

**Minutes of the Meeting of GOLDENFIELDS WATER COUNTY COUNCIL held at
TEMORA OFFICE on 23 APRIL 2015**

The meeting commenced at 11.05am.

PRESENT

Cr P Speirs (Chair), Cr A Clinton, Cr D McCann, Mr J McGregor, Cr C Manchester, Cr K Morris, Cr D Palmer and Cr P Templeton.

ALSO IN ATTENDANCE

Mr A Grant (General Manager), Mr G Carr (Acting Manager Finance & Administration), Cr C Lasdauskas (Manager Technology), Cr C Ansell (Manager Distribution & Construction), and Mrs A Coleman (Executive Assistant)

1. APOLOGIES

Nil

2. DECLARATION OF PECUNIARY INTERESTS

Mr Chris Lasdauskas noted the report 9.3.11 Organisational Restructure involved his position being made redundant.

3. CONFIRMATION OF MINUTES OF MEETINGS HELD ON 26 FEBRUARY 2015

15/024 RESOLVED on the motion of Crs McGregor and Manchester that the minutes of the meetings held on 26 February 2015 having been circulated and read by members be confirmed.

4. BUSINESS ARISING FROM MINUTES

Nil

5. PUBLIC ACCESS

Nil

6. NOTICES OF MOTION / RESCISSION MOTIONS

No Notices of Motion or Rescission Motions have been received for this meeting.

7. ADMISSION OF LATE REPORTS

15/025 RESOLVED on the motion of Crs Palmer and Morris that Council consider the late reports of

Barellan Standpipe Reservoir Rehabilitation

New Concrete Balance Tank

8. CHAIRPERSON'S MINUTE

The Chairperson did not submit a Chairpersons minute to the meeting.

**Minutes of the Meeting of GOLDENFIELDS WATER COUNTY COUNCIL held at
TEMORA OFFICE on 23 APRIL 2015**

9.0 FINANCIAL REPORTS

9.1.1 COUNCIL INVESTMENTS (G35507005)

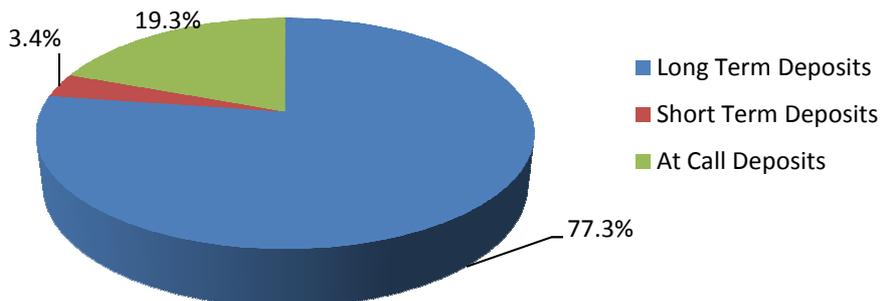
15/026 RESOLVED on the motion of Crs Palmer and Manchester that the report detailing Council Investments at 31 March 2015 be received and noted.

Report prepared by Acting Manager Finance & Administration

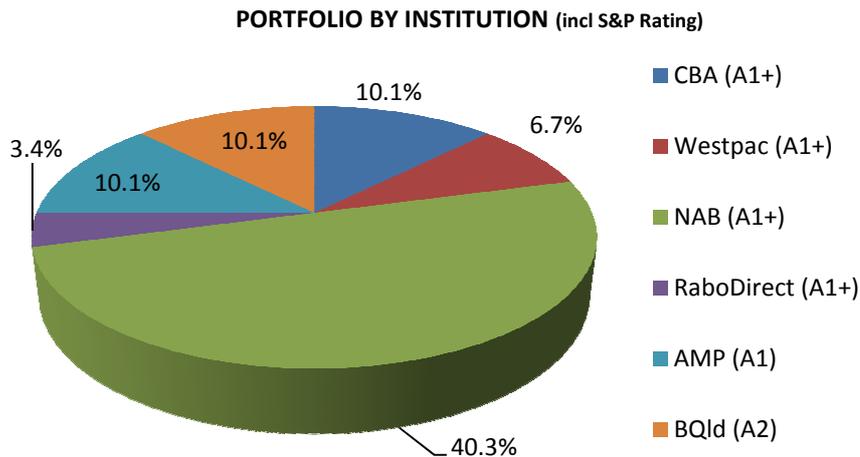
This report is presented for information on Council Investments in accordance with clause 212 of the Local Government (General) Regulation 2005. The following details Council Investments as at 31 March 2015:

| | Market Value (\$) | Term (days) | Rate | Maturity Date | % of Portfolio |
|--|--------------------------|--------------------|-------------|----------------------|-----------------------|
| Long Term Deposits | 23,000,000.00 | | | | 77.3% |
| Westpac Coupon Select Deposit (5yr) | 2,000,000.00 | | 3.92% | 27/10/15 | 6.7% |
| National Australia Bank | 3,000,000.00 | 1,096 | 3.73% | 05/11/14 | 10.1% |
| Bank of Queensland | 3,000,000.00 | 1,098 | 3.60% | 05/12/17 | 10.1% |
| National Australia Bank | 3,000,000.00 | 1,097 | 3.70% | 04/12/17 | 10.1% |
| AMP | 3,000,000.00 | 1,097 | 3.40% | 19/12/17 | 10.1% |
| National Australia Bank | 3,000,000.00 | 1,097 | 3.57% | 08/01/18 | 10.1% |
| National Australia Bank | 3,000,000.00 | 1,096 | 3.36% | 12/02/18 | 10.1% |
| Commonwealth Bank | 3,000,000.00 | 1,097 | 3.11% | 17/03/18 | 10.1% |
| Short Term Deposits | 1,000,000.00 | | | | 3.4% |
| Rabobank Australia | 1,000,000.00 | 270 | 3.65% | 17/04/15 | 3.4% |
| At Call Deposits | 5,750,000.00 | | | | 19.3% |
| Commonwealth Bank At Call A/c | 3,750,000.00 | At Call | 2.45% | N/A | 12.6% |
| AMP Bank At Call A/c | 2,000,000.00 | At Call | 3.35% | N/A | 6.7% |
| Total Value of Investment Funds | 29,750,000.00 | | | | 100.0% |

PORTFOLIO BY TYPE



**Minutes of the Meeting of GOLDENFIELDS WATER COUNTY COUNCIL held at
TEMORA OFFICE on 23 APRIL 2015**



Movements within Bank account for the reporting period (\$)

| | |
|---|----------------------|
| Cash Book balance as at 6 February 2015 | 916,014.81 |
| Plus Deposits | |
| October | 8,296,459.48 |
| November | 5,792,803.03 |
| Less Payments | |
| October | 8,692,841.09 |
| November | 5,262,248.41 |
| Cash Book balance as at 31 March 2015 | 1,050,187.82 |
| Less Outstanding Deposits | 35,824.75 |
| Plus Unpresented Cheques | 108,915.49 |
| Bank balance as at 31 March 2015 | 1,123,278.56 |

It is hereby certified that the above investments have been secured in accordance with:

- Local Government Act, 1993;
- Local Government (General) Regulation, 2005;
- Investment Order - dated 12 January 2011; and
- Council's Investment Policy (adopted 26/6/2014).

