

**Minutes of the MEETING OF GOLDENFIELDS WATER COUNTY COUNCIL held
in the TEMORA office on 25 OCTOBER 2012**

The meeting commenced at 1.00pm

PRESENT

Cr P Speirs (Chair), Cr A Clinton, Cr D McCann, Cr J McGregor, Cr C Manchester, Cr K Morris, Cr D Palmer and Cr P Templeton.

ALSO IN ATTENDANCE

Mr T McClellan (Acting General Manager), Mr P Goesch (Acting Manager Technology), Mr C Perry (Manager Distribution and Construction) and Mrs A Coleman (Executive Assistant).

1. APOLOGIES

At the time of preparation of the Business Paper no apologies for this meeting have been received.

2. DECLARATION OF PECUNIARY INTERESTS

No interests were declared at this time.

3. CONFIRMATION OF MINUTES OF MEETING HELD ON 23 AUGUST 2012

12/093 RESOLVED on the motion of Crs McGregor and Manchester that the minutes of the meeting held on 23 August 2012 having been circulated and read by members, be confirmed.

4. BUSINESS ARISING FROM MINUTES

No Business arising from the minutes was raised.

5. PUBLIC ACCESS

No requests for public access were received.

6. NOTICES OF MOTION / RESCISSION MOTIONS

No notices of motion or rescission motions were received.

7. ADMISSION OF LATE REPORTS

No late reports were received.

8. CHAIRPERSON'S MINUTE

The Chairman did not submit a Chairperson's Minute to the meeting.

9. GENERAL MANAGER'S REPORTS

Cr Speirs vacated the Chair in order for the Acting General Manager to conduct the elections for Chairperson and Deputy Chairperson.

9.0.1 ANNUAL CHAIR ELECTIONS (G40203005)

ELECTION OF CHAIRPERSON

12/094 RESOLVED on the motion of Crs Manchester and McGregor that nominations for the position of Chairperson be called and that if necessary, voting be by ordinary ballot.

Duly signed nomination forms for the position of Chairperson were received for Cr Speirs and Cr Manchester.

An ordinary ballot was held resulting in both Councillors gaining four votes each. Councillor Speirs was ultimately drawn from a hat and was declared elected as Chairperson for the period until the October 2013 meeting.

Report prepared by General Manager

In accordance with section 391 of the Local Government Act (2001) the position of Chairperson becomes vacant at this meeting and an election is required to elect a person from within the members of the council to fill this position. The Chairperson holds office for one year.

The Local Government (General) Regulations 2005 clause 395, Schedule 8 provides the following:

- The General Manager (or person appointed by the General Manager) is the Returning Officer
- A Member of a county council may be nominated without notice for election as Chairperson of the county council
- The nomination is to be made in writing by two or more Members of the county council (one of whom may be the nominee)
- The nomination is not valid unless the nominee has indicated consent to the nomination in writing
- The nomination is to be delivered or sent to the Returning Officer
- The Returning Officer is to announce the names of the nominees at the county council meeting at which the election is to be held
- If only one member of the county council is nominated, that Member is elected

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- If more than one Member is nominated, the county council is to resolve whether the election is to proceed by preferential ballot, by ordinary or by open voting
- The election is to be held at the county council meeting at which the county council resolves on the method of voting.

Appropriate nomination forms have been circulated to all Councillors with their Business Papers.

Recommendation

Recommendation made was adopted.

9.0.2 ELECTION OF DEPUTY CHAIRPERSON (G40203005)

12/095 RESOLVED on the motion of Crs Manchester and McGregor that nominations for the position of Deputy Chairperson be called and that if necessary, voting be by ordinary ballot.

A duly signed nomination form for the position of Deputy Chairperson was received for Cr Manchester. There being no further nominations, Cr Manchester was declared elected as Deputy Chairperson for the period until the October 2013 meeting.

Report prepared by General Manager

The position of Deputy Chairperson is an optional position. The Deputy Chairperson may exercise any function of the Chairperson at the request of the Chairperson or if the Chairperson is prevented by illness, absence or otherwise, from exercising the function or if there is a casual vacancy in the office of Chairperson.

Council has traditionally elected such a person and the election procedures are the same as for the Chairperson.

Appropriate nomination forms have been circulated to all Councillors with their Business Papers.

Recommendation

Recommendation made was adopted.

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9.1 FINANCIAL REPORTS

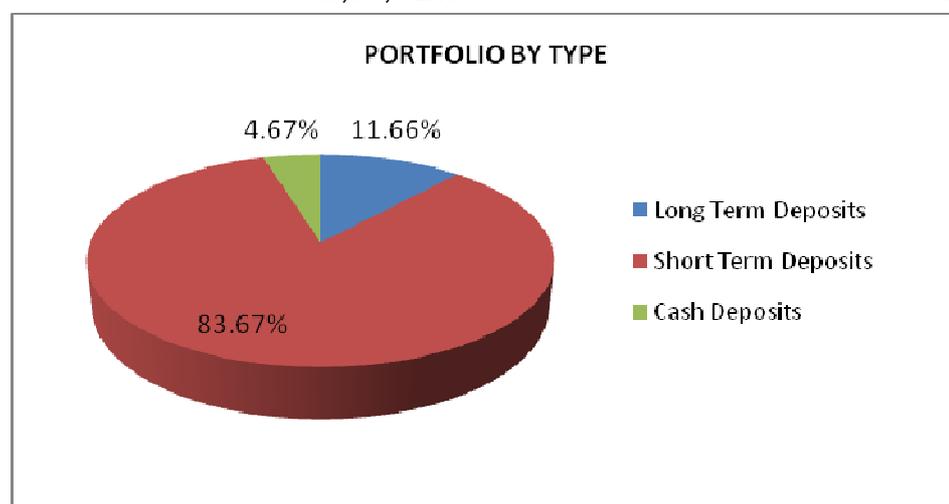
9.1.1 COUNCIL INVESTMENTS (G35507005)

12/096 RESOLVED on the motion of Crs Manchester and Morris that the report detailing Council Investments as at 30 September 2012 be received and noted.

