

**Minutes of the MEETING of GOLDENFIELDS WATER COUNTY COUNCIL held in the TEMORA office on 27 AUGUST 2015**

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The meeting commenced at 1.01pm

**PRESENT**

Cr P Speirs (Chair), Cr A Clinton, Cr C Manchester, Cr K Morris, Cr D Palmer and Cr P Templeton.

**ALSO IN ATTENDANCE**

Mr A Grant (General Manager), Mr G Carr (Acting Manager Finance & Administration), Mr C Lasdauskas (Manager Technology), Mr S Baldry (Acting Manager Distribution & Construction), and Mrs A Coleman (Executive Assistant)

*Cr Speirs asked all present to rise for a moments silence in honour of the late Cr McGregor.*

**15/089 RESOLVED** on the motion of Crs Palmer and Clinton that the Chairpersons minute be received and noted.

The Chairperson provided the following minute:

*I wish to place on the records of Goldenfields Water County Council recognition of the valuable contribution to this organisation by the Young Shire delegate, the late John McGregor.*

*I first met him under the umbrella of Local Government in the 1995 1996 period.*

*John was the Young Shire Council delegate in a discussion process to sort out the aftermath from the State Government's acquisition of the electricity power and wires business. The leftovers included the water business, and it was not in the best of shape. Despite the departmental advice that there was to be one entity this part of the state to serve water distribution north and south of the Murrumbidgee River, John passionately shared the belief that the future lay in two organisations, one north and one south of the river, and thank goodness that passion was respected by all community representatives at that time.*

*We had to come up with a suggested name for the entity and John brought the Young Shire experience of goldmining and Lambing Flats into the process. He argued that gold has historic traction for several communities, and when that was combined with the yellow of the hillsides with Cootamundra wattle, and the broad expanses of the newly significant canola crops, we felt that this was truly a region that could rightly call itself Goldenfields.*

*So when the proclamation was issued in July 1997 to establish Goldenfields Water County Council, John took his place at the table as the representative of Young Shire Council, a position he held for the rest of his life.*

*He brought to our organisation his unique skill sets of a lifetime in business, with all the associated connections, a passion to eliminate waste within organisations, and an ability to see the merits in someone else's point of view. When you coupled that with John's sense of humour, meetings were never dull or boring.*

*John was the representative of Young Shire Council first and foremost, always promoting the issues and experiences of his own council. But he also possessed the ability to understand the issues and challenges of other communities within the Goldenfields footprint. He*

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*understood and supported the broader issues both locally and across the state, the mark of a true local statesman.*

*His contribution is sincerely acknowledged; he will be sorely missed.*

**1. APOLOGIES**

An apology has been received from Cr D McCann for this meeting.

**15/090 RESOLVED** on the motion of Crs Palmer and Clinton that leave of absence be granted to Cr D McCann.

**2. DECLARATION OF PECUNIARY INTERESTS**

**Declaration of Interest**

Cr Clinton declared a pecuniary interest in item 9.3.7.

Cr Palmer declared a pecuniary interest in item 9.1.7

**3. CONFIRMATION OF MINUTES OF MEETINGS HELD ON 25 June 2015**

**15/091 RESOLVED** on the motion of Crs Manchester and McCann that the minutes of the meeting held 25 June 2015 having been circulated and read by members be confirmed.

**4. BUSINESS ARISING FROM MINUTES**

**5. PUBLIC ACCESS**

No requests for public access for this meeting have been received.

**6. NOTICES OF MOTION / RESCISSION MOTIONS**

No Notices of Motion or Rescission Motions have been received.

**7. ADMISSION OF LATE REPORTS**

**15/092 RESOLVED** on the motion of Crs Manchester and Palmer that Council consider the following late reports in Closed Session:

Request for Deferment of Infrastructure Charges

IRC & Award Matters

**8. CHAIRPERSON'S MINUTE**

As above.

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**9.1 FINANCIAL & PRODUCTION REPORTS**

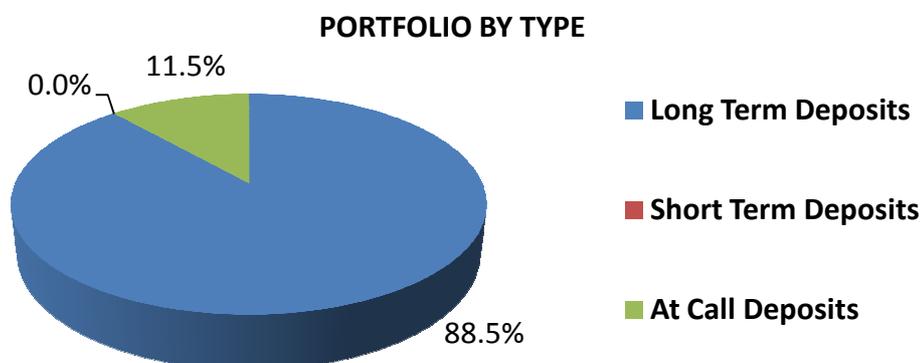
**9.1.1 COUNCIL INVESTMENTS (G35507005)**

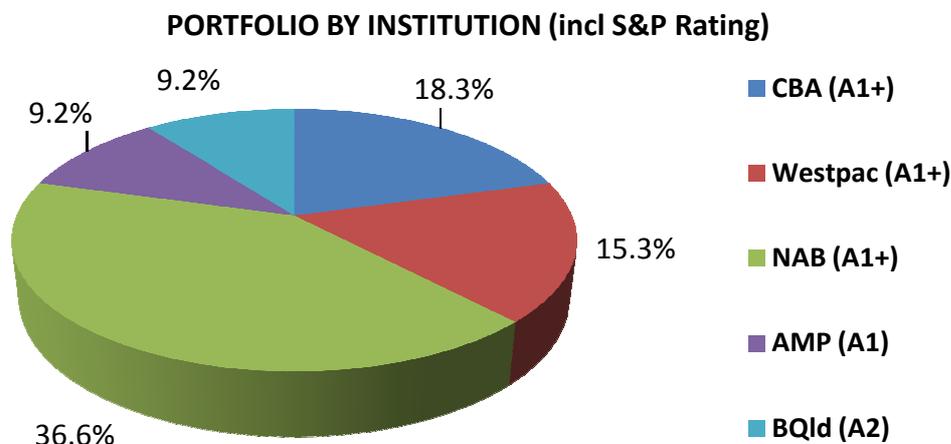
**15/093 RESOLVED** on the motion of Crs Clinton and Templeton that the report detailing Council Investments at 31 July 2015 be received and noted.

