP), replacing the current requirement to have a Management Plan detailing Council's future activities and revenue policy.

The Delivery Program is to be supported by an annual Operational Plan detailing the activities to be engaged in by Council as part of its Delivery Program covering that year and providing a statement of Council's revenue policy for that year.

Council's last three Management Plans have been sourced from its SBP objectives as a migration to the IPR framework. For 2012/13, it is envisaged that Council's Delivery Program (incorporating the Operational Plan) would be similar to recent Management Plans. However, the financial projections will be extended out for three years instead of two.

The draft Delivery Program / Operational Plan must be publicly exhibited for not less than twenty-eight (28) days.

The following timetable is suggested for consideration:

Thursday 29 March 2012. Delivery Program workshop.

Thursday 26 April 2012. Adopt a draft Delivery Program for public display at Council's ordinary meeting.

The draft Delivery Program is placed on public display seeking submissions & comments.

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Thursday 28 June 2012. Consideration of submissions and adoption of the Delivery Program (incl Operational Plan) at Council's ordinary meeting.

A workshop has been incorporated into the timetable to allow Councillors and Senior Staff to contribute to the plan prior to any formal decisions being made. The aim is to gain a consensus on the financial parameters to be used in the development of financial estimates for inclusion in the draft Operational Plan.

It is suggested that the workshop commence at 1pm on Thursday 29 March, allowing time to finalise the financials for the draft Operational Plan to be considered at Council's ordinary meeting on 26 April 2012.

Recommendation

That the following timetable be adopted in order for Council to meet its statutory requirements in preparing and adopting its 2012/16 Delivery Program that will incorporate its 2012/13 Operational Plan:

Thursday 29 March 2012. Delivery Program workshop.

Thursday 26 April 2012. Adopt a draft Delivery Program for public display at Council's ordinary meeting.

The draft Delivery Program is placed on public display seeking submissions & comments.

Thursday 28 June 2012. Consideration of submissions and adoption of the Delivery Program (incl Operational Plan) at Council's ordinary meeting.

9.3.7 BUSINESS SOFTWARE REPLACEMENT (G55601005)

12/015 RESOLVED on the motion of Crs O'Brien and Palmer that:

1. The report detailing the progress of Council's Business Software replacement be received and noted.
2. The progression to a selective tendering process be endorsed.

Report prepared by Manager Administration

Council has been involved in a regional process of evaluating possible software suppliers through REROC over the past 18 months. Council is looking to replace its current Fujitsu financials software and has allocated \$400,000 this financial year.

The Fujitsu Local Government software business was bought out by Civica back in 2008. Since then Council has been receiving legislative upgrades to its Fujitsu system from Civica, however they are not providing any product enhancements.

Civica also bought out Practical, the other significant player in the small to medium sized local government market. This left many of the REROC councils in the same predicament, hence the formation of a collective purchasing group.

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The original process began with eleven councils declaring an interest in pursuing a replacement system. Expressions of interest were called in November 2010 when seven potential suppliers responded. A review of the respondents resulted in a short listing of four for detailed evaluation. Two councils decided not to proceed.

An industry expert was contracted to guide councils through the detailed evaluation process.

Demonstrations were held in late November and early December 2011, where respondents were provided with a number of scenarios to showcase their product. The specific agenda also provided structure for comparative purposes.

The evaluation scoring has now been collated and at a meeting on 2 February 2012, the field was reduced to two. These two will now be invited to participate in a selective tender process to provide more information, including detailed financial implications and possible implementation timeframes.

It is envisaged that individual council demonstrations will be organised to allow key staff to participate and visits to nearby client sites (reference sites) will also be undertaken.

Once staff have an official recommendation, Council will be asked to formally endorse that recommendation in order to finalise contract negotiations.

Recommendation

Recommendation made was adopted.

9.3.8 ONGOING REVIEW OF RURAL RETICULATION SCHEMES (G95151005)

12/016 RESOLVED on the motion of Crs Palmer and O'Brien that when assessing an application for a new service on the Frampton scheme, thorough testing of the system at the proposed location be undertaken.

Report prepared by Manager Engineering

The Frampton scheme comprises of a pump station on the Old Temora Road, Mannings Reservoir, Frampton Reservoirs and approximately 88kms of various PVC pipelines, ranging in diameter from 150mm to 50mm. There are currently 112 20mm or 25mm rural services on this scheme with another 4 applications being either deferred or refused in recent years.