Recommendation

Recommendation made was adopted.

**Minutes of the Meeting of GOLDENFIELDS WATER COUNTY COUNCIL held at
TEMORA OFFICE on 23 APRIL 2015**

9.1.2 OUTSTANDING WATER DEBTORS (G35307005)

15/027 RESOLVED on the motion of Crs Manchester and Clinton that the report detailing Council's outstanding water debtors as at 31 March 2015 be received and noted.

Cr Manchester noted that the outstanding debtors appear high and need to be monitored.

Cr Clinton requested that the overdue notices have BPAY information included.

Report prepared by Acting Manager Finance & Administration

This report is presented for information on Council's outstanding water debtors as at 31 March 2015:

| \$'s | Arrears | Interest | Current | Total |
|--|-------------------|------------------|---------------------|---------------------|
| Access Charges | 121,831.98 | 15,567.71 | 256,631.79 | 394,031.48 |
| Usage Charges | 282,004.29 | 36,137.39 | 938,329.98 | 1,256,471.66 |
| Deferred Developer Charges | 23,763.00 | 0.00 | 344,133.00 | 367,896.00 |
| Sub-Totals | 427,599.27 | 51,705.10 | 1,539,094.77 | 2,018,399.14 |
| Less Overpayments Received | | | | -149,814.62 |
| Total Outstanding | | | | 1,868,584.52 |
| Less Bulk Council Accounts Outstanding | | | | -382,198.49 |
| Less Deferred Developer Chg Accounts Outstanding | | | | -367,896.00 |
| Total Outstanding from Retail Customers | | | | 1,118,490.03 |

Recommendation

Recommendation made was adopted.

9.1.3 WATER PRODUCTION COSTS (G35201005)

15/028 RESOLVED on the motion of Crs Palmer and Templeton that the report detailing Council's production cost comparatives as at 31 March 2015 be received and noted.

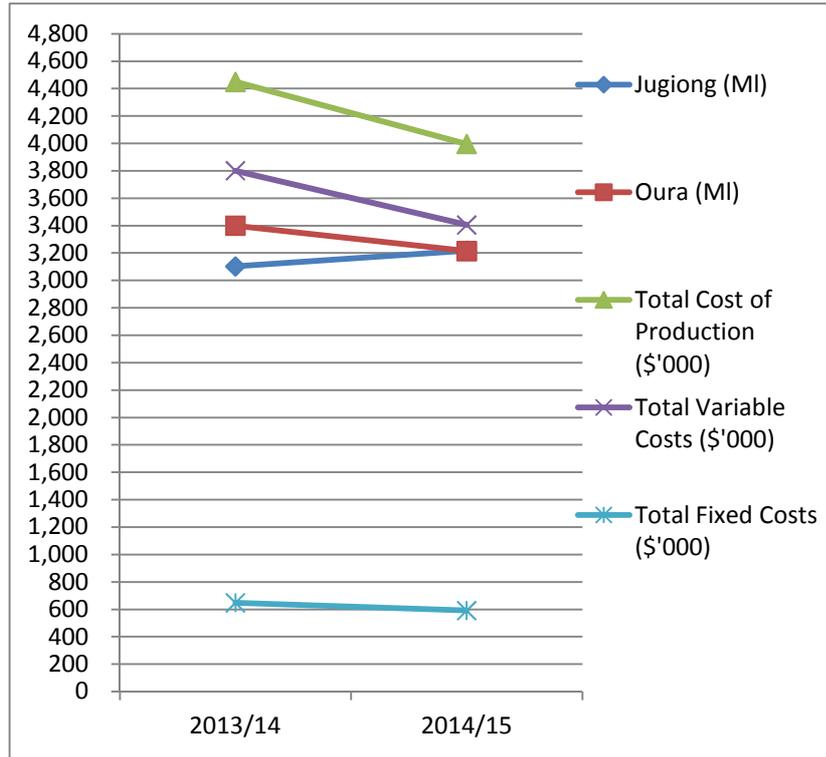
Report prepared by Acting Manager Finance & Administration

This report provides a comparison of Council's production costs as at 31 March 2015, with the previous year. It also shows the relationship between production costs and production volumes. A separate report on production volumes is presented elsewhere in the business paper.

YTD Production Cost Comparisons through March

| | 2013/14 | 2014/15 | % Change |
|--|--------------|--------------|----------------|
| Production Volumes (MI) | | | |
| Jugiong (MI) | 3,103 | 3,217 | 3.67% |
| Oura (MI) | 3,400 | 3,215 | -5.44% |
| Other (MI) | 799 | 827 | 3.50% |
| Total | 7,302 | 7,259 | -0.59% |
| Cost of Production (\$'000) | | | |
| Mains Operations | 327 | 314 | -3.98% |
| Reservoirs Operations | 35 | 35 | 0.00% |
| Pumping Stations & Bores Operations | 58 | 60 | 3.45% |
| Treatment Operations | 228 | 182 | -20.18% |
| Total Fixed Costs (\$'000) | 648 | 591 | -8.80% |
| Mains Maintenance | 710 | 745 | 4.93% |
| Reservoirs Maintenance | 115 | 83 | -27.83% |
| Pumping Stations & Bores Energy | 2,180 | 1,813 | -16.83% |
| Pumping Stations & Bores Maint | 452 | 464 | 2.65% |
| Treatment Chemical Costs | 236 | 200 | -15.25% |
| Treatment Maintenance | 108 | 100 | -7.41% |
| Total Variable Costs (\$'000) | 3,801 | 3,405 | -10.42% |
| Total Cost of Production (\$'000) | 4,449 | 3,996 | -10.18% |
| Cost of Prod'n (cents/KI of water produced) | 60.93 | 55.05 | -9.65% |
| Electricity Used YTD (MWh) | 9,646 | 9,618 | -0.29% |
| Electricity v Water Prod'n Ratio (MWh/MI) | 1.32 | 1.32 | 0.30% |

**Minutes of the Meeting of GOLDENFIELDS WATER COUNTY COUNCIL held at
TEMORA OFFICE on 23 APRIL 2015**



Recommendation

Recommendation made was adopted.

