

**Minutes of the meeting of GOLDENFIELDS WATER COUNTY COUNCIL held at  
TEMORA OFFICE on 22 AUGUST 2013**

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The meeting commenced at 10.58am

**PRESENT**

Cr P Speirs (Chair), Cr A Clinton, Cr D McCann, Cr J McGregor, Cr C Manchester, Cr Morris, Cr D Palmer and Cr P Templeton.

**ALSO IN ATTENDANCE**

Mr A Grant (General Manager), Mr T McClellan (Manager Finance and Administration), Mrs A Coleman (Executive Assistant).

**1. APOLOGIES**

Nil

**2. DECLARATION OF PECUNIARY INTERESTS**

Cr Speirs declared an indirect non pecuniary interest in matter 11.2 Temora Agriculture Research Facility, as he is the Chairperson of the Section 355 Committee for the Temora Agriculture Research Facility. Cr Speirs will vacate the chair to Cr Manchester when this item is deliberated. Cr Speirs will vacate the room when this item is deliberated. Cr Speirs will not vote on this matter.

It is noted that at the Council Meeting held on 6 August 2013 Cr Speirs did not vote on item 7.1.1 Relocation of GWCC Operations to Temora Agriculture Research Facility.

**3. CONFIRMATION OF MINUTES OF MEETING HELD ON 27 JUNE 2013**

**13/073 RESOLVED** on the motion of Crs McCann and Palmer that the minutes of the meeting held on 27 June 2013 having been circulated and read by members, be confirmed.

**13/074 RESOLVED** on the motion of Crs McCann and Palmer that the minutes of the meeting held on 6 August 2013 having been circulated and read by members be adjusted to confirm that Cr Speirs having declared an indirect non pecuniary interest did not vote on item 7.1.1 Relocation of GWCC Operations to Temora Agriculture Research Facility.

**4. BUSINESS ARISING FROM MINUTES**

Nil

**5. PUBLIC ACCESS**

No requests for public access were received.

**6. NOTICES OF MOTION / RESCISSION MOTIONS**

No notices of motion or rescission motions were received.

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**7. ADMISSION OF LATE REPORTS**

**13/075 RESOLVED** on the motion of Crs Palmer and Clinton that Council consider the late report of Memorandum of Understanding with RWCC and the late report of Consideration of Indoor Staff Uniform Policy.

**8. CHAIRPERSON'S MINUTE**

The chairperson did not submit a Chairpersons' minute to the meeting.

**9.0 GENERAL MANAGER'S REPORTS**

**9.1 FINANCIAL REPORTS**

**9.1.1 COUNCIL INVESTMENTS (G35507005)**

**13/076 RESOLVED** on the motion of Crs Templeton and Palmer that the report detailing Council Investments at 31 July 2013 be received and noted.

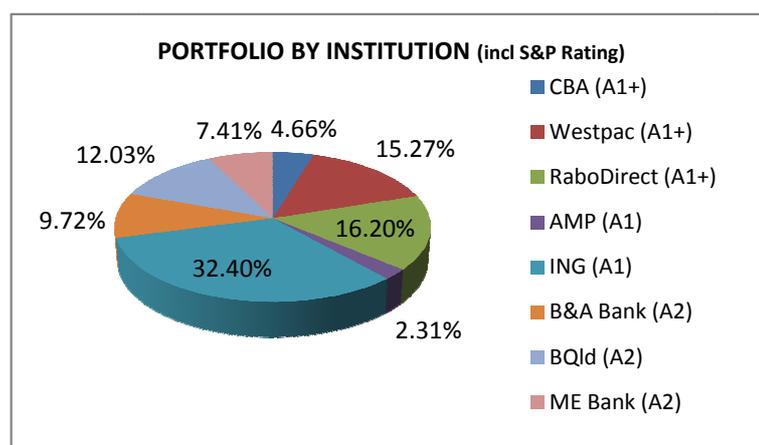
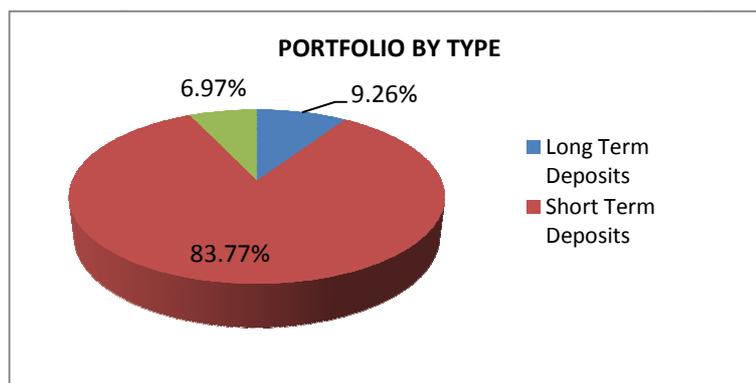
**Report prepared by Manager Finance & Administration**