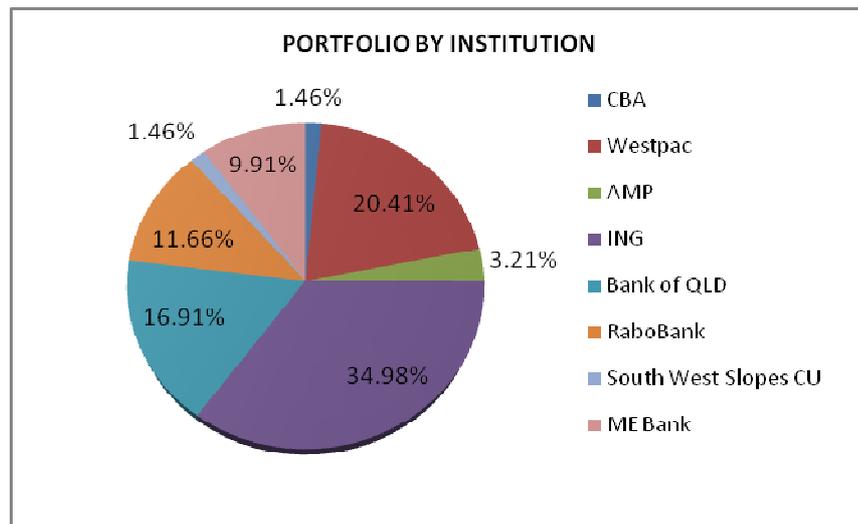
Report prepared by Manager Administration

This report is presented for information on Council Investments in accordance with clause 212 of the Local Government (General) Regulation 2005. The following details Council Investments as at 30 September 2012:

	Market Value (\$)	Term (days)	Rate	Maturity Date	% of Portfolio
Long Term Deposits	2,000,000.00				11.66%
Westpac Coupon Select Deposit (5yr)	2,000,000.00	3m BBSW+1.3%	4.87%	27/10/15	11.66%
Short Term Deposits (<1 yr)	14,350,000.00				83.67%
RaboBank Australia	1,000,000.00	185	5.85%	15/10/12	5.83%
Members Equity Bank	1,200,000.00	94	5.13%	15/10/12	7.00%
ING Bank (Australia) Limited	1,500,000.00	209	5.91%	29/10/12	8.75%
Bank of Queensland	1,000,000.00	153	5.25%	12/11/12	5.83%
Bank of Queensland	1,000,000.00	126	5.15%	26/11/12	5.83%
Members Equity Bank	500,000.00	98	5.03%	10/12/12	2.92%
South West Slopes CU	250,000.00	113	4.90%	8/01/13	1.46%
Bank of Queensland	900,000.00	127	5.15%	8/01/13	5.25%
ING Bank (Australia) Limited	2,000,000.00	284	5.86%	21/01/13	11.66%
Westpac Banking Corporation	1,500,000.00	215	5.00%	21/01/13	8.75%
ING Bank (Australia) Limited	1,000,000.00	189	5.13%	4/02/13	5.83%
ING Bank (Australia) Limited	1,500,000.00	196	5.22%	20/02/13	8.75%
RaboBank Australia	1,000,000.00	365	5.80%	9/05/13	5.83%
Cash Deposits	800,682.17				4.67%
Commonwealth Bank At Call A/c	100,000.00	At Call	3.45%	N/A	0.58%
AMP Bank At Call A/c	550,000.00	At Call	4.35%	N/A	3.21%
CBA Premium Business A/c	150,682.17	At Call	Various	N/A	0.88%
	17,150,682.17				100.00%



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Movements within Bank account for the reporting period (\$)

Cash Book balance as at 31 July 2012	369,314.14
Plus Deposits	
August	3,411,596.47
September	1,154,167.46
Less Payments	
August	3,623,334.14
September	1,187,443.80
 Cash Book balance as at 30 September 2012	 124,300.13
Less Outstanding Deposits	1,228.43
Plus Unpresented Cheques	27,610.47
 Bank balance as at 30 September 2012	 150,682.17

It is hereby certified that the above investments have been secured in accordance with:

- Local Government Act, 1993;
- Local Government (General) Regulation, 2005;
- Investment Order - dated 12 January 2011; and
- Council's Investment Policy (adopted 28/4/2011).

Recommendation

Recommendation made was adopted.

9.1.2 OUTSTANDING WATER DEBTORS (G35307005)

12/097 RESOLVED on the motion of Crs Palmer and McCann that the report detailing Council's outstanding debtors as at 30 September 2012 be received and noted.

Report prepared by Manager Administration

This report is presented for information on Council's outstanding water debtors as at 30 September 2012:

\$'s	Arrears	Interest	Current	Total
Access Charges	56,738.04	8,452.06	726,913.29	792,103.39
Consumption Charges	109,588.60	24,347.22	1,037,468.17	1,171,403.99
Deferred Headworks	256,851.00	77.54	2,520.00	259,448.54
Sub-Totals	423,177.64	32,876.82	1,766,901.46	2,222,955.92
Less Overpayments Received				-108,945.68
Total Outstanding				2,114,010.24
Less Bulk Council Accounts Outstanding				-135,700.74
Less Headworks Accounts Outstanding				-259,448.54
Total Outstanding from Retail Customers				1,718,860.96

It should be noted that these figures include the latest retail accounts issued, with the payment due date being 25 October 2012.