9.1.4 QUARTERLY BUDGET REVIEW STATEMENT – MARCH 2015 (G35201005)

15/029 RESOLVED on the motion of Crs McGregor and Templeton that the Quarterly Budget Review Statement for the period ended 31 March 2015 be received and noted with the variations to income and expenditure adopted as the revised Budget estimates for the year ended 30 June 2015.

Cr McGregor noted the excellent work Mr Gerard Carr was doing as Acting Manager of Finance and Admin.

Cr Clinton noted that GWCC office staff are exceptionally helpful and other customers had expressed this to him.

Report prepared by Acting Manager Finance & Administration

This report is presented to Council to revise estimates of income and expenditure in accordance with clause 203 of the Local Government (General) Regulation 2005. The review is for the quarter ending 31 March 2015 and is attached for Council's consideration.

The budget review statement is provided in two formats. The first being by type and reflective of how the end of year Income Statement is reported. The second being by activity as Special Schedule 3 is reported in the Financial Statements.

**Minutes of the Meeting of GOLDENFIELDS WATER COUNTY COUNCIL held at
TEMORA OFFICE on 23 APRIL 2015**

Prior to this review, the Budgeted Operating Result before Capital Items was a surplus of \$3,857,000. The March QBR anticipates a Budgeted Operating Result before Capital Items of a surplus of \$6,358,000.

The components of the reviewed surplus are listed below:

- The December review reduced overall water sales by \$1,109k. Seasonal changes February and March saw no substantial rainfall resulting in overall production to the end of March being down only 0.5% compared to 2013/14. Residential (\$333k) and Non Residential Water Sales (\$776) have been returned to the September 2014 Estimates.
- Increase in new water service connections, \$36k and sundry sales and services \$2k.
- Increase in Developer Charges totalling \$107k including Oura \$60k, Mt Arthur \$15k, Hylands Non Potable \$7k and Daylight \$26k.
- Overlooked in the December review were, LLS Grant \$100k, Environmental Trust \$33k and NSW Environmental and Education Grant \$31k.
- Reduction of \$200k in consultant's expenses that did not proceed and overall savings in Administration expenses \$180k.
- Reduction of \$120k in mains and \$40k in reservoir maintenance reflecting reduced maintenance requirements in these areas.
- Energy Costs with changes in operations provides an expected reduction of \$250k.
- Water Treatment estimate has also been reduced by \$200k reflecting changes in operations and reduced costs.
- Other Expenses reduced by \$180k.

Councillors will note changes to the Capital Budget Review Statement.

The changes are as follows:

- New Temora Depot reduced by \$150k (subject to another report)
- No further mains extensions planned -\$39k
- Cootamundra Abattoirs Mains Extension -\$120k
- A further -\$40k for the cancellation of the new Oura Bore
- Jugiong Water Treatment Plant internal painting postponed -\$50k
- Mains Replacement / Augmentation -\$30k
- Mt Daylight P/Station Pump Replacement Program postponed -\$50k
- Jugiong & Oura P/Station Investigations postponed -\$50k
- Junee Reservoir Painting postponed -\$360k

**Minutes of the Meeting of GOLDENFIELDS WATER COUNTY COUNCIL held at
TEMORA OFFICE on 23 APRIL 2015**

- Laboratories including Analysers not required -\$44k
- Additional Data Network \$29k
- Mains Extension Mandamah reduced by \$350k
- Mains Extension Ulley & McDougals Ln Ardlethan \$185k
- Previously reported postponed Mains Extensions had materials ordered totalling \$22k
- Jugiong No2 Booster P/Station Hi Voltage agreement, Switch and Closer upgrade brought forward \$71k

Please refer to the attached statements for financial details and accompanying notes.

Recommendation

Recommendation made was adopted.

9.2 WORKS REPORTS

9.2.1 FEBRUARY / MARCH 2015 (G95507005)

15/030 RESOLVED on the motion of Crs Palmer and Manchester that the works report for February and March 2015 be received and noted.

Report prepared by Manager Distribution & Construction

Water Losses & Mains Repairs

| NUMBER | DATE | TIME | | LOCATION | PIPE DIAMETER | CONSUMERS AFFECTED | ESTIMATED LOSS (KI) | REASON |
|--------|------|-------|-------|-----------------------------------|---------------|--------------------|---------------------|---------------|
| | | Off | On | | | | | |
| 147. | 1/2 | 17:15 | 18:15 | Weethalle, Kolkilbertoo Road | 100 | - | 50 | Hole In Pipe |
| 148. | 4/2 | 11:30 | 16:00 | Weethalle, Talleeban Road | 150 | 1 | 20 | Joint Failure |
| 149. | 11/2 | 6:30 | 9:00 | Naradhan, Monia Gap Road | 80 | - | 20 | Hole In Pipe |
| 150. | 11/2 | 9:00 | 10:30 | Weethalle, Monia Gap Road | 80 | - | 10 | Hole In Pipe |
| 151. | 13/2 | 9:00 | 10:30 | Marrar, Marrarvale Road | 80 | - | 10 | Split Pipe |
| 152. | 13/2 | 11:00 | 12:00 | Coolamon, Doubleday Lane | 100 | 5 | 10 | Joint Failure |
| 153. | 14/2 | 8:00 | 11:30 | Coolamon, Bruce Street | 100 | - | 1 | Split Pipe |
| 154. | 14/2 | 8:00 | 11:30 | Coolamon, Doubleday Lane | 100 | - | 2 | Split Pipe |
| 155. | 15/2 | 7:00 | 16:00 | Cootamundra, Old Cootamundra Road | 100 | - | 20 | Split Pipe |
| 156. | 16/2 | 9:00 | 11:00 | Eurongilly, Eurongilly Road | 40 | 2 | 200 | Split Pipe |