This report is presented for information on Council Investments in accordance with clause 212 of the Local Government (General) Regulation 2005. The following details Council Investments as at 31 July 2013:

	<b>Market Value (\$)</b>	<b>Term (days)</b>	<b>Rate</b>	<b>Maturity Date</b>	<b>% of Portfolio</b>
<b>Long Term Deposits</b>	<b>2,000,000.00</b>				<b>9.26%</b>
Westpac Coupon Select Deposit (5yr)	2,000,000.00	3m BBSW+1.3%	4.22%	27/10/15	9.26%
<b>Short Term Deposits (&lt;1 yr)</b>	<b>18,100,000.00</b>				<b>83.77%</b>
Bendigo & Adelaide Bank Ltd	600,000.00	104	4.53%	6/08/13	2.78%
ING Bank (Australia) Limited	1,200,000.00	183	4.48%	6/08/13	5.55%
ING Bank (Australia) Limited	1,500,000.00	180	4.31%	19/08/13	6.94%
ING Bank (Australia) Limited	1,500,000.00	126	4.17%	2/09/13	6.94%
Bank of Queensland	1,000,000.00	168	4.45%	2/09/13	4.63%
Bank of Queensland	1,000,000.00	167	4.45%	16/09/13	4.63%
Members Equity Bank	700,000.00	168	4.38%	30/09/13	3.24%
RaboBank Australia	1,000,000.00	144	4.25%	30/09/13	4.63%
RaboBank Australia	1,500,000.00	182	4.50%	14/10/13	6.94%
Westpac Banking Corporation	1,300,000.00	189	4.27%	11/11/13	6.02%
Bank of Queensland	600,000.00	196	4.35%	25/11/13	2.78%
Bendigo & Adelaide Bank Ltd	1,500,000.00	196	4.10%	9/12/13	6.94%
ING Bank (Australia) Limited	1,000,000.00	223	4.19%	20/01/14	4.63%
RaboBank Australia	1,000,000.00	189	4.15%	3/02/14	4.63%
ING Bank (Australia) Limited	1,800,000.00	210	4.09%	17/02/14	8.33%
Members Equity Bank	900,000.00	280	4.23%	31/03/14	4.17%
<b>Cash Deposits</b>	<b>1,505,955.77</b>				<b>6.97%</b>
Commonwealth Bank At Call A/c	950,000.00	At Call	2.70%	N/A	4.40%
AMP Bank At Call A/c	500,000.00	At Call	3.60%	N/A	2.31%
CBA Premium Business A/c	55,955.77	At Call	Various	N/A	0.26%
	<b>21,605,955.77</b>				<b>100.00%</b>

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**Movements within Bank account for the reporting period (\$)**

Cash Book balance as at 31 May 2013	53,478.89
Plus Deposits	
June	1,586,372.00
July	4,336,720.40
Less Payments	
June	<b>1,379,691.70</b>
July	<b>4,513,034.75</b>
 Cash Book balance as at 31 July 2013	 83,844.84
Less Outstanding Deposits	<b>34,815.37</b>
Plus Unpresented Cheques	6,926.30
 Bank balance as at 31 July 2013	 55,955.77

It is hereby certified that the above investments have been secured in accordance with:

- Local Government Act, 1993;
- Local Government (General) Regulation, 2005;
- Investment Order - dated 12 January 2011; and
- Council's Investment Policy (adopted 28/4/2011).

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**Recommendation**

Recommendation made was adopted.

**9.1.2 OUTSTANDING WATER DEBTORS (G35307005)**

**13/077 RESOLVED** on the motion of Crs Palmer and McGregor that the report detailing Council's outstanding water debtors as at 31 July 2013 be received and noted.

**Report prepared by Manager Finance & Administration**

This report is presented for information on Council's outstanding water debtors as at 31 July 2013:

<b>\$'s</b>	<b>Arrears</b>	<b>Interest</b>	<b>Current</b>	<b>Total</b>
Access Charges	85,457.89	10,366.92	218,483.46	314,308.27
Consumption Charges	197,361.74	26,396.95	400,650.31	624,409.00
Deferred Headworks	260,894.50	0.00	2,100.00	262,994.50
<b>Sub-Totals</b>	<b>543,714.13</b>	<b>36,763.87</b>	<b>621,233.77</b>	<b>1,201,711.77</b>
Less Overpayments Received				-156,568.72
<b>Total Outstanding</b>				<b>1,045,143.05</b>
Less Bulk Council Accounts Outstanding				-264,483.97
Less Headworks Accounts Outstanding				-262,994.50
<b>Total Outstanding from Retail Customers</b>				<b>517,664.58</b>

**Recommendation**

Recommendation made was adopted.