Recommendation

Recommendation made was adopted.

9.1.3 2011/12 FINANCIAL STATEMENTS (G35401005)

12/098 RESOLVED on the motion of Crs Morris and Manchester that the report detailing the Financial Statements for the year 2011/12 be received and noted.

Report prepared by Manager Administration

Council's Financial Statements for the year ended 30 June 2012 are ready for presentation to the general public. Under section 418 of the Local Government Act 1993, Council is required to present its audited financial statements, together with auditor's reports, to the public having given 7 days notice. Public Notice has been effectively given through an advertisement placed in *The Southern Weekly* on 15 October 2012, and also by placing the Statements on Council's website.

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The following is provided as a commentary to assist in interpreting the reports:

General Purpose Financial Statements

Income Statement

This statement is designed to provide a "profit or loss" figure as a financial measure of Council's cost in supplying water to its customers.

Major differences in the financial performance from last year to this year are detailed in the Auditor's report which is located behind the General Purpose Financial Statements. Material differences between budgeted figures and final figures are also explained in Note 16.

Balance Sheet

The Balance Sheet reflects Council's financial flexibility and solvency. This statement aims to provide a clear distinction between Council's assets and liabilities, and has direct input into the ratios presented in Note 13.

Statement of Changes in Equity

The Statement of Changes in Equity shows the balance of assets remaining after all Council's liabilities are deducted.

Statement of Cash Flows

The Statement of Cash Flows is used to reflect the cash solvency or liquidity of Council. It also highlights cash flows from the collection of revenues, cash generated by converting goods and services into cash and the capacity to fund capital works from funds generated by operating activities.

Note 6

Note 6 details cash assets and investments held by Council at year end. It also highlights Council's restricted cash.

Note 13

This note with gives the best 'overview' of Council's financial position. Each ratio identifies a particular area of concentration and often acts as an early indicator as to changes in the level of performance of a Council.

Unrestricted Current Ratio - is used to identify Council's ability to meet outstanding short term debt. A ratio of 1:1 indicates that unrestricted current assets are available to meet the unrestricted current liabilities. General industry standards indicate that a ratio between 1:1 and 2:1 is satisfactory with a Council having sufficient liquid assets on hand to meet its short term liabilities; however a ratio of 2:1 or better is viewed as preferable by the Division of Local Government.

Debt Service Ratio - This ratio percentage reflects Council's commitment of revenue to the repayment of debt. Generally this indicator is not benchmarked as the reason for councils going into debt vary within the industry.

Annual Charges Coverage Ratio - In Council's case, this percentage reflects the component of access charges collected in comparison to other revenue, including usage charges, sourced for the Council's water supply operation. This ratio is not as important to GWCC as it is to General Purpose Councils, as Council is not reliant on external grants and contributions.

Annual Charges Outstanding Percentage - This indicator assesses the ability of Council to collect revenues. This is a clear indication of how debt recovery is managed within a council. Generally the lower this percentage is, the more funds available to Council for operational activities. As mentioned in the commentary to the associated graph, in Council's circumstance, this percentage is misleading due to the timing of the June quarter billing run.

Building & Infrastructure Renewals Ratio – The purpose of this indicator is to assess the rate at which assets are being renewed against the rate at which they are depreciating.

Note 27

Note 27 is a voluntary note that provides a snapshot of key financial figures over the past 5 years.

Special Purpose Financial Statements

This set of statements is designed to comply with the National Competition Policy, requiring councils to disclose their major business activities. Goldenfields Water's only business activity, for the purpose of competitive neutrality, is obviously water supply.

The premise of competitive neutrality relies on competition to achieve greater efficiencies and better quality of service provision.

As with the General Purpose Financial Statements, these statements contain an Income Statement which discloses the gain or loss from continuing operations. This statement varies from the General Purpose Income Statement given that it includes taxation equivalent payments, debt guarantee fees and is also adjusted for dividend payments (relevant only to General Purpose Councils).

These additional disclosures however require Council to account for items that in reality it is not subject to, including income tax, debt and loan fees and many other commercial costs not applicable to local government.

The Balance Sheet discloses the assets, liabilities and equity of the business. The information listed on this statement can be found in the General Purpose Financial Statements as part of the various notes to the statements.

Special Schedules

These schedules are not required to be audited; however they provide key input into the preparation of the Financial Statements. They are primarily designed to meet the needs of a select group of users including the NSW Grants Commission, Australian Bureau of Statistics, the Division of Local Government and the NSW Office of Water. A brief explanation of these schedules follows:

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Special Schedule 1 - shows the net cost of services provided by council and ultimately presents the same result as contained in the Income Statement.

Special Schedule 2 - identifies Council's debt service during the year, in total and separately identifies the internal component of loans held by Council. This is used as a tool by the Division of Local Government to monitor loan allocations and Council's use of such.

Special Schedule 3 & 4 - discloses the water supply financial function.

Special Schedule 5 & 6 - not applicable to GWCC (sewerage service financials).

Special Schedule 7 - discloses the condition of public assets and the extent to which Council is able to maintain those assets. This information is utilised by the Division of Local Government to highlight the standard of public assets across the state.

Special Schedule 8 - discloses financial projections based upon budgets included in Council's Delivery Program Statement for the years 2012/13 to 2015/16..

Recommendation

Recommendation made was adopted.