**Minutes of the Meeting of GOLDENFIELDS WATER COUNTY COUNCIL held at
TEMORA OFFICE on 23 APRIL 2015**

| NUMBER | DATE | TIME | | LOCATION | PIPE DIAMETER | CONSUMERS AFFECTED | ESTIMATED LOSS (KI) | REASON |
|--------|------|-------|-------|-----------------------------------|------------------|-----------------------|------------------------|---------------|
| | | Off | On | | | | | |
| 157. | 16/2 | 12:00 | 13:00 | Junee, Wyoming Lane | 150 | - | 200 | Split Pipe |
| 158. | 16/2 | 13:00 | 14:00 | Junee, Wyoming Lane | 150 | - | 100 | Split Pipe |
| 159. | 17/2 | 13:30 | 15:30 | Coolamon, Doubleday Lane | 100 | - | 1 | Split Pipe |
| 160. | 17/2 | 16:00 | 19:00 | Coolamon, Stinson Street | 100 | 4 | 2 | Hole In Pipe |
| 161. | 17/2 | 8:00 | 10:00 | Coolamon, Angle Road | 100 | 2 | 10 | Split Pipe |
| 162. | 17/2 | 7:00 | 10:30 | Weethalle, Kolkilbertoo Road | 100 | - | 20 | Split Pipe |
| 163. | 19/2 | 9:00 | 11:00 | Junee, Olympic Hwy | 50 | 50 | 300 | Joint Failure |
| 164. | 22/2 | 7:30 | 14:00 | Junee, Wyoming Lane | 150 | 70 | 200 | Split Pipe |
| 165. | 22/2 | 14:00 | 17:00 | Coolamon, Mary Gilmore Way | 80 | - | 50 | Split Pipe |
| 166. | 22/2 | 19:30 | 21:00 | Coolamon, Doubleday Lane | 100 | - | 10 | Split Pipe |
| 167. | 23/2 | 15:30 | 17:00 | Coolamon, Cowabbie Street | 100 | 5 | 200 | Split Pipe |
| 168. | 24/2 | 15:30 | 18:00 | Marrar, Mckelvies Lane | 100 | 3 | 100 | Split Pipe |
| 169. | 24/2 | 9:00 | 10:30 | Cootamundra, Old Cootamundra Road | 100 | - | 20 | Split Pipe |
| 170. | 24/2 | 10:30 | 12:00 | Cootamundra, Old Cootamundra Road | 100 | - | 30 | Split Pipe |
| 171. | 24/2 | 12:30 | 14:30 | Cootamundra, Old Cootamundra Road | 100 | - | 260 | Split Pipe |
| 172. | 24/2 | 6:00 | 8:30 | Coolamon, Cowabbie Street | 100 | 5 | 200 | Split Pipe |
| 173. | 24/2 | 10:00 | 12:00 | Marrar, Crudens Lane | 150 | - | 200 | Split Pipe |
| 174. | 25/2 | 9:00 | 11:00 | Cootamundra, Dirnaseer Road | 100 | - | 300 | Split Pipe |
| 175. | 25/2 | 11:00 | 13:00 | Cootamundra, Dirnaseer Road | 100 | - | 20 | Split Pipe |
| 176. | 27/2 | 11:00 | 12:00 | Naradhan, Naradhan Road | 150 | - | 15 | Split Pipe |
| 177. | 28/2 | 14:00 | 17:00 | Matong, Deepwater Road | 100 | - | 10 | Split Pipe |
| 178. | 4/3 | 9:00 | 12:00 | Junee, Wyoming Lane | 150 | - | 10 | Split Pipe |
| 179. | 4/3 | 7:00 | 9:00 | Marrar, Strathmore Lane | 100 | - | 10 | Split Pipe |
| 180. | 4/3 | 12:00 | 14:00 | Junee, Aerodrome Lane | 200 | - | 10 | Split Pipe |
| 181. | 5/3 | 20:00 | 22:30 | Junee, Olympic Hwy | 50 | - | 160 | Split Pipe |
| 182. | 6/3 | 7:30 | 12:00 | Naradhan, Naradhan Road | 150 | - | 20 | Split Pipe |
| 183. | 9/3 | 15:00 | 19:00 | Junee, Lord Street | 100 | 2 | 200 | Split Pipe |
| 184. | 10/3 | 6:30 | 12:00 | Coolamon, Dunrobin Street | 100 | 5 | 500 | Split Pipe |
| 185. | 10/3 | 15:00 | 19:00 | Junee, Lord Street | 100 | 2 | 300 | Split Pipe |
| 186. | 11/3 | 6:30 | 10:30 | Junee, Lord Street | 100 | 2 | 1000 | Split Pipe |

**Minutes of the Meeting of GOLDENFIELDS WATER COUNTY COUNCIL held at
TEMORA OFFICE on 23 APRIL 2015**

| NUMBER | DATE | TIME | | LOCATION | PIPE DIAMETER | CONSUMERS AFFECTED | ESTIMATED LOSS (KI) | REASON |
|--------|------|-------|-------|-----------------------------------|------------------|-----------------------|------------------------|--------------|
| | | Off | On | | | | | |
| 187. | 12/3 | 17:30 | 22:00 | Cootamundra, Suttons Lane | 100 | - | 20 | Split Pipe |
| 188. | 14/3 | 12:00 | 15:00 | Junee, Joffre Street | 100 | - | 500 | Split Pipe |
| 189. | 15/3 | 13:00 | 16:00 | Junee, Lord Street | 100 | - | 300 | Split Pipe |
| 190. | 17/3 | 7:00 | 9:00 | Cootamundra, Olympic Hwy | 100 | - | 10 | Split Pipe |
| 191. | 17/3 | 10:00 | 12:00 | Cootamundra, Suttons Lane | 100 | - | 50 | Split Pipe |
| 192. | 20/3 | 11:00 | 14:30 | Weethalle, Talleeban Road | 100 | - | 10 | Split Pipe |
| 193. | 23/3 | 9:00 | 15:00 | Stockinbingal, Troy Street | 100 | 15 | 10 | Split Pipe |
| 194. | 23/3 | 16:30 | 23:30 | Stockinbingal, Dudauman Road | 100 | 30 | 50 | Split Pipe |
| 195. | 23/3 | 8:00 | 12:00 | Wyalong, Gun Club Road | 150 | - | 60 | Split Pipe |
| 196. | 29/3 | 13:30 | 16:30 | Stockinbingal, Dudauman Road | 100 | 3 | 30 | Split Pipe |
| 197. | 30/3 | 12:00 | 14:00 | Naradhan, Holts Lane | 80 | - | 80 | Hole In Pipe |
| 198. | 31/3 | 17:30 | 21:30 | Stockinbingal, Dudauman Road | 100 | - | 15 | Split Pipe |
| 199. | 31/3 | 8:30 | 9:30 | Marrar, Cartwrights Lane | 50 | 1 | 10 | Split Pipe |
| 200. | 31/3 | 9:30 | 10:30 | Marrar, Cartwrights Lane | 50 | - | 1 | Split Pipe |
| 201. | * | * | * | Temora, Forbes Street | 375 | - | * | * |
| 202. | * | * | * | Barellan, Evans Smyles Road | 150 | - | * | * |
| 203. | * | * | * | Temora, Goldfields Way | 150 | - | * | * |
| 204. | * | * | * | Weethalle, Tait's Lane | 80 | - | * | * |
| 205. | * | * | * | Weethalle, Kolkilbertoo Road | 100 | - | * | * |
| 206. | * | * | * | Weethalle, Youngs Lane | 100 | - | * | * |
| 207. | * | * | * | Cootamundra, Old Cootamundra Road | 100 | - | * | * |
| 208. | * | * | * | Weethalle, Lewes Road | 150 | - | * | * |
| 209. | * | * | * | Temora, Dairy Street | 375 | - | * | * |
| 210. | * | * | * | Temora, Goldfields Way | 100 | - | * | * |
| 211. | * | * | * | Temora, Boundary Range Road | 50 | - | * | * |
| 212. | * | * | * | Weethalle, Lewes Road | 150 | - | * | * |