**9.1.3 2012/13 FINANCIAL STATEMENTS (G35401005)**

**13/078 RESOLVED** on the motion of Crs McGregor and Morris that the report on the 2012/13 Financial Statements be received and noted.

**Report prepared by Manager Finance & Administration**

Council's Financial Statements for the year ended 30 June 2013 are ready for presentation to the general public. Under section 418 of the Local Government Act 1993, Council is required to present its audited financial statements, together with auditor's reports, to the public having given 7 days notice. Public Notice has been effectively given through an advertisement placed in *The Southern Weekly* for the week commencing 12 August 2013, and also by placing the Statements on Council's website.

Council's Auditor, Mr Graham Bradley, will attend the meeting to present his report.

The following is provided as a commentary to assist in interpreting the reports:

## **General Purpose Financial Statements**

### Income Statement

This statement is designed to provide a "profit or loss" figure as a financial measure of Council's cost in supplying water to its customers.

Major differences in the financial performance from last year to this year are detailed in the Auditor's report which is located behind the General Purpose Financial Statements. Material differences between budgeted figures and final figures are also explained in Note 16.

### Balance Sheet

The Balance Sheet reflects Council's financial flexibility and solvency. This statement aims to provide a clear distinction between Council's assets and liabilities, and has direct input into the ratios presented in Note 13.

### Statement of Changes in Equity

The Statement of Changes in Equity shows the balance of assets remaining after all Council's liabilities are deducted.

### Statement of Cash Flows

The Statement of Cash Flows is used to reflect the cash solvency or liquidity of Council. It also highlights cash flows from the collection of revenues, cash generated by converting goods and services into cash and the capacity to fund capital works from funds generated by operating activities.

### Note 6

Note 6 details cash assets and investments held by Council at year end. It also highlights Council's restricted cash.

### Note 13

This note with gives an 'overview' of Council's financial position. Each ratio identifies a particular area of concentration and often acts as an early indicator as to changes in the level of performance of a Council.

**Unrestricted Current Ratio** - is used to identify Council's ability to meet outstanding short term debt. A ratio of 1:1 indicates that unrestricted current assets are available to meet the unrestricted current liabilities. General industry standards indicate that a ratio between 1:1 and 2:1 is satisfactory with a Council having sufficient liquid assets on hand to meet its short term liabilities; however a ratio of 2:1 or better is viewed as preferable by the Division of Local Government.

**Debt Service Ratio** - This ratio percentage reflects Council's commitment of revenue to the repayment of debt. Generally this indicator is not benchmarked as the reason for councils going into debt vary within the industry.

**Annual Charges Coverage Ratio** - In Council's case, this percentage reflects the component of access charges collected in comparison to other revenue, including usage charges, sourced for the Council's water supply operation. This ratio is not as important

to GWCC as it is to General Purpose Councils, as Council is not reliant on external grants and contributions.

**Annual Charges Outstanding Percentage** - This indicator assesses the ability of Council to collect revenues. This is a clear indication of how debt recovery is managed within a council. Generally the lower this percentage is, the more funds available to Council for operational activities. As mentioned in the commentary to the associated graph, in Council's circumstance, this percentage is misleading due the timing of the June quarter billing run.

**Building & Infrastructure Renewals Ratio** - The purpose of this indicator is to assess the rate at which assets are being renewed against the rate at which they are depreciating.

#### Note 27

Note 27 is a voluntary note that provides a snapshot of key financial figures over the past 5 years.

#### **Special Purpose Financial Statements**

This set of statements is designed to comply with the National Competition Policy, requiring councils to disclose their major business activities. Goldenfields Water's only business activity, for the purpose of competitive neutrality, is water supply.

The premise of competitive neutrality relies on competition to achieve greater efficiencies and better quality of service provision.

As with the General Purpose Financial Statements, these statements contain an Income Statement which discloses the gain or loss from continuing operations. This statement varies from the General Purpose Income Statement given that it includes taxation equivalent payments, debt guarantee fees and is also adjusted for dividend payments (relevant only to General Purpose Councils).

These additional disclosures however require Council to account for items that in reality it is not subject to, including income tax, debt and loan fees and many other commercial costs not applicable to local government.

The Balance Sheet discloses the assets, liabilities and equity of the business. The information listed on this statement can be found in the General Purpose Financial Statements as part of the various notes to the statements.

#### **Special Schedules**

These schedules are not required to be audited; however they provide key input into the preparation of the Financial Statements. They are primarily designed to meet the needs of a select group of users including the NSW Grants Commission, Australian Bureau of Statistics, the Division of Local Government and the NSW Office of Water. A brief explanation of these schedules follows:

**Special Schedule 1** - shows the net cost of services provided by council and ultimately presents the same result as contained in the Income Statement.