**Report prepared by Acting Manager Finance & Administration**

This report is presented for information on Council Investments in accordance with clause 212 of the Local Government (General) Regulation 2005. The following details Council Investments as at 31 July 2015:

	<b>Market Value (\$)</b>	<b>Term (days)</b>	<b>Rate</b>	<b>Maturity Date</b>	<b>% of Portfolio</b>
<b>Long Term Deposits</b>	<b>29,000,000.00</b>				<b>88.5%</b>
Westpac Coupon Select Deposit (5yr)	2,000,000.00		3.92%	27/10/15	6.1%
National Australia Bank	3,000,000.00	1,096	3.73%	05/11/17	9.2%
Bank of Queensland	3,000,000.00	1,098	3.60%	05/12/17	9.2%
National Australia Bank	3,000,000.00	1,097	3.70%	04/12/17	9.2%
AMP	3,000,000.00	1,097	3.40%	19/12/17	9.2%
National Australia Bank	3,000,000.00	1,097	3.57%	08/01/18	9.2%
National Australia Bank	3,000,000.00	1,096	3.36%	12/02/18	9.2%
Commonwealth Bank	3,000,000.00	1,097	3.11%	17/03/18	9.2%
Commonwealth Bank	3,000,000.00	1,096	3.06%	20/04/18	9.2%
Westpac Banking Corporation	3,000,000.00	1,096	3.04%	25/06/18	9.2%
<b>Short Term Deposits</b>	<b>0.00</b>				<b>0.0%</b>
	0.00				0.0%
<b>At Call Deposits</b>	<b>3,750,000.00</b>				<b>11.5%</b>
Commonwealth Bank At Call A/c	1,750,000.00	At Call	2.45%	N/A	5.3%
AMP Bank At Call A/c	2,000,000.00	At Call	3.35%	N/A	6.1%
<b>Total Value of Investment Funds</b>	<b>32,750,000.00</b>				<b>100.0%</b>





**Movements within Bank account for the reporting period (\$)**

Cash Book balance as at 29 May 2015	\$2,816,040.34
Plus Deposits	
June	\$4,628,141.28
July	\$942,681.69
Less Payments	
June	-\$6,694,294.90
July	-\$1,579,298.82
 Cash Book balance as at 31 July 2015	 \$113,269.59
Less Outstanding Deposits	-\$2,451.61
Plus Unpresented Cheques	\$235,827.16
 Bank balance as at 31 July 2015	 <b>\$346,645.14</b>

It is hereby certified that the above investments have been secured in accordance with:

- Local Government Act, 1993;
- Local Government (General) Regulation, 2005;
- Investment Order - dated 12 January 2011; and
- Council's Investment Policy (adopted 26/6/2014).

**Recommendation**

Recommendation made was adopted.

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**9.1.2 OUTSTANDING WATER DEBTORS (G35307005)**

**15/094 RESOLVED** on the motion of Crs Palmer and Templeton that the report detailing Council's outstanding water debtors as at 31 July 2015 be received and noted.

**Report prepared by Acting Manager Finance & Administration**

This report is presented for information on Council's outstanding water debtors as at 31 July 2015:

<b>\$'s</b>	<b>Arrears</b>	<b>Interest</b>	<b>Current</b>	<b>Total</b>
Access Charges	178,424.55	19,367.84	825,153.63	1,022,946.02
Consumption Charges	399,818.02	43,741.26	1,720,171.55	2,163,730.83
Deferred Developer Char	23,763.00	-	291,236.00	314,999.00
<b>Sub-Totals</b>	<b>602,005.57</b>	<b>63,109.10</b>	<b>2,836,561.18</b>	<b>3,501,675.85</b>
Less Overpayments Received				- 147,131.33
<b>Total Outstanding</b>				<b>3,354,544.52</b>
				Less Bulk Council Accounts Outstanding - 268,659.91
				Less Developer Chg Accounts Outstanding - 314,999.00
<b>Total Outstanding from Retail Customers</b>				<b>2,770,885.61</b>

The April to June quarterly water accounts totalling \$2,421,600.79 were issued 31 July 2015.

**Recommendation**

Recommendation made was adopted.

**9.1.3 2014/15 FINANCIAL STATEMENTS (G35401005)**

**15/095 RESOLVED** on the motion of Crs Manchester and Templeton that the Financial Statements for the year ended 30 June 2015 (including movements in restricted assets) be formally adopted, as presented, for referral to Council's Auditor; once commentary on depreciation and management expenses have been circulated to Councillors for clarification.

The Chairman, Deputy Chairman, General Manager and Responsible Accounting Officer be authorised to sign the Statements by Councillors and Management on the preparation of the General Purpose and Special Purpose Financial Statements for the year ended 30 June 2015;

The General Manager be delegated the authority to issue the audited Financial Statements immediately upon receipt of the auditors reports subject to their being no material audit changes or audit issues; and

Council present the final audited Financial Statements and Auditors Reports to the public at a public meeting to be held in conjunction with its ordinary meeting in October.

**Report prepared by Acting Manager Finance & Administration**

Council's draft Financial Statements for the year ended 30 June 2015 are being prepared.

Under section 413 (1) of the Local Government Act 1993, Council is required to refer its draft Financial Statements for audit. The Auditor's Report will be made available to Council after it has formally resolved the referral.

It is envisaged that Council will present its Financial Statements to the public in conjunction with its ordinary October meeting.

The primary statements of the General Purpose and Special Purpose Financial Statements (statements subject to audit) are attached. Councillors will be supplied with a complete set of reports, including the Auditor's Reports, before the public meeting.

The draft Financial Statements are included for consideration. It is anticipated only minor adjustments for employee leave entitlements are necessary.

**Recommendation**

The Financial Statements for the year ended 30 June 2015 (including movements in restricted assets) be formally adopted, as presented, for referral to Council's Auditor;

The Chairman, Deputy Chairman, General Manager and Responsible Accounting Officer be authorised to sign the Statements by Councillors and Management on the preparation of the General Purpose and Special Purpose Financial Statements for the year ended 30 June 2015;

The General Manager be delegated the authority to issue the audited Financial Statements immediately upon receipt of the auditors reports subject to their being no material audit changes or audit issues; and

Council present the final audited Financial Statements and Auditors Reports to the public at a public meeting to be held in conjunction with its ordinary meeting in October.

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**9.1.4 CARRY OVER OF INCOMPLETE WORKS (G35201005)**

**15/096 RESOLVED** on the motion of Crs Clinton and Morris that the following capital works items be carried-over to the 2015/16 financial year:

<u>Capital Budget Item</u>	<u>(\$)</u>
New Temora Depot	218,800
Mains Replacement – Naradhan-Monia Gap Rd	75,000
Mains Replacement – Cartwrights Hill	6,000
Mains Replacement – Cootamundra – Temora Rd	11,000
Mains Extension –Uley Lane Ardlthethan	181,000
New Scheme-Mandamah	350,000
Pump Stn Panel & Motor Replacement Lonsdale Ln	65,000
Pump Stn Mt Daylight Joint Venture	31,200
Oura Bore Replacement	45,000
Jugiong No2 Hi Voltage Switch & Upgrade	71,000
Total	\$1,054,000

**Report prepared by Acting Manager Finance & Administration**

In order to carry-over incomplete works at 30 June to the new financial year, it is necessary for Council revoke the unexpended portion of those votes.

Below is a list of capital works not completed at 30 June 2015. It is requested that these works, together with the required funding to complete them, be carried-over into the 2015/16 capital works program.

Council programs:	<u>(\$)</u>
New Temora Depot	218,800
Mains Replacement – Naradhan-Monia Gap Rd	75,000
Mains Replacement – Cartwrights Hill	6,000
Mains Replacement – Cootamundra – Temora Rd	11,000
Mains Extension –Uley Lane Ardlthethan	181,000
New Scheme-Mandamah	350,000
Pump Stn Panel & Motor Replacement-Lonsdale Ln	65,000
Pump Stn Mt Daylight Joint Venture	31,200
Jugiong No2 Hi Voltage Switch & Upgrade	71,000

The above works were planned or in progress @ 30 June

Council programs reliant on third parties:

Oura Bore Replacement	45,000
To remove bore casing and screen.	