*DATA NOT AVAILABLE

Complaints

Water Quality

Dirty Water

| | |
|------------|----------------------------|
| 02/02/2015 | Kingdom Drive, Coolamon |
| 05/02/2015 | Ford Street, Ganmain |
| 09/02/2015 | Deutcher Street, Temora |
| 10/02/2015 | Hall Street, Ganmain |
| 23/02/2015 | Cowabbie Street, Coolamon |
| 23/02/2015 | Cowabbie Street Coolamon |
| 24/02/2015 | Waterview Street, Ganmain |
| 09/03/2015 | Ridge Street, Junee |
| 11/03/2015 | Stinson Street, Coolamon |
| 11/03/2015 | Stinson Street, Coolamon |
| 15/03/2015 | Booth Street, Coolamon |
| 15/03/2015 | Cowabbie Street Coolamon |
| 20/03/2015 | Goldfields Way, Sebastopol |
| 27/03/2015 | Booth Street, Coolamon |
| 29/03/2015 | Kingdom Drive, Coolamon |

Construction and Major Maintenance

- Narrandera project pre-install variations work.
- Narrandera project meter and taggle installations 42%.
- Mains replacement - (Suttons Ln) 100%.
- Mains replacement - (Bradleys) 90%.
- Mains replacement - (Monia Gap) 80%.
- Replace scour and stop valves at causing park.
- Rural meter reads.
- Jugiong Pump Station 2, Pump 2 – overhaul due to bearing failure.
- Jugiong Pump Station 1, Pump 3 – reinstall electric motor and commission.
- Jugiong WTP – repairs to filter beds.
- Carathool bores – Fabricate and install pipework for bore pump replacement.
- Pump checks across scheme.
- Servicing ACV's and PRV's across scheme.
- Vermin proofing and repairs to reservoir roofs across scheme.
- Preparation of vehicles and plant for safety inspections.
- Test and Tag electrical equipment.

Recommendation

Recommendation made was adopted.

Recommendation

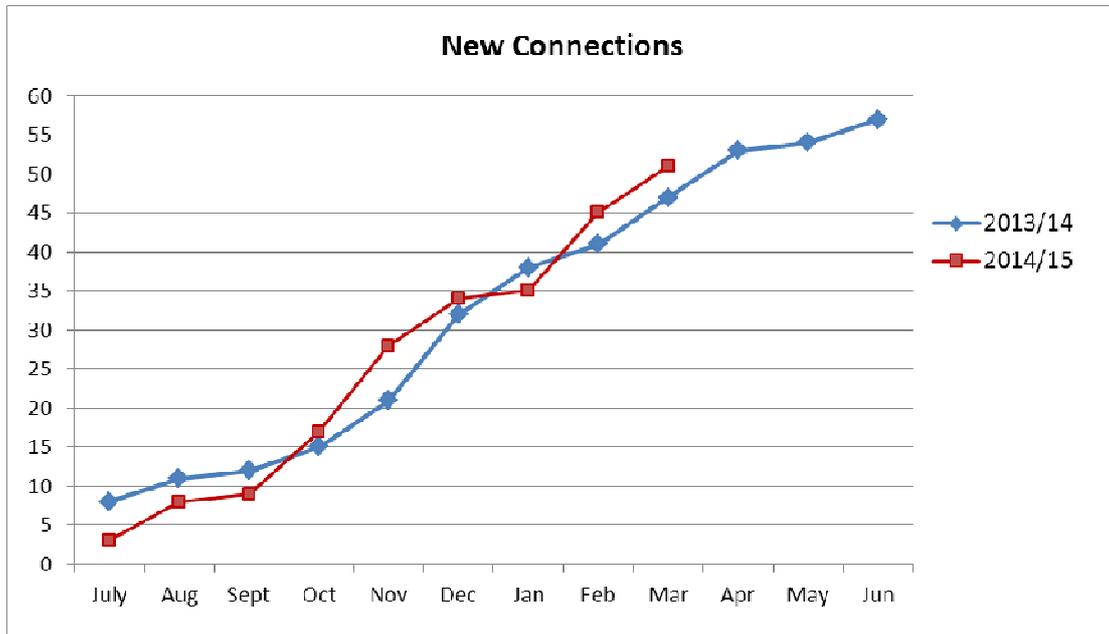
Recommendation made was adopted.

9.2.3 NEW WATER SERVICE CONNECTIONS (G95151005)

15/032 RESOLVED on the motion of Crs Palmer and McCann that the report detailing new water service connections be received and noted.

Report prepared by Acting Senior Revenue Officer

The following graph shows the number of new connections to 31 March 2015.



9 work orders are pending connection with 27 letters of offer issued while a further 5 applications are under investigation and 3 awaiting further information.

Recommendation

That the report detailing new water service connections be received and noted.

9.3 OTHER REPORTS

9.3.1 WATER PRODUCTION UPDATE

15/033 RESOLVED on the motion of Crs Palmer and McGregor that the reports detailing Council's water production status be received and noted.

Report prepared by Senior Revenue Officer

The attached graph show water production comparatives between this year, last year and the sale's estimate for Council's two main water sources, Jugiong and Oura to 26 March 2015.

While January was substantially down compared to previous years, February and more particularly March saw higher productions with total production only 0.5% below 2013/14.