**Special Schedule 2** - identifies Council's debt service during the year, in total and separately identifies the internal component of loans held by Council. This is used as a tool by the Division of Local Government to monitor loan allocations and Council's use of such.

**Special Schedule 3 & 4** - discloses the water supply financial function.

**Special Schedule 5 & 6** - not applicable to GWCC (sewerage service financials).

**Special Schedule 7** - discloses the condition of public assets and the extent to which Council is able to maintain those assets. This information is utilised by the Division of Local Government to highlight the standard of public assets across the state.

**Special Schedule 8** - discloses financial projections based upon long-term financial planning.

#### **Recommendation**

Recommendation made was adopted.

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**9.1.4 CARRY OVER OF INCOMPLETE WORKS (G35201005)**

**13/079 RESOLVED** on the motion of Crs Manchester and Palmer that the following items be carried-over into the 2013/14 capital works program, with funding via the Infrastructure Reserve (internal restriction):

<u>Budget Item</u>	<u>(\$)</u>
Junee Reservoir	400,000
Mains Replacement - Coursing Park	47,000
Mains Replacement - Strathmores to McKenzie Ln	45,000
Mains Replacement - Patterson Ln	27,000
Reservoir Rehabilitation - Barellan	41,000
Pump Station Jugiong - Major Electrical Upgrade	129,100
Filtration Plant Jugiong - Replace Control System	128,200
Filtration Plant Jugiong - Seal Access Rd	29,000
Total	846,300

**Report prepared by Manager Finance & Administration**

In order to carryover incomplete works at 30 June into the new financial year, it is necessary for Council revoke the unexpended portion of those votes. In some cases the budgets were adjusted at the March QBR to better reflect expected expenditure to 30 June, with the remainder already included in the 2013/14 capital works program.

Below is a list of capital works not completed at 30 June 2013. It is requested that these works, together with the required funding to complete them, be carried-over into the 2013/14 capital works program.

Council exclusive programs:

Approx. Funds Req'd (\$)

Mains Replacement - Coursing Park	47,000
Mains Replacement - Strathmores to McKenzie Ln	45,000
Mains Replacement - Patterson Ln	27,000

The above works were in progress @ 30 June

An additional job from 2013/14 budget (\$80k) was also brought forward (Cnl Res 13/040)

Council programs reliant on third parties:

Junee Reservoir	400,000
\$500k was allowed for Council works in 2012/13 budget. Only \$100k spent to-date	
\$2m external contract to commence in 2013/14 (\$3m was budgeted)	
Reservoir Rehabilitation - Barellan	41,000
Finalisation postponed until after channel water was available	
Pump Station Jugiong - Major Electrical Upgrade	129,100
Works completed - Contractor's payment remain outstanding	
Filtration Plant Jugiong - Replace Control System	128,200
Works almost completed - Contractors' payment remain outstanding	
Filtration Plant Jugiong - Seal Access Rd	29,000
Seal postponed until after winter	

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These capital works are to be funded from the Infrastructure Reserve (internal restriction) and will be reflected in the September quarterly budget review. They are also now included in the updated *Capital Works Progress Report* listed elsewhere in this business paper.

**Recommendation**

Recommendation made was adopted.

**9.1.5 WATER DEBTOR WRITE-OFFS (77538 & 77475)**

**13/080 RESOLVED** on the motion of Crs Manchester and McGregor that Council:

1. Provide an interest free period to 31 December 2013 on account no. 77538 to assist the customer to repay the debt; and
2. Write off \$1,624.00 (1,015 kilolitres) from account no. 77475 which is half the difference between the excess bills and normal consumption for loss of water beyond the customer's reasonable control. An interest free period to 30 June 2014 also be provided for the remainder of the debt.

It is noted that the General Manager will seek assurance from the Trustee that measures be put in place to prevent a reoccurrence of this matter.

**Report prepared by Senior Revenue Officer**

**77538**

A copy of the customer's letter is attached.

The owner is seeking relief for \$700.00 under rural hardship. The total amount outstanding is \$926.24.

This account's historical usage over six years (excluding the period in question) is 0.29 kL/day. Water usage for the period 27 February to 16 May 2013 was 607 kilolitres or 7.78 kL/day.

While the owner advises of regular meter inspections, more frequent monitoring of the meter and private pipe-work could have avoided the water losses.

**77475**

The NSW Trustee and Guardian manage the financial affairs of this intellectually disabled customer. Their client's residence is on the outskirts of a small village with the water service being approximately 650 metres from the house. Following investigations into an excessive March 2013 account, a leak was detected and repaired. In total, 2,029 kilolitres have been attributed to the undetected water leak in the private pipeline.