**9.1.4 QUARTERLY BUDGET REVIEW STATEMENT - SEPTEMBER 2012
(G35201005)**

12/099 RESOLVED on the motion of Crs Morris and Manchester that the Quarterly Budget Review Statement for the period ended 30 September 2012 be received and noted with the variations to income and expenditure adopted as the revised Budget estimates for the year ended 30 June 2013.

Report prepared by Manager Administration

This report is presented to Council to revise estimates of income and expenditure in accordance with clause 203 of the Local Government (General) Regulation 2005. The review is for the quarter ending 30 September 2012 and is attached for Council's consideration.

The report is provided in the format prescribed by the Division of Local Government (DLG). A separate Investments Report has been maintained in its existing format to compliment the Cash and Investments Budget Review Statement contained in the QBRS suite of statements.

The budget review statement is provided in two formats. The first being by type and reflective of how the end of year Income Statement is reported. The second being by activity as Special Schedule 3 is reported in the Financial Statements.

Council's original budgeted Operating Result before Capital Items forecast a surplus of \$7,000. This result was reduced by the carry forward of cathodic protection for the Coolamon Reservoir from last year's budget (\$30k) and additional consultancy work on Council's Asset Registers by OPUS (\$30k at August meeting plus an additional \$15k recommended elsewhere in this Business Paper). These

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adjustments together with the September QBR result, as presented, that reflects an increase by \$46,000, results in a budgeted deficit result of \$22,000.

Councillors will note the approved changes to the Capital Budget Review Statement of \$1,622k. These are the carried forward capital works from last year's budget (\$1,640k) less expenditures incurred in 2011/12 that were ear-marked for this year. The Eurongilly mains replacement job was completed (\$8k) while the materials for the Harefield Rd, Junee mains replacement job were purchased (\$13k out of the \$45k budget). The additional \$3k was voted to supplement the budget for the front counter alterations at the Temora office.

Please refer to the attached statements for the specific financial details.

Recommendation

Recommendation made was adopted.

9.2 WORKS REPORTS

9.2.1 AUGUST/SEPTEMBER 2012 (G95507005)

12/100 RESOLVED on the motion of Crs Palmer and Manchester that the Works Report for August and September be received and noted.

Report prepared by Manager Distribution & Construction

Water Losses & Mains Repairs

NUMBER	DATE	TIME		LOCATION	PIPE DIAMETER	CONSUMERS AFFECTED	ESTIMATED LOSS (KI)	REASON
		Off	On					
22.	1/8	5.30	8.30	Beckom, Newell Hwy	150	30	50	Joint Failure
23.	2/8	7.30	12.30	Coolamon, Lonsdales Lane	200	2	100	Split Pipe
24.	2/8	4.30	5.00	Coolamon, Stinson Street	100	2	50	Split Pipe
25.	3/8	-	-	Weethalle, Malones Lane	80	-	10	Split Pipe
26.	3/8	-	-	Cootamundra, Olympic Hwy	100	-	2	Hole In Pipe
27.	3/8	-	-	Cootamundra, Olympic Hwy	100	-	2	Hole In Pipe
28.	6/8	12.00	1.30	Ganmain, Waterview Street	100	25	40	Hole In Pipe
29.	6/8	-	-	Ganmain, Waterview Street	-	-	-	Other
30.	7/8	-	-	Cootamundra, Olympic Hwy	100	-	2	Hole In Pipe
31.	7/8	-	-	Cootamundra, Olympic Hwy	100	-	2	Hole In Pipe

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NUMBER	DATE	TIME		LOCATION	PIPE DIAMETER	CONSUMERS AFFECTED	ESTIMATED LOSS (KI)	REASON
		Off	On					
32.	8/8	-	-	Junee, Roedigers Lane	200	-	50	Joint Failure
33.	9/8	-	-	Cootamundra, Suttons Lane	100	5	50	Hole In Pipe
34.	9/8	3.00	4.00	Coolamon, Stinson Street	100	3	50	Hole In Pipe
35.	9/8	-	-	Old Junee, Pikedale Road	80	-	20	Joint Failure
36.	9/8	-	-	Coolamon, Stinson Street	-	-	-	Other
37.	10/8	-	-	Weethalle, Kockibitoo Road	100	-	10	Split Pipe
38.	14/8	-	-	Cootamundra, Olympic Hwy	100	-	1	Hole In Pipe
39.	14/8	-	-	Cootamundra, Olympic Hwy	100	-	1	Hole In Pipe
40.	15/8	11.00	12.00	Ganmain, Dulah Road	100	20	1	Joint Failure
41.	17/8	-	-	Cootamundra, Dirnaseer Road	100	5	20	Split Pipe
42.	21/8	-	-	Cootamundra, Blackgate Road	100	-	1	Hole In Pipe
43.	21/8	-	-	Cootamundra, Blackgate Road	100	-	1	Hole In Pipe
44.	21/8	-	-	Coolamon, Bruce Street	100	-	1	Other
45.	22/8	-	-	Marrar, Mckelvies Lane	100	-	50	Split Pipe
46.	24/8	-	-	Matong, Junee Road	100	-	100	Hole In Pipe
47.	26/8	3.00	4.00	Marrar, Coursing Park Road	50	4	10	Split Pipe
48.	30/8	4.30	8.30	Naradhan, Bootoowa Road	80	-	30	Split Pipe
49.	31/8	-	-	Cootamundra, Blackgate Road	100	-	5	Hole In Pipe
50.	31/8	-	-	Cootamundra, Blackgate Road	100	-	5	Hole In Pipe
51.	6/9	6.00	9.00	Ardlethan, Bygoo Road	80	-	50	Other
52.	12/9	-	-	Junee, Park Lane	100	-	-	Split Pipe
53.	12/9	-	-	Kingsvale, Kingsvale Road	300	-	10	Split Pipe
54.	14/9	-	-	Cootamundra, Olympic Hwy	100	-	5	Hole In Pipe
55.	14/9	-	-	Cootamundra, Suttons Lane	100	-	1	Hole In Pipe
56.	14/9	-	-	Springdale, Burley Griffin Way	375	-	50	Hole In Pipe
57.	17/9	-	-	Springdale, Burley Griffin Way	375	-	1	Hole In Pipe
58.	17/9	9.00	11.00	Illabo, Olympic Hwy	150	-	20	Joint Failure
59.	19/9	8.00	10.00	Marrar, Junee Road	100	6	500	Split Pipe
60.	19/9	-	-	Marrar, Junee Road	100	-	-	Split Pipe
61.	23/9	9.00	12.00	Marrar, Coffin Rock Lane	100	5	50	Split Pipe