The hydraulic capacity of the scheme has been modelled utilising EPANET, a water distribution system modelling program, with the results confirmed from actual bulk meter readings and pressure data recently obtained. Whilst modelling indicates that 4 additional 20mm services can theoretically be accommodated, the location of each service is critical as flows and pressures are dependent on the immediate topography and whether the reservoirs are either filling or emptying. Therefore the location of each proposed service should be monitored utilising data loggers over the varying system operations before the applications can be approved. Deferred applications to be given priority.

Recommendation

Recommendation made was adopted.

9.3.9 COOTAMUNDRA DEPOT UPGRADE (G10502010)

12/017 RESOLVED on the motion of Crs O'Brien and Palmer that approval and additional funding from the infrastructure replacement reserve be granted to proceed with the outstanding works.

Report prepared by Manager Engineering

Following the completion of the new store, offices and carpark, was the planned upgrade of the external stores area, bitumen sealing of the remaining depot area and installation of additional drainage to protect the workshops and then the later inclusion of modifications to the washdown bay, installation of an oil/water separator and the completion of the conversion of the old lunch room and toilets to offices.

The works are nearing completion; however the inclusion of additional works and encountering unsatisfactory clay sub-grade, buried debris and an absorption trench has required significantly more excavation of the sub-grade and the import and compaction of scalplings.

Original Budget	\$160,000
Expenditure to date	\$109,128

Outstanding Payments	
Roadbase	\$46,257
Plant Hire	\$26,526
Total	\$72,783

Outstanding Works	
Fencing	\$5,500
Bitumen Sealing	\$31,750
Concrete Grated Drain	\$18,150
Roadbase and Compaction	\$35,000
Total	\$90,400

Expected Total Expenditure	\$272,311
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Therefore the additional funding required to complete the depot upgrading is \$112,311.

Recommendation

Recommendation made was adopted.

9.3.10 COWANGS RESERVOIR TO BAULOORA RESERVOIR PIPELINE REPLACEMENT PROJECT UPDATE (G95207002)

12/018 RESOLVED on the motion of Crs Mangelsdorf and Manchester that the progress report on the Cowangs Reservoir to Bauloora Reservoir Pipeline Replacement Project be received and noted.

Report prepared by Manager Engineering

All pipework under the contract has been submitted, with Leed Engineering Pty Ltd continuing to have a small presence at Cootamundra to rectify outstanding defects.

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Council is undertaking the completion of the offtake connections to the Brawlin, Frampton, Cootamundra No. 1 & 2 Reservoirs, West Jindalee Road water mains, Cowangs No. 3 Reservoir and transference of the rural service connections from the old main to the new main. It is expected that this will be completed in March.

Activities scheduled to be carried over the next two months include:

- Rectification of outstanding defects by Leed Engineering Pty Ltd;
- Completion of all offtake interconnections;
- Completion of transference of rural services to the new main;
- Finalisation of offers to landowners to undertake fertilizing and sowing of the construction easements;
- Independent initial assessment of the rehabilitation of the pipeline corridor;
- Commencement of preparation of pipeline easement plans for submission to the Titles Office and payment of compensations to the landowners.

A summary of contract payments made to date are as follows:

GHD Consultancy

Tendered Amount	\$795,855.75
Contract Schedules as at 31 January 2012	\$754,893.20
Post Tender Negotiations and Variations as at 31 January 2012	\$392,035.01

Leed Engineering and Construction

Tendered Amount	\$13,562,560.00
Contract Schedules as at 31 December 2011	\$13,251,963.63
Post Tender Negotiations, Provisional Sums and Variations as at 31 December 2011	\$1,445,319.92

Recommendation

Recommendation made was adopted.

**9.3.11 REEFTON TO BARMEDMAN PIPELINE REPLACEMENT PROJECT
(G10052049)**

12/019 RESOLVED on the motion of Crs O'Brien and Manchester that to proceed with the acquisition of easements within various Crown Land within Barmedman:

1. Council proceed with the compulsory acquisition of the interest in the land described as easement for water supply 6 wide and variable over Lot 7308 DP 1144587, Lots 203 and 196 DP 750607, Lot 7014 DP 94538, Lot 7008 DP 1031201, Lot 7004 DP 94599 and Lot 7004 DP 94595 as detailed in DP 1170107 at Barmedman for the purposes of water supply, in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991.
2. Council make an application to the Minister and the Governor for approval to acquire the easement as described above by compulsory process under section 186 (1) of the Local Government Act 1993.
3. Compensation be paid in accordance with the valuation by the Valuer General.
4. All minerals in the lands be excepted from compulsory acquisition.

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5. Authorise the execution of all relevant documents by the Chairman and General Manager.
6. Classify the land, after acquisition, as operational land in accordance with section 31 (2) of the Local Government Act 1993.