Correspondence has been provided which indicates that the client is not capable of detecting a leak or arranging the repair. While a payment of \$1,000 was made, the client's trust funds are now minimal and only provide for urgent expenses. The total amount outstanding is \$2,484.78.

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Council has previously provided a 50% reduction between excessive bills and normal consumption that was considered to be beyond a customer's reasonable control. In another case Council gave a residential customer the benefit of the doubt for an unexplained high consumption.

**Recommendation**

Recommendation made was adopted.

**9.2.1 JUNE 2013 / JULY 2013 (G95507005)**

**13/081 RESOLVED** on the motion of Crs McGregor and Clinton that the Works Report for June and July be received and noted.

**Report prepared by Manager Distribution & Construction**

**Water Losses & Mains Repairs**

NUMBER	DATE	TIME		LOCATION	PIPE DIAMETER	CONSUMERS AFFECTED	ESTIMATED LOSS (KI)	REASON
		Off	On					
366	2/6	7:30	10:00	Junee, Lord Street	100	6	500	split pipe
367	3/6	10:00	17:00	Junee, Lord Street	100	6	1000	split pipe
368	3/6	-	-	Eurongilly, Wantiool Road	32	2	20	split pipe
369	3/6	-	-	Barellan, Hillview Lane	150	-	5	split pipe
370	6/6	11:00	15:00	Ganmain, Junee Road	200	-	3000	split pipe
371	6/6	10:00	17:00	Junee, Lord Street	100	6	1000	split pipe
372	6/6	-	-	Naradhan, Bootoowa Road	80	-	10	hole in pipe
373	8/6	-	-	Ungarie, Ethel Street	100	-	5	split pipe
374	14/6	-	-	Weethalle, Youngs Lane	80	-	15	split pipe
375	20/6	3:00	17:00	Illabo, Crowther Street	100	10	20	split pipe
376	21/6	-	-	Barellan, Martin Road	80	-	25	split pipe
377	24/6	-	-	Coolamon, Manglesdorfs Lane	150	-	30	split pipe
378	27/6	-	-	Ardlethan, Burley Griffin Way	100	-	150	split pipe
1	1/7	10:00	12:00	Marrar, Strathmore Lane	50	6	3	other
2	9/7	-	-	Stockinbingal, Hoskins Street	100	-	30	split pipe
3	12/7	-	-	Marrar, Bussenschutts Lane	50	-	2	split pipe
4	12/7	-	-	Ungarie, Lake Road	150	-	35	split pipe
5	15/7	-	-	Cootamundra, Olympic Hwy	100	-	10	split pipe
6	15/7	-	-	Cootamundra, Olympic Hwy	100	-	5	split pipe

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NUMBER	DATE	TIME		LOCATION	PIPE DIAMETER	CONSUMERS AFFECTED	ESTIMATED LOSS (KI)	REASON
		Off	On					
7	16/7	-	-	Kingsvale, Back Creek Road	450	-	1000	joint failure
8	20/7	14:00	16:00	Illabo, Gregorys Lane	150	50	300	split pipe
9	21/7	9:00	15:00	Temora, Warre Warral Lane	100	2	500	split pipe
10	21/7	17:00	20:00	Temora, Warre Warral Lane	100	2	10	split pipe
11	21/7	9:00	15:00	Temora, Warre Warral Lane	100	2	10	other
12	22/7	-	-	Junee, Wyoming Lane	150	-	1000	split pipe
13	22/7	2:30	5:00	Temora, Warre Warral Lane	100	2	5	split pipe
14	25/7	-	-	Coolamon, Pattisons Lane	100	-	300	hole in pipe
15	25/7	9:00	11:30	Temora, Warre Warral Lane	100	2	25	split pipe
16	29/7	-	-	Cootamundra, Dirnaseer Road	100	-	2	split pipe

## Complaints

### Water Quality

#### Dirty Water

03/06/2013	52 Park Street Ganmain
25/06/2013	7 Robert Street Junee
26/06/2013	11 Harold Street Junee
26/06/2013	22 Beach Street Junee
28/06/2013	120 Park Lane Junee
17/07/2013	191 Hoskins Street Temora
17/07/2013	95 Byron Street Temora

Other Problems: Nil.

A total of 66 service difficulty and fault reports were received for June/July 2013.

### **Construction and Major Maintenance**

- Mains extension Hakea Street Temora
- Cleaning and repair Naradhan concrete reservoirs 1 and 2.
- Binya - 2 km of mains replacement Griffith Rd. Cut in and put on line.
- Completed meter replacement Ardlethan.