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NUMBER	DATE	TIME		LOCATION	PIPE DIAMETER	CONSUMERS AFFECTED	ESTIMATED LOSS (KI)	REASON
		Off	On					
62.	25/9	-	-	Junee, Crudens Lane	80	-	50	Split Pipe
63.	26/9	4.30	6.30	Junee, King Street	100	-	20	Split Pipe
64.	27/9	8.30	10.00	Marrar, Marrarvale Road	80	5	500	Split Pipe
65.	27/9	2.00	3.00	Junee, Joffre Street	100	-	5	Split Pipe
66.	27/9	-	-	Springdale, Burley Griffin Way	375	-	50	Hole In Pipe
67.	27/9	-	-	Springdale, Burley Griffin Way	375	-	10	Hole In Pipe
68.	28/9	-	-	Cootamundra, Suttons Lane	100	-	1	Hole In Pipe

Complaints

Water Quality

Dirty Water

02/08/2012	55 Moombooldool Street Ardlethan
06/08/2012	14 Goulburn Street Junee
13/08/2012	Cnr Church & Barnardo Streets West Wyalong
13/08/2012	84 Minter Street Barmedman
13/08/2012	7 Gorman Street West Wyalong
14/08/2012	73 Neeld Street West Wyalong
15/08/2012	109 Cassin Street Wyalong
15/08/2012	7 Church Street West Wyalong
15/08/2012	161 Main Street West Wyalong
15/08/2012	88 Gladstone Street West Wyalong
16/08/2012	20 Operator Street West Wyalong
21/08/2012	4/15 Operator Street West Wyalong
21/08/2012	19 Gladstone Street West Wyalong
22/08/2012	23 Beattie Street Temora
23/08/2012	196 Railway Road West Wyalong
27/08/2012	24 Gallipoli Street Junee
28/08/2012	Market/Broadway/Seignior/Lorne Street Junee
30/08/2012	'Glendower' Ganmain
31/08/2012	32 Marquis Street Junee
3/09/2012	66 George Street Junee
4/09/2012	32 Slee Street West Wyalong

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4/09/2012	18 Wilga Street West Wyalong
4/09/2012	51 Golden Street West Wyalong
6/09/2012	8 Percy Street Junee
6/09/2012	121 Operator Street West Wyalong
6/09/2012	31 Pretoria Avenue Junee
6/09/2012	25 Seignor Street Junee
6/09/2012	27 Seignor Street Junee
13/09/2012	25 French Street Junee
14/09/2012	Commins Street Junee
14/09/2012	19 Florence Street Junee
21/09/2012	'Wahroonga Hill' Junee
24/09/2012	Kurrajong Court West Wyalong
24/09/2012	6 Lillian Street Junee
26/09/2012	'Rockdale' Arianh Park
26/09/2012	70 Main Street Junee
26/09/2012	14 Cedric Street Junee
26/09/2012	78 Main Street Junee
26/09/2012	6 Lillian Street Junee
26/09/2012	18 Hunter Street Junee
26/09/2012	44 Main Street Junee

Other Problems: Nil.

A total of 123 service difficulty and fault reports were received for August/September.

Construction & Major Maintenance

The following significant works were undertaken in August/September 2012:-

- Serviced ACV's and PRV's across the Scheme.
- Vehicle Servicing and Plant repairs.
- Completed final stage of major upgrade at the Demondrille Pump Station
- Finished installation on a new pump at Ganmain Pumpstation (No5) Pump was tested and commissioned.
- Carried out routing cleaning of Storage Tanks at Ganmain, prior to flushing.
- Cut in new Stop Valve Assembly at Coursing Park Marrar.
- Started routing swabbing of the Bore Header mains at Oura, also cleaned Oura Collection Tank.

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- Fabricated and installed new Centre Pole and Ladder at Hannan Reservoir.
- Installed new Stop Valve in Grey Street Temora.
- Installed new Stop Valve in Hoskins Street Temora.
- Repaired Foot Valve at Hylands Bridge..
- Fabricated gantry for Junee Balance Tank to be fitted over hatch for ease of removal.
- Replaced leather seat in reflux at Harden Balance Tank.
- Replace centre pole in Nobbies Hill Reservoir.
- Repaired Ganmain Excavator Trailer.
- Welding for No.4 Oura Bore to space out gib to seal.
- Adjust and refit Sludge Valves.
- Repairs to Soda Ash Pump, Actuators, Polymer/Alum Pump at Jugiong WTP.
- Maintenance on No.6 Filter Bed and Polymer Pumps.
- Faced Flange Faces and helped fit Gantry at Junee Balance Tank.
- Yearly Pump maintenance for Daylight System, Prunevale, Demondrille and others.
- Checked sealing faces on Aria Park Actuator for wear or damage.
- West Wyalong Pump Station No.1 Pump maintenance.
- Demondrille Pump Station No.3 Pump maintenance.
- Oura Pump Station No.1 Pump Maintenance.
- Fitted new stainless steel plate on Reflux at Harden Balance Tank.
- Maintenance on chlorination pumps at Ganmain and Oura.
- Fabricated new outlet for Junee Balance Tank and welded on compensating plate.
- Repaired Cootamundra Truck Tailgate.
- Installed pitched roof pit lids on mag flow and chlorine dosing line on Turners Lane Chlorinator.
- Fabricating of stainless steel grates for Ganmain Reservoirs
- Repaired two bursts in steel pipe main at Springdale.