To proceed with the acquisition of the Barmedman pump station site:

1. Council proceed with the compulsory acquisition of Lot 1 DP1168145 for water supply purposes in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991.
2. Council make an application to the Minister and the Governor for approval to acquire Lot 1 DP1168145 by compulsory process under section 186 (1) of the Local Government Act 1993.
3. Compensation be paid in accordance with the valuation by the Valuer General.
4. All minerals in the lands be excepted from compulsory acquisition.
5. Authorise the execution of all relevant documents by the Chairman and General Manager.
6. Classify the land, after acquisition, as operational land in accordance with section 31 (2) of the Local Government Act 1993.

Report prepared by Manager Engineering

The creation and acquisition of the pipeline easement through various Crown Lands in Barmedman and also the acquisition of the Barmedman pump station site requires a formal resolution for each site (refer Attachments 9.3.11.A and 9.3.11.B) for the process to proceed in accordance with the requirements of the *Land Acquisition (Just Terms Compensation) Act 1991*.

Recommendation

Recommendation made was adopted.

9.3.12 NEXT MEETING

The next Ordinary Meeting of Council is scheduled to be held on Thursday 26 April 2012 at Council's Temora office commencing at 1.00pm.

10. QUESTIONS AND STATEMENTS

Cr Manchester congratulated the General Manager on his approach to ensuring a good relationship with Constituent Council General Managers and suggested the General Manager hold an informal meeting in Temora with all Constituent Council General Managers.

Cr Palmer endorsed the statement made by Cr Manchester regarding the General Managers initiative.

Cr Mangelsdorf sought and was provided with information on the Wyalong Standpipe relocation.

11. CLOSED SESSION – 2.43PM (*pink pages*)

12/020 RESOLVED on the motion of Crs Manchester and Palmer that Council meet in Closed Session.

11.1 MUSHROOM SUBSTRATE FARM (G95151005)

This item is classified CONFIDENTIAL under section 10A(2)(c) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:

(c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business.

12/021 RESOLVED on the motion of Crs Mangelsdorf and Manchester that Council

1. Reject the request for 12 month supply based on previous modelling work.
2. Offer a 9 month supply contract (March to November) with deferred headworks payment. 1/3 of the headworks being payable upfront and the remainder over a 10 year period. All other previous conditions to remain.
3. Offer headworks credit to the property based only on the initial headworks payment until completion of all the headworks payments. The property then would be treated the same as any property with paid up headworks.

11.2 NBN APPROACH TO GOLDENFIELDS (G10056010)

This item is classified CONFIDENTIAL under section 10A(2)(c) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:

(c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business.

12/022 RESOLVED on the motion of Crs Manchester and O'Brien that Council authorise the General Manager to negotiate agreements on Council's behalf taking into account risk factors associated with installation of optical fibre adjacent to Council infrastructure.

11.3 REVIEW OF ORGANISATIONAL STRUCTURE (G70157005)

It was **MOVED** on the motion of Crs Mangelsdorf and Palmer that Item 11.3 be considered after Items 11.4 and 11.5.

11.4 PREPARATION OF COUNCIL'S ASSET MANAGEMENT PLAN (G05600501)

This item is classified CONFIDENTIAL under section 10A(2)(c) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:

(c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business.

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12/023 RESOLVED on the motion of Crs Manchester and Palmer that the engagement of Opus International Consultants Pty Ltd to prepare Council's Asset Management Plan be endorsed.

11.5 COWANGS RESERVOIR TO BAULOORA RESERVOIR PIPELINE REPLACEMENT PROJECT – NEGOTIATIONS AND CONTRACT VARIATIONS (G95207002)

This item is classified CONFIDENTIAL under section 10A(2)(c) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:

(c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business.

12/024 RESOLVED on the motion of Crs Mangelsdorf and Morris that:

1. The report on the Cowangs Reservoir to Bauloora Reservoir Pipeline Replacement project be received and noted.
2. The Council endorse approval of the above variations to both contracts.

The Managers were asked to leave the meeting while Item 11.3 was discussed. They left the meeting at 3.09pm and did not return.

11.3 REVIEW OF ORGANISATIONAL STRUCTURE (G70157005)

This item is classified CONFIDENTIAL under section 10A(2)(a) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:

(a) Personnel matters concerning particular individuals.

12/025 RESOLVED on the motion of Crs Manchester and Mangelsdorf that the General Manager continues to review the organisational structure and consider the costings involved with the changes.

OPEN SESSION – 4.01PM

12/026 RESOLVED on the motion of Crs Manchester and Palmer that Council revert back to Open Session and that the resolutions made in Closed Session be made public.

There being no further business requiring the attention of the Council, the Meeting closed at 4.02pm.