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- Replaced 3.2km of 32mm galvanised pipe with 63mm poly at Pattisons Lane Coolamon.
- Completed meter replacement in Barmedman.
- Started meter replacement in West Wyalong and all rural areas.
- 100mm main dead ended and cut in to 150mm main at Junee Jail.
- Completed Coursing Park upgrade pipeline replacement.
- Started meter replacement in Junee – 50% complete.
- Completed Strathmores Lane water main replacement.
- Completed meter replacement in Wallandbeen.
- Started meter replacement in Stockinbingal – 50% complete.
- Started meter replacement in Cootamundra rurals – 15% complete.
- Servicing of ARV and PRV and repairs within the scheme.
- Small plant and power lead inspections.
- Completed major service on No.1 pump at Jugiong No.2 pump station.
- Replaced wire cables, rubber scrapers, wheels and bearings in Jugiong Filtration Plant clarifiers.
- Repair whirlybirds to Naradhan Reservoir.
- Service No.2 back wash pump at Jugiong Filtration Plant.

**Recommendation**

Recommendation made was adopted.

**13/082 RESOLVED** on the motion of Crs Palmer and Manchester to set aside standing orders at 10.25am.

Councils Auditor Graham Bradley presented the financial overview and reports for 2012/13.

**13/083 RESOLVED** on the motion of Crs Palmer and McGregor that the Council resume standing orders at 11.02am.

**9.2.2 CAPITAL WORKS PROGRESS REPORT (G35201005)**

**13/084 RESOLVED** on the motion of Crs Manchester and Palmer that the report detailing the progress of Council's Capital Works Program as at 31 July 2013 be received and noted.

It is noted that Mains Replacement Oura #2 Bore with program estimate of \$575 000 has been removed from the Capital Works Progress Report as it is already included in Oura Bore Construction with program estimate \$1 185 000.

It is noted that Mains Replacements for the following are to be removed from the Capital Works Program:

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1. Douglas Street Coolamon
2. Methul Street Coolamon
3. Yanko Street Matong
4. Gladstone Lane Wyalong

This report is presented for information on the progress of Council's Capital Works Program as at 31 July 2013:

Description	Location	Anticipated Start Date	Anticipated Completion Date	Program Estimate (\$)	Total Expend to Date (\$)	Comment
<b>New System Infrastructure Assets</b>						
Site / Easement Acquisition	\$20k opportunistic budget per year	1/7/2013	30/6/2017	20,000	0	On-going
Electrical Office Demountable	Temora Office	1/7/2013	30/6/2014	25,000	0	Not yet commenced
Mains Extension	\$50k opportunistic budget per year	1/7/2013	30/6/2017	50,000	N/A	On-going
Additional Storage	Junee	1/7/2011	30/6/2014	2,500,000	101,601	Contractor has commenced
<b>Infrastructure Asset Renewals</b>						
Depot Reconfiguration	Temora Works Depot	1/7/2013	30/6/2014	500,000	0	Not yet commenced
Bore Construction	Oura Bores	1/7/2010	30/6/2014	1,185,000	23,491	Land matters completed. Work expected to be completed in 2013/14.
Major Electrical Upgrade	Jugiong No.1 Pump Station	1/7/2009	31/10/2013	2,130,000	1,361,858	Completed. Contract payments outstanding
Regrade & Seal Road, Fencing	Jugiong Treatment Plant	1/7/2012	31/10/2013	99,000	69,912	In progress - seal to be completed after winter
Replace Control System	Jugiong Filtration Plant	2/4/2010	31/10/2013	500,000	308,841	In progress. One more transmitter to be installed
Internal Painting & Fittings Replacement	Jugiong Filtration Plant	1/7/2013	30/6/2014	50,000	0	Not yet commenced
Mains Replacement	Coursing Park	1/5/2013	30/8/2013	140,000	105,520	\$47k carried over. Completed
Mains Replacement	Strathmores to McKenzies Ln	1/5/2013	30/8/2013	50,000	4,529	\$45k carried over. Completed - awaiting invoice from contractor
Mains Replacement	Pattersons Ln	1/6/2013	30/8/2013	27,000	26,584	\$27k carried over. Minor works required to complete
Mains Replacement	Olympic Way Cootamundra	1/7/2013	30/6/2014	40,000	0	Not yet commenced
Mains Replacement	Suttons Ln Cootamundra	1/7/2013	30/6/2014	80,000	0	Not yet commenced