These capital works are to be funded from the Infrastructure Reserve (internal restriction) and will be reflected in the September quarterly budget review.

**Recommendation**

Recommendation made was adopted.

**9.1.5 WATER PRODUCTION UPDATE (G95809505)**

**15/097 RESOLVED** on the motion of Crs Manchester and Palmer that the reports detailing Council's water production status be received and noted.

**Report prepared by Senior Revenue Officer**

The attached graph shows water production comparatives between 2014/15, last year and the sale's estimate for Council's two main water sources, Jugiong and Oura to the end of June 2015.

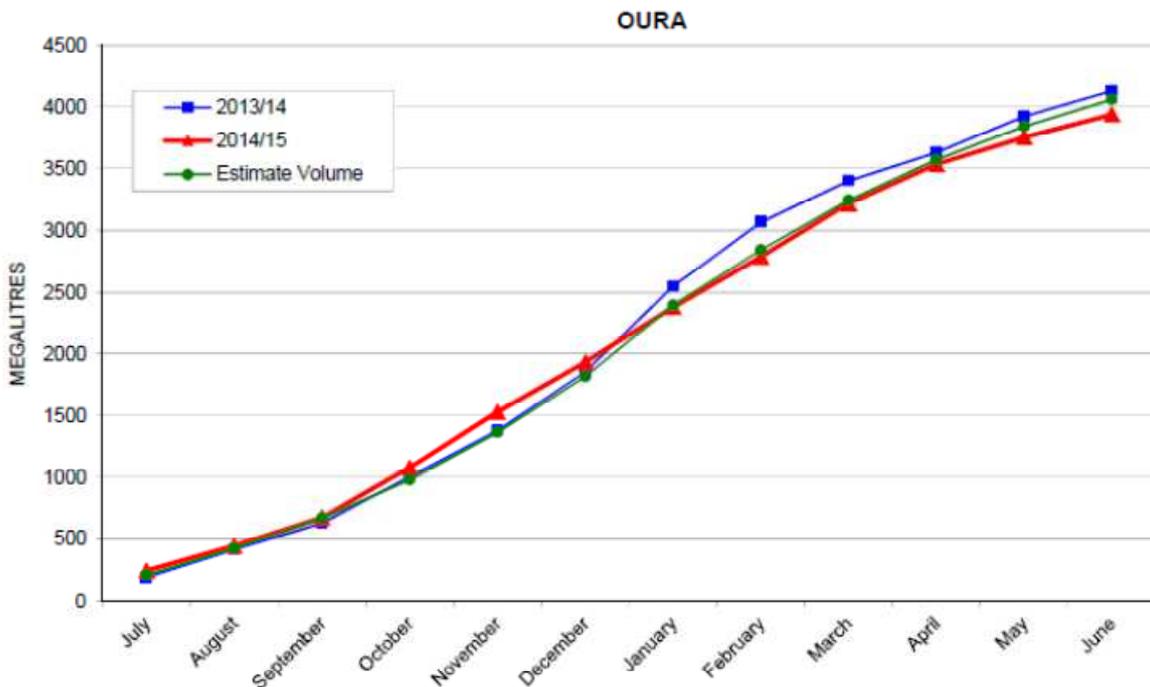
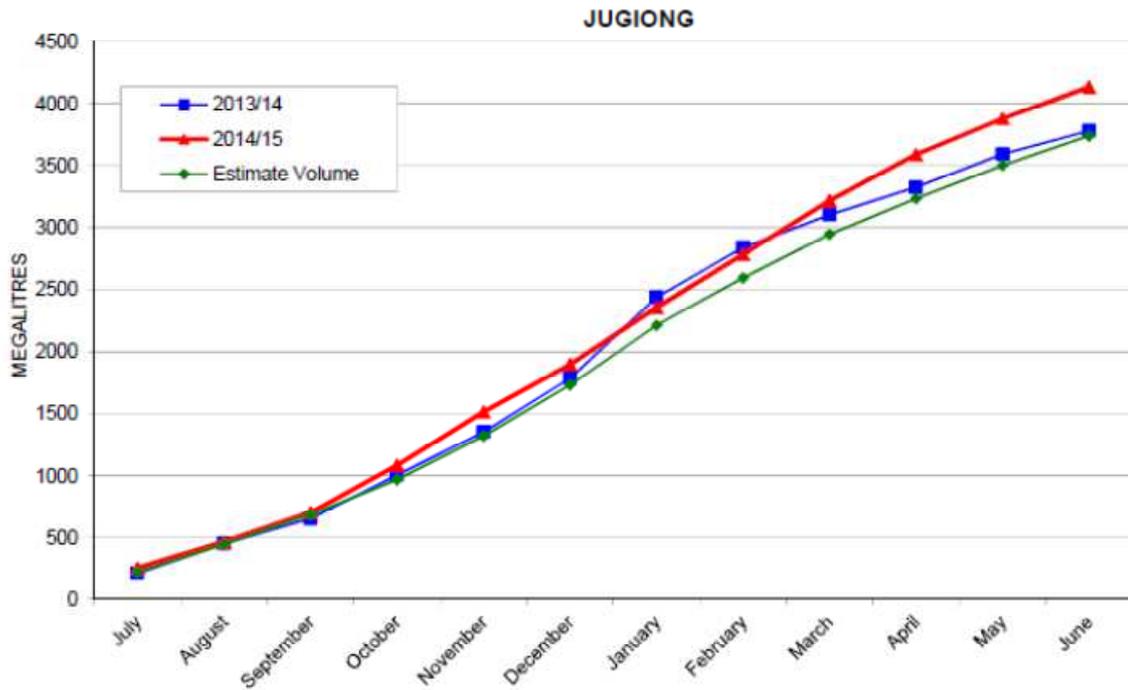
Oura production is down 4.6% compared to 2014/15, while Jugiong is 9.3% higher. Overall yearly production was 2.4% higher compared to 2013/14.

Also attached are Jugiong and Oura production for July which are in line with July 2014 production.