Recommendation

Recommendation made was adopted.

9.2.2 CAPITAL WORKS PROGRESS REPORT (G35201005)

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12/101 RESOLVED on the motion of Crs Morris and Manchester that the report detailing progress of Council's Capital Works Program as at 30 September 2012 be received and noted.

Report prepared by Manager Administration

This report is presented for information on the progress of Council's Capital Works Program as at 30 September 2012:

Description	Location	Anticipated Start Date	Anticipated Completion Date	Program Estimate (\$)	Total Expend to Date (\$)	Comment
New System Assets						
Site Acquisition / Construct Radio Facilities	Rosemont Radio Site	1/7/2011	30/6/2012	10,000	0	Completed - awaiting invoice from NSWFB
Site / Easement Acquisition	\$20k opportunistic budget per year	1/7/2012	30/6/2016	20,000	0	On-going
Security Fence	Cowangs Reservoir	1/7/2012	30/6/2013	25,000	0	Not yet commenced
Mains Extension	\$50k opportunistic budget per year	1/7/2012	30/6/2016	30,000	N/A	\$30k to be allocated in 2012/13
Mains Extension	Loftus St Temora	1/7/2011	30/11/2012	20,000	4,102	In progress
Additional Storage	Junee	1/7/2011	30/6/2013	3,500,000	6,334	Internal costs to prepare for interconnection
New Inlet Arrangements	Mt Daylight	1/7/2011	30/11/2012	15,000	0	In progress - temp arrangement currently being trialled
Renewals						
Bore Construction	Oura Bores	1/7/2010	30/6/2013	300,000	243	In progress
Depot Upgrade	Cootamundra Depot	1/7/2010	31/10/2012	272,311	222,204	Final seal delayed until after winter (\$32k)
Office	Temora Office Front Counter Alterations	1/9/2012	31/12/2012	20,000	0	Not yet commenced
Major Upgrade	Jugiong No.1 Pump Station	1/7/2009	30/6/2013	2,130,000	920,815	In progress
Regrade & Seal Road	Jugiong Treatment Plant	1/7/2012	30/6/2013	42,000	0	Not yet commenced
Pump Access - Slab Support	Jugiong Treatment Plant	1/7/2012	30/6/2013	20,000	0	Not yet commenced
Pump Access - Sheet Piling	Jugiong Treatment Plant	1/7/2012	30/6/2013	60,000	0	Not yet commenced

**Minutes of the MEETING OF GOLDENFIELDS WATER COUNTY COUNCIL held
in the TEMORA office on 25 OCTOBER 2012**

Description	Location	Anticipated Start Date	Anticipated Completion Date	Program Estimate (\$)	Total Expend to Date (\$)	Comment
Replace Control System	Jugiong Filtration Plant	2/4/2010	30/6/2013	500,000	304,770	In progress
Mains Replacement	Weethalle towards Barellan	1/7/2012	30/6/2013	175,000	0	Not yet commenced
Mains Replacement	Harefield Rd Junee	1/6/2012	30/6/2013	45,000	14,580	In progress
Mains Replacement	Coursing Park	1/7/2012	30/6/2013	140,000	0	Not yet commenced
Mains Replacement	Junee Gaol	1/7/2012	30/6/2013	35,000	0	Not yet commenced
Mains Replacement	Strathmores to McKenzies Ln	1/7/2012	30/6/2013	50,000	0	Not yet commenced
Mains Replacement	Pattersons Ln	1/7/2012	30/6/2013	27,000	0	Not yet commenced
Mains Replacement	Oura Pump Stn	1/7/2011	31/8/2012	20,000	7,154	In progress
Mains Replacement	Demondrille PS Pipework	16/5/2011	31/8/2012	150,000	172,442	In progress
Mains Replacement	Ardlethan, Area St (210m)	1/5/2012	31/8/2012	40,000	31,682	Completed
Mains Replace (incl inlet/outlet works, service cut-ins)	Cowangs to Bauloora	1/4/2010	30/9/2012	17,915,320	17,858,742	Completed - Some minor expenses still outstanding
Reservoirs Painting	Junee Reservoir	1/12/2011	30/6/2013	330,000	1,267	In progress
Reservoir Rehabilitation	Barellan Reservoir	1/7/2012	30/6/2013	250,000	209,073	In progress

Recommendation

Recommendation made was adopted.

9.3 OTHER REPORTS

9.3.1 CRITICAL WATER AVAILABILITY FOR 2011/12 (G95809505)

12/102 RESOLVED on the motion of Crs Palmer and McCann that the Critical Water Availability report to the end of September 2012 be received and noted.

Report prepared by Executive Assistant

Included in the Business Paper (refer attached) are the water production graphs for the five sources and the three bulk councils to the end of September 2012. Table 1 below provides more detail on the total consumption during the period.