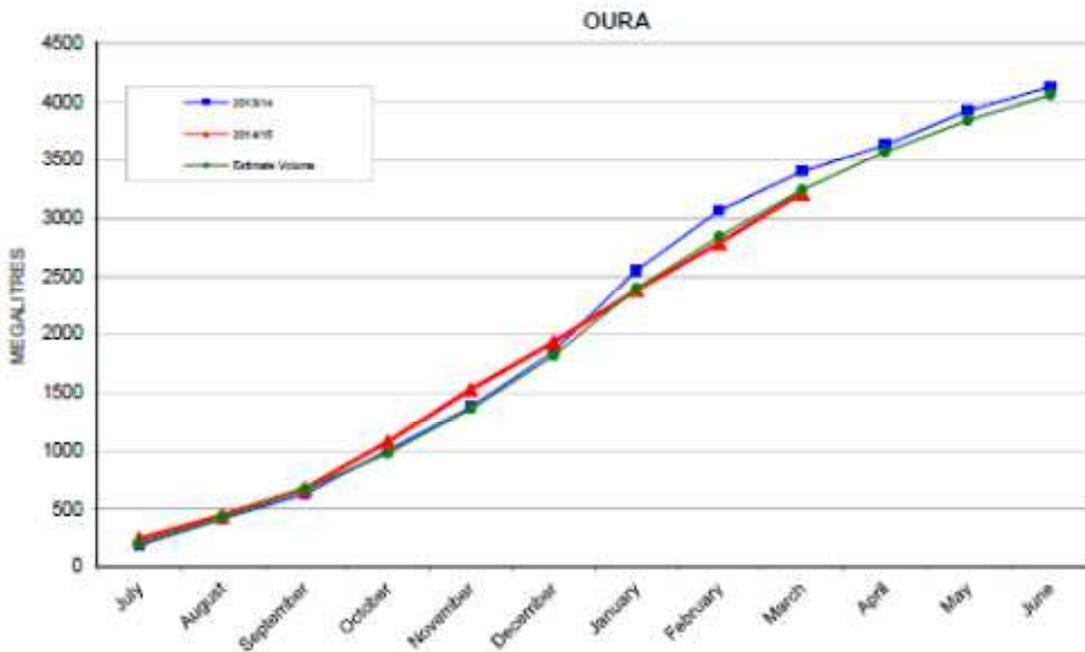
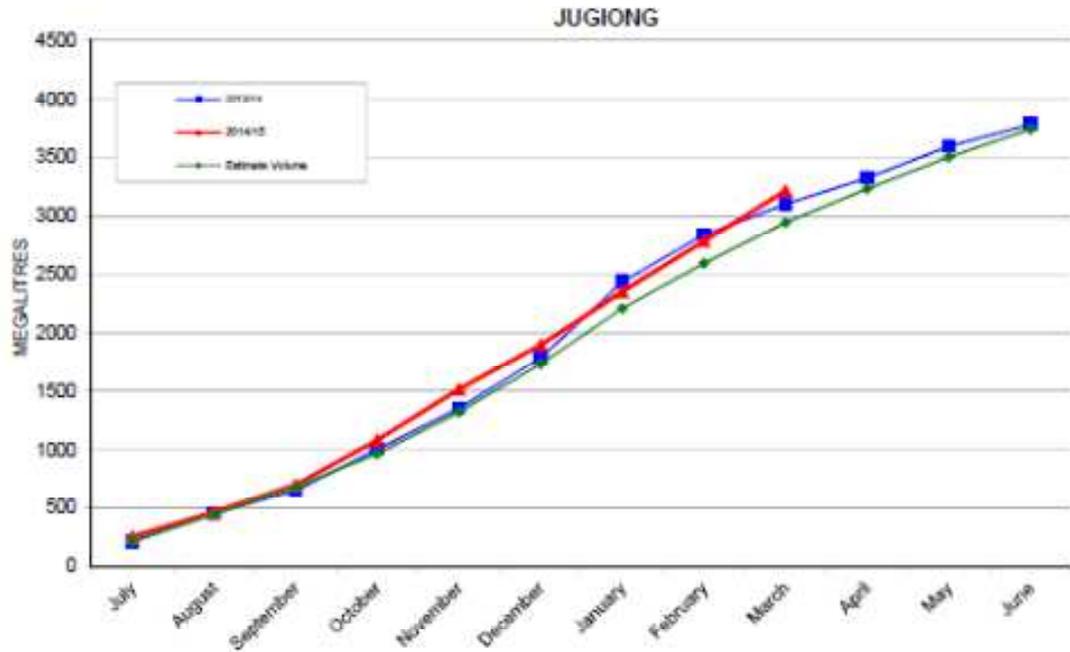
Recommendation

Recommendation made was adopted.

Attachment 9.3.1

WATER PRODUCTION

UP TO 26/03/2015



9.3.2 RE-COATING OF JUNEE AND WYALONG RESERVOIRS (G95651010)

15/034 RESOLVED on the motion of Crs Clinton and McGregor that Council re-allocate funding for the projects to future budgets 16/17 and 17/18.

Report Prepared by Engineering Officer

Council has allocated money in this financial year's budget for the internal re-coating of the Junee Balance Tank \$360,000 and internal/external re-coating of the Wyalong Balance Tank \$425,000. Although important, priorities have been the new Temora Depot, and the Mandamah/Ardlethan schemes.

Recommendation

Recommendation made was adopted.

9.3.3 OURA BORE 2 REMOVAL (G95253005)

15/035 RESOLVED on the motion of Crs Manchester and Morris that the report be received and noted.

Report Prepared by Engineering Officer

Council will recall the report and subsequent resolution regarding the Oura Bore 2 Project at the December meeting 2014.

A quote has been received and accepted for \$38,500 to remove the casing and screen from Paul Milne Drilling. The materials extracted are worth \$100,000 and upon removal can be reused elsewhere.

Recommendation

Recommendation made was adopted.

9.3.4 BUSINESS ACTIVITY STRATEGIC PLAN (G05601505)

15/036 RESOLVED on the motion of Crs Clinton and McGregor that Goldenfields Water halve the cost of rate rises on Consumption and Access charges to 2.5% with a 4 year price path.

15/037 RESOLVED on the motion of Crs Manchester and Templeton that all other fees and charges be similarly increased by 2.5%.

15/038 RESOLVED on the motion of Crs McCann and Templeton that Council endorse the Business Activity and Strategic Plan including the Operational Plan for 2015/16 and the plan go on public display with the General Manager to check the Development Servicing Plan and bring back to Council if required.

The General Manager noted that any suggested changes to the BASP during the year should be sent to himself and the Executive Assistant.

Report prepared by Business Enterprise Officer

The Business Activity and Strategic Plan incorporating Delivery Program and Operational Plan for 2015/16 have been updated to show the coming years targets and include an asset management strategy.

This document is Council's contract with the community for deliverables for the upcoming year and remainder of Council's term. It is also The Board's indication to the General Manager and senior managers of Council priorities.

The draft Business Activity Strategic Report is enclosed for Councils consideration.

Recommendation

That Council endorse the Business Activity and Strategic Plan including the Operational Plan for 2015/16 and the plan go on public display.

**9.3.5 AWA CONFERENCE AND WSSA WEBINAR UPDATE APRIL 2015
(G40151005)**

15/039 RESOLVED on the motion of Crs Palmer & McGregor that Council note the report.

Report Prepared by General Manager

The General Manager presented at the AWA (Australian Water Association) Water Conference on March 18th in Sydney and online via a webinar on March 31st for WSSA (Water Services Association of Australia).

The AWA session was well attended and questions indicated great interest in GWCC activities. More importantly follow up request from other authorities show potential for further opportunities.

The WSSA webinar was broadcast to an estimated 160 people from dozens of organisations across Australia. Again this was well received and is a positive exercise for GWCC in relating its successes.

Recommendation

Recommendation made was adopted.