**Recommendation**

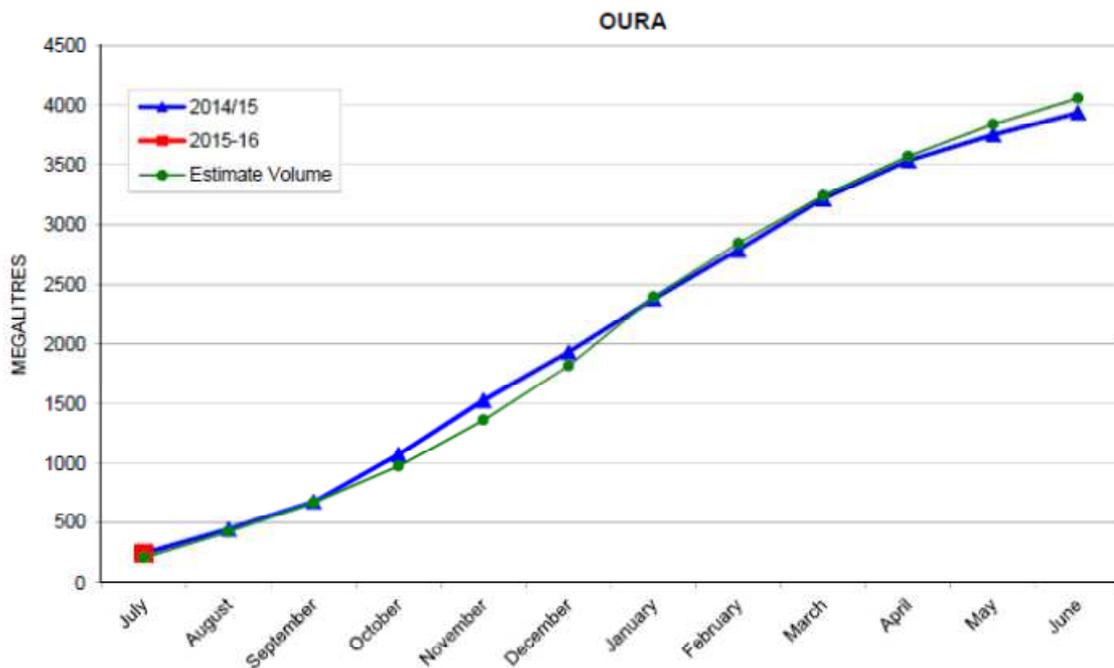
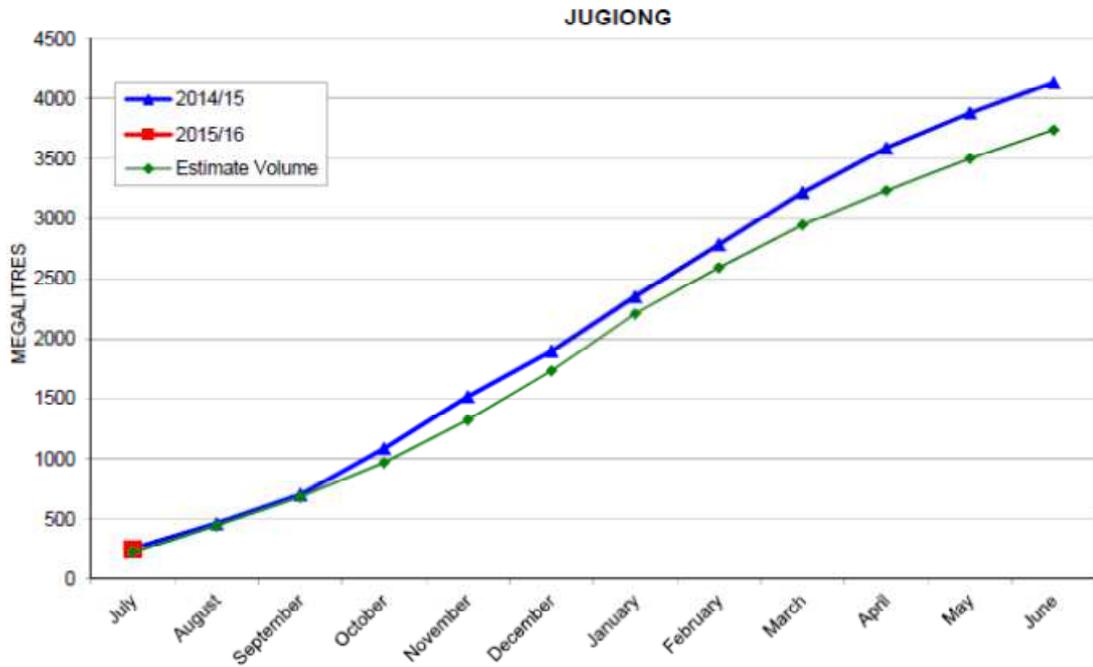
Recommendation made was adopted.

## WATER PRODUCTION UP TO 26/06/2015



## WATER PRODUCTION

UP TO 30/07/2015



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**9.1.6 PLANT PROCUREMENT – HYDROSTATIC TRENCHER (G75057005)**

**15/098 RESOLVED** on the motion of Crs Clinton and Palmer that Council authorise the General Manager to purchase one (1) 'Hydrostatic Tractor Trencher', subject to confirmation of trencher capability, trench & spoil test, and further information regarding total cost savings and hourly operational costing being circulated to Councillors.

**Report prepared by General Manager**

Tenders were advertised on 1<sup>st</sup> July 2015 for the supply of one (1) 'Hydrostatic Tractor Trencher' as described below. A total of 2 tenders were received with the favourable tenderer being – Vermeer Sales & Service of Erskine Park NSW

**Goldenfields Water County Council  
Plant Procurement Assessment Matrix – Hydrostatic Tractor Trencher**

<b>HYDROSTATIC TRACTOR TRENCHER</b>				
	<i>Vermeer T555</i>	<i>Score</i>	<i>Tesmec 950sl</i>	<i>Score</i>
<i>Engine</i>	<i>John Deere</i>	<i>5</i>	<i>Cummins</i>	<i>5</i>
<i>Horsepower</i>	<i>185</i>	<i>5</i>	<i>260</i>	<i>5</i>
<i>Servicing</i>	<i>Local (Temora)</i>	<i>5</i>	<i>Semco Australia Queanbeyan ACT</i>	<i>4</i>
<i>Electronic Software Modules</i>	<i>Available at all dealerships</i>	<i>5</i>	<i>Not available in Australia as a standard store item, only upon request</i>	<i>1</i>
<i>Self-Levelling Capability</i>	<i>Yes</i>	<i>5</i>	<i>Yes</i>	<i>5</i>
<i>Trenching Depth</i>	<i>1.8 metres</i>	<i>5</i>	<i>1.83 metres</i>	<i>5</i>
<i>Hydraulic Crumber Shoe</i>	<i>Included</i>	<i>5</i>	<i>Option</i>	<i>3</i>
<i>Auto Lubrication System</i>	<i>Included</i>	<i>5</i>	<i>Optional extra \$4750.</i>	<i>3</i>
<i>Fuel Capacity</i>	<i>302.8 litres</i>	<i>5</i>	<i>514 litres</i>	<i>5</i>
<i>Ground Pressure rating</i>	<i>4.6 - 9.6 psi</i>	<i>5</i>	<i>11.9 - 13 psi</i>	<i>4</i>
<i>Transporting Height</i>	<i>3 metres</i>	<i>5</i>	<i>3.1 metres</i>	<i>4</i>
<i>Fuel Consumption</i>	<i>38.7 litres per hour</i>	<i>5</i>	<i>46 litres per hour</i>	<i>4</i>
<i>Maximum Operating Weight</i>	<i>14,061.40 kg</i>	<i>5</i>	<i>25,000.00 kg</i>	<i>4</i>
<i>Operational Costing per 20,000 hours</i>	<i>\$157.01</i>	<i>5</i>	<i>\$303.84</i>	<i>1</i>
<i>Extra Chain</i>	<i>Included</i>	<i>5</i>	<i>\$30,000.00</i>	<i>1</i>
<i>Servicing up to &amp; including 1000 hours</i>	<i>Included (8949.88)</i>	<i>5</i>	<i>\$53,500.00</i>	<i>1</i>
<i>Transportation</i>	<i>Included (\$1794.00)</i>	<i>5</i>	<i>\$25,000.00</i>	<i>1</i>
<i>Delivery time frame</i>	<i>8 weeks</i>	<i>5</i>	<i>12 – 15 weeks</i>	<i>3</i>
<i>Emergency Breakdown Response</i>	<i>6 hour turn around maximum</i>	<i>5</i>	<i>Timeframe dependent upon technician availability</i>	<i>1</i>
<i>Warranty (standard)</i>	<i>12 mon5ths / 1000 hours</i>		<i>12 months / 100 hours</i>	<i>5</i>
<i>Warranty (extended)</i>	<i>3 year / 3000 hours Parts &amp; labour \$15863.00</i>	<i>5</i>	<i>Extra 12 months @ \$15,000.00 Extra 24 months @</i>	<i>1</i>