**Minutes of the MEETING OF GOLDENFIELDS WATER COUNTY COUNCIL held
in the TEMORA office on 25 OCTOBER 2012**

Table 1 - Period - 1 July 2012 to 30 September 2012

Source	Current Allocation (%)	YTD Consumption	YTD Maximum Allocation	Percentage of Maximum Allocation
Jugiong	100%	672	5,590	12.02%
Oura	100%	658	6,000	10.97%
Mt Arthur	100%	68	762	8.87%
Mt Daylight	100%	32	295	10.95%
Hylands Bridge	100%	14	165	8.30%
Total All Sources		1,444	12,812	11.27%
Cootamundra	100%	128		
Harden *	100%	82		
Young	100%	190		

NB: *YTD Consumption for Harden does not include Harden Minor Consumers.*

The total year to date consumption as at the end of September 2012 is running at 11% of allocations and is below the 15 year average and consumption predictions.

Recommendation

Recommendation made was adopted.

9.3.2 COUNCIL MEETING DATES 2012/2013 (G40203005)

12/103 RESOLVED on the motion of Crs Manchester and McGregor that Council set the following meeting schedule for the ensuing twelve months:

Friday 21 December 2012, commencing at 10am
Thursday 28 February 2013, commencing at 1pm
Thursday 2 May 2013, commencing at 1pm
Thursday 27 June 2013, commencing at 1pm
Thursday 22 August 2013, commencing at 1pm
Thursday 24 October 2013, commencing at 1pm

Report prepared by General Manager

Council has traditionally met on the fourth Thursday of every second "even" month, except for its December meeting which is moved to the preceding Friday to incorporate an end-of-year Christmas function with the staff following the meeting.

It is also noted that the fourth Thursday in April is ANZAC Day. It is suggested that this meeting be deferred to Thursday 2 May 2013.

By reviewing the meeting schedule for the ensuing twelve months at the October meeting each year, a new Council and / or a new Chairman can revise the meeting schedule after the annual Chair elections have been held.

**Minutes of the MEETING OF GOLDENFIELDS WATER COUNTY COUNCIL held
in the TEMORA office on 25 OCTOBER 2012**

In order to allow advance public notification of Council meeting dates for the next twelve months, the following program is put forward for consideration:

Friday 21 December 2012, commencing at 10am
Thursday 28 February 2013, commencing at 1pm
Thursday 2 May 2013, commencing at 1pm
Thursday 27 June 2013, commencing at 1pm
Thursday 22 August 2013, commencing at 1pm
Thursday 24 October 2013, commencing at 1pm

Recommendation

Recommendation made was adopted.

9.3.3 GOLDENFIELDS WATER ASSET MANAGEMENT PLAN AND ASSET REGISTER

12/104 RESOLVED on the motion of Crs Manchester and Palmer that Council approve expenditure of \$45,000 for work undertaken on GWCC asset registers by OPUS International.

Report prepared by the General Manager

Council will recall item 9.3.6 of the August 2012 meeting and approval of \$30,000 for work on the asset registers.

OPUS International have completed works on GWCC asset registers originally started to allow the Asset Management Plan and asset revaluations to be completed.

To allow completion of the asset registers to a level that allowed use for asset revaluations, OPUS was directed to complete work to an agreed standard. The cost of this work amounted to approximately \$45,000.

OPUS International is pre qualified under Local Government Procurement as a preferred supplier.

Recommendation

Recommendation made was adopted.

9.3.4 LOCAL GOVERNMENT ACTS TASKFORCE (G055005)

12/105 RESOLVED on the motion of Crs Palmer and McGregor that Crs Speirs and Clinton represent Council at the Local Government Acts Taskforce.

Report Prepared General Manager

The State Government has invited participation in workshops looking at rewriting the Local Government Act, see attached information.

The workshops are designed to gather ideas about principles that should underpin the new act, what needs to be removed/changed and what new legislation is needed. There is a workshop at Wagga Wednesday 28 November 2012.

Recommendation

That Council nominate attendees for the Local Government Acts Taskforce.

**9.3.5 NARADHAN RESERVOIR SITE ACQUISITION AND ADJACENT
PIPELINE EASEMENT (G10057046)**

12/106 RESOLVED on the motion of Crs Palmer and Manchester that

1. Council proceed with the compulsory acquisition by agreement of the land described as Lot 1 in DP 1173377 and interests in land described as easement for water supply 6 wide in DP 1173377 affecting Lot 154 in DP 840868, Lots 12 and 14 in DP 752337, Lot 2 in DP 1173377, Lot 1 in DP 651843 and Lot 1 in DP 1123779, at Naradhan, in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991, for water supply purposes.
2. Council make an application to the Minister and the Governor for approval to acquire Lot 1 DP 1173377 and easements for water supply through Lot 154 in DP 840868, Lots 12 and 14 in DP 752337, Lot 2 in DP 1173377, Lot 1 in DP 651843 and Lot 1 in DP 1123779 by agreement under section 186(1) of the Local Government Act 1993.
3. Agreed compensation of \$8,500 (plus GST if applicable) be paid to the owner.
4. All minerals in the lands be excepted from compulsory acquisition.
5. The execution of all relevant documents by the Chairman and General Manager is authorised.
6. After acquisition the land be classified as operational land in accordance with section 31(2) of the Local Government Act 1993.

Report Prepared by Acting Manager Technology

The acquisition of the Naradhan Reservoir site and the creation of an adjacent pipeline easement require a formal resolution from Council to proceed in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991.

Recommendation

Recommendation made was adopted.

9.3.6 ANNUAL REPORT (G50401005)

- 12/107 RESOLVED** on the motion of Crs McGregor and Manchester that the completion of Council's 2011/12 Annual Report be received and noted.