9.3.6 WATER USAGE PUMP-STATION RESIDENCE APRIL 2015 (G10507505)

15/040 RESOLVED on the motion of Crs Manchester and Palmer that Council endorse supply of water for use on permanent plants at the Pump-station Residence. The supply should be metered on a temporary basis and reported to Council. Should this usage be significant, Council could decide to meter on a permanent basis and transfer cost between budget areas and/or charge back to the tenant.

Report Prepared by General Manager

A variety of native plants have been planted at the Loftus Street Pump-station Residence for amenity and uses in relation to GWCC500.

Native species are useful to GWCC500 for promotional and educational uses; demonstrating species variety, leaf variety and characteristics such as smell and form.

The supply for watering these is currently unmetered. Water supply to the residence for domestic purposes is metered and billed to the tenant.

Recommendation

Recommendation made was adopted.

9.3.7 WORK HEALTH AND SAFETY POLICIES (G40057005)

15/041 RESOLVED on the motion of Crs Manchester and McGregor that Council endorse the revised Alcohol and Drugs Policy as presented.

Report prepared by the General Manager

Work Health and Safety policies were presented at the February meeting of Council.

Council resolved to review the policies and provide feedback and should major alternations be necessary the policies were to be brought back to the April meeting of Council for endorsement.

The Alcohol and Drugs policy has been altered and as such is presented for Council consideration.

Recommendation

Recommendation made was adopted.

Attachment 9.3.7



Alcohol and Drugs Policy CP:033

Keyword: Alcohol, Drugs
Minute adopted:
Approved by GM:

Next Review:

OBJECTIVE

Council is committed to ensuring staff are provided with a safe and healthy working environment. This includes being free from any potential incident or error caused by or attributed to the influence of alcohol, drugs or medication.

DEFINITIONS

- Medication – A legal drug that is used to prevent, treat, or relieve symptoms of a disease or abnormal condition.
- Prescribed medication – A medication/drug requiring a prescription, as opposed to an over-the-counter drug, which can be purchased without one.
- Alcohol – A liquor or brew containing alcohol as the active agent.
- Drug – A chemical substance, especially one prescribed by a medical provider, that is used in the diagnosis, treatment, or prevention of a condition or disease or a chemical substance such as a narcotic or a hallucinogen that affects the central nervous system and is used recreationally for perceived desirable effects on personality, perception, or behaviour (commonly known as a recreational drug)
- Non-prescription medication – A medication/drug that can be bought legally without a prescription; over the counter etc.
- Controlled substance – A drug or chemical substance whose possession and use are controlled by law.

PURPOSE

- Comply with the Work, Health & Safety Act 2011 and Work, Health & Safety Regulations 2012.
- Provide employees who exhibit altered behavioural patterns related to the use of drugs, alcohol and/or medication (prescription/non-prescription) the opportunity to "self-refer" to professional services.
- Develop a workplace culture that is built on self-responsibility, trust and confidentiality in matters affecting staff.

INTENT

To eliminate from the work environment any danger due to drugs, alcohol and/or medication. Use relates to the effect of drugs, alcohol and/or medication during working hours and travelling to and from work.

PROCEDURES – Working and/or living away from home

- When working and living away from home the Supervisor is ultimately responsible for the actions and behaviours of all staff under his direct supervision.
- Individuals are permitted 2 standard alcoholic drinks with their evening meal at Council's expense. Extra drinks purchased will be at the individual's expense taking into account the 0.00 alcohol limit required when commencing works the following day.
- Alcohol is not permitted to be purchased via Council's Credit Card without the specific approval of the General Manager.
- Employees shall be free from the influence of alcohol, drugs and/or medication at work and driving to and from worksites.
- Where an employee is on call they will be free from the influence of alcohol, drugs and/or medication.
- The alcohol limit for field/outdoor staff is 0.00 and Administration/indoor staff is 0.02.

Any employee, who considers that safety, is compromised because a fellow worker or contractor may be under the influence of alcohol, drugs and/or medication shall immediately in confidence advise their Supervisor.

If the Supervisor agrees, they shall immediately and discreetly advise the employee or contractor they are unfit to continue work and advise the employee that he/she may have a representative (union official or otherwise) present if discussions are continued.

**Minutes of the Meeting of GOLDENFIELDS WATER COUNTY COUNCIL held at
TEMORA OFFICE on 23 APRIL 2015**

If the Supervisor thinks the employee poses a potential risk, they will be stood down for the remainder of the day (utilising any available sick leave) and **may** be advised that a return to work is subject to provision of a medical clearance.

The Supervisor must inform that counselling is available through community agencies and provide contact details.

The employee shall be advised of the potential hazards of transporting themselves from the workplace to his/her place of abode and Council will provide transport home for the employee.

All care will be duly exercised in securing the employee's property but no responsibility will be accepted by Council for any damage or loss caused by this process.

MEDICATION

If the Supervisor thinks an employee or contractor is noticeably affected by prescription and/or non-prescription medication, the employee will not be permitted to commence or continue work until medical advice is received. Any employee who is required to take prescription and/or non-prescription medication will discuss the matter initially with their medical practitioner to ascertain the effect on their work environment.

EMPLOYEE ASSISTANCE

Council will make every attempt to support staff who seeks assistance with counselling in relation to the use of drugs and alcohol.

ADDITIONAL ASSISTANCE

Confidential advice etc. can be obtained from the following:
Alcohol & Drug Information Service
24 hour/7 days a week
Advice/Information/Referral
Toll Free: 1800 422599

Local agencies will be utilised where appropriate or where requested.

APPLICATION

If an employee's performance is repeatedly affected by drugs, alcohol and/or medication, and if the employee has been encouraged to seek assistance but failed to do so or to respond to such assistance, Council may initiate disciplinary action.

CONSIDERATIONS

The General Manager may waive the restriction regarding the consumption of alcohol on Council premises for occasions deemed appropriate.

REFERENCES

- NSW WorkCover Authority
- Work, Health & Safety Act 2011
- Work, Health & Safety Regulations 2012
- NSW Health Department

9.3.8 DESIGN & CONSTRUCTION OF DEPOT BUILDINGS, 124-126 CROWLEY STREET, TEMORA (G10150505)

15/042 RESOLVED on the motion of Crs McGregor and Templeton that the tender submitted by Coolamon Steel Works for the design and construction of depot buildings, 124-126 Crowley Street Temora be accepted for the lump sum price of \$591,405 excluding GST.

Report Prepared by Design & Modelling Officer

Tenders closed on March 10 2015 for the design and construction of depot buildings at 124-125 Crowley St Temora. The tender is for 47.2m x 20.0m store/work shop with adjoining 8.5m x 5.5m workshop office/amenity block and 15.0m x 8.0m training room completed to lock up stage.