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			\$20,000.00	
<i>Total Pricing</i>	\$641,112.00.00	4	\$593,500.00	5
<i>GST</i>	\$64,111.20	n/a	\$59,350.00	n/a
	<b>TOTAL SCORE</b>	<b>104</b>	<b>TOTAL SCORE</b>	<b>66</b>

- *Vermeer Australia has dealerships with full service and parts departments in Sydney, Melbourne, Brisbane, Adelaide, Perth and Townsville.*
- *Vermeer Australia has 92% market share of the Australian trencher market and 75% of the world trencher market*
- *Marais Laying Technologies do not have any dealerships within Australia. They have joined forces with Semco Australia to offer supply of the Tesmec trencher.*

**SCORE LEGEND**

<b>1</b>	Very Poor
<b>2</b>	Poor
<b>3</b>	Average
<b>4</b>	Good
<b>5</b>	Excellent

**Recommendation** – Vermeer Sales and Service Australia

**Recommendation**

That Council authorise the General Manager to purchase one (1) 'Hydrostatic Tractor Trencher', subject to confirmation of trencher capability, trench & spoil test.

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**9.1.7 VEHICLE PROCUREMENT - FORD RANGERS (G75105005)**

*1.52pm - Cr Palmer left the meeting having declared a pecuniary interest in this matter.*

**15/099 RESOLVED** on the motion of Crs Clinton and Morris that Council authorise the purchase of five (5) PX MK2 Ford Ranger 4x4 Super Cab Pick Ups.

**Report prepared by General Manager**

**Purchase Of Five (5) PX MK2 Ford Ranger 4x4 XL Super Cab Pick Up**

Tenders were advertised on 16<sup>th</sup> July 2015 for the supply of five (5) PX Ford Ranger 4x4 Super Cab Pick Ups. A total of 3 tenders were received with the favourable tenderer being – Palmer Ford Cootamundra

**Plant Procurement Assessment Matrix  
PX MK2 Ford Ranger 4x4 XL Super Cab Pick Up**

<b>PX MK2 FORD RANGER 4x4 XL SUPER CAB PICK UP</b>						
	<i>Palmer Ford</i>	<i>Score</i>	<i>South West Ford</i>	<i>Score</i>	<i>Southern Cross Ford</i>	<i>Score</i>
<i>Price ex GST</i>	\$38,504.25	4	\$37,735.18	5	\$40,747.83	3
<i>Prestige Paint</i>	<i>Included</i>	5	<i>Extra - \$378.00</i>	4	<i>Included</i>	5
<i>Servicing – Up to &amp; including 60,000 kls</i>	\$1580.00	5	\$2000.00	4	\$2000.00	4
<i>Total \$</i>	\$40,084.25		\$40,113.18		\$42,747.83	
<i>Delivery time frame</i>	<i>October 2015</i>	5	<i>December 2015- January 2016</i>	2	<i>Not specified</i>	1
<i>Customer Service History</i>	<i>Excellent</i>	5	<i>Average</i>	3	<i>Unknown</i>	
<b>TOTAL SCORE</b>		<b>24</b>		<b>18</b>		<b>13</b>

**SCORE LEGEND**

<b>1</b>	Very Poor
<b>2</b>	Poor
<b>3</b>	Average
<b>4</b>	Good
<b>5</b>	Excellent

**Recommendation** – Palmer Ford Cootamundra

**Recommendation**

Recommendation made was adopted. *Cr Palmer returned to the meeting.*

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**9.2 WORKS REPORTS**

**9.2.1 JUNE 2015 / JULY 2015 (G95507005)**

**15/100 RESOLVED** on the motion of Crs Templeton and Palmer that the works report for June and July 2015 be received and noted.

**Report prepared by Acting Manager Distribution & Construction**

**Water Losses & Mains Repairs**

NUMBER	DATE	TIME		LOCATION	PIPE DIAMETER	CONSUMERS AFFECTED	ESTIMATED LOSS (KI)	REASON
		Off	On					
248.	4/6	8:00	10:00	Marrar, Strathmore Lane	100	-	5	Split Pipe
249.	4/6	12:00	16:00	Coolamon, Pattisons Lane	150	-	500	Joint Failure
250.	5/6	12:00	18:00	Weethalle, Fishers Lane	100	5	10	Split Pipe
251.	7/6	16:00	20:00	Marrar, Junee Road	100	15	100	Joint Failure
252.	9/6	9:00	12:00	Eurongilly, Dollar Vale Road	50	0	50	Split Pipe
253.	9/6	11:30	16:30	Temora, Britannia Street	100	20	200	Split Pipe
254.	11/6	9:00	12:00	Junee, Edward Street	100	6	50	Split Pipe
255.	14/6	4:30	9:30	Barellan, Kooba Street	100	18	60	Joint Failure
256.	15/6	9:00	12:00	Cootamundra, Suttsons Lane	100	-	50	Split Pipe
257.	17/6	21:30	1:00	Temora, Hoskins Street	100	18	60	Other
258.	19/6	11:30	16:30	Springdale, Burley Griffin Way	150	23	250	Split Pipe
259.	21/6	9:30	15:00	Wyalong, Gilbert Street	100	10	150	Split Pipe
260.	22/6	9:00	13:00	Illabo, Crowther Street	100	4	100	Other
261.	24/6	9:00	16:30	Ariah Park, Burley Griffin Way	300	-	200	Hole In Pipe
262.	25/6	7:00	12:00	Coolamon, Lonsdales Lane	100	-	500	Split Pipe
263.	30/6	7:30	8:00	Illabo, Layton Street	100	3	100	Other
1.	1/7	9:30	12:00	Old Junee, Bartons Lane	80	-	50	Joint Failure
2.	4/7	10:00	15:30	Weethalle, Chanters Lane	150	2	400	Split Pipe
3.	4/7	12:00	14:00	Temora, Kitchener Road	100	-	20	Split Pipe
4.	9/7	9:00	12:00	Barellan, Old Narrandera Road	80	-	20	Split Pipe
5.	14/7	8:00	15:00	Marrar, Centenary Drive	100	-	500	Split Pipe
6.	16/7	10:00	12:00	Eurongilly, Dollar Vale Road	50	-	100	Split Pipe
7.	20/7	8:00	13:00	Old Junee, Merulebale Road	80	5	500	Split Pipe
8.	20/7	11:00	18:00	Temora, Hoskins Street	200	-	100	Split Pipe