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Description	Location	Anticipated Start Date	Anticipated Completion Date	Program Estimate (\$)	Total Expend to Date (\$)	Comment
Mains Replacement	Black Gate Rd Cootamundra	1/7/2013	30/6/2014	32,000	0	Not yet commenced
Mains Replacement	Douglas St Coolamon	1/7/2013	30/6/2014	11,700	0	Not yet commenced
Mains Replacement	Cowabbie St Coolamon	1/7/2013	30/6/2014	58,500	0	Not yet commenced
Mains Replacement	Loughnan St Coolamon	1/7/2013	30/6/2014	45,500	0	Not yet commenced
Mains Replacement	Wade St (1) Coolamon	1/7/2013	30/6/2014	26,000	0	Not yet commenced
Mains Replacement	Wade St (2) Coolamon	1/7/2013	30/6/2014	26,000	0	Not yet commenced
Mains Replacement	Stinson St Coolamon	1/7/2013	30/6/2014	33,800	0	Not yet commenced
Mains Replacement	Methal St Coolamon	1/7/2013	30/6/2014	26,000	0	Not yet commenced
Mains Replacement	Mann St Coolamon	1/7/2013	30/6/2014	26,000	0	Not yet commenced
Mains Replacement	Deepwater Rd Matong	1/7/2013	30/6/2014	26,000	0	Not yet commenced
Mains Replacement	Yanko St Matong	1/7/2013	30/6/2014	39,000	0	Not yet commenced
Mains Replacement	Grong Grong Rd Matong	1/7/2013	30/6/2014	19,500	0	Not yet commenced
Mains Replacement	Waterview St Ganmain	1/7/2013	30/6/2014	26,000	0	Not yet commenced
Mains Replacement	Gladstone Ln Wyalong	1/7/2013	30/6/2014	13,000	0	Not yet commenced
Pumps Major Maintenance Program	Throughout Distribution Area	1/7/2013	30/6/2014	221,000	0	Not yet commenced
Pumps Replacements (2)	Mt Daylight	1/7/2013	30/6/2014	50,000	0	Not yet commenced
Pump Stn Valve Replacement Program	Mt Daylight	1/7/2013	30/6/2014	20,000	0	Not yet commenced
Replacement, Augmentation, Improvement	Jugiong Pump Stations	1/7/2013	30/6/2014	200,000	0	Not yet commenced
High Voltage Customer Agreement Upgrade	Jugiong Pump Stations	1/7/2013	30/6/2014	80,000	0	Not yet commenced
Air conditioning	Jugiong Pump Stations	1/7/2013	30/6/2014	3,000	0	Not yet commenced
Power Factor Correction	Oura Pump Stations	1/7/2013	30/6/2014	90,000	0	Not yet commenced

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Description	Location	Anticipated Start Date	Anticipated Completion Date	Program Estimate (\$)	Total Expend to Date (\$)	Comment
Mains Isolation Valve	Oura Pump Stations	1/7/2011	31/12/2013	20,000	7,154	In progress
Electronic Actuator	Oura Pump Stations	1/7/2013	30/6/2014	20,000	0	Not yet commenced
Air conditioning	Oura Pump Stations	1/7/2013	30/6/2014	11,000	0	Not yet commenced
Electrical Panel Upgrade	Garoolgan Pump Station	1/7/2013	30/6/2014	38,000	0	Not yet commenced
Air conditioning	Ariah Park Pump Station	1/7/2013	30/6/2014	4,000	0	Not yet commenced
Electrical Spares	Pump Stations	1/7/2013	30/6/2014	36,500	0	Not yet commenced
Reservoir Rehabilitation	Barellan Reservoir	1/7/2012	31/10/2013	250,000	209,073	Finalisation postponed until channel water available. \$41k carried over.
Water Meter Replacement Program	Throughout Distribution Area	1/7/2013	30/6/2016	2,140,000	196,328	In progress

**Recommendation**

Recommendation made was adopted.

**9.3 OTHER REPORTS**

**9.3.1 WATER PRODUCTION UPDATE (G95809505)**

**13/085 RESOLVED** on the motion of Crs Palmer and McGregor that the report detailing Council's year to date water production status as at 31 July 2013 be received and noted.

**Report prepared by Senior Revenue Officer**

This report is presented for information on Council's year to date water production status as at 1 August 2013.

The table below provides a dashboard analysis of water production to date, measured against the estimated production figures used to estimate water sales for the year.

The dashboard provides a visual indicator to instantly gauge year to date production against the performance criteria defined in the *Indicator Legend*.

The monitoring of these production figures provide an early indication as to how Council's sales are potentially tracking for the year, given that the bulk of actual sales figures are only available after quarterly meter reads.

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Source	Max Extraction	Production Figures through July				
	(Ml)	Prod'n LTD Ave	Est Prod'n	Prod'n YTD	Variance	Indicator
Jugiong	5,590	236	237	257	20	
Oura	6,000	211	194	241	47	
Mt Arthur	762	20	20	25	5	
Mt Daylight	295	11	10	10	0	
Hylands Bridge	165	0	0	0	0	
<b>Total</b>	<b>12,812</b>	<b>478</b>	<b>461</b>	<b>533</b>	<b>72</b>	

**Indicator Legend**

- Green Variance is equal to or greater than production estimate
- Amber Variance is less than 10% below production estimate
- Red Variance is greater than 10% below production estimate

Jugiong, Oura and Mt Arthur are above their average productions while Hyland's Bridge channel was closed. The channel was reopened 5 August 2013.