Report prepared by Manager Administration

Council's 2011/12 Annual Report has been completed and is now published on Council's website (www.gwcc.nsw.gov.au).

If Councillors would like a printed copy, please contact the Manager Administration.

Recommendation

Recommendation made was adopted.

9.3.7 PECUNIARY INTEREST RETURNS (G40203005)

- 12/108 RESOLVED** on the motion of Crs Clinton and Palmer that Council note the report and the tabling of the Pecuniary Interest returns for the year ended 30 June 2012.

Report prepared by Manager Administration

Under section 450A of the Local Government Act 1993 and the Local Government (General) Regulation 2005, councillors and designated persons (staff) must provide a declaration of pecuniary interest as contained in the prescribed form. These returns must be completed and lodged with the General Manager within three (3) months after becoming a councillor or designated person, or alternatively a councillor or designated person holding that position at 30 June is required to lodge their pecuniary interest return with the General Manager by 30 September each year.

Returns must be tabled at the first meeting held after the required lodgement date.

The lodgement of all required pecuniary interest returns from councillors and designated staff for the year 1 July 2011 to 30 June 2012 has occurred, thereby meeting the legislative requirements.

In accordance with the Local Government Act 1993, these returns are now tabled before Council as public documents.

Please note that new Councillors will be issued with the appropriate form for completion of their initial return at the meeting.

Councillors and staff are reminded that it is imperative their honesty and transparency is maintained at all times. A pecuniary interest return may be lodged at any time during the year should circumstances deem it necessary.

Recommendation

Recommendation made was adopted.

**9.3.8 PAYMENT OF EXPENSES & PROVISION OF FACILITIES TO
COUNCILLORS POLICY (CP:022) (G40350505)**

- 12/109 RESOLVED** on the motion of Crs Manchester and McGregor that Council adopt the draft Payment of Expenses and Provision of Facilities to Councillors Policy (CP:022), as presented.

Report prepared by Manager Administration

Council's draft expenses and facilities policy has been out on public exhibition and is now re-presented to Council for adoption.

No submissions were received.

Recommendation

Recommendation made was adopted.

9.3.9 NEXT MEETING

The next Ordinary Meeting of Council will be held on Friday 21 December 2012 at Council's Temora office commencing at 10:00am.

9.3.10 DECEMBER COUNCIL MEETING / CHRISTMAS FUNCTION (G70506005)

- 12/110 RESOLVED** on the motion of Crs Manchester and Palmer that

1. Council host a Christmas Function after its December meeting, specifically from 1pm to 5pm at the Temora Golf Club to which Councillors, staff and their respective partners are invited.
2. Council Assist with transportation for employees based outside Temora.
3. Council allocate \$3,000 for the function.

Report prepared by Executive Assistant

Council's December meeting has traditionally coincided with their hosting of a Christmas function for both Councillors and staff immediately after its conclusion.

The benefits of such an event include promoting corporate unity and acknowledging the efforts of staff over the preceding year.

The Temora Golf Club is available to host this year's function.

Recommendation

Recommendation made and adopted.

10. QUESTIONS AND STATEMENTS

11. CLOSED SESSION – 2:28pm

MOVED by Crs McGregor and McCann that Council meet in Closed Session.

An **AMENDMENT** was moved by Crs Clinton and Palmer that items 11.1 & 11.2 listed in the closed session be considered in open council.

The amendment was put and **LOST**.

12/111 RESOLVED on the motion of Crs McGregor and McCann that Council meet in Closed Session.

Cr Clinton asked that his dissent be recorded.

11.1 REQUEST FOR CONCESSION ON WATER USAGE (79782)

This item is classified CONFIDENTIAL under section 10A(2)(b) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:

(b) the personal hardship of any resident or ratepayer.

12/112 RESOLVED on the motion of Crs Manchester that the quarterly account be recalculated on the basis of a daily consumption equal to the average daily consumption during the corresponding meter reading period of the previous year.

11.2 REQUEST FOR DISCOUNTED CONNECTION FEES

This item is classified CONFIDENTIAL under section 10A(2)(a) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:

(d) commercial information of confidential nature that would, if disclosed:

- (i) prejudice the commercial position of the person who supplied it, or*
- (ii) confer a commercial advantage on a competitor of the council, or*
- (iii) reveal a trade secret*

Cr Clinton declared a non pecuniary interest in this item as he has social dealings with the parties concerned.

12/113 RESOLVED on the motion of Crs Manchester and McGregor that

1. Council offer the reduced headworks charge based on the fact that the houses are to be located on two community land title parcels, and
2. The headworks charge payment be deferred until the sale/transfer of each property has been completed.

11.3 BUSINESS SOFTWARE REPLACEMENT

This item is classified CONFIDENTIAL under section 10A(2)(d) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:

(d) commercial information of confidential nature that would, if disclosed:

- (i) prejudice the commercial position of the person who supplied it, or*
- (ii) confer a commercial advantage on a competitor of the council, or*
- (iii) reveal a trade secret*

12/114 RESOLVED on the motion of Crs Manchester and Clinton that

1. Council endorse its staff's preference and select *TechnologyOne* as its preferred supplier for an Integrated Business Software System subject to contract negotiations progressing to the satisfaction of the General Manager; and
2. The General Manager and Manager Administration, or their delegates, be authorised to sign all necessary legal documentation to finalise negotiations.

OPEN SESSION – 3.38pm

12/115 RESOLVED on the motion of Crs Manchester and McGregor that Council revert back to Open Session and that the resolutions made in Closed Session be made public.

There being no further business requiring the attention of the Council, the Meeting closed at 3.38pm