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NUMBER	DATE	TIME		LOCATION	PIPE DIAMETER	CONSUMERS AFFECTED	ESTIMATED LOSS (KI)	REASON
		Off	On					
9.	24/7	13:00	15:00	Cootamundra, Dimaseer Road	100	-	100	Split Pipe
10.	26/7	9:30	13:00	Illabo, Old Sydney Road	150	1	100	Split Pipe
11.	29/7	9:00	11:00	June, Joffre Street	100	0	100	Split Pipe
12.	30/7	8:00	12:00	Eurongilly, Dollar Vale Road	50	0	50	Joint Failure
13.	30/7	9:00	12:30	Temora, Burley Griffin Way	375	-	10	Joint Failure
14.	31/7	9:00	15:30	Temora, Crowley Street	100	20	25	Split Pipe
15.	31/7	15:30	18:00	Cootamundra, Dimaseer Road	100	-	200	Split Pipe

**Complaints**

Dirty Water

03/07/2015 Murrulebale Rd, Old June  
 08/07/2015 Stanyer Rd, Illabo  
 09/07/2015 Stanyer Rd, Illabo  
 23/7/2015 Murrulebale Rd, Old June

**Construction & Major Maintenance**

- Bulk meter reads scheme
- Meter reading Northern area (Weethalle and Tallimba)
- Repack Stop Valves - Pitt Street June
- Replace hydrant - Main Street June
- Service Hydrant - George Street June
- North and South – Taggle warranty replacements and investigations
- New PRV - Malebo Range, Temora
- Hydrants replaced – Temora
- Uley Lane - commenced construction and underbores
- Suttons Lane Road Crossing 20% complete
- Cleaned Hydrants (Eurongilly, Illabo, Marrar, Coolamon, Ganmain)
- Replace Hydrant Illabo
- Replace Stop Valve Illabo
- Yearly routine preventative maintenance – valves, pumps, motors and reservoirs
- Preventative Pump checks – visual, vibration and temperature monitoring
- PRV and ACV repairs across the scheme
- Daylight Pump Station - Pump overhaul
- Ganmain Pump Station - No 7 and No 8 pumps machined and overhauled.
- Ganmain Pump Station – removed and serviced due to bearing failure
- Naradhan Pump Station – Repairs to impeller and replace reflux
- Demondrille Pump Station – Removed pump for servicing at 40%
- Young Terminal Storage – Fabricated replacement hatch
- Various vehicle change overs
- Pest proofing reservoirs to ensure water quality

**Recommendation**

Recommendation made was adopted.

**Minutes of the MEETING of GOLDENFIELDS WATER COUNTY COUNCIL held in the  
TEMORA office on 27 AUGUST 2015**

**9.2.2 CAPITAL WORKS PROGRESS REPORT (G35201005)**

**15/101 RESOLVED** on the motion of Crs Morris and Manchester that the report detailing the progress of Council's Capital Works Program as at 31 July 2015 be received and noted.

**Report prepared by Acting Manager Finance & Administration**

This report is presented for information on the progress of Council's Capital Works Program as at 31 July 2015:

Description	To Carry		Expended to Date \$	Status
	Over from 2014/15 \$	Total 2015/16 Projected \$		
<b>New System Assets</b>				
New Temora Depot	218,800	748,800	4,700	In Progress
Temora Depot Plant & Equipment	0	100,000	0	TBA
Site Easement Acquisitions	0	20,000	6,900	In Progress
Mains Extensions to be determined	0	50,000	0	TBA
Mains Extension Uley Ln	181,000	181,000	13,900	In Progress
Scheme Mandamah	350,000	2,000,000	0	TBA
	<b>749,800</b>	<b>3,099,800</b>	<b>25,500</b>	
<b>Renewals</b>				
Bores-Oura Additional/Replacement	45,000	45,000	0	TBA
Jugiong WTP Internal Painting	0	50,000	0	TBA
Pump Stns Major Maintenance Program	0	50,000	10,900	In Progress
Pump Stn Mt Daylight Joint Venture	31,200	31,200	0	In Progress
Pump Stns-Daylight Pump Replacement	0	50,000	0	TBA
Jugiong & Oura Pump Stn Investigations	0	50,000	0	TBA
Mains Replacement/ Augmentation	92,000	342,000	4,100	In Progress
Pump Stns MTA Panel & Motor Replacement	65,000	65,000	0	TBA
Jugiong Hi Voltage Agreement-Switch & Upgrade	71,000	71,000	0	TBA
	<b>304,200</b>	<b>754,200</b>	<b>15,000</b>	
<b>Plant and Equipment</b>				
Computer-Equipment	0	20,000	0	In Progress
Office Equipment	0	8,000	0	TBA
Water meter replacement	0	100,000	0	In Progress
Double Check Valves	0	20,000	0	TBA
Taggle Device Replacement	0	0	1,500	In Progress
Electrical Spares	0	40,000	0	TBA
Plant Purchases Estimate Only	0	650,000	165,300	In Progress
Plant Sales Estimate Only	0	-570,000	-123,100	In Progress
	<b>0</b>	<b>268,000</b>	<b>43,700</b>	
<b>Totals</b>	<b>1,054,000</b>	<b>4,122,000</b>	<b>84,200</b>	

*The General Manager committed to providing Council with an outcome for the leaking Barellan Reservoir at the October Council meeting.*

**Recommendation**

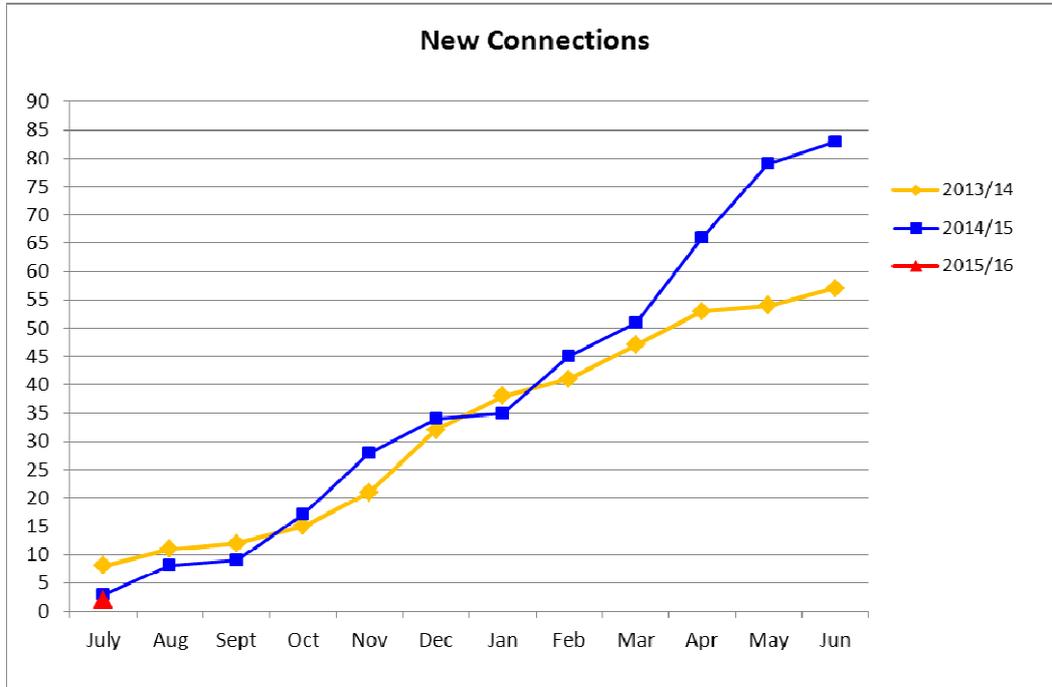
Recommendation made was adopted.