**Recommendation**

Recommendation made was adopted.

**9.3.2 PAYMENT OF EXPENSES & PROVISION OF FACILITIES TO COUNCILLORS  
POLICY (CP:022) (G40350505)**

**13/086 RESOLVED** on the motion of Crs Manchester and Templeton that Council adopt the draft Payment of Expenses and Provision of Facilities to Councillors Policy (CP:022), for public exhibition.

**Report prepared by Manager Finance & Administration**

Council is required to submit its expenses and facilities policy to the Division of Local Government by 30 November each year, following its mandatory public exhibition. An amended appendix has been drafted for attachment to the existing Policy that outlines specific monetary limits for Council to consider for adoption. Having reviewed the remainder of the existing policy, it is believed that it adequately meets the Guidelines. Minor amendments have been made to update references to the newly formed Local Government NSW.

Attached is an updated draft of the Payment of Expenses and Provision of Facilities to Councillors Policy for Council's consideration.

**Recommendation**

Recommendation made was adopted.

**9.3.3 NEXT MEETING**

The next Ordinary Meeting of Council is scheduled to be held on Thursday 24 October 2013 at Council's Temora office commencing at 1.00pm

## 10. QUESTIONS AND STATEMENTS

Cr Manchester noted that Chris Perry and Tony Corby represented Goldenfields at the Harden Shire Drinking Water Management meeting and that feedback on their performance was very positive.

### 9.3.4 CONSIDERATION OF INDOOR STAFF UNIFORM POLICY (CP:031) (G03051005) (G40057005)

**13/087 RESOLVED** on the motion of Crs McCann and Manchester that Council adopt the following policy:

CP: 031 Indoor Staff Uniform Policy.

#### **Report prepared by General Manager**

The General Manager has reviewed the uniform arrangements in consultation with staff. The draft policy caters for indoor staff clothing that allows some flexibility while promoting a standard corporate image for Goldenfields Water.

#### **Recommendation**

Recommendation made was adopted.

### 11.3 MEMORANDUM OF UNDERSTANDING WITH RIVERINA WATER (G45406505)

**13/088 RESOLVED** on the motion of Crs Manchester and Palmer that Council endorse the Memorandum of Understanding with Riverina Water and authorise the Chairman and General Manager to sign on Goldenfields behalf.

#### **Report prepared by the General Manager**

The General Manager and senior staff have developed a draft Memorandum of Understanding with Riverina Water. The MOU is aimed at regional cooperation and efficiency.

#### **Recommendation**

Recommendation made was adopted.

## 11. CLOSED SESSION 11.50AM

**13/089 RESOLVED** on the motion of Crs Morris and Palmer that Council meet in Closed Session.

### 11.1 GENERAL MANAGER'S CONTRACT REVIEW (Staff File)

*This item is classified CONFIDENTIAL under section 10A(2)(a) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:*

*(a) personnel matters concerning particular individuals (other than councillors)*

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**13/090 RESOLVED** on the motion of Crs Palmer and McCann that the General Manager's total remuneration package be increased by 6% to \$173,840 effective from Monday 26 August 2013.

**11.2 TEMORA AGRICULTURE RESEARCH FACILITY (G10056025)**

*This item is classified CONFIDENTIAL under section 10A(2)(c) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:*

*(c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business.*

Cr Speirs vacated the Chair for the item 11.2 to Cr Manchester. Cr Speirs left the room for the item 11.2.

The meeting was adjourned at 11.55am at the request of Cr Manchester for the General Manager and Cr Manchester to discuss the matter prior to the matter being considered by Council.

The meeting reconvened at 12.07pm with Cr Manchester occupying the chair.

**13/091 RESOLVED** on the motion of Crs McGregor and Morris that Council:

1. Authorise the General Manager and Deputy Chairperson to arrange a meeting between Goldenfields and Farmlink to decide on potential partnership between the two.
2. Authorise the General Manager and Deputy Chairperson to negotiate with Temora Shire Council a lease arrangement to facilitate Stage One Depot and Workshop move to the Temora Agriculture Research Facility dependent upon number 1 and subsequent Memorandum of Understanding.

**13/092 RESOLVED** on the motion of Crs McCann and Templeton that Council

1. Authorise the General Manager to take the issue up with Plains Water in writing.
2. Authorise the General Manager to arrange a meeting with Plains Water to establish legal directions.

**OPEN SESSION 12.30PM**

**13/093 RESOLVED** on the motion of Crs McGregor and Morris that Council revert back to open session and that the resolutions made in closed session be made public.

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There being no further business requiring the attention of the Council, the meeting closed at 12.30pm.

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