8 tender prices were received ranging from \$588,860.00 to \$1,277,000.00 respectively and were assessed based on the following criteria:

- value for money
- relevant experience in similar value projects
- design
- street appeal
- construction time frame

Total scores were:

| Company | Total Score |
|--|--------------------|
| Coolamon Steel Works | 4.2 |
| Castlereagh Construction Group Pty Ltd | 4.0 |
| Parnall Pty Ltd | 3.6 |
| Cleverdons Steel Constructions | 3.4 |
| Perich Constructions | 3.2 |
| Eden Constructions Co Pty Ltd | 2.8 |
| Brownrite Building Group Pty Ltd | 2.6 |
| Builtform Constructions Pty Ltd | 2.2 |

A copy of the full assessment has been circulated.

Recommendation

Recommendation made was adopted.

9.3.9 MANDAMAH SCHEME APRIL 2015 (G95259510)

15/043 RESOLVED on the motion of Crs Templeton and Clinton that Council authorise the General Manager to proceed with the scheme on the pricing basis stated above and progress with coordinating the loans funds and construction once funding is secured.

That Council budget an initial \$350K to allow materials ordering as soon as the project is confirmed.

Report Prepared by General Manager

The Mandamah Scheme has been costed and designed. The current estimate is approximately \$3.2M for completion of the scheme allowing for 100 nominal 1ML connections.

Signed consents from landowners indicate 42 committed parties, 87 Connections and a length of 190km.

The State Government has indicated that GWCC will be the nominated authority to coordinate funding for long term low interest loans for the customers on the scheme.

GWCC has indicated that connections would have a \$50K upfront cost. This requires an additional \$10K to be recouped from each connection over a 10 year period. Discussions with the group have centred on increasing the yearly access charge by \$500 and increasing the usage charge to the residential rate which is currently 66 cents more per KL @ 75% average usage would achieve the extra \$5k needed.

Recommendation

Recommendation made was adopted.

9.3.10 ULEY LANE RURAL SCHEME (G95151010)

15/044 RESOLVED on the motion of Crs McCann and McGregor that the Uley Lane rural scheme report be received and noted.

Report Prepared by Design & Modelling Officer

The scheme will extend south from Ardlethan towards Coolamon along the Newell Highway, Ardlethan – Coolamon Road, Uley Road and McDougalls Lane for a total length of 12,900m.

The scheme currently has 3 signed and committed water connection applications.

Council is waiting on approval from Roads and Maritime Services (RMS) and Coolamon Shire Council.

RMS has requested additional information and is currently reviewing for approval.

Coolamon Shire Council is currently assessing the impact of construction of the scheme on a short section of trees in McDougall Lane. Coolamon Shire Council has also requested that the final alignment to be pegged and inspected before final approval is given.

Recommendation

Recommendation made was adopted.

9.3.11 ORGANISATIONAL RESTRUCTURE 2015 (G70157005)

15/045 RESOLVED on the motion of Crs Palmer and Morris that the Organisational Restructure be considered in CLOSED SESSION.

9.3.13 BARELLAN STANDPIPE RESERVOIR REHABILITATION

15/046 RESOLVED on the motion of Crs McCann and Templeton that the Barellan Standpipe Reservoir Rehabilitation report be received and noted.

Report Prepared by Design & Modelling Officer

Barellan standpipe reservoir was rehabilitated in September 2012 using a coating system supplied by Carboline and the product carries a 25 year warranty.

Late 2014 field staff reported that a small leak had formed and Council had contacted the manufacture about the failure of the coating. Recently field staff have reported that the leak is getting worse. Carboline have been informed of the issues and have offered to inspect the coating and determine the cause of the failure.

Council is currently waiting on Carboline to supply a detailed plan of action.

Recommendation

Recommendation made was adopted.

9.3.14 NEW CONCRETE BALANCE TANK

15/047 RESOLVED on the motion of Crs Manchester and Palmer that Council retains the bank guarantee and not to issue the final completion until the issues are resolved.

Report Prepared by Design & Modelling Officer

The 12 month defect liability expired on the 17/02/15 for the new concrete balance tank at Albert St Junee.

An inspection of the tank was performed on the 19/01/15 and found 3 small leaks from a construction joint and the wall floor joint. Council has been in contact with Hornick Constructions about repair of the leaks and they have given a commitment by Email to inspect and repair within the next 3 months and have requested that Council grants final completion of the tank.

Recommendation

Recommendation made was adopted.

9.3.12 NEXT MEETING

The next Ordinary Meeting of Council is scheduled to be held on Thursday 25 June 2015 at 1.00PM.

The General Manager delivered an update to Council on the GWCC500 Expression of interest from landholders.72 EOI's were received - excellent response.

- 15/048 RESOLVED** on the motion of Crs McCann and Manchester that Council authorise \$50,000 toward Round 1 of the GWCC and Local Land Services GWCC500 project after substantiation with Engineering that it meets approval.

10. QUESTIONS AND STATEMENTS

Cr Clinton asked that staff be congratulated on their efforts toward the forecasted profit.

- 15/049 RESOLVED** on the motion of Crs Manchester and Morris that the meeting be adjourned for lunch.

The meeting was adjourned at 1.25PM.

The meeting resumed at 1.48PM.

11. CLOSED SESSION 1.48PM

In accordance with the Local Government Act 1993 and the Local Government (General) Regulations 2005, in the opinion of the General Manager the following business is of a kind as referred to in section 10A(2) of the Act and should be dealt with in part of the meeting closed to the media and public.

- 15/050 RESOLVED** on the motion of Crs McGregor and Palmer that Council meet in Closed Session.

1.48PM - Mr G Carr, Mr C Lasdauskas and Mr C Ansell left the meeting and did not return.

11.1 USU CORRESPONDENCE AND RESPONSES TO CLAIMS APRIL 2015 (G70204010)

This item is classified CONFIDENTIAL under section 10A(2)(a) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:

(a) personnel matters concerning particular individuals (other than councillors)

- 15/051 RESOLVED** on the motion of Crs Manchester and Clinton that the board acknowledges the information provided and endorses the direction the Management team is taking.

11.2 ORGANISATIONAL RESTRUCTURE 2015 (G70157005)

This item is classified CONFIDENTIAL under section 10A(2)(a) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:

(a) personnel matters concerning particular individuals (other than councillors)

15/052 RESOLVED on the motion of Crs Manchester and McCann that Council endorse the structure and ongoing negotiations with staff and the USU to progress these changes.

15/053 RESOLVED on the motion of Crs McCann and Palmer that Council authorise the General Manager to progress private capital discussions to a political state level.

OPEN SESSION – 3.06PM

15/054 RESOLVED on the motion of Crs Templeton and Palmer that Council revert back to Open Session and that the resolutions made in Closed Session be made public.

There being no further business requiring the attention of the Council the meeting closed at 3.06pm