**9.2.3 NEW WATER SERVICE CONNECTIONS (G95151005)**

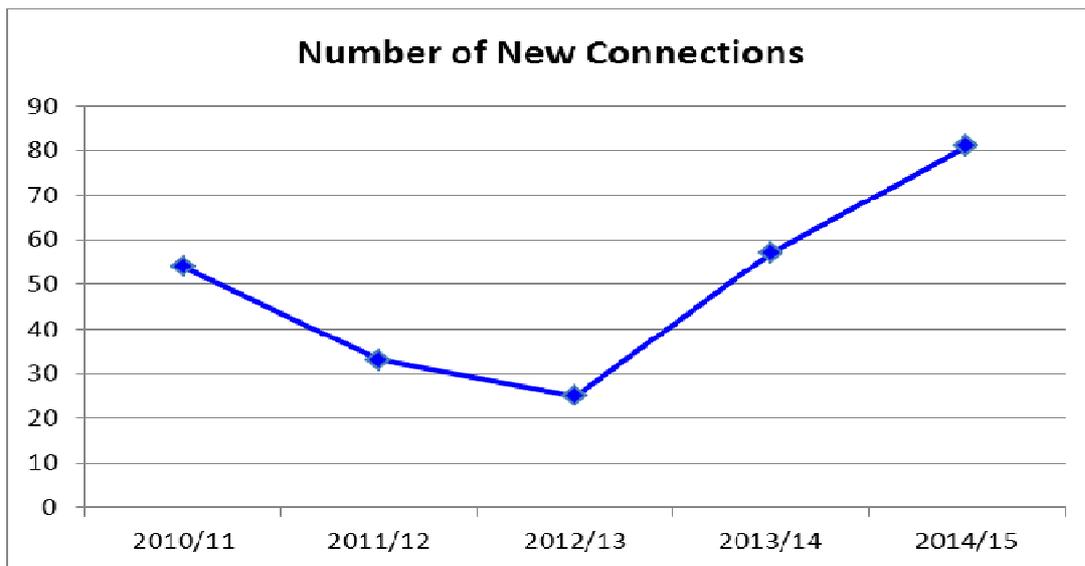
**15/102 RESOLVED** on the motion of Crs Templeton and Manchester that the report detailing new water service connections be received and noted.

**Report prepared by Acting Senior Revenue Officer**

The following graph shows the number of new connections to 31 July 2015.



4 new connections were made for June, bringing the 2014-2015 total to 83. 2 new connections were made in July. The following table shows new connections over the past five years.



**Recommendation**

Recommendation made was adopted.

**9.2.4 MANDAMAH SCHEME REPORT (G95259510)**

**15/103 RESOLVED** on the motion of Crs Morris and Manchester that the Mandamah Scheme update report be received and noted.

**Report Prepared by Design & Modelling Officer**

Council has engaged Riverina Local Land Services (LLS) to draft a Review of Environmental Factors (REF) for Stage1 and are currently in the process of compiling the document for this stage.

Stage1 meter locations have been verified and mapped resulting in 21 meters for Stage1

17 Letters of Offer and invoices have been sent out to the committed parties of Stage1.

Designs for the remaining stages are currently being drafted and reviewed.

**Recommendation**

Recommendation made was adopted.

**9.2.5 ULEY LANE UPDATE (G95151010)**

**15/104 RESOLVED** on the motion of Crs Palmer and Morris that the Uley Lane Rural Scheme report be received and noted.

**Report Prepared by Acting Manager Distribution and Construction**

The scheme will extend south from Ardlethan towards Coolamon along the Newell Highway, Ardlethan – Coolamon Road, Uley Road and McDougalls Lane for a total length of 12900m.

The scheme currently has 5 signed and committed water connection applications.

Construction started on 6th July 2015 and has been held up by weather. To recommence pipeline construction on 17<sup>th</sup> August 2015 as weather permits.

**Recommendation**

Recommendation made was adopted.

### 9.2.6 TEMORA DEPOT BUILDING CONSTRUCTION UPDATE (G10150505)

**15/105 RESOLVED** on the motion of Crs Manchester and Palmer that Council accept the increase of tender price from \$591,405.00 to \$823,180.00 and increase the budget to \$823,180.00.

#### **Report Prepared by Design & Modelling Officer**

Coolamon Steel Works has completed structural design of the building to include a 5T workshop overhead gantry crane. The addition of the crane will add to the functionality and efficiency of the site.

To accommodate the crane, stability and loading properties of the building needed to be altered and has increased the tender price from \$591,405.00 to \$823,180.00 an increase of \$231,775.00.

All approvals and consents have been received from the relevant authorities.

Construction is programed to start 1<sup>st</sup> of September 2015, estimated completion late December 2015.

Internal fit out, landscaping and other additional cost will be advised as the project progresses.

#### **Recommendation**

Recommendation made was adopted.

*Council requested the General Manager consider the option of a second lavatory in the Temora Workshop.*

### 9.3 OTHER REPORTS

#### 9.3.1 PASSING OF JOHN B MCGREGOR

**15/106 RESOLVED** on the motion of Crs Manchester and Palmer that the proposed actions and memorial for John McGregor be endorsed.

#### **Report prepared by General Manager**

One of the original Board members; John B McGregor has passed away.

It is suggested that Goldenfields send John's family a plaque of appreciation for services to Goldenfields Water and name the garden in front of the new workshop as John B McGregor Memorial Garden and ask John's family to attend a planting ceremony to open the garden.

#### **Recommendation**

The Board discuss and endorse the proposed actions and memorial for John McGregor.

**Minutes of the MEETING of GOLDENFIELDS WATER COUNTY COUNCIL held in the  
TEMORA office on 27 AUGUST 2015**

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**9.3.2 GWCC500 UPDATE (G30608005)**

**15/107 RESOLVED** on the motion of Crs Clinton and Morris that the GWCC500 report be received and noted.

**Prepared by Manager Technology**

Objectives for the project and the three grants awarded are ahead of schedule.

28 schools registered. 14 attended environmental workshops, a further 4 had a seed collection workshop at their own school. Further environmental workshops will be held this year and seed collection workshops run in schools.

Funding:

GWCC	\$100,000	Approved
Environmental Trust Restoration and Rehabilitation Grant	\$97,692 + \$50,000 in offsets	Awarded
Environmental Trust Education Grant	\$58,600	Awarded
Community Partnerships through Riverina Local Land Services	\$11,500	Awarded
Riverina Local Land Services Co Funding	\$200,000	Projected
<i>Total</i>	\$517,792	

Committed Land:

Local Land Services - Riverina has 649 Ha of conservation land and 231 Ha for revegetation; in total 880 Ha.

Land proposed by Shires:

<b>Shire</b>	<b>Land Area</b>
Coolamon	Ganmain Boggy Creek
	Marrar Cemetery
Junee	Wetlands Area
	Behind John Potts Drive
	Option of area near Loughan Road
	Eurongilly: TSR.
Temora	TSC Proposed Bundawarra Rd; Negotiate Railway area
Harden	Roberts Park
Cootamundra	Hogmans Tank Reserve
Young	Burrangong Creek from Campbell Street to Thornhill Street, Sawpit Gully, Council owned site adjacent to tennis courts
Bland	Coinda Reserve West Wyalong
	Ungarie: between Showgrounds and Humbug creek
	Also have option of WWY airport
Narrandera	Binya - some plantings in between silos and road. Nest boxes on Stephenson Road
	Barellan - main street for vegetation, possibly bird/bat boxes

**Recommendation**

Recommendation made was adopted.

