

**Minutes of the MEETING of GOLDENFIELDS WATER COUNTY COUNCIL held in the
TEMORA office on 21 AUGUST 2014**

The meeting commenced at 1.23PM.

PRESENT

Cr P Speirs (Chair), Cr A Clinton, Cr J McGregor, Cr C Manchester, Cr K Morris, Cr D Palmer, Cr P Templeton.

ALSO IN ATTENDANCE

Mr A Grant (General Manager), Mr G Carr (Acting Manager Finance & Administration), Mr C Perry (Manager Distribution & Construction) Mr C Lasdauskas (Manager Technology) Mrs A Coleman (Executive Assistant).

1. APOLOGIES

At the time of preparation of the Business Paper no apologies for this meeting have been received.

14/075 RESOLVED on the motion of Crs Manchester and Palmer that leave of absence be granted to Cr D McCann.

2. DECLARATION OF PECUNIARY INTERESTS

No interests were declared at this time.

3. CONFIRMATION OF MINUTES OF MEETINGS HELD ON 26 JUNE 2014

14/076 RESOLVED on the motion of Crs Manchester and Clinton that the minutes of the meeting held 26 June 2014 having been circulated and read by members be confirmed.

4. BUSINESS ARISING FROM MINUTES

Gerard Carr responded to a question from the June meeting regarding final notices and payment options available.

5. PUBLIC ACCESS

At the time of the preparation of the Business Paper no requests for public access for this meeting have been received.

6. NOTICES OF MOTION / RESCISSION MOTIONS

At the time of preparation of the Business Paper no Notices of Motion or Rescission Motions have been received.

7. ADMISSION OF LATE REPORTS

14/077 RESOLVED on the motion of Crs Manchester and Palmer that Council consider the late Reports of:

WATER SERVICES ASSOCIATION AUSTRALIA (WSSA) CONFERENCE

STAFF HOUSING LOAN

8. CHAIRPERSON'S MINUTE

The Chairperson did not submit a Chairpersons minute to the meeting.

9. GENERAL MANAGER'S REPORTS

9.1 FINANCIAL REPORTS

9.1.1 COUNCIL INVESTMENTS (G35507005)

14/078 RESOLVED on the motion of Crs Templeton and Palmer that the report detailing Council Investments at 31 July 2014 be received and noted.

Cr Manchester suggested an investment method used by Harden Shire – He will have Trevor from HSC contact GWCC with details.

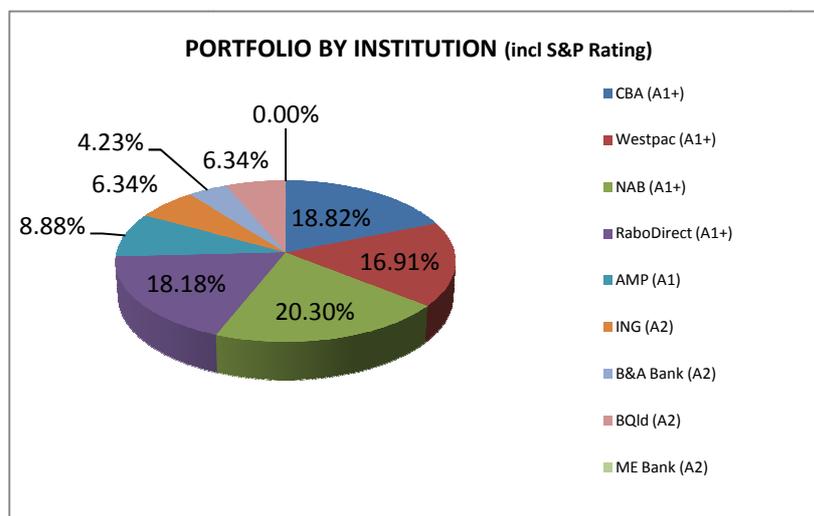
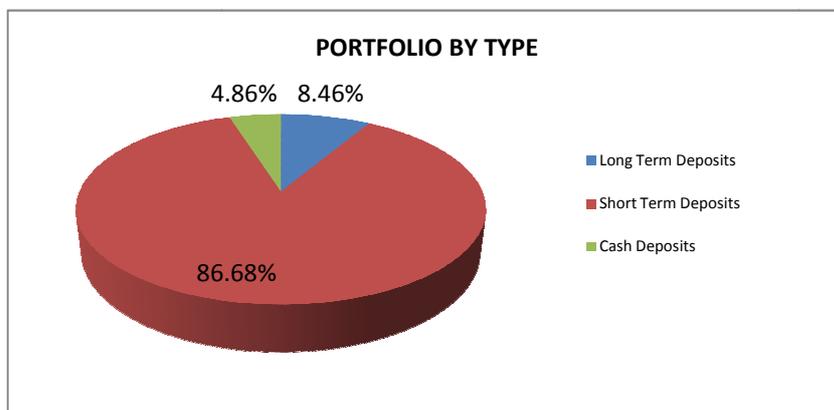
Report prepared by Manager Finance & Administration

This report is presented for information on Council Investments in accordance with clause 212 of the Local Government (General) Regulation 2005. The following details Council Investments as at 31 July 2014:

| | Market Value (\$) | Term (days) | Rate | Maturity Date | % of Portfolio |
|---------------------------------------|------------------------------|------------------------|-------------|--------------------------|---------------------------|
| Long Term Deposits | 2,000,000.00 | | | | 8.46% |
| Westpac Coupon Select Deposit (5yr) | 2,000,000.00 | 3m BBSW+1.3% | 3.98% | 27/10/15 | 8.46% |
| Short Term Deposits (<1 yr) | 20,500,000.00 | | | | 86.68% |
| Rabobank Australia | 1,500,000.00 | 182 | 3.70% | 5/08/14 | 6.34% |
| National Australia Bank | 1,400,000.00 | 182 | 3.80% | 5/08/14 | 5.92% |
| ING Bank (Australia) Limited | 1,500,000.00 | 365 | 3.97% | 19/08/14 | 6.34% |
| Commonwealth Bank | 1,500,000.00 | 183 | 3.90% | 19/08/14 | 6.34% |
| National Australia Bank | 1,000,000.00 | 123 | 3.64% | 1/09/14 | 4.23% |
| National Australia Bank | 1,000,000.00 | 133 | 3.64% | 15/09/14 | 4.23% |
| Rabobank Australia | 1,000,000.00 | 365 | 3.85% | 30/09/14 | 4.23% |
| Bendigo & Adelaide Bank Ltd | 1,500,000.00 | 154 | 3.65% | 13/10/14 | 6.34% |
| Commonwealth Bank | 1,000,000.00 | 180 | 3.70% | 28/10/14 | 4.23% |
| Westpac Banking Corporation | 1,500,000.00 | 365 | 3.92% | 4/11/14 | 6.34% |
| Westpac Banking Corporation | 1,300,000.00 | 365 | 3.92% | 11/11/14 | 5.50% |
| Commonwealth Bank | 1,800,000.00 | 182 | 3.75% | 24/11/14 | 7.61% |
| Bank of Queensland | 1,000,000.00 | 181 | 3.70% | 8/12/14 | 4.23% |
| Commonwealth Bank | 1,500,000.00 | 182 | 3.75% | 5/01/15 | 6.34% |
| National Australia Bank | 1,000,000.00 | 182 | 3.65% | 19/01/15 | 4.23% |
| Rabobank Australia | 1,000,000.00 | 270 | 3.65% | 17/04/15 | 4.23% |

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| | | | | | |
|-------------------------------|----------------------|---------|---------|-----|----------------|
| Cash Deposits | 1,150,301.74 | | | | 4.86% |
| Commonwealth Bank At Call A/c | 200,000.00 | At Call | 2.45% | N/A | 0.85% |
| AMP Bank At Call A/c | 700,000.00 | At Call | 3.35% | N/A | 2.96% |
| CBA Premium Business A/c | 250,301.74 | At Call | Various | N/A | 1.06% |
| | 23,650,301.74 | | | | 100.00% |



Movements within Bank account for the reporting period (\$)

| | |
|--------------------------------------|--------------|
| Cash Book balance as at 31 May 2014 | 109,493.00 |
| Plus Deposits | |
| June | 2,232,399.88 |
| July | 2,029,191.71 |
| Less Payments | |
| June | 1,973,142.80 |
| July | 2,172,947.04 |
| Cash Book balance as at 31 July 2014 | 224,994.75 |
| Less Outstanding Deposits | 4,483.59 |
| Plus Unpresented Cheques | 29,790.58 |
| Bank balance as at 31 July 2014 | 250,301.74 |

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It is hereby certified that the above investments have been secured in accordance with:

- Local Government Act, 1993;
- Local Government (General) Regulation, 2005;
- Investment Order - dated 12 January 2011; and
- Council's Investment Policy (adopted 26/6/2014).

Recommendation

Recommendation made was adopted.

9.1.2 OUTSTANDING WATER DEBTORS (G35307005)

Cr Templeton noted the late issuing of accounts this quarter.

Mr Grant responded that it was necessary to enable accurate Taggle auditing, and bills will return to normal delivery.

14/079 RESOLVED on the motion of Crs Palmer and Manchester that the report detailing Council's outstanding water debtors as at 9 July 2014 be received and noted.

Report prepared by Manager Finance & Administration

This report is presented for information on Council's outstanding water debtors as at 9 July 2014:

| \$'s | Arrears | Interest | Current | Total |
|--|-------------------|------------------|-------------------|---------------------|
| Access Charges | 127,332.06 | 13,926.49 | 131,065.51 | 272,324.06 |
| Usage Charges | 265,895.25 | 33,795.44 | 541,984.71 | 841,675.40 |
| Deferred Developer Charges | 234,447.00 | 0.00 | 9,471.00 | 243,918.00 |
| Sub-Totals | 627,674.31 | 47,721.93 | 682,521.22 | 1,357,917.46 |
| Less Overpayments Received | | | | -182,705.63 |
| Total Outstanding | | | | 1,175,211.83 |
| Less Bulk Council Accounts Outstanding | | | | -438,666.93 |
| Less Deferred Developer Chg Accounts Outstanding | | | | -243,918.00 |
| Total Outstanding from Retail Customers | | | | 492,626.90 |

Recommendation

Recommendation made was adopted.

9.1.3 WATER PRODUCTION COSTS (G35201005)

19/080 RESOLVED on the motion of Crs Templeton and Morris that the report detailing Council's production cost comparatives as at 30 June 2014 be received and noted.

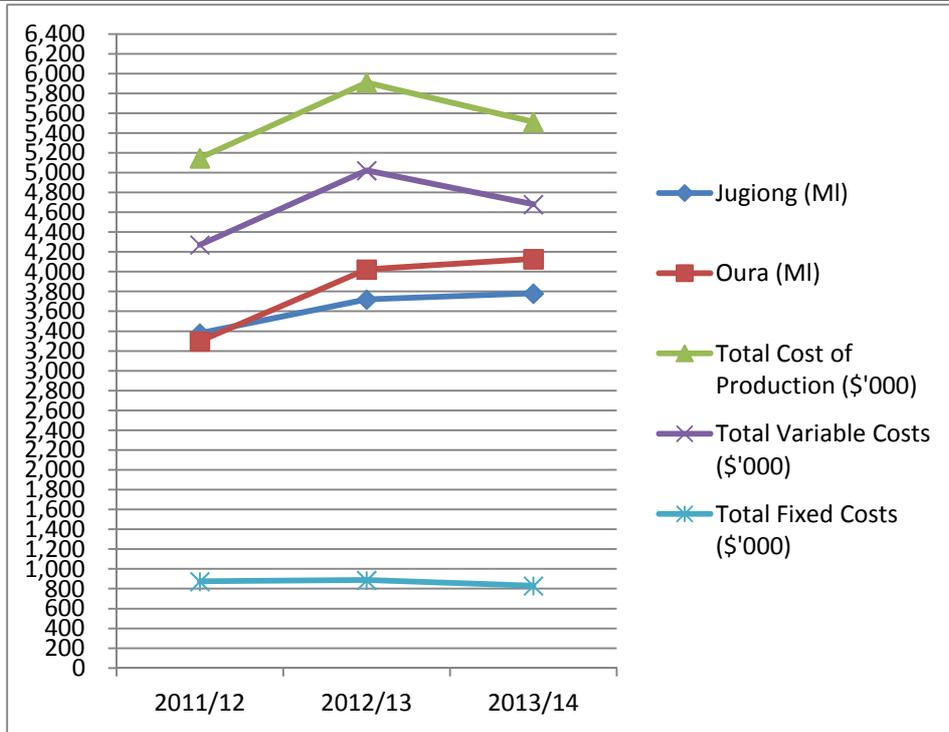
Report prepared by Manager Finance & Administration

This report provides a comparison of Council's production costs as at 30 June 2014, with the previous two years. It also shows the relationship between production costs and production volumes. A separate report on production volumes is presented elsewhere in the business paper.

YTD Production Cost Comparisons through June

| | 2011/12 | 2012/13 | 2013/14 | % |
|--|---------------|---------------|---------------|----------------|
| | | | | Change |
| Production Volumes (MI) | | | | |
| Jugiong (MI) | 3,380 | 3,722 | 3,782 | 1.61% |
| Oura (MI) | 3,300 | 4,024 | 4,130 | 2.63% |
| Other (MI) | 737 | 932 | 963 | 3.33% |
| Total | 7,417 | 8,678 | 8,875 | 2.27% |
| Cost of Production (\$'000) | | | | |
| Mains Operations | 420 | 494 | 430 | -12.96% |
| Reservoirs Operations | 35 | 40 | 42 | 5.00% |
| Pumping Stations & Bores Operations | 61 | 59 | 60 | 1.69% |
| Treatment Operations | 359 | 294 | 299 | 1.70% |
| Total Fixed Costs (\$'000) | 875 | 887 | 831 | -6.31% |
| Mains Maintenance (recurrent) | 1,111 | 1,042 | 800 | -23.22% |
| Reservoirs Maintenance (recurrent) | 204 | 144 | 126 | -12.50% |
| Pumping Stations & Bores Energy | 1,898 | 2,761 | 2,767 | 0.22% |
| Pumping Stations & Bores Maint (recurrent) | 662 | 598 | 551 | -7.86% |
| Treatment Chemical Costs | 267 | 283 | 309 | 9.19% |
| Treatment Maintenance | 131 | 195 | 128 | -34.36% |
| Total Variable Costs (\$'000) | 4,273 | 5,023 | 4,681 | -6.81% |
| Total Cost of Production (\$'000) | 5,148 | 5,910 | 5,512 | -6.73% |
| Cost of Prod'n (cents/Kl of water produced) | 69.41 | 68.10 | 62.11 | -8.80% |
| Electricity Used YTD (MWh) | 10,307 | 13,378 | 11,880 | -11.20% |
| Electricity v Water Prod'n Ratio (MWh/MI) | 1.39 | 1.54 | 1.34 | -13.17% |

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Recommendation

Recommendation made was adopted.

9.1.4 2013/14 FINANCIAL STATEMENTS (G35401005)

Mr Carr supplied an updated financial figures taking into account accurate billing figures for the previous quarter.

14/081 RESOLVED on the motion of Crs Clinton and Morris that:

1. The Financial Statements for the year ended 30 June 2014 (including movements in restricted assets) be formally adopted, as presented, for referral to Council's Auditor;
2. The Chairman, Deputy Chairman, General Manager and Responsible Accounting Officer be authorised to sign the Statements by Councillors and Management on the preparation of the General Purpose and Special Purpose Financial Statements for the year ended 30 June 2014;
3. The General Manager be delegated the authority to issue the audited Financial Statements immediately upon receipt of the auditors reports subject to their being no material audit changes or audit issues; and
4. Council present the final audited Financial Statements and Auditors Reports to the public at a public meeting to be held in conjunction with its ordinary meeting in October.

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Report prepared by Manager Finance & Administration

Council's draft Financial Statements for the year ended 30 June 2014 have been prepared with Council's auditor completing his onsite audit on 5 and 6 August.

Under section 413 (1) of the Local Government Act 1993, Council is required to refer its draft Financial Statements for audit. The Auditor's Report will be made available to Council after it has formally resolved the referral.

It is envisaged that Council will present its Financial Statements to the public in conjunction with its ordinary October meeting.

The primary statements of the General Purpose and Special Purpose Financial Statements (statements subject to audit) are attached. Councillors will be supplied with a complete set of reports, including the Auditor's Reports, before the public meeting.

Recommendation

Recommendation made was adopted.

9.1.5 CARRY OVER OF INCOMPLETE WORKS (G35201005)

14/082 RESOLVED on the motion of Crs Manchester and Palmer that the unspent portion of the GWCC500 Wildlife Corridor project (\$35,000) be carried-over to the 2014/15 financial year, together with the following capital works items:

| <u>Capital Budget Item</u> | <u>(\$)</u> |
|--|-------------|
| New Temora Depot | 302,000 |
| Oura Pump Station - Electronic Actuator | 20,000 |
| Pump Stations Electrical Spares | 36,000 |
| Mains Replacement - Mann St, Coolamon | 11,000 |
| Mains Replacement - Deepwater Rd, Matong | 12,000 |
| Oura Bore Replacement | 545,000 |
| Total | \$926,000 |

Report prepared by Manager Finance & Administration

In order to carry-over incomplete works at 30 June to the new financial year, it is necessary for Council to revoke the unexpended portion of those votes. In some cases the budgets were adjusted at the March QBR to better reflect expected expenditure to 30 June, with the remainder included in the 2014/15 capital works program.

Below is a list of capital works not completed at 30 June 2014. It is requested that these works, together with the required funding to complete them, be carried-over into the 2014/15 capital works program.

| Council exclusive programs: | <u>Approx. Funds Req'd (\$)</u> |
|---|---------------------------------|
| New Temora Depot | 302,000 |
| Oura Pump Station - Electronic Actuator | 20,000 |
| Pump Stations Electrical Spares | 36,000 |
| Mains Replacement - Mann St, Coolamon | 11,000 |

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Mains Replacement - Deepwater Rd, Matong 12,000

The above works were in progress @ 30 June

Council programs reliant on third parties:

Oura Bore Replacement 545,000

\$610k was allowed for in 2013/14 budget. Only \$66k spent to-date, including
\$214k external contract (only \$13k of contract paid to-date).

These capital works are to be funded from the Infrastructure Reserve (internal restriction) and will be reflected in the September quarterly budget review.

It is also requested that the balance (\$35,000) of the GWCC500 Wildlife Corridor project (operating expense) be carried-over to 2014/15.

Recommendation

Recommendation made was adopted.

9.2 WORKS REPORTS

9.2.1 JUNE 2014 / JULY 2014 (G95507005)

14/083 RESOLVED on the motion of Crs Palmer and Templeton that the Works Report for June and July 2014 be received and noted.

Report prepared by Manager Distribution & Construction

Water Losses & Mains Repairs

| NUMBER | DATE | TIME | | LOCATION | PIPE DIAMETER | CONSUMERS AFFECTED | ESTIMATED LOSS (KI) | REASON |
|--------|------|-------|-------|--------------------------------|---------------|--------------------|---------------------|---------------|
| | | Off | On | | | | | |
| 191. | 6/6 | 11:00 | 15:30 | Coolamon, Bredins Lane | 100 | 6 | 5 | Split Pipe |
| 192. | 7/6 | 9:00 | 12:00 | Coolamon, McCraigs Lane | 100 | - | 5 | Split Pipe |
| 193. | 12/6 | 8:30 | 16:00 | Coolamon, Lonsdales Lane | 150 | - | 10 | Hole In Pipe |
| 194. | 16/6 | 13:00 | 16:00 | Temora, Warre Warral Lane | 100 | 18 | 150 | Split Pipe |
| 195. | 19/6 | 12:00 | 16:30 | Marrar, Marrarvale Road | 80 | - | 1 | Joint Failure |
| 196. | 20/6 | 8:30 | 12:30 | Naradhan, Monia Gap Road | 80 | - | 175 | Joint Failure |
| 197. | 20/6 | 13:30 | 17:30 | Weethalle, Fishers Lane | 100 | 10 | 250 | Split Pipe |
| 198. | 22/6 | 10:00 | 14:00 | Ariah Park, Burley Griffin Way | 150 | - | 150 | Split Pipe |
| 199. | 23/6 | 9:00 | 13:30 | Cootamundra, Olympic Hwy | 100 | - | 10 | Split Pipe |
| 200. | 23/6 | 15:00 | 21:00 | Temora, Warre Warral Lane | 100 | 24 | 500 | Split Pipe |
| 201. | 30/6 | 9:00 | 11:00 | Eurongilly, Dollar Vale Road | 80 | 3 | 10 | Hole In Pipe |

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| NUMBER | DATE | TIME | | LOCATION | PIPE DIAMETER | CONSUMERS AFFECTED | ESTIMATED LOSS (KI) | REASON |
|--------|------|-------|-------|-----------------------------------|------------------|-----------------------|------------------------|---------------|
| | | Off | On | | | | | |
| 202. | 30/6 | 11:00 | 12:00 | Eurongilly, Dollar Vale Road | 80 | - | 5 | Split Pipe |
| 1. | 1/7 | 7:00 | 9:00 | June, Roedigers Lane | 200 | - | 5 | Split Pipe |
| 2. | 1/7 | 11:00 | 16:30 | Weethalle, Kolkibertoo Road | 100 | - | 100 | Split Pipe |
| 3. | 1/7 | 11:00 | 16:30 | Weethalle, Kolkibertoo Road | 100 | - | 100 | Split Pipe |
| 4. | 1/7 | 15:30 | 18:30 | Wyalong, Slee Street | 100 | - | 20 | Split Pipe |
| 5. | 2/7 | 8:00 | 10:00 | June, Joffre Street | 100 | - | 5 | Split Pipe |
| 6. | 4/7 | 11:00 | 13:00 | Cootamundra, Old Cootamundra Road | 100 | - | 5 | Split Pipe |
| 7. | 5/7 | 10:00 | 12:00 | Wantabadgery, McGledes Road | 150 | - | 5 | Split Pipe |
| 8. | 10/7 | 9:00 | 11:00 | June, Olympic Hwy | 80 | - | 5 | Split Pipe |
| 9. | 10/7 | 11:00 | 12:00 | Naradhan, Bootoowa Road | 80 | - | 40 | Split Pipe |
| 10. | 22/7 | 6:30 | 10:30 | Ganmain, Waterview Street | 100 | 25 | 10 | Split Pipe |
| 11. | 22/7 | 9:00 | 15:00 | Cootamundra, Old Cootamundra Road | 100 | - | 1 | Split Pipe |
| 12. | 22/7 | 15:30 | 18:30 | Coolamon, Freers Lane | 80 | 4 | 5 | Hole In Pipe |
| 13. | 23/7 | 2:30 | 6:00 | Ganmain, Menangle Street | 100 | 10 | 10 | Split Pipe |
| 14. | 24/7 | 8:30 | 10:00 | Naradhan, Monia Gap Road | 80 | - | 10 | Joint Failure |
| 15. | 24/7 | 15:00 | 17:00 | Weethalle, Kolkibertoo Road | 100 | - | 80 | Split Pipe |
| 16. | 28/7 | 11:00 | 12:00 | Eurongilly, Dollar Vale Road | 80 | - | 5 | Split Pipe |

Complaints

Water Quality

Dirty Water

| | |
|------------|-------------------------|
| 16/6/2014 | Lonsdales lane Coolamon |
| 25/06/2014 | Marquis Street June |
| 14/07/2014 | Ariah Street Beckom |
| 18/07/2014 | Orr Street Coolamon |
| 21/07/2014 | Doubleday Lane Coolamon |
| 22/07/2014 | Hoskins Street Temora |

A total of 68 service difficulty and fault reports were received for June/July 2014.

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Construction & Major Maintenance

- Cut in and lay 30m of new pipe for main extension near Coolamon South Reservoir.
- Replaced hydrants in Stockinbingal and Junee.
- Completed mains replacement at Deep Water Road Matong.
- Undertaking full overhaul of Jugiong No.1 pump.
- Servicing of ARV and PRV within the scheme.
- Investigate and repair overflowing surge tank at Young offtake.
- Bird proofing and repairs to reservoir roofs.

Recommendation

Recommendation made was adopted.

9.2.2 CAPITAL WORKS PROGRESS REPORT (G35201005)

14/084 RESOLVED on the motion of Crs Manchester and McGregor that the report detailing the progress of Council's Capital Works Program as at 31 July 2014 be received and noted.

Report prepared by Manager Finance & Administration

This report is presented for information on the progress of Council's Capital Works Program as at 31 July 2014:

| Description | Proposed Carry over \$ 2013/14 | Total 2014/15 Projected \$ | Expend to date \$ | Status |
|--|---|-------------------------------------|-------------------------|-------------|
| New System Assets | | | | |
| New Temora Depot | 302,000 | 302,000 | 6,200 | In Progress |
| Site / Easement Acquisition | 0 | 20,000 | 1,000 | In Progress |
| Mains Extensions | 0 | 50,000 | 0 | TBA |
| | 302,000 | 372,000 | 7,200 | |
| Renewals | | | | |
| Oura Bore Replacement | 545,000 | 900,000 | 0 | In Progress |
| Cootamundra Abattoirs Mains Extension | 0 | 120,000 | 0 | TBA |
| Jugiong WTP Internal Repainting & Fittings | 0 | 50,000 | 0 | TBA |
| Mains Replacement / Augmentation | 23,000 | 498,600 | 2,200 | In progress |
| Pumps Major Maintenance Program | 0 | 80,000 | 0 | TBA |
| Mt Daylight P/Stn Pump Replacement Program | 0 | 50,000 | 0 | TBA |
| Jugiong & Oura Pump Stns Investigations | 0 | 50,000 | 0 | TBA |
| Lonesdale Ln P/Stn Electrical Upgrades | 56,000 | 65,000 | 0 | TBA |
| June Reservoir Painting | 0 | 360,000 | 0 | TBA |
| | 624,000 | 2,173,600 | 2,200 | |
| Plant & Equipment | | | | |
| Computer Equipment | 0 | 20,000 | 0 | In Progress |
| Office Equipment | 0 | 8,000 | 0 | In Progress |

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| Shire | Applications | | | | Charging Classification | | | |
|---------------|--------------|-----------|----------|-----------|-------------------------|-------------|--------------|-------------|
| | Received | Connected | Rejected | Pending | Res | N-Res Rural | N-Res Hi Vol | N-Res Other |
| Bland | 3 | | | 3 | | | | |
| Coolamon | 9 | 1 | | 8 | | 1 | | |
| Cootamundra | 4 | 1 | | 3 | | 1 | | |
| Junee | 8 | 1 | | 7 | | 1 | | |
| Narrandera | 2 | | | 2 | | | | |
| Temora | 5 | | | 5 | | | | |
| Totals | 31 | 3 | 0 | 28 | 0 | 3 | 0 | 0 |

Of the 28 pending applications; 7 have been accepted with work orders issued, 10 letters of offer have been made. The remaining 8 applications are under investigation.

Recommendation

Recommendation made was adopted.

9.3 OTHER REPORTS

9.3.1 WATER PRODUCTION UPDATE (G95809505)

14/086 RESOLVED on the motion of Crs Templeton and Manchester that the reports detailing Council's water production status be received and noted.

Report prepared by Senior Revenue Officer

This report is presented for information on Council's 2013/14 water production status.

The table below provides an analysis of water production to 26 June 2014, measured against the estimated production figures used to estimate water sales for the year.

The monitoring of these production figures provide an early indication as to how Council's sales are potentially tracking for the year, given that the bulk of actual sales figures are only available after quarterly meter reads.

| Source | Max Extraction (MI) | 2013/14 Production Figures | | | |
|---------------|------------------------|----------------------------|--------------|------------|-------------|
| | | Est Prod'n | Prod'n YTD | Variance | Percent |
| Jugiong | 5,590 | 3,615 | 3,782 | 167 | 4.6% |
| Oura | 6,000 | 3,705 | 4,130 | 425 | 11.5% |
| Other | 1,222 | 842 | 963 | 121 | 14.4% |
| Totals | 12,812 | 8,162 | 8,875 | 713 | 8.7% |

Overall production for June was slightly lower than for June 2013.

The attached graphs show water production comparatives between this year, last year and the estimate for Councils two main water sources, Jugiong and Oura to 26 June 2014.

The following table provides an analysis of water production to 31 July 2014.

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| Source | Max Extraction (MI) | Production Figures through July | | | |
|---------------|------------------------|---------------------------------|------------|------------|--------------|
| | | Est Prod'n | Prod'n YTD | Variance | Percent |
| Jugiong | 5,590 | 212 | 254 | 42 | 19.8% |
| Oura | 6,000 | 193 | 248 | 55 | 28.5% |
| Other | 1,222 | 30 | 42 | 12 | 40.0% |
| Totals | 12,812 | 435 | 544 | 109 | 25.1% |

Recommendation

Recommendation made was adopted.

**9.3.2 PAYMENT OF EXPENSES & PROVISION OF FACILITIES TO COUNCILLORS
POLICY (CP:022) (G40350505)**

14/087 RESOLVED on the motion of Crs Clinton and Morris that Council adopt the draft Payment of Expenses and Provision of Facilities to Councillors Policy (CP:022), for public exhibition.

Report prepared by Manager Finance & Administration

Council is required to submit its expenses and facilities policy to the Division of Local Government by 30 November each year, following its mandatory public exhibition.

An amended appendix has been drafted for attachment to the existing Policy that outlines specific monetary limits for Council to consider for adoption. Having reviewed the remainder of the existing policy, it is believed that it adequately meets the Guidelines.

While Council recently reviewed this policy to allow for the provision of a mobile phone to the Chairperson and/or Deputy Chairperson, it needs to be reviewed again after the end of the financial year. The only changes are to Councillors Fees and Travel Costs (updated in the LG State Award) in the appendix.

Attached is an updated draft of the Payment of Expenses and Provision of Facilities to Councillors Policy for Council's consideration.

Recommendation

Recommendation made was adopted.

9.3.3 PLANT PROCUREMENT POLICY (G75057005)

Cr Palmer declared an indirect pecuniary interest in this report and will refrain from moving or seconding the resolution.

14/088 RESOLVED on the motion of Crs Templeton and Morris that the Board endorse the Procurement Policy with changes including preference to Wagga Wagga Auction house over Canberra Auction house to the value of \$2000 plus shipping costs, with the revised policy to be presented at the October Council Meeting.

Report prepared by the General Manager

The Plant Procurement Policy has been rewritten to reflect the need for selecting appropriate plant for GWCC use. The tender process was slow and cumbersome sometimes resulting in inappropriate plant being tendered and excess administration.

The new policy requires three quotes for purchase of plant under the amount requiring a tender under legislation. Clarification of duties and firewalling of processes where conflicts of interest could occur have also been included.

Recommendation

That the Board endorse the Procurement Policy as presented.

9.3.4 BACKFLOW PREVENTION POLICY (G95801005)

14/089 RESOLVED on the motion of Crs Manchester and Templeton that Council endorse the changes made to CP:001 Backflow Prevention and place on public display.

Report Prepared by Engineering Officer

Council officers have reassessed the risk ratings of the various different connection types based on the following prevention measures recently installed by GWCC:

- Meters replaced with models that contain backflow prevention.
- Data network installed that enables fast leak detection reducing the likelihood of backflow events.
- GIS system enabling fast notification of any isolated backflow events that could be a result of a main's break.

Backflow event history has been used to determine likelihood. All these measures combined have resulted in the reduction of the rating of rural properties, and urban residential properties greater than 1 ha to Low Risk.

A copy of the draft has been included for consideration.

Recommendation

Recommendation made was adopted.

9.3.5 GWCC500 UPDATE (G30608005)

14/090 RESOLVED on the motion of Crs Manchester and Clinton that the report be received and noted, and that Council endorse the funding applications made.

Report prepared by Business Enterprise Officer

Grants:

1. The NSW Environmental Trust, Office of the Environment and Heritage announced that GWCC500 has been awarded a Restoration and Rehabilitation grant for \$97,692 over 3 years.
2. An \$11,500 Community Partnership Grant has been received from Riverina Local Land Services.

3. GWCC submitted an application for funding following a successful Expression of Interest to the NSW Environmental Trust, Office of the Environment and Heritage Environmental Education Community Grants Program for 2014. \$58,600 in funding has been requested.

Environmental Workshops:

130 students from 8 schools attended the first GWCC500 Environmental Workshop on 23rd June 2014 with expert support from Costa Georgiadis (ground preparation), Riverina Local Land Services (planting techniques), Greening Australia (revegetation monitoring) and Chris Grant (microbots). Positive feedback was received with schools indicating further support for the project.

Workshop 2 will be held 12 September 2014 with the official opening of GWCC500 by Minister Hodgkinson.

Recommendation

Recommendation made was adopted.

9.3.6 ANZSOG/ICAC EXECUTIVE COURSE (G70806010)

- 14/091 RESOLVED** on the motion of Crs Palmer and Morris that Council authorise the General Manager attend the ICAC Executive Course upon successfully receiving the scholarship, and that Council cover all other associated costs.

Report prepared by General Manager

ICAC invited senior NSW state and local government managers to apply for scholarships to attend the short course 'Strategic Response to Corruption'.

The course is being held in Sydney on 29-31 October and 13-14 November.

The General Manager has applied for a scholarship to attend.

This course will allow the General Manager to progress GWCC's awareness and processes relating to corruption control.

Recommendation

That Council authorise the General Manager attend the ICAC Executive Course upon successfully receiving the scholarship.

9.3.7 NEXT MEETING

The next Ordinary Meeting of Council is scheduled to be held on Thursday 23 October 2014 at 1.00PM.

- 14/092 RESOLVED** on the motion of Crs Clinton and Templeton that the next Ordinary Meeting of Council be held on Friday 24 October 2014 at 1.00PM to avoid conflicting with the LGNSW Shires Conference.

9.3.8 WATER SERVICES ASSOCIATION AUSTRALIA (WSSA) CONFERENCE (G40151005)

- 14/093 RESOLVED** on the motion of Crs Clinton and Palmer that Council approve the General Manager to attend the WSAA Conference as both a Speaker and Panel Member and that Council pay all associated costs.

Report prepared by General Manager

The General Manager has been invited to attend the 2014 WSAA 'Towards the Digital Water Utility Conference', as speaker and panel member over two days. Other panel members include Thames Water.

The General Manager will be speaking on the implementation experience of GWCC and Taggle installing over 11,000 smart meters.

The conference is scheduled to be held 10 & 11 September 2014 in Melbourne.

Recommendation

That Council approve the General Manager to attend the WSAA Conference as both a speaker and Panel Member.

- 14/094 RESOLVED** on the motion of Crs Manchester and Palmer that Council authorise the General Manager, Chairperson and Cr Clinton to attend the LGNSW Shires Conference.

10. QUESTIONS AND STATEMENTS

Cr Manchester congratulated Mr Grant on his presentation to Harden Shire Council. The presentation was well received. Mr Grant has now presented to all constituent Councils and thanked all the Councillors for their hospitality.

Cr McGregor thanked Andrew for the booklets he provided for distribution to the Young Shire Council Meeting.

Cr Templeton attended the R.H Dougherty Awards on behalf of GWCC along with staff - Gerard Carr and Michael Lewis . Cr Templeton noted the exemplary conduct of attending staff.

Boorowa Shire Council staff Mr Anthony McMahon (General Manager) and Adam Stewart (Infrastructure Planning Manager) addressed Council prior to the commencement of the meeting.

**Minutes of the MEETING of GOLDENFIELDS WATER COUNTY COUNCIL held in the
TEMORA office on 21 AUGUST 2014**

Boorowa Shire Council is seeking initial support for a proposed connection to the GWCC system.

14/095 RESOLVED on the motion of Crs Manchester and McGregor that Council;

1. Furnish Boorowa Shire Council with a letter of support from the Chairperson and General Manager with conditions and allocation stipulations.
2. Authorise GWCC staff to provide assistance to Boorowa Shire Council with their planning and grant application process.

Staff members Mr Chris Perry, Mr Gerard Carr and Mr Chris Lasdauskas left the meeting and did not return.

11. CLOSED SESSION 3.16PM

14/096 RESOLVED on the motion of Crs Manchester and McGregor that Council meet in Closed Session.

In accordance with the Local Government Act 1993 and the Local Government (General) Regulations 2005, in the opinion of the General Manager the following business is of a kind as referred to in section 10A(2) of the Act and should be dealt with in part of the meeting closed to the media and public.

11.1 STAFF HOUSING LOAN (G35604005)

This item is classified CONFIDENTIAL under section 10A(2)(a) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:

- (a) *Personnel matters concerning particular individuals.*

14/097 RESOLVED on the motion of Crs McGregor and Palmer that Council approve the General Manager to negotiate purchase of 1/284 Hoskins Street Temora within the guidelines of the market appraisal.

14/098 RESOLVED on the motion of Crs Manchester and Clinton that Council offers in principal support to the Mandamah Group Water Scheme to be considered on a business case basis.

Cr McGregor left the meeting at 4.00pm.

There being no further business requiring the attention of the Council, the Meeting closed at 4.04pm