**9.3.3 REQUEST FOR SPONSORSHIP (G03401505)**

**15/108 RESOLVED** on the motion of Crs Palmer and Morris that a water station that can be lifted by two persons be purchased or constructed by Council and that it be made available for public events (including the Temora Aviation 'Warbirds Downunder') with any delivery/pickup costs charged to the event organisers.

**Report Prepared by General Manager**

Council received a request for sponsorship from the Temora Aviation Museum for the Warbirds Downunder weekend to be held in November.

Council replied to the request as per policy declining.

A further request has since been made to the Chairperson.

**Recommendation**

For Councils' consideration.

**9.3.4 POTENTIAL SUPPLY FOR BLAND SHIRE (G40102010)**

**15/109 RESOLVED** on the motion of Crs Clinton and Manchester that the Board authorise the General Manager to undertake initial investigation of possible groundwater supplies in the region, in conjunction with Central Tablelands Water and report back on the potential and cost implications for development.

**Report prepared by General Manager**

After attending the Bland Shire Council meeting, the General Manager has considered alternative water sources for Bland. These include building a pipeline to Highlands' Bridge and Groundwater from the Upper Lachlan.

There is potential for a joint project with Tablelands Water and Bland to investigate a supply that would allow Bland access to cheaper more plentiful water and Central Tableland access to another bore-field to allow better coverage of its region.

**Recommendation**

Recommendation made was adopted.

**9.3.5 CHANGE IN MANAGEMENT POSITIONS (G70157005)**

**15/110 RESOLVED** on the motion of Crs Palmer and Clinton that Council endorse the proposed changes to the management positions.

**Report prepared by General Manager**

The two previous managers' positions have been renamed as Director Commercial and Technical & Director of Infrastructure.

It is proposed that these positions become contract, which will allow hours worked to be more flexible and outcomes for these positions related more directly to Council directions and the GWCC Business Activity Strategic Plan.

The total remuneration packages for these positions will be approximately \$170K and have been readvertised.

**Recommendation**

The Board discuss and endorse the proposed changes to the management positions.

### 9.3.6 EXTERNAL FINANCE PROCESS AND PROCEDURES REVIEW

15/111 **RESOLVED** on the motion of Crs Palmer and Manchester that the report be noted and initial actions endorsed.

#### Report prepared by General Manager

Crowe Horwath were engaged to review Goldenfields financial processes and procedures; particularly to assess their robustness in relation to changes in business.

The audit concentrated on;

- Cash handling
- Purchasing
- General Manager expenses
- Investments

#### Conclusions:

The review noted knowledge and commitment by staff to internal controls, but identified the following risks.

#### High:

Lack of Risk Management & Disaster Recovery Plans.

#### Medium:

Terminated employees need to be removed as users from Finance systems.

Procedure needed to reconcile final reports with initial finance data.

Cash handling needs formal policy.

Purchase orders and Procurement policies need review

Travel expenses & sign off need addressing.

#### Low:

Daily receipts need sign off.

Credit card sign off and processes need revision.

It is proposed that initially:

- The General Managers expenses be brought to the Board for sign off at each bi-monthly meeting.

The remainder of the risks will be addressed in line with risk rating.

#### Recommendation

Recommendation made was adopted.

**9.3.7 MINISTERIAL CORRESPONDANCE RE: HEADWORKS REVIEW (G45055005)**

**15/112 RESOLVED** on the motion of Crs Manchester and Templeton that the Board will consider head-works charges and whether proportional charging should be allowed for high density development when the Developer Servicing Plan is due for revision.

**Report prepared by General Manager**

Minister Hodgkinson wrote to GWCC representing a potential developer in Temora who was unhappy with the current head-works charges. The applicant also suggested that our current charges are stifling investment (Correspondence attached as **9.3.7A**).

The General Manager wrote to the minister pointing out that GWCC did reduce head-works by 20% in 2014 and connections are up 15% on average per annum since 2010 (letter attached as **9.3.7B**).

In the letter to Minister Hodgkinson the General Manager indicated that consideration of a change in head-works could be considered in our next Developer Servicing Plan review.

**Recommendation**

The Board Consider head-works charges and whether proportional charging should be allowed for high density development.

*The General Manager will send a letter to constituent Councils to ensure potential developers are referred to Goldenfields for water connection requirements.*

**9.3.8 CODE OF CONDUCT & BULLYING & HARASSMENT TRAINING (G70806010)**

**15/113 RESOLVED** on the motion of Crs Palmer and Manchester that the report be noted.

**Report prepared by General Manager**

On 11<sup>th</sup> & 12<sup>th</sup> August, GWCC held training on the Code of Conduct & Bullying and Harassment Training.

The training was held by Local Government NSW.

This training is important in relation to current IRC matters and outlined all employees' responsibilities in relation to conduct, secondary employment.

**Recommendation**

Recommendation made was adopted.

**9.3.9 NEXT MEETING**

The next Ordinary Meeting of Council is scheduled to be held on Thursday 22 October 2015 at 1.00PM.

**10. QUESTIONS AND STATEMENTS**

*Cr Palmer requested a solution for the white stain on Temora East reservoir.*

**11. CLOSED SESSION – 3.51pm**

*In accordance with the Local Government Act 1993 and the Local Government (General) Regulations 2005, in the opinion of the General Manager the following business is of a kind as referred to in section 10A(2) of the Act and should be dealt with in part of the meeting closed to the media and public.*

**15/114 RESOLVED** on the motion of Crs Manchester and Palmer that Council meet in Closed Session.

*Mr Gerard Carr, Mr Shane Baldry and Mr Chris Lasdauskas departed the meeting and did not return.*

**11.1 REQUEST FOR DEFERMENT OF DEVELOPER INFRASTRUCTURE AND CONNECTION CHARGES**

*This item is classified CONFIDENTIAL under section 10A(2)(b) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following;*

*(b) the personal hardship of any resident or ratepayer*

**15/115 RESOLVED** on the motion of Crs Manchester and Morris that Council offer Habitat for Humanity deferred headworks payment until the sale/transfer of the property (33A Percy Street, Junee) has been completed.

**11.2 GWCC EXPANSION OF ACTIVITIES**

*This item is classified CONFIDENTIAL under section 10A(2)(d) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:*

*(d) commercial information of a confidential nature that would if disclosed:*

*(i) prejudice the commercial position of the person who supplied it.*

*(ii) Confer a commercial advantage on a competitor of the council, or*

*(iii) reveal a trade secret*

**15/116 RESOLVED** on the motion of Crs Templeton and Clinton that Council authorise the General Manager and Chairman to progress expansion of activities with Minister Blair, NSW Office of Water and Office of Local Government.

**OPEN SESSION 4.51PM**

**15/117 RESOLVED** on the motion of Crs Palmer and Clinton that Council revert back to Open Session and that the resolutions made in Closed Session be made public.

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There being no further business requiring the attention of the Council the meeting closed at 4.51pm

